

Held Tuesday, June 9, 20 15

The special meeting was called to order at 5:30pm by Chairman Andy Bushman with Trustees Jim McCaskey and Irene McMullen and Fiscal Officer Judy Toth present. The Trustees signed warrants 13214-13257 dated 6/4 and 6/9/15 totaling \$35,535.11, EFT vouchers 239-249 for the 6/5/15 bi-weekly payroll in the amount of \$11,202.40, and warrant 1207 dated 5/9/15 in the amount of \$8,880.22 to transfer EMS collections from the lockbox to the primary account.

MINUTES

Jim McCaskey moved and Irene McMullen seconded to approve the May 26, 2015 minutes, with a unanimous vote. Motion carried.

CEMETERY DEEDS

The Trustees signed deeds to Melvin and Linda Forman for Maple Hill III Cemetery, Lot 346, Grave 1 and Thomas L. and Iphigenia Planinc for Fowlers Mill II Cemetery, Lot 346, Grave 9.

PUBLIC COMMENT

Beechnut Lane is scheduled to be resurfaced this summer, which raises the road height. Several residents were present to object to their concrete driveway approaches being paved over with asphalt. Nine of the eleven driveways are concrete. The Trustees explained that grinding out the asphalt to maintain the same road height is not an option as it is a newer subdivision and there is not enough of a road base. The road department is sealing the cracks and doing deep depth repairs to prepare the road for paving. The Trustees asked the residents to come to the June 23rd meeting. The county engineer's office is researching options and has agreed to meet with the Trustees and residents. The Trustees will award the contract this evening in order to send the paperwork to the contractor. They advised that although they had no control over the schedule, they did not plan to sign the contract until June 23rd with the expectation that the work would not be done until late July or the beginning of August.

FIRE DEPARTMENT REPORT/CHIEF MARK LYNN

Chief Lynn reported that the damaged ladder truck is in the calculation phase. He expected to have an answer by the next meeting. NDCL has begun a major renovation of the elementary building and Sisters of Notre Dame living space and infirmary, to begin in the spring of 2016. Two of the buildings will be three stories bringing up the possibility that the Township may need to replace the ladder truck with another ladder truck. The Chief has asked to be allowed to see the preliminary drawings and to sit in on the construction meetings.

ROAD REPORT/SUPERINTENDENT JIM TEICHMAN

The Township received a large amount of fill dirt from a new assisted living facility on Ravenna Road. The dirt will be used to fill in the old lake on the Klatka parcel next to Scenic River. The road department is saving all of the trees possible. Once the fill is completed, the space will lend itself to an extension of the walking trail at Scenic River, a picnic area, or a small ballfield, to be decided at a later date. Mr. McCaskey was interested in reviewing Mr. Teichman's preliminary sketch.

NEW PLAYGROUND

Mrs. McMullen said she received several compliments on the new playground.

FIRE DEPARTMENT PARKING LOT

Mr. Bushman submitted a preliminary list of considerations for the fire department parking lot. Mr. Teichman asked if the road department should begin patching the driveway. The Board asked him to wait one month as they were getting quotes to grind out the existing pavement. The Board may decide to do the work in sections. Footers and designated 18 x 18 pads for parking heavy equipment during training were discussed. Chief Lynn asked the Trustees to surface the parking area to the north of the fire station if nothing else was done this year.

RESOLUTION 2015-25/JACLYN BREIER/GOLD AWARD

Resolution 2015-23 was made by Irene McMullen and seconded by Jim McCaskey to recognize Girl Scout Jaclyn Breier for her achievement of the Girl Scout Gold Award, with a unanimous vote. Motion carried. Ms. Breier created a Reflection Garden at NDCL for her project. The resolution in its entirety is included on a separate page as part of the minutes.

RESOLUTION 2015-26/FUND TRANSFER

Resolution 2015-26 was made by Jim McCaskey and seconded by Irene McMullen for within fund transfers in the 2015 Permanent Appropriation in the General, Road and Bridge, and Cemetery Funds, with a unanimous vote. Motion carried. The resolution in its entirety is included on a separate page as part of the minutes. [Fiscal Officer's Note – an incorrect object code was subsequently crossed out and the correct number inserted and initialed.]

AWARD BID FOR ASPHALT RESURFACING

The Trustees reviewed the recommendations of the county engineer.

Jim McCaskey moved and Irene McMullen seconded to award a contract to Ronyak Paving, Inc. for the asphalt resurfacing of various roads in the amount of \$197,090, with a unanimous vote. Motion carried.

