

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES BUDGET HEARING AND SPECIAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, June 30, 20 15PUBLIC HEARING FOR 2016 BUDGET

The public hearing for the 2016 budget was called to order at 6:30pm by Chairman Andy Bushman with Trustees Jim McCaskey and Irene McMullen and Fiscal Officer Judy Toth present. Mr. Bushman led the Pledge of Allegiance. Mrs. Toth passed out copies of the budget. She was concerned about the decrease in General Fund revenues due primarily to the phasing out of inheritance tax. General Fund revenues for 2016 are estimated at \$605,000. She explained the budget format, and advised that the budget can be used to gauge the financial health of the Township. The Trustees will have another opportunity to review funding when they prepare the Permanent Appropriation. She reviewed the capital projects for the past three years. To balance the General Fund, she removed all remaining capital projects for 2015 and all but the fire truck lease for 2016. \$358,822 was budgeted for fire protection services to supplement the Fire and EMS funds. A 1.75 mill fire levy is up for renewal in November, which generates \$386,000. This amount does not appear in the budget, but is necessary to meet fire contract obligations. Mrs. Toth reviewed the budget for road projects in 2015 and 2016 in the Motor Vehicle, Gasoline Tax, and Road and Bridge Funds, and answered questions.

Jim McCaskey moved and Irene McMullen seconded to adjourn the public hearing at 6:56pm, with a unanimous vote. Motion carried.

SPECIAL MEETING

The special meeting was called to order at 6:57pm by Chairman Andy Bushman with Trustees Jim McCaskey and Irene McMullen and Fiscal Officer Judy Toth present. The Trustees signed warrants 13288-13305 dated 6/30/15 totaling \$44,235.97, EFT vouchers 283-293 for the 7/2/15 bi-weekly payroll in the amount of \$11,157.92, and warrant 1210 dated 7/1/15 in the amount of \$11,282.80 to transfer EMS collections from the lockbox to the primary account. Warrant 1209 was voided.

MINUTES

Jim McCaskey moved and Irene McMullen seconded to approve the June 23, 2015 minutes as written, with a unanimous vote. Motion carried.

OTARMA STATEMENTS OF VALUE

The Chairman signed the Statements of Value for the renewal of the township property and liability insurance. Mr. McCaskey asked for a copy to review the insured amounts.

RESOLUTION 2015-29/1.75 MILL FIRE OPERATING AND APPARATUS LEVY

Resolution 2015-29 was made by Irene McMullen and seconded by Jim McCaskey to place a 1.75 mill fire operating and apparatus renewal levy on the November ballot, with a unanimous vote. Motion carried. The resolution in its entirety is included on a separate page as part of the minutes.

RESOLUTION 2015-30/2016 BUDGET

Resolution 2015-30 was made by Jim McCaskey and seconded by Irene McMullen to accept the 2016 Budget in the amount of \$2,673,119.55, as presented, with a unanimous vote. Motion carried. The Geauga County Budget Commission's Hearing for Munson Township's Budget will be Tuesday, August 11 at 1:30pm.

COUNTRY OAKS DITCH

Mr. McCaskey was contacted by the residents near the corner of Country Oaks regarding flooding. The road department removed the debris which was plugging the culvert.

BEECHNUT AND WATERFOWL LANE CONCRETE APRONS

Mrs. McMullen contacted assistant prosecuting attorney Susan Wieland regarding the concrete aprons on Waterfowl and Beechnut Lanes. Ms. Wieland advised that each homeowner should contract individually with the contractor to replace the aprons if they do not want the asphalt approach. This should be resolved before road resurfacing begins. The resurfacing contract includes \$250 per driveway for the approaches. The contract can be amended to remove the cost for driveways that are raised or replaced with concrete, and the \$250 applied to the resident's cost. Mrs. McMullen will contact Susan Wieland on how the rebates may be given. Mr. McCaskey spoke with a representative from Ronyak Paving, the contractor for the project. He contacted two companies for a cost estimate to raise the concrete aprons, and met with one of the contractors to evaluate the driveways on Beechnut Lane. Estimates will be provided, and the homeowners advised if the process is recommended or not recommended for their driveways. The Trustees discussed how to get this information to the residents.

