

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, June 28, 20 22

The meeting was called to order at 6:30 pm by Chair Jim McCaskey, with Trustees Irene McMullen and Andy Bushman and Fiscal Officer Todd Ray present. Mr. McCaskey led the Pledge of Allegiance.

Proposal for Artificial Turf, Zambory Field

Chair McCaskey opened the meeting by inviting members of a citizens group who were present at the meeting to address the Board. The group presented a proposal to do fundraising for the purpose of making improvements to the Zambory baseball field.

Kathy and Bob Francis, Regina Columbi, and Brian Long, head coach of the Chardon High School varsity baseball team, described a plan to have artificial turf installed in the infield of the ballfield, to include the pitcher’s mound, baselines, and batters’ box areas. The installation of artificial turf in these areas will improve the playing field conditions during the early, rainy spring baseball season. The group respects the Board’s authority and wants to get the Trustees’ approval and support for the proposed upgrades before starting a fundraising campaign. They believe cost estimates will approach \$20,000. If successful in fundraising that amount, a more ambitious plan to turf the rest of the infield would be considered, with the estimates reaching an additional \$20,000.

Trustees asked questions about maintenance responsibilities and costs of the turf, life expectancy before replacement, colors, and summer field use by non-scholastic community teams.

The parent group discussed fundraising options and are considering coordinating with the Chardon Athletic Boosters.

The Board expressed support for the project and the fundraising proposal at this point. They asked the group to update the Trustees with their plans as details are worked out, and to reach out to the Munson Park Board and be certain to keep them informed.

Condemned Property, Mayfield Road

Mr. Andrew Pado, property owner at 10416 Mayfield Rd., was present and was asked to address the Board. Mr. Pado reported that he has been working to clear the driveway of downed trees and hopes to be finished this week. The four junk automobiles have not been removed yet, but he has plans to get two removed on Friday July 1 and a third by July 5. He has one proposal for demolition of the residential structure, and the fourth vehicle that is trapped in the collapsed garage will be removed after demolition of the garage. He expects to have the demolition agreement finalized by July 7.

Chair McCaskey acknowledged that there appears to be some progress being made, and he told Mr. Pado again that the Board must receive direct communication from Mr. Pado on his progress in the next two weeks. He directed Mr. Pado to report to Zoning Inspector Jim Herringshaw by Monday July 11, prior to the next regular Trustee meeting on July 12. Mr. Pado agreed.

Minutes

Andy Bushman moved to approve the minutes of the Trustees Regular Meeting Tuesday June 14, 2022, as presented. Irene McMullen seconded; with a unanimous vote, the motion carried.

Cemetery Deeds

Mr. McCaskey stated that the Trustees had cemetery deeds to sign. Trustees signed deed #5-350 for Keith and Mariann Tompkins, Fowlers Mill Cemetery, section 2, lot 343, grave 5; deed #5-351 for Linda D. Horne, Maple Hill Cemetery, section 3, lot 350, grave 14 and 15; deed #5-352 for Linda L. Caito, Fowlers Mill Cemetery, section 2, lot 343, grave 6; and deed #5-353 for Harlie D. Ellason, Fowlers Mill Cemetery, section 2, lot 343, grave 11.

Mr. McCaskey stated that the Trustees had warrants to sign. The Trustees signed warrants 18782 through 18814 dated 6/28/22, totaling \$130,653.52, and 6/24/2022 bi-weekly payroll EFT vouchers 133 through 140, totaling \$9,247.92, and 6/30/22 monthly payroll vouchers 141 through 146 totaling \$8,323.77.

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Public Comment

Mr. McCaskey called for any public comment.
Resident Marie Valince inquired if the Trustees have done anything about fireworks.
Resident Joe Basulli expressed his belief that Fire and Road levy renewals should be made “in perpetuity” instead of requiring renewal every five years.

FIRE DEPARTMENT

Munson Fire Chief Mike Vatty was unavailable. Munson Fire Dept. Treasurer Rich Ferlin indicated that he did not have any information to report.
Andy Bushman moved to approve the addition of Chief Vatty to the Medicount Management account Medicare Authorized authority. Ms. McMullen seconded; with a unanimous vote, the motion carried.

