

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, June 27, 2017

The meeting was called to order at 6:30pm by Chairman Irene McMullen with Trustees Andy Bushman and Jim McCaskey and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 15003-15014 and 15018-15035 dated 6/27 and 6/30/17 totaling \$129,787.33; EFT Vouchers 249-263 for the combined 6/30/17 monthly and bi-weekly payroll in the amount of \$17,355.22; EFT Voucher 265 in the amount of \$1,142.31 dated 6/30/17 (payroll bonus); and warrant 1256 dated 6/27/17 in the amount of \$4,026.00 to transfer EMS collections from the lockbox. Warrants 15015-15017 were voided.

MINUTES

Jim McCaskey moved and Andy Bushman seconded to approve the minutes of June 13, 2017, with a unanimous vote. Motion carried.  
Jim McCaskey moved and Andy Bushman seconded to approve the minutes of June 15, 2017, with a unanimous vote. Motion carried.

PUBLIC COMMENT

Resident Eleanor Semenik told the Board that she came to the meeting to give a positive report on the Fowlers Mill Road project. The road superintendent met with her, showed her a site plan for the project, and went through the changes. She did not like the proposed guardrail to the south of her driveway as she already had a guardrail to the north. They compromised on two additional culverts to fill in the area and a swale, and in her opinion, the road department did a nice professional job. She brought up complaints that she and others had about the new recycling area, which is congested at times, and wanted to know why the Board had moved it from the original site. The Trustees explained that it was a temporary location, and pointed out that the use of Munson's site had increased when other townships closed their facilities. The debris was going into the neighbor's yard, and the dust from the traffic was an issue. The county opened up a new site at 470 Center Street in Chardon and the Board was encouraging other communities to use that location. Mrs. Semenik inquired if the Board had any information on the location of the proposed sewer plant for the Legend Lake Golf Course in Munson Township.

FIRE DEPARTMENT REPORT/FIRE CHIEF MARK LYNN

Chief Lynn reported that the squad was just going back in service. The gas tank strap on Tanker 4033 rotted away and 4022 had a coolant leak. The Notre Dame pond is being drained to put in fire department connections. The indoor flea market has been confirmed for September 9<sup>th</sup>.

ROAD REPORT/ROAD SUPERINTENDENT JIM TEICHMAN

Mr. Teichman reported that everything was running well with some minor breakdowns. He discussed the poison ivy and brush situation next to Field No. 3 which is used for girls' softball, and will work with Mr. McCaskey for a solution.

CEMETERY FENCE

Mrs. McMullen advised that one section of fence at the Fowlers Mill Cemetery was missed and is rusting. Mr. Bushman also pointed out a pole at the Maple Hill Cemetery that needs to be addressed. The fences will be painted by youth from the Geauga County juvenile summer probation program. They will not store the paint overnight and need to make arrangements with the Township. The youth will also pick up the debris at the parks and recycling locations.

PRODUCTION COMPANY FILM

Mrs. McMullen gave the Board a heads up that a production company will do a short film segment at Maple Hill Cemetery late in the afternoon on July 1<sup>st</sup>.

KOELLIKER MEMORIAL TREE

State Senator John Eklund, who served with Betty Koelliker on the Munson Zoning Commission, is requesting that a tree be planted in her memory on township grounds, and that a plaque be placed near the tree. The Township will select the site and Senator Eklund and another possible donor will pay the costs.

SHERMAN ROAD SPEED STUDY

Preliminary results of the county engineer's speed study put the speed at 42 miles per hour on Sherman Road, and the road may not be a candidate for a 35 mile per hour speed limit. The County will also do a study on the curves and road bank and make recommendations for the speed on the curve.



RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, June 27, 2017

FOWLERS MILL ROAD PROJECT/OPWC PAPERWORK

Jim McCaskey moved and Andy Bushman seconded to authorize Irene McMullen to sign documents for the Ohio Public Works Commission Issue 2 project after July 1, 2017, with a unanimous vote. Motion carried.

NO ENGINE BRAKE SIGNS

The County Commissioners approved two "No Engine Brake" signs for Auburn Road. Mrs. McMullen was under the impression that the county would install the signs and bill the township. Mr. Teichman will follow up with the county for clarification.

REPLACEMENT PHONES

Mr. Bushman reported he was still trying to make connections with Junction Auto regarding the donation of their old phones. Mr. McCaskey advised that refurbished phones may be available through Amazon.

TRANSIENT VENDOR FORM

A draft form has been prepared for the Trustees to review.

TIME CAPSULE

Mrs. McMullen paused to view the proposed location. Mr. Bushman had one more item to be included.

