

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ Tuesday, June 23, _____ 20 _____ 15 _____

The meeting was called to order at 5:30pm by Chairman Andy Bushman with Trustees Jim McCaskey and Irene McMullen and Fiscal Officer Judy Toth present. The Trustees signed warrants 13258-13287 dated 6/23 and 6/30/15 totaling \$130,977.00, EFT vouchers 258-268 for the 6/19/15 bi-weekly payroll in the amount of \$11,199.96, EFT vouchers 273-277 for the 6/30/15 monthly payroll in the amount of \$7,015.83, and warrant 1208 dated 6/23/15 in the amount of \$3,437.59 to transfer EMS collections from the lockbox to the primary account. Correspondence was available for review.

MINUTES

Jim McCaskey moved and Irene McMullen seconded to approve the May 26, 2015 minutes as written, with a unanimous vote. Motion carried.

CEMETERY DEEDS

The Trustees signed a deed to Christopher M. & Melanie J. Elliott for Maple Hill III Cemetery, Lot 319, Grave 14.

PUBLIC COMMENT

Beechnut Lane and Waterfowl Lane are scheduled for resurfacing, which will raise the road height three and a quarter inches requiring a transition from the road surface to the driveway surface. The specifications call for an asphalt overlay over the existing driveways. Twenty-five of the forty driveways are concrete, and residents from both roads were present to object to their concrete driveway approaches being paved over with asphalt. Shane Hajjar from the Geauga County Engineer's office was present to answer questions. Most townships overlay with asphalt due to the cost, which is ¼ to 10 percent of the cost to replace with concrete. Grinding out the asphalt to maintain the same road height is not an option as it is a newer subdivision and there is not enough of a road base. Residents can opt to remove or replace their own aprons. A less expensive alternative is a slab leveling process which raises the edge of the concrete slab to the road height, which can be done if the apron is sound and not broken. Residents objected to aggregate berm being placed over their grass. Mr. Hajjar explained that the berm is not optional as it protects the road edge. Some communities require that the concrete driveway begin after the two-foot berm. Residents advised that the berm at the guardrail is too high, which causes water to freeze on the road. The Road Superintendent will check this out. The residents asked the Trustees to coordinate the alternatives with the contractor and to provide them with the costs. Residents can opt to pay the additional cost or to accept the asphalt overlay. The Trustees discussed applying credit for the cost of the asphalt overlay to the cost of an alternative treatment. The Trustees will also contact the Prosecutor's office to see what is permitted under the contract. Residents were concerned that there was not enough time to resolve these issues before paving began. Mrs. McMullen assured them that paving was not expected to begin until late July or the beginning of August.

ROAD REPORT/SUPERINTENDENT JIM TEICHMAN

Mr. Teichman reported that the bridge on the Nero Park trails has deteriorated. The cost to replace it is \$2,000 plus labor. The Board will consider whether it should be replaced. He will get a quote from Rinker to replace 56 feet of 36 inch culvert pipe on Sherman Road. He is also waiting for a quote from Auburn Fence to repair the basketball and baseball fences. The perennials in the triangle were not removed, and the road department cut them back to reduce their height. Mr. McCaskey inquired about a silt fence for the excavation work on the Klatka parcel next to Scenic River. Mr. Teichman will check with Geauga Soil and Water to see if one is required. The fill materials may kill some of the trees, but the Board agreed to wait to see what happened before cutting them down.

RESOLUTION 2015-27/

Resolution 2015-27 was made by Irene McMullen and seconded by Jim McCaskey to request the county auditor to certify back to the township the amount to be generated by the renewal of a 1.75 mill fire operating and apparatus levy, with a unanimous vote. Motion carried. The resolution in its entirety is included on a separate page as part of the minutes.

RESOLUTION 2015-28/FUND TRANSFER

Resolution 2015-28 was made by Jim McCaskey and seconded by Irene McMullen for within fund transfers in the General Fund in the 2015 Permanent Appropriation, with a unanimous vote. Motion carried. The resolution in its entirety is included on a separate page as part of the minutes.

APHALT RESURFACING CONTRACT

The Trustees signed the contract with Ronyak Paving, Inc. for the asphalt resurfacing of Beechnut and Waterfowl Lanes, and gave Mr. Hajjar the county's copy.