ROAD DEPARTMENT

Road Superintendent Kirk Walker reported that the first round of road berm-mowing on all township roads has been completed. The new mower/tractor unit is scheduled to be delivered by the end of the week or early next week.

TOWNSHIP BUSINESS

The Trustees reviewed a revised quote for repair of a partition in the men’s restroom of the Town Hall. Mr. Bushman added an additional \$200.00 to the encumbrance sheet to cover the additional cost for the partition repair. The purchase and installation of the restroom partition through Institutional Diversified for \$1,365 was approved at the last meeting.

NOPEC rate change

Trustee Bushman updated the Board on his review of the electricity rates. He has been in consultation with the NOPEC energy-supplier broker. Mr. Bushman said the broker will have a recommendation on the utility supplier to share with the Board at the next meeting.

EPA Diesel Grant

Andy Bushman moved to authorize Trustee Irene McMullen and Fiscal Officer Todd Ray to sign off on the required semi-annual report for the EPA-Diesel mitigation grant. Ms. McMullen seconded; with a unanimous vote, the motion carried.

Zoning Fee Schedule

Andy Bushman moved to approve the updated Zoning Fee schedule, effective June 28, 2022. Ms. McMullen seconded; with a unanimous vote, the motion carried.

Cemetery Fee Schedule

Andy Bushman moved to approve the updated Cemetery Fee schedule, effective July 1, 2022. Ms. McMullen seconded; with a unanimous vote, the motion carried.

Health Care Insurance Renewal

The Trustees addressed the annual renewal of the health insurance plan for the Township. The current plan expires July 31. Ms. McMullen and Mr. McCaskey indicated that they were comfortable with moving forward with the renewal with Medical Mutual. Mr. Bushman pointed out that the rate increase for next year was significant, and he felt the Township should shop for other providers. Ms. McMullen noted that the Trustees had received the information (renewal rates and comparisons with other carriers,) and had not taken any action for over a month. She felt it was time to act. Mr. McCaskey agreed, indicating that the Med Mutual rate for the similar plan was still the lowest of those quoted by the other carriers in the information presented by Burnham & Flower. Jim McCaskey moved to approve the renewal proposal for Health care insurance by Medical Mutual. Ms. McMullen seconded; Mr. McCaskey asked if there was any more discussion. Mr. Bushman restated his preference for seeking other quotes from other carriers, because the rate increase was almost 35%. Mr. McCaskey called for a vote. Mr. McCaskey, yes; Ms. McMullen, yes; Mr. Bushman, no. Motion carried.

Fiscal Officer

2023 Tax Budget Hearing

Andy Bushman moved to set the date for the Trustees Public Hearing on the 2023 Tax Budget for Tuesday, July 12, at 6:15 p.m., with the Trustees Regular meeting to begin at the 6:30pm. Irene McMullen seconded. Motion carried with a unanimous vote.

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2023 Budget Discussion

Fiscal Officer Todd Ray explained that he had included \$160,000 in the first draft of the 2023 Budget for the purchase of a truck, but after reviewing this with Road Superintendent Kirk Walker, no truck purchase would be scheduled for 2023. The Trustees agreed to reallocate \$160,000 to road repair contracts for the OPWC match for Sherman Road for 2023. Mr. Ray said he would make those changes in the worksheet and have the final draft available for the public review in the Town Hall and at the Public Hearing July 12.