TREE PROGRAM PROPOSAL

Mrs. McMullen is waiting for information from Carol Vlack.

NUISANCE 11040 MAYFIELD ROAD

There may be an individual interested in purchasing the property.

RESOLUTION 2017-22/.75 MILL ROAD AND BRIDGE 5 YEAR LEVY RENEWAL

Resolution 2017-22 was made by Jim McCaskey and seconded by Andy Bushman to request the County Auditor to certify the funds that will be generated by the placement of a .75 mill road and bridge 5-year renewal levy on the November 7, 2017 ballot, with a unanimous vote. Motion carried.

RESOLUTION 2017-23/FIRE CONTRACT ADDENDUM

Resolution 2017-23 was made by Andy Bushman and seconded by Jim McCaskey for an addendum to the 2006 Fire Contract, Article 14, Compensation for Services, for the contract period July 1, 2017 through July 31, 2017, with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTAL

Jim McCaskey moved and Andy Bushman seconded to rent the community room for a Bridal Shower (employee Jim Teichman) on September 23, 2017 at 11:30am, approx. 60, to reduce the rental fee by one half, and to require the security deposit, with a unanimous vote. Motion carried.

MEETING ROOM RENTAL

Jim McCaskey moved and Andy Bushman seconded to rent the community room for Troop 91 Committee meetings (Kanuch) on July 24, August 28, September 25, October 23, November 27, and December 18, 2017 from 7-9pm, approx. 12, and to waive the fees, with a unanimous vote. Motion carried.

GROUNDS LEASE

Jim McCaskey moved and Andy Bushman seconded to lease the Munson Township Park Grounds for Chardon Middle School Cross Country meets (Golias) on August 29, September 26, and October 3, 2017 from 3-7pm, and to waive the fees, with a unanimous vote. Motion carried. A certificate of insurance is on file.

ENCUMBRANCE SHEET

Jim McCaskey moved and Andy Bushman seconded to approve the encumbrance sheet for June 27, 2017, as written:

Other – Other Expenses	Blanket (Community Picnic)	5,000.00
The PennOhio Corporation	Rubbish Day Tire Box Disposal	213.75
2017 Scholarships	Blanket Certificate	3,250.00
Geauga PC LLC	Computer Supplies & UAN Install	290.00

with a unanimous vote. Motion carried.

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, June 27, 20 17

HEADSTONES FROM ABANDONED CEMETERIES

Mr. Teichman will take down the shed at Fowlers Mill Cemetery after July 4<sup>th</sup>. The site will be used for the old stones stored behind the shed, that were collected from abandoned cemeteries. The Stonehugger Restoration Company will include the stones in this year's restoration project. It was their recommendation that foundations be poured. The Township will inventory the stones and come up with a design.

PUBLIC COMMENT – There was no additional public comment.

EXECUTIVE SESSION FOR PERSONNEL DISCIPLINE

Jim McCaskey moved and Andy Bushman seconded to go into executive session at 7:15pm to discuss personnel discipline, with a unanimous vote. Motion carried.

The Trustees came out of executive session at 8:10pm and resumed the regular meeting.

LEVY RENEWALS

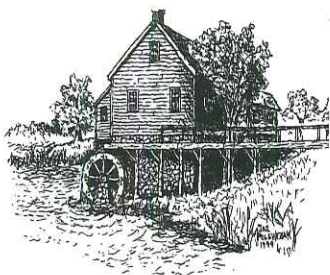
The Trustees will review the existing levies and the years they are up for renewal. They discussed a small cemetery levy to cover the cost of the headstone restoration project and possibly to extend the fence in the new section at Fowlers Mill Cemetery. The Board will need the estimated costs for these projects.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 8:20pm, with a unanimous vote. Motion carried.

Irene H. McMullen Chairman Judy Toth Fiscal Officer





## MUNSON TOWNSHIP Resolution No. 2017-22

**WHEREAS** the Munson Township Board of Township Trustees has determined that it will be necessary to levy a tax outside of the ten mill limitation, for the purpose of streets, roads and bridges.

**BE IT RESOLVED**, by the Munson Township Board of Township Trustees, after meeting in regular session on the 27th day of June, 2017, that pursuant to ORC Section 5705.03(B) said board hereby certifies this resolution to the Geauga County Auditor, and requests that the County Auditor certify back to the Munson Township Board of Trustees the total current tax valuation of the subdivision and the dollar amount of revenue that would be generated by a .75 mill five-year renewal levy for the purpose of streets, roads and bridges to be placed on the November 7, 2017 ballot.

Mr. McCaskey moved for the adoption of the foregoing, and Mr. Bushman seconded the motion. Upon the