HEALTH INSURANCE RENEWAL

Jim McCaskey moved and Irene McMullen seconded to renew the township's health insurance with Medical Mutual through OTAHP [Ohio Township Association Health Plan – Burnham and Flower Agency] with a 6.87 percent increase at \$8,924.24 effective August 1, 2015, with a unanimous vote. Motion carried.

Held Tuesday, June 23, 20 15

2016 BUDGET

Mrs. Toth distributed copies of the 2016 Budget with the carryover amounts, revenues and expenditures highlighted. The General Fund is a concern as it heavily subsidizes fire and EMS expenses. It is also the sole funding source for the township parks and is used to supplement road projects, and cemetery and zoning expenses. The fund brings in an estimated \$610,000. To balance the 2016 budget she met with Trustee Andy Bushman and reviewed all of the 2015 expenditures reducing the line items wherever possible. She also removed all capital projects in the General Fund for 2016 and for the remainder of 2015 with the exception of the tennis court repairs. If the 1.75 mill fire levy is not renewed, the General Fund would have to make up an additional \$386,000 to meet fire contract obligations. The Trustees public hearing for the 2016 Budget will be Tuesday, June 30th at 6:30pm. She encouraged the Trustees to attend the County Budget Commission's public hearing in August.

OUTSIDE MEETINGS

Mr. Bushman attended a Geauga Safety Council meeting June 10th. The Ohio Bureau of Workers Compensation transition to current year billing was discussed. If all goes as scheduled, the township will be billed in November.

RECYCLING

Mr. McCaskey reported that the recycling bins are overflowing every Sunday. He called Geauga Trumbull Waste Management, but has not had a response.

COMMUNITY ROOM RENTALS

Let the record reflect the community room was reserved for a funeral gathering (Novak) on June 22, 2015 from noon-5pm, for approx. 50 persons. The \$250 room fee and \$50 security deposit were paid. Jim McCaskey moved and Irene McMullen seconded to rent the community room for a Parent/Youth Class Orientation for Leadership Geauga (Molnar) on October 13, 2015 at 4:30pm, approx. 25, and to waive the fees. Roll call vote: Mr. McCaskey, yes; Mrs. McMullen, yes; Mr. Bushman, abstain (on the Board). Motion carried.

PAVILION RENTALS

Jim McCaskey moved and Irene McMullen seconded to rent the Emmons Pavilion and Pavilion No. 2 for a Chardon High School Community Event (Blackburn) on July 10, 2015 from 3:30-9pm, approx. 50-100+, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the Emmons Pavilion and Pavilion No. 2 for the Munson Township Outdoor Flea Market (Johnston) on September 5, 2015 from 7:30am-4pm, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the Emmons Pavilion for a Graduation Party (Decipeda) on July 26, 2015 from 2-8pm, approx. 150 for a \$25 rental fee and \$25 security deposit, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the Emmons Pavilion for a Knights of Columbus Group Picnic (Oleksiak) on August 16, 2015 at noon, approx. 45 and to waive the fees, with a unanimous vote. Motion carried. [Note: event previously approved for July 19th was rescheduled.]

Jim McCaskey moved and Irene McMullen seconded to rent the Scenic River Pavilion for a Baby Shower (Love) on August 9, 2015 from 9:30am-4pm, approx. 50, for a \$25 rental fee and \$25 security deposit, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Jim McCaskey moved and Irene McMullen seconded to approve the encumbrance sheet for June 23, 2015, as written:

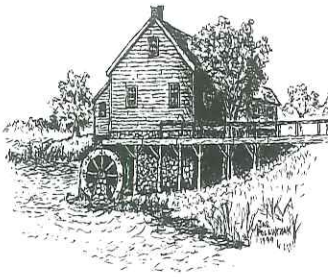
Safety Equipment [MORE Grant]	Blanket to 12/31/2015	600.00
Operating Supplies (Cemetery)	Blanket to 12/31/2015	500.00
OTARMA Service Center	Twp Property & Liability Insurance	33,206.00

with a unanimous vote. Motion carried. The Board signed the encumbrance sheet.