RESOLUTION 2022-26 /RESOLUTION OF NECESSITY/RENEWAL 5 YEAR 2.00 MILL ROAD LEVY

A motion to approve Resolution 2022-26 was made by Andy Bushman and seconded by Irene McMullen, to request the County Board of Elections to place the renewal of a 2.00 mill 5-year levy for Road and Bridge purposes on the November 8, 2022 ballot. Mr. Bushman read the resolution aloud. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2022-27 /RESOLUTION OF NECESSITY/RENEWAL 5 YEAR 1.00 FIRE LEVY

A motion to approve Resolution 2022-27 was made by Irene McMullen and seconded by Andy Bushman, to request the County Board of Elections to place the renewal of a 1.00 mill 5-year levy for Fire and EMS purposes on the November 8, 2022 ballot. Ms. McMullen read the resolution aloud in its entirety. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

Other Business

Fireworks

The Trustees acknowledged that the state legislature had recently passed new legislation addressing communities’ options for regulating home and commercial displays of fireworks. Mr. Bushman noted that the Ohio Township Association had not recommended that Townships approve the “opt-out” option for regulations, and that the only Townships in the state that had approved the opt-out option were the largest townships that have home-rule governance in place. Munson does not have home-rule. The Trustees decided to take no action regarding this legislation.

Other Meetings

Andy Bushman attended the Zoning Legal Issues Training session on Friday, June 24.

Public Comment

Resident Rich Ferlin offered comment that he was disappointed that the Trustees did not agree with Mr. Bushman and seek other options before renewing the health insurance plan because he believes there are costs savings that could be secured.

Resident Marie Valince stated that the Township had agreed not to mow the open field at Scenic River Retreat until after August 15 each year, to allow birds to complete their nesting season, but trails had been mowed recently.

Kirk Walker commented that the Park Board had asked to have the trails mowed so that residents using the trails would not be as exposed to deer ticks on the taller grass.

Resident Carol Maver commented that she has visited the park and was very impressed with the trails and natural surroundings.

Resident Dawn Bastulli commented that she remembers the discussion around mowing at Scenic River, and she hopes the Township remains committed to protecting the wildlife in the parks.

Resident Joe Otto offered comment that he recognizes the need for a maintenance protocol and the importance of sticking to it, for the benefit of the people who use the parks and for the wildlife.

Encumbrances

Andy Bushman moved to approve the encumbrance sheet as presented. Irene McMullen seconded; motion carried with a unanimous vote.

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Encumbrances

CCM Rentals	Concrete saw rental	\$178.28
Blanket	Rents and leases, Road Dept	\$445.40
Blanket	Postage, administration	\$1,000.00
Blanket	Postage, zoning	\$514.40

Motion to Adjourn

Andy Bushman moved to adjourn the meeting at 7:33pm. Irene McMullen seconded; motion carried with a unanimous vote.

 Chairman  Fiscal Officer

Munson Township
Resolution 2022-26

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN
EXCESS OF THE TEN MILL LIMITATION.**

Revised Code, Sec. 5705.19, .191, .192, .194, .21, .26

The Board of Trustees of Munson Township, Geauga County, Ohio met in regular session on June 28, 2022 at the Munson Township Hall with the following members present:

Andrew J. Bushman
James J. McCaskey
Irene H. McMullen

Andy Bushman moved the adoption of the following Resolution:

WHEREAS, The amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Munson Township, Geauga County, Ohio; therefore be it

RESOLVED, By the Board of Trustees of the Township of Munson, Geauga County, Ohio, two-thirds of all members elected thereto concurring that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of Munson Township for the purpose of:

ORC 5705.19(G) : the general construction, reconstruction, resurfacing,
and repair of streets, roads, and bridges; as provided and authorized in
ORC Section 5705.19 (G)

at a rate not exceeding 2.00 mills for each one dollar of valuation which amounts to 20 cents for each one hundred dollars of valuation, for a five (5) year period of time, which levy is a renewal of an existing levy of 2.00 mills, first voted in 1994. The tax shall first be levied in tax year 2023 and begin collection in 2024. The subdivision has territory affected in Geauga County, Ohio.