CAROL L STAFFORD RESIGNATION

Irene McMullen moved and Jim McCaskey seconded to accept a letter of resignation from Fiscal Assistant Carol Stafford, effective June 30, 2015, with regret, with a unanimous vote. Motion carried.

KLATKA PARCEL SILT FENCE

Mr. McCaskey followed up with the road department regarding a silt fence for the township's fill project on the Klatka parcel next to the Scenic River Park. He was concerned about runoff into the waterway and onto Mayfield Road. The Road Superintendent contacted Carmella Shale of Geauga Soil and Water and was advised that a silt fence was required. The road department erected some fencing

Held Tuesday, June 30, 20 15

KLATKA PARCEL SILT FENCE (continued)

with the supplies that they had available. Mr. McCaskey had no problem with the quality of the installation – the road department did an excellent job. He will ask Bob Griesmar from Soil and Water to visit the site to determine if more fencing is required.

TOWN HALL MOWING CONTRACT

Mr. McCaskey asked the Board to visit the Town Hall to evaluate the mowing contractor's performance.

ENCUMBRANCE SHEET

Jim McCaskey moved and Irene McMullen seconded to approve the encumbrance sheet for June 30, 2015, as written:

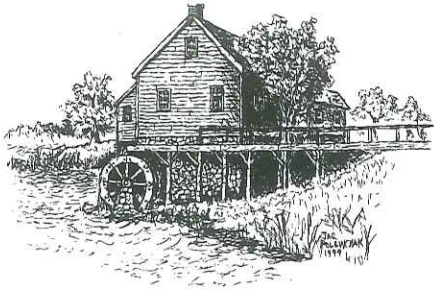
Scenic River – Fishing Derby	Blanket to 12/31/2015	600.00
Green Vision Materials	Remove Stumps on Sherman Road	244.00

with a unanimous vote. Motion carried. The Board signed the encumbrance sheet.

MEETING ADJOURNED

Jim McCaskey moved and Irene McMullen seconded to adjourn the meeting at 7:38pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2015-28

Be it resolved by the Trustees of Munson Township, in a regular session on the 23rd day of June, 2015, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Jim McCaskey moved the adoption of the following resolution:

That the 2015 Permanent Appropriation be amended as follows:

Within Fund Transfers

In the General Fund:

24.00	to 1000-110-381-0000	Property Insurance Premiums
1,384.00	to 1000-110-382-0000	Liability Insurance Premiums
84.00	to 1000-610-381-0000	Property Insurance Premiums
	from 1000-330-323-0000	Repairs and Maintenance

Irene McMullen seconded the motion and the roll being called resulted as follows:
Voting

Andrew J. Bushman, yes

James J. McCaskey, yes

Irene H. McMullen, yes

Attest: Judith Toth, June 23, 2015
Judith Toth, Fiscal Officer

Rev. Code, Sec. 5705.19, .191, .192, .194, .21, .26

MUNSON TOWNSHIP _____ with the following members present:

IRENE H. MCMULLEN

RESOLVED, That said levy be placed upon the tax list of the current year ~~after the February~~
~~seventh~~ ~~next~~ ~~succeeding~~ ~~the~~ ~~election~~, if A MAJORITY of the electors voting thereon vote
in favor thereof; and be it further (Percentage)

FISCAL OFFICER

RESOLVED, That the ~~Clerk~~ of this ² BOARD OF TOWNSHIP TRUSTEES OF MUNSON TOWNSHIP
be and he is hereby directed to certify a copy of this Resolution to the Board of Elections,

GEAUGA County, Ohio,

and notify said Board of Elections to cause notice of election on the question of levying said tax to
be given as required by law.

