

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, June 21, 20 16

The special meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 14153-14162 dated 6/21/16 totaling \$45,264.36.

CEMETERY DEED

The Trustees signed a cemetery deed to Deborah S. DeWeese, Maple Hill III Cemetery, Lot 338, Grave 13.

FIRE REPORT/CHIEF MARK LYNN

Chief Lynn attended a meeting at Geauga Hospital on Friday. They are donating a new Life Pak 15 heart monitor and will present it to the Township at a July Trustees meeting. Firehouse subs has donated grants to area fire departments and invited three of the recipients to a "media blitz" July 6th at their restaurant in Mentor. The Munson fire department received \$25,000 which was used for rescue tools. The aerial truck was taken to Richfield to have the compartments installed. The radios may be in before the Bicentennial.

BUDGET WORKSHOP

The Trustees reviewed the worksheets for the 2017 budget. The General Fund was over-appropriated by \$78,156 and the Board discussed ways to reduce the General Fund expenditures. They also reviewed fire expenses. An additional levy will be necessary to meet the fire contract obligations in 2017. Mr. Bushman asked Mrs. Toth for a spreadsheet of the total expenditures and income for the past five years, and she left the meeting to prepare the spreadsheet. In her absence the minutes were taken by Irene McMullen.

ROCKHAVEN/WYE RESURFACING PROJECT

Andy Bushman moved and Irene McMullen seconded to award a contract to Ronyak Paving for the asphalt resurfacing of Rockhaven and Wye Roads in the amount of \$190,345, with a unanimous vote. Motion carried.

HORVATH PIPE

Jim Teichman will be advised to contact resident Sophie Horvath regarding her need to reimburse the Township for her drivepipe.

RESOLUTION 2016-21/FUND TRANSFER

Resolution 2016-21 was made by Andy Bushman and seconded by Irene McMullen for within fund transfers in the General and Zoning Funds in the 2016 Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

TOWNSHIP INSURANCE RENEWAL

Andy Bushman moved and Irene McMullen seconded to renew the township's property and liability insurance with O.T.A.R.M.A. for \$33,614, with a unanimous vote. Motion carried. The renewal date is June 18th. The Trustees authorized Paula Friebertshauser to complete the "Anniversary Information Acknowledgement Form". She will also be asked to get a quote for the fire department vehicles currently insured by another agency.

BOARD OF ZONING APPEALS

The Trustees authorized Paula to advertise for a new Board of Zoning Appeals member.

COMMUNITY ROOM

Andy Bushman moved and Irene McMullen seconded to lease the community room to the Rug Hookers (Gustafson) August 22, September 19, and October 17, 2016 from 10am-3pm, approx. 10, and to waive the fees, with a unanimous vote. Motion carried.

PAVILION RENTAL

Andy Bushman moved and Irene McMullen seconded to rent the Scenic River Pavilion for the Klatka Family Reunion on July 4, 2016 at noon, approx. 50, and to waive the fees, with a unanimous vote. Motion carried.

2017 BUDGET

Mrs. Toth returned to the meeting and passed out the spreadsheet. The Board gave her a list of amendments to be made to the General Fund expenditures.

NEW 1.65 MILL FIRE OPERATING AND APPARATUS LEVY

Andy Bushman moved and Irene McMullen seconded to approve a new 1.65 mill levy for the fire department, with a unanimous vote. Motion carried.

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Held _____ Tuesday, June 21, _____ 20____ 16____

ENCUMBRANCE SHEET

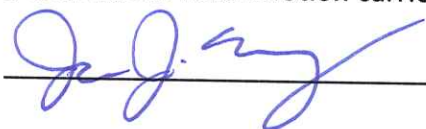
Andy Bushman moved Irene McMullen seconded to approve the encumbrances for June 21, 2016, as written:

Aramark Uniform Services	Carpet Lease	100.00
OTARMA Service Center	Township Insurance June 18 Renewal	33,614.00
Other – Supplies and Materials	Blanket to 12/31/2016	700.00
Small Tools and Minor Equip.	Blanket to 12/31/2016 (Admin.)	60.00
Small Tools and Minor Equip.	Blanket to 12/31/2016 (Zoning)	60.00

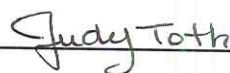
with a unanimous vote. Motion carried.

MEETING ADJOURNED

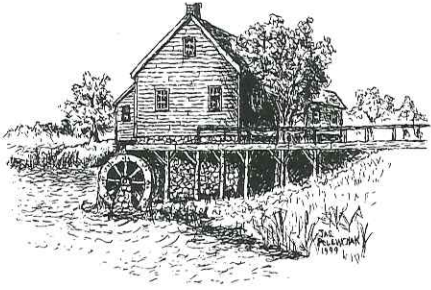
Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 8:24pm, with a unanimous vote. Motion carried.



Chairman



Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2016-21

Be it resolved by the Trustees of Munson Township, in a special session on the 21st of June, 2016, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and James J. McCaskey, that Mr. Bushman moved the adoption of the following resolution:

That the 2016 Permanent Appropriation be amended, as follows:

Within Fund Transfers

In the General Fund:

60.00	to 1000-110-430-0000	Small Tools and Minor Equipment
18.00	to 1000-110-381-0000	Property Insurance Premiums [Admin]
108.00	to 1000-610-482-0000	Property Insurance Premiums [Parks]
	all from 1000-610-329-0000	Other Property Services [Parks]
700.00	to 1000-120-490-0000	Other Supplies and Materials [Town Hall]
	from 1000-760-730-0120	Improvement of Sites [Town Hall]

In the Zoning Fund:

60.00	to 2181-130-430-0000	Small Tools and Minor Equipment
	from 2181-130-330-0000	Travel and Meeting Expense

Mrs. McMullen seconded the motion and the roll being called resulted as follows:

Voting

Andrew J. Bushman, yes

James J. McCaskey, yes

Irene H. McMullen, yes

Attest: Judith Toth, June 21, 2016
Judith Toth, Fiscal Officer