MEETING ADJOURNED

Jim McCaskey moved and Irene McMullen seconded to adjourn the meeting at 8:48pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



MUNSON TOWNSHIP

Resolution No. 2015-27

WHEREAS the Munson Township Board of Township Trustees has determined that it will be necessary to levy a tax outside of the ten mill limitation, for the purpose of fire operating and apparatus.

BE IT RESOLVED, by the Munson Township Board of Township Trustees, after meeting in regular session on the 23rd day of June, 2015, that pursuant to ORC Section 5705.03(B) said board hereby certifies this resolution to the Geauga County Auditor, and requests that the County Auditor certify back to the Munson Township Board of Trustees the total current tax valuation of the subdivision and the dollar amount of revenue that would be generated by a 1.75 mill five-year renewal levy for the purpose of fire operating and apparatus.

Irene McMullen moved for the adoption of the foregoing, and Jim McCaskey seconded the motion. Upon the call of the question, the vote was as follows:

TRUSTEE

YEA or NAY

Andrew J. Bushman,

Yes

James J. McCaskey,

Yes

Irene H. McMullen,

YEA

Adopted this 23rd day of June, 2015.

FISCAL OFFICER'S CERTIFICATION:

The foregoing is a true and correct excerpt from the minutes of the meeting held on the 23rd day of June, 2015, of the Board of Munson Township Trustees of the County of Geauga, State of Ohio, showing the adoption of the resolution hereinabove set forth.

Judith L. Toth
Judith L. Toth, Fiscal Officer

June 23, 2015

Certificate of Estimated Property Tax Revenue

(Use this form when a taxing authority certifies a millage rate
and request the revenue produced by that rate.)

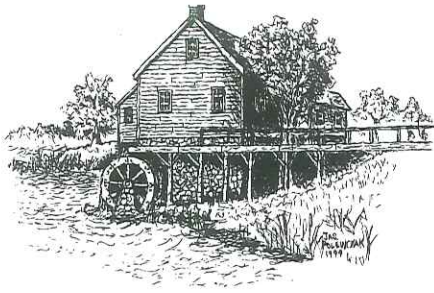
The County Auditor of Geauga County, Ohio, does hereby certify the following:

1. On June 25, 2015, the taxing authority of the Board of Township Trustees of Munson Township (political subdivision name) certified a copy of its resolution or ordinance adopted June 23, 2015 requesting the County Auditor to certify the current tax valuation of the subdivision and the amount of revenue that would be produced by one and seventy-five hundredths (1.75) mill, to levy a tax outside the 10-mill limitation for Fire Operating and Apparatus purposes pursuant to Revised Code § 5705.19 (I), to be placed on the ballot at the November 3, 2015, election. The levy type is a "Renewal" of an existing 1.75 Mill Fire Levy.
2. The estimated property tax revenue that will be produced by the stated millage, assuming the tax valuation of the subdivision remains constant throughout the life of the levy, is calculated to be \$ 386,540 per year at 100% collection.
3. The total tax valuation of the subdivision used in calculating the estimated property tax revenue is \$ 226,395,520.

Frank J. Gliska, Sr.
Auditor's Signature

6/29/15
Date

Munson Township Trustees Resolution 2015-27 attached
Proposed 1.75 Mill Fire Operating Renewal for Tax Year 2015 (2016 Collection Year)



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2015-28

Be it resolved by the Trustees of Munson Township, in a regular session on the 23rd day of June, 2015, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Jim McCaskey moved the adoption of the following resolution:

That the 2015 Permanent Appropriation be amended as follows:

Within Fund Transfers

In the General Fund:

24.00	to 1000-110-381-0000	Property Insurance Premiums
1,384.00	to 1000-110-382-0000	Liability Insurance Premiums
84.00	to 1000-610-381-0000	Property Insurance Premiums
	from 1000-330-323-0000	Repairs and Maintenance

Irene McMullen seconded the motion and the roll being called resulted as follows:
Voting

<u>Andrew J. Bushman</u>	<u>yes</u>
<u>James J. McCaskey</u>	<u>yes</u>
<u>Irene H. McMullen</u>	<u>yes</u>

Attest: Judith Toth, June 23, 2015
Judith Toth, Fiscal Officer