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ Tuesday, June 9, _____ 20____ 15____

OPWC DISTRICT 7 BALLOT

Jim McCaskey moved and Irene McMullen seconded to vote for Jim Pristov, Harpersfield Township; Patrick J. Cavanagh, Auburn Township; and Vince Coia, Ravenna Township, with a unanimous vote. Motion carried. The candidate from LeRoy Township asked not to be selected as he wished to be eligible for a different committee.

FISHING DERBY GRANT

Jim McCaskey moved and Irene McMullen seconded to authorize office manager Paula Friebertshauser to sign the grant application for a 2015 Step Outside Grant from the Ohio Department of Natural Resources Division of Wildlife Outdoor Education Section to be used for the September Fishing Derby, with a unanimous vote. Motion carried.

REQUEST FOR RECOGNITION/SERB

Jim McCaskey moved and Irene McMullen seconded to enter into a contract with Mansour Gavin LPA for the Request for Recognition of SERB [State Employment Relations Board], with a unanimous vote. Motion carried. The Chairman signed the agreement.

ICE GUARD

Mr. McCaskey will get a quote for ice guards to be placed in the gutters.

BUDGET HEARING AND SPECIAL MEETING

Jim McCaskey moved and Irene McMullen seconded to hold the Budget Hearing for the 2016 budget on Tuesday, June 30, 2015 at 6:30pm, immediately followed by a special meeting to approve the budget and for other regular business, with a unanimous vote. Motion carried.

RENEWAL 1.75 MILL FIRE & EMS LEVY

The Board authorized the fiscal officer to prepare the paperwork to renew the 1.75 mill fire and EMS levy for the November election.

COMMUNITY ROOM RENTALS

Jim McCaskey moved and Irene McMullen seconded to rent the community room for a Birthday Party (Weidig) on July 11, 2015 from noon-9pm, approx. 50, for a \$125 fee and \$250 security deposit, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for a Baby Shower (Malone) on July 19, 2015 at 11am, approx. 60, for a \$125 rental fee and \$250 security deposit, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for an AFS meeting (Plishka) on August 1, 2015 from 11am-5pm, approx. 30, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room to the Fit Club (Scarvelli) August 5, 12, 19, 26, 2015 from 5:30-7pm, approx. 15-20, and to waive the fees, with a unanimous vote. Motion carried.

PAVILION RENTALS

Let the record reflect the Emmons Pavilion was rented between meetings for a Birthday Party (Toth) on June 7, 2015 at noon, approx. 50, for a \$25 rental fee and \$25 security deposit. Mr. Bushman signed the rental agreement.

Jim McCaskey moved and Irene McMullen seconded to rent the Emmons Pavilion for a Family Picnic (Teichman) on September 27, 2015 at noon, approx. 30, and to waive the fees, with a unanimous vote. Motion carried.

Let the record reflect the Scenic River Pavilion was rented for a Cub Scout Pack 91 Camp Out and Fishing Derby (Callahan) June 5-6, 2015 from 3pm-noon, approx. 50.

Jim McCaskey moved and Irene McMullen seconded to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the Scenic River Pavilion for the Munson Elementary Fifth Grade Ice Cream Party (Tomasch) on Tuesday, June 9, 2015 from 3-7pm, approx. 50-100, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the Scenic River Pavilion for a Car Show (Vyse) on July 26, 2015 at noon, approx. 75-100 for a \$25 rental fee and \$250 security deposit, with a unanimous vote. Motion carried. Lawn parking will be allowed if the grounds are not too wet.

FISCAL OFFICER'S MONTHLY REPORT

Jim McCaskey moved and Irene McMullen seconded to accept the Fiscal Officer's monthly report for May 2015, with a unanimous vote. Motion carried.

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, June 9, 2015

ENCUMBRANCE SHEET

Jim McCaskey moved and Irene McMullen seconded to approve the encumbrance sheet for June 9, 2015, as written:

| | | |
|-----------------------------|-----------------------------------|-----------|
| Pontem Software | Annual Support & Maintenance Fee | 828.25 |
| Waste Management | Garbage and Trash Removal – Parks | 1,700.00 |
| Waste Management | Garbage and Trash Removal | 176.44 |
| Iron Man Contractors Supply | Wheelbarrow for Parks | 189.00 |
| Grasshoppers Groundskeeping | Bed Edging Hourly Rate | 167.50 |
| Southeastern Equipment | Rent Dozer – Klatka Parcel | 2,915.00 |
| Mansour Gavin LPA | Legal Expense | 10,000.00 |

with a unanimous vote. Motion carried. The Board signed the encumbrance sheet.

MEETING ADJOURNED

Jim McCaskey moved and Irene McMullen seconded to adjourn the meeting at 6:16pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



A Resolution of the Munson Township Trustees No. 2015-25

Munson Township recognizes

Jaclyn Breier

for her achievement of the Girl Scout Gold Award in August 2014, the highest rank in scouting, as she adds her name to an elite group of outstanding young citizens; and

Whereas, it is the distinct privilege of the Munson Township Trustees to identify and recognize the meritorious accomplishments of its residents; and

Whereas, Jaclyn, a 2014 graduate of N.D.C.L., has been in Girl Scouts since the age of five when she joined as a Daisy Scout through her parish, St. Anselm, and continues to be involved in Girl Scouts and is a lifetime registered member of GSNEO; and

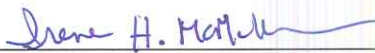
Whereas, for Jaclyn's project, she found a suitable location, designed, planned and then raised the funds needed or acquired the donations to purchase the plants, soil, and mulch to create "The Reflection Garden" located off the main courtyard at Notre Dame Cathedral Latin High School. The garden includes a variety of perennial plants, trees and shrubs that are labeled for educational purposes as well as two wooden benches. The garden will be enjoyed by students, faculty, staff and the Sisters of Notre Dame; and

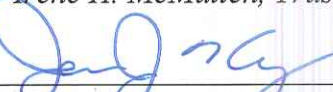
Whereas, Jaclyn's demonstration of the qualities of leadership, perseverance, commitment and community service, exemplified by this achievement, has distinguished her among her peers;

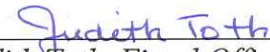
Now therefore, be it resolved by the Board of Township Trustees of Munson Township, during regular session on this 9th day of June, 2015 that Jaclyn Breier be recognized and honored for her achievement, that sincere congratulations be extended to Jaclyn and to her family and scout leaders on behalf of the entire Munson community, and that best wishes be extended to Jaclyn as she currently attends the University of Notre Dame's School of Engineering and in all her future endeavors.

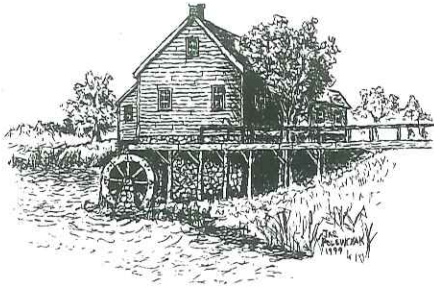
And be it further resolved, that Jaclyn Breier's achievement of the Girl Scout Gold Award shall be permanently recorded in the township records. Unanimously approved by the Munson Township Trustees:


Andrew J. Bushman, Chairman


Irene H. McMullen, Trustee


James J. McCaskey, Trustee

Attest:  June 9, 2015
Judith Toth, Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2015-26

Be it resolved by the Trustees of Munson Township, in a special session on the 9th day of June, 2015, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Jim McCaskey moved the adoption of the following resolution:

That the 2015 Permanent Appropriation be amended as follows:

Within Fund Transfers

In the General Fund:

| | | |
|-----------|------------------------|---|
| 189.00 | to 1000-610-430-0000 | Small Tools and Minor Equipment (Parks) |
| | from 1000-610-420-0000 | Operating Supplies |
| 10,000.00 | to 1000-110-311-0000 | Accounting and Legal Fees |
| | from 1000-120-323-0000 | Repairs and Maintenance – Town Hall |

In the Cemetery Fund:

| | | |
|--------|-------------------------------------|-----------------------|
| 500.00 | to 2041-410-420-0000 | Operating Supplies |
| | from 2041-410- 420 -0000 | Other – Dues and Fees |

519.37

In the Road and Bridge Fund:

| | | |
|--------|------------------------|----------------------|
| 600.00 | to 2031-760-790-0000 | Other Capital Outlay |
| | from 2031-760-750-0000 | Motor Vehicles |

Irene McMullen seconded the motion and the roll being called resulted as follows:
Voting

Andrew J. Bushman, yes
Andrew J. Bushman

James J. McCaskey, yes
James J. McCaskey

Irene H. McMullen, yes
Irene H. McMullen

Attest: Judith Toth, June 9, 2015
Judith Toth, Fiscal Officer