RESOLVED, That the question of levying additional taxes be submitted to the electors of said Munson Township, and if passed the tax shall be levied upon the entire territory, at the general election to be held at the usual voting places within said Munson Township on November 8, 2022; and be it further

RESOLVED, That said levy be placed upon the tax list of the current year if a majority of the electors voting thereon vote in favor thereof; and be it further

RESOLVED, That the Fiscal Officer of the Township of Munson is hereby directed to certify a copy of this Resolution to the Board of Elections Geauga County, Ohio, on or before August 8, 2022 by 4:00pm (E.S.T.) and notify the Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Irene McMullen seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Munson Township
Resolution 2022-26

TRUSTEE

YEA or NAY

Andrew J. Bushman *Andrew J. Bushman*, *Yes*
James J. McCaskey *James J. McCaskey*, *Yes*
Irene H. McMullen *Irene H. McMullen*, *Yes*
Adopted on *June 28*, *2022*.

Todd R. Ray
(Signature of the Fiscal Officer)

MUNSON TOWNSHIP

GEAUGA COUNTY, OHIO

The State of Ohio, Geauga County,

I, *Todd R. Ray*, the Fiscal Officer of Munson Township, do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said Board; that the same has been compared by me with the Resolution on said Record and that is a true and correct copy thereof.

Witness my signature, this *28th* day of *June*, *2022*



JULIA A. JOHNSTON
Notary Public, State of Ohio
My Commission Expires
June 26, 2024
Recorded in Geauga County

Todd R. Ray
Julia A. Johnston Clerk

Attached is a copy of the Certificate of Estimated Property Tax Revenue.

MUNSON TOWNSHIP
Resolution 2022-27

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN
EXCESS OF THE TEN MILL LIMITATION.**
Revised Code, Sec. 5705.19, .191, .194, .21, .26

The Board of Trustees of Munson Township, Geauga County, Ohio met in regular session on June 28, 2022, at the office of the Munson Township Trustees, with the following members present:

Andrew J. Bushman
James J. McCaskey
Irene H. McMullen

Irene McMullen moved the adoption of the following Resolution:

WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Munson Township, Geauga County, Ohio; therefore be it

RESOLVED, By the Board of Trustees of the Township of Munson, Geauga County, Ohio, two-thirds of all members elected thereto concurring that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of Munson Township for the purpose of:

ORC 5705.19(I) : providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for the payment of other related costs in Munson Township, as provided and authorized in Section 5705.19 (I); and

at a rate not exceeding 1.00 mills for each one dollar of valuation which amounts to 10 cents for each one hundred dollars of valuation, for a 5-year period of time, which levy is a renewal of an existing levy of 1.00 mill Fire levy, first approved by the voters in 2008. The tax shall first be levied in tax year 2023 and begin collection in 2024. The subdivision has territory affected in Geauga County, Ohio.

RESOLVED, That the question of levying additional taxes be submitted to the electors of said Munson Township, and if passed the tax shall be levied upon the entire territory, at the General election to be held at the usual voting places within said Munson Township on November 8, 2022; and be it further

RESOLVED, That said levy be placed upon the tax list of the current year if a majority of the electors voting thereon vote in favor thereof; and be it further

Munson Township
Resolution 2022-27

RESOLVED, that the Fiscal Officer of the Township of Munson is hereby directed to certify a copy of this Resolution to the Board of Elections Geauga County, Ohio, on or before August 8, 2022 by 4:00pm (E.S.T.) and notify the Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Andy Bushman seconded the motion and the roll being called upon its adoption the vote resulted as follows:

TRUSTEE

YEA or NAY

Andrew J. Bushman,

James J. McCaskey

Irene H. McMullen,

[Signature]
[Signature] YES
Irene H. McMullen - Yea

Adopted on June 28, 2022.

[Signature]
(Signature of the Fiscal Officer)

MUNSON TOWNSHIP

GEAUGA COUNTY, OHIO

The State of Ohio, Geauga County, ss.

I, Todd R. Ray, Fiscal Officer of Munson Township do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said Board of Munson Township; that the same has been compared by me with the Resolution on said Record and that is a true and correct copy thereof.

Witness my signature, this 28th day of June, 2022

[Signature]
Fiscal Officer



JULIA A. JOHNSTON
Notary Public, State of Ohio
My Commission Expires
June 26, 2024
Recorded in Geauga County

[Signature]

Attached is a copy of the Certificate of Estimated Property Tax Revenue.