

# RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES PUBLIC HEARING AND REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

Tuesday, June 25,

20

19

## BUDGET HEARING

The public hearing for the 2020 Budget was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Board approved some amendments to the draft. The Fiscal Officer will make the changes and reprint the Budget during executive session.

Irene McMullen moved and Andy Bushman seconded to close the public hearing at 6:36pm, with a unanimous vote. Motion carried.

## REGULAR MEETING

The Board signed warrants 16658-16688 dated 6/25/19 and 6/28/19 totaling \$20,464.77; EFT Vouchers 149-157 for the 6/28/19 bi-weekly payroll totaling \$9,558.11; and EFT vouchers 235-239 for the 6/28/19 monthly payroll totaling \$7,552.23.

## MINUTES

Irene McMullen moved and Andy Bushman seconded to approve the May 28, 2019 minutes, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to approve the May 30, 2019 minutes, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to approve the June 11, 2019 minutes, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to approve the June 13, 2019 minutes, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to approve the June 20, 2019 minutes, with a unanimous vote. Motion carried.

## PUBLIC COMMENT/ZONING AMENDMENT

Residents asked for clarification on what the next step would be for the Zoning Amendment regarding 519.1 public events. They attended the last Zoning Commission meeting but were not clear on what the Trustees' directive was to the Zoning Commission or what action the Zoning Commission planned to take. Mr. McCaskey advised that he contacted the Zoning Commission Chairman after the public hearing. The Zoning Commission will send a letter to the Prosecutor requesting a legal opinion on the current zoning. Mrs. McMullen added that in the interim the Township was advised to enforce the current zoning as written. Residents asked how they would know when this would be discussed again and were encouraged to call the Township office for the agenda.

## FIRE DEPARTMENT/CHIEF ALAN ZWEGAT

Chief Zwegat requested funds to install flashers on Auburn Road, which the fire department will activate when there is a response. The quote was \$6,262.34 from K & K Systems. Auburn Road is a county road. The engineer's office was not willing to share in the cost, but did plan to stripe Auburn Road this year. The Chief discussed his concerns about residents parking in the rear of the fire station in the evening despite posted signs and cones, because some of the emergency vehicles exit out the rear of the building. Additional signs will be put up and efforts made to direct parking to the Vetter ball field parking lot. The Trustees asked Mr. Teichman to install handicap-parking signs at Vetter. Mr. Bushman updated the Board on the lease agreement for the new squad. Chief Zwegat discussed concerns that have come up with their sponsorship of Boy Scout Troop 91. The department was no longer comfortable sharing its tax id number or taking title to Troop owned trailers. Mrs. McMullen asked the department to share information about its upcoming Citizen's Fire Academy. Fire department member Doug Riedel advised the class is free to the public and will begin in July and go for five sessions on Thursdays from 6:30pm-9:30pm. It will be held at the fire station and give residents an opportunity to visit the 9-1-1 center and to experience first-hand the use of fire and EMS equipment. The Fire Department received authorization to burn down a home on Route 44 near the Industrial Park. Training opportunities will be held at the site for the local fire departments on Saturday/Sunday June 29/30.

## ROAD REPORT/ROAD SUPERINTENDENT JIM TEICHMAN

Mr. Teichman had estimates from Servisoft and Kinetico for a water treatment system for the new well and will have a recommendation for the Township after the Ohio EPA completes its scheduled 5-year visit. Mrs. McMullen requested authorization to prepare paperwork to apply



RECORD OF PROCEEDINGS

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, June 25, 2019

ROAD REPORT (continued)  
for a Diesel Mitigation grant to purchase a new truck to replace the 1993 truck. She recommended paying 75 percent of the cost for a better chance to be approved. Mr. McCaskey asked about a 50-50 split, but Mrs. McMullen said a review of last year's awards showed that it would not be realistic. She believed there might be one more round after this one. The Board agreed she should do the preliminary paperwork for a decision in July.

RESOLUTION 2019-19/CERTIFICATE OF NEED/RENEWAL 5 YEAR 2.1 MILL ROAD LEVY  
Resolution 2019-19 was made by Andy Bushman and seconded by Irene McMullen to request the county auditor to certify back to the Township the amount of money to be generated by the renewal of a 2.1 mill 5 year levy for road and bridge purposes on the November 5, 2019 ballot, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2019-20/CERTIFICATE OF NEED/RENEWAL 5 YEAR 1.75 MILL FIRE LEVY  
Resolution 2019-20 was made by Irene McMullen and seconded by Andy Bushman to request the county auditor to certify back to the Township the amount of money to be generated by the renewal of a 1.75 mill 5 year levy for fire purposes on the November 5, 2019 ballot, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

CEMETERY RULES AND REGULATIONS  
Irene McMullen moved and Andy Bushman seconded to adopt the cemetery rules and regulations as required by the O.R.C., with a unanimous vote. Motion carried. [The rules and regulations are attached on a separate page as part of the minutes.]

TOWN HALL RENOVATIONS/MAINTENANCE  
Mr. Bushman will prioritize his list and forward it the rest of the Board members to review.

NOPEC CHARGING STATION  
The Board was not interested in a free-standing cell phone charging station from NOPEC and will look at better options.

TOWNSHIP OFFICE CLOSED JULY 5  
The Township office will be closed on July 5. Mr. McCaskey offered to make his cell phone available for calls.

