

RECORD OF PROCEEDINGS

Minutes of

Meeting

MUNSON TOWNSHIP TRUSTEES SPECIAL

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, June 16, 20 20

The meeting was called to order at 6:30pm by Chairman Irene McMullen with Trustees Andy Bushman and Jim McCaskey and Fiscal Officer Todd Ray all present via Zoom electronic teleconference. The meeting was held without any elected officials located in the same physical space, was conducted in accordance with conditions established by the Ohio legislature to reduce risk of transmission of COVID 19 coronavirus.

Chair Irene McMullen led the Pledge of Allegiance. Mrs. McMullen opened the meeting with a brief statement acknowledging that this meeting was a Special meeting for a workshop to allow the trustees to discuss the 2021 budget. Mrs. McMullen noted that there would be no public comment.

Budget Discussion and Worksheet

Fiscal officer Todd Ray had provided the Trustees with hard copies and electronic versions of the draft 2021 budget he had prepared using the UAN software. He opened the meeting by noting that the revenue projections for next year for all real property tax levy yields were based on a 95% collection rate, as advised the Geauga County Auditor Charles Walder. Other sources of revenue, from consumer-driven activity, were calculated using conservative estimates that attempt to reflect the effects of the pandemic on those activities.

The Trustees engaged in a thorough exchange of questions and answers, discussing each Fund, revenue and expenditure estimates, making a few recommendations for adjustments. Trustees gave attention to the need to make decisions with regard to capital expenditures in the four Funds that pay for road service operations and road improvement projects. Within the next five years, Road Superintendent Kirk Walker is asking that at least one truck and one wheel loader be replaced, along with additional road resurfacing. Trustees agreed to address capital expenditure priorities at the next workshop scheduled for 5:30 p.m. on June 23, immediately preceding the Regular meeting.

The Trustees reviewed the Fire Dept. budget projections. Munson Fire Department Chief Mike Vatty addressed the Trustees and informed them that the Department was currently crunching numbers and will present the Trustees with a request for a new Fire levy at the next meeting.

MEETING ADJOURNED

Andy Bushman moved and Jim McCaskey seconded to adjourn the meeting at 7:47 pm. Motion carried with a unanimous vote.

Irene H. McMullen Chairman Todd R. Ray Fiscal Officer