MR. JAMES J. MCCASKEY seconded the Motion and the roll being called
upon its adoption the vote resulted as follows:

M R. BUSHMAN

M RS. MCMULLEN

M R. MCCASKEY

M

M

Adopted the 30th day of JUNE, 2015
(Year)

Judith Toth
~~XXXXXXXXXX~~ FISCAL OFFICER

MUNSON TOWNSHIP
(Name of Subdivision)

GEAUGA County, Ohio

1. This Resolution is to be passed and certified to the Board of Elections 75 days prior to the election upon which it will be voted, except see Emergency School Levy 5705.194.
2. Board of County Commissioners, Council of the City or Village, Board of Education, or Board of Township Trustees.
3. Name of Subdivision.
4. Here insert any one of the purposes listed in Sec. 5705.19 R.C. Not applicable to school districts.
5. For all the subdivisions including schools under 5705.19, the life indebtedness or the number of years the levy is to run.
Here insert one of the following:
"an additional tax of _____ mills"
"a renewal of an existing tax of _____ mills"
"a renewal of a tax of _____ mills and an increase of _____ mills to constitute a tax of _____ mills"
"a renewal of a part of a _____ mill existing levy, being a reduction of _____ mills to constitute a tax of _____ mills"
"a replacement of tax of _____ mills"
"a replacement of _____ mills and an increase of _____ mills to constitute a tax of _____ mills"
"a replacement of part of an existing levy, being a reduction of _____ mills, to constitute a tax of _____ mills"
Schools also see 5705.212, 5705.213 O.R.C.
6. See Emergency School Levy under 5705.194. Also 5705.21, 5705.212, 5705.213 schools.
7. This notice to be given by the Board of Elections shall be published in a newspaper of general circulation in the county once a week. See 5705.19, .191, .194 R.C. for time.

The State of Ohio, GEAUGA County, ss.

I, JUDITH TOTH
MUNSON TOWNSHIP

~~XXXXXXXXXX~~ FISCAL OFFICER OF

do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said
MUNSON TOWNSHIP; that the same has been compared by me with the Resolution on said Record
and that it is a true and correct copy thereof.

Witness my signature, this 30th day of JUNE, 2015
(Year)

APPROVED AS TO FORM

GEAUGA COUNTY PROSECUTOR'S OFFICE

JUDITH TOTH, FISCAL OFFICER

~~XXXX~~

No.

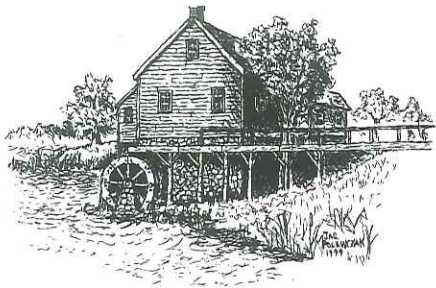
County, Ohio

RESOLUTION
DECLARING IT NECESSARY TO LEVY A
TAX IN EXCESS OF THE TEN
MILL LIMITATION

(Year)

Filed

By Deputy



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2015-31

Be it resolved by the Trustees of Munson Township, in a regular session on the 14th day of July, 2015, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Jim McCaskey moved the adoption of the following resolution:

That the 2015 Permanent Appropriation be amended as follows:

Within Fund Transfers

In the General Fund:

1,000.00	to 1000-110-314-0000	Tax Collection Fees
400.00	to 1000-110-519-0000	Other – Dues and Fees
500.00	to 1000-220-221-0008-0000	Medical/Hospitalization {MED/HOSP HRA}
	from 1000-330-360-0002	Contracted Services – Road Improvement Projects

In the Zoning Fund:

950.00	to 2181-130-190-0000	Other - Salaries
580.00	to 2181-130-319-0000	Other – Professional and Technical Services
	from 2181-130-211-0000	Ohio Public Employees Retirement System

Irene McMullen seconded the motion and the roll being called resulted as follows:

Voting

<u>Andrew J. Bushman</u>	<u>Yes</u>
<u>James J. McCaskey</u>	<u>yes</u>
<u>Irene H. McMullen</u>	<u>yes</u>

Attest: Judith Toth, July 14, 2015
Judith Toth, Fiscal Officer