OUTSTANDING DRIVEWAY CULVERT INVOICES  
Mr. McCaskey inquired on the status of the review of the outstanding invoices from Fowlers Mill.

MAINTENANCE BUILDING LIGHTING /ELECTOLITE  
Electolite offered several options to reduce the impact of the lighting at Maintenance Bldg. #2, at no cost to the Township. Options were to install a switch, a shield, or motion detectors, or to reduce the projection area. Mr. McCaskey asked that Electolite put this in writing.

FIRSTENERGY REPRESENTATIVE  
The Board will invite FirstEnergy's new government liaison to attend a meeting in July and advertise his attendance.

EMMONS FARM  
The Emmons heirs found a clerical error in the deed, and the Township will need to resign the Grant of Conservation Easement. The Board will have the Prosecutor review it before signing.

SCENIC RIVER FISHING DOCK/AIDEN MANN EAGLE PROJECT  
Mrs. McMullen advised she is working with Aiden Mann on getting a response from the engineer's office.

EXECUTIVE SESSION FOR PERSONNEL EMPLOYMENT AND COMPENSATION  
Irene McMullen moved and Andy Bushman seconded to go into executive session at 7:54pm for personnel employment and compensation. Roll call vote: Mrs. McMullen, yes; Mr. McCaskey, yes; Mr. Bushman, yes. Motion carried.  
The Trustees came out of executive session at 8:14pm and resumed the regular meeting.

RESOLUTION 2019-21/FUND TRANSFER  
Resolution 2019-21 was made by Irene McMullen and seconded by Andy Bushman for within fund transfers in the General Fund, with a unanimous vote. Motion carried. [The resolution is included on a separate page as part of the minutes.]



RECORD OF PROCEEDINGS

Minutes of MUNSON TOWNSHIP TRUSTEES PUBLIC HEARING AND REGULAR Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, June 25, 20 19

RESOLUTION 2019-20/2020 BUDGET

Resolution 2019-20 was made by Irene McMullen and seconded by Andy Bushman to approve the Budget for Munson Township for 2020 in the amount of \$3,189.929, with a unanimous vote. Motion carried.

AUBURN ROAD SAFETY LIGHTS (FLASHERS)

Irene McMullen moved and Andy Bushman seconded to encumber \$6,300 to K & K Systems for safety lights, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

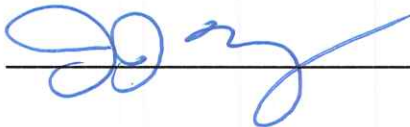
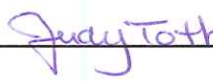
Irene McMullen moved and Andy Bushman seconded to approve the encumbrance sheet for June 25, 2019, as written:

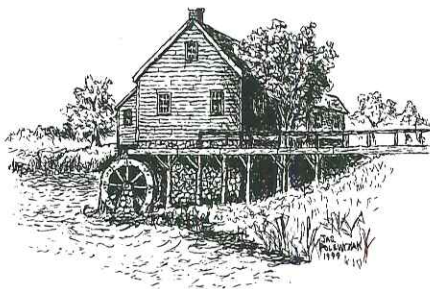
Citi Cards	Home Depot Charge for Parks	32.09
Schiewe Construction Co. Inc.	Masonry Repair at Fire Station	2,285.00
The Arms Trucking Company	Fire Station – Stone Under Concrete	1,365.76
Blanket	Repairs & Maintenance – Town Hall	5,000.00
Blanket	Repairs & Maintenance – Parks	1,000.00
Blanket	Repairs & Maintenance – Cemeteries	1,000.00
Blanket	Improvement of Sites – Parks	2,292.25
Super Blanket	Operating Supplies – Gasoline Tax	10,000.00
Super Blanket	Operating Supplies – Road & Br.	50,000.00
Blanket	Repairs & Maintenance – Gasoline Tax	4,100.00
K & K Systems	Safety Lights (Flashers)	6,300.00

with a unanimous vote. Motion carried.

MEETING ADJOURNED

Irene McMullen moved and Andy Bushman seconded to adjourn the meeting at 8:25pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2019-22

Be it resolved by the Trustees of Munson Township, in a regular session on the 25th day of June, 2019, at the Munson Township office, with the following members present, Andrew J. Bushman and James J. McCaskey, that Mrs. McMullen moved the adoption of the following resolution:

That the 2019 Permanent Appropriation be amended, as follows:

### Transfers Within Funds

In the General Fund, within fund transfers, as follows:

1,000.00	to 1000-610-323-0000	Repairs and Maintenance - Parks
	from 1000-120-323-0000	Repairs and Maintenance – Town Hall
7,000.00	to 1000-760-730-0330	Improvement of Sites – Roads
6,000.00	from 1000-760-740-0110	Machinery, Equipment and Furniture – Admin.
1,000.00	from 1000-120-323-0000	Repairs and Maintenance – Town Hall

Mr. Bushman seconded the motion and the roll being called, resulted as follows:

Voting

<u>Andrew J. Bushman</u>	<u>yes</u>
<u>James J. McCaskey</u>	<u>yes</u>
<u>Irene H. McMullen</u>	<u>absent</u>

Attest: Judy Toth, June 25, 2019  
Judy Toth, Fiscal Officer