

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES BICENTENNIAL & SPECIAL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, June 7, 20 16

BICENTENNIAL MEETING

Chairman Jim McCaskey called the meeting to order at 6pm with the Pledge of Allegiance.

Present: Trustees Jim McCaskey, Irene McMullen, and Andy Bushman and Fiscal Officer Judy Toth.

Also present: Paula Friebertshauser, Julie Johnston, Tim Kearns, Joe Herczak, Jim O'Neill, Bob Voss, Lenore Pikus, Drew McLaughlin, and Lisa Alpers.

Julie Johnston reported that the Park Board, Tim Kearns, and Patti Palcic will meet to plan the games. The area has been mapped out. A tent will be erected in the field with a table set up to serve as a control center. She will order prizes for the games, after checking what is left from last year's community picnic. She is waiting for the final drawing and quote for the banner. It may already be in her email and she will check for it at the end of the meeting. The banner will be two-sided and include the bicentennial logo. She is working on the mail notification. There is too much information for a postcard, and it will be a tri-fold. She asked about handouts. The Committee agreed upon 1000 wooden pencils for \$180 and 1000 buttons for \$360. Jim McCaskey asked Julie and Paula to choose the color for the t-shirts for the work staff. They will contact the vendor to see what colors are available. There was discussion whether to include the word "staff" on the front of the shirts. McCaskey met with Alpine Valley. The lifts will not be available as they are being dismantled for repairs. They agreed to clean up the interurban right-of-way for the event. A sign with an arrow will be posted. McCaskey suggested that a picture poster with historical information about the interurban be placed at the entrance. The Geauga Park District has a similar sign, and he will contact them. The lobby will be set up as a historical area. Information put together by the office staff and additional pictures will be posted. Lisa Alpers expected that her book of 100 years of Munson Township history would be published before July 16th. The Brown Barn was recently purchased and Bob Voss suggested the new owners be contacted for use of the parking area. Andy Bushman said they had given him their permission. McCaskey reserved the horses for the wagon rides. They will need a place to park their truck and trailer, and the Brown Barn will be a good location. The Committee discussed cleanup. Paula will contact the road department members to see who is available. A road department truck will also be in the parade. Paula and Julie walked the grounds for the layout. Julie advised that only one large tent will be needed. Food tables will also be set up in the community room and fire station bay. This should provide enough shelter if it rains. She will meet with the fire department regarding layout. Dave Jevnikar (G-TV) offered the sound equipment for the event. Andy Bushman asked about donations for the programs that will be passed out during the day. Ads can be sold to offset the cost of the event. Discussion followed, but no decision was made. Andy Bushman has two contacts for the speaker. Lisa Alpers, who will be doing the historical presentation at Fowlers Mill Cemetery, offered to speak if needed. Three cakes will be ordered. Paula will call Waste Management regarding recycling containers. Andy Bushman will contact the scholarship committee to serve as judges with Marlene Napalo for the essay contest. Julie will order the time capsule. A granite marker will be placed at the location. Lenore Pikus will contact Semerano Monuments regarding the engraving. A site will need to be selected and decisions made about the contents. Lenore Pikus advised a pizza parlor, which she contacted for a donation, requested permission to sell pizza slices at the event. The watermelons will be ordered. McCaskey had a contact for assistance with parking for the event. Tim Kearns said that the game committee would meet that evening to begin planning. McCaskey thanked the Committee and advised that Andy Bushman would be in charge of the weather. The Bicentennial meeting concluded at 7:50pm.

BUSINESS MEETING

Chairman Jim McCaskey opened the special meeting for regular business at 7:50pm. Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth were also present. The Trustees signed warrants 14110-14136 dated 6/7/16 totaling \$36,287.37.

BIDS OPENED/ASPHALT RESURFACING ROCKHAVEN AND WYE

Let the record reflect Chairman Jim McCaskey and Fiscal Officer Judy Toth opened bids for the asphalt resurfacing of Rockhaven and Wye Roads on June 7, 2016 at 3:05pm. The legal notice was published May 19, 2016 in the Geauga Maple Leaf. Two bids were received,

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BID OPENING (continued)

sealed and labeled, from Chagrin Valley Paving, Inc., Chagrin Falls, Ohio, bid bond from Merchants Bonding Company (Mutual), \$203,776.00; and Ronyak Paving, Inc., Burton, Ohio, bid bond from The Guarantee Company of North America USA, \$190,345.50. Shane Hajjar from the Geauga County Engineer's office and the two bidders were present. The bids were turned over to Shane Hajjar. The county engineer will make his recommendations next week.

CEMETERY STONE RESTORATION

Sexton Paula Friebertshouser received notice today that Stonehugger Cemetery Restoration may begin work tomorrow. The Trustees discussed how to finance the expense.

Andy Bushman moved and Irene McMullen seconded to encumber \$10,000 to Stonehugger Cemetery Restoration for cemetery repairs, with a unanimous vote. Motion carried.

GEAUGA COUNCIL FOR ARTS AND CULTURE

Irene McMullen moved and Jim McCaskey seconded to renew membership in the Geauga Council for Arts and Culture for \$100. Roll call vote: Mrs. McMullen, yes; Mr. McCaskey, yes; Mr. Bushman, abstain. Motion carried.

2017 BUDGET

Mrs. Toth will begin the draft for the 2017 budget. The Trustees discussed Tuesday, June 28th for the public hearing, prior to the regular meeting.

COMMUNITY ROOM RENTAL

Andy Bushman moved and Irene McMullen seconded to rent the community room for a baby shower (Ferroni-Munson Firefighter) for a reduced fee of \$50 and \$50 security deposit, with a unanimous vote. Motion carried.

PARK GROUNDS LEASE

Andy Bushman moved and Irene McMullen second to lease the Munson Township Park Grounds Vita Course for a Fitness 41 Boot Camp (Henry-YMCA) June 5, 12, 19, 26, 2016 at 4:30pm, no charge, with a unanimous vote. Motion carried. [Certificate of insurance attached.]

ENCUMBRANCE SHEET


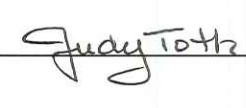
Andy Bushman moved Irene McMullen seconded to approve the encumbrances for June 7, 2016, as written:

Other – Communications	Blanket to 12/31/2016	832.10
Pontem Software	Cemetery Software Annual Support	828.25
Repairs and Maintenance	Blanket to 12/31/2016	1,760.96
Stone Huggers	Cemetery Stone Repairs	10,000.00
Gauga Council for Arts & Culture	Membership	100.00

with a unanimous vote. Motion carried.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 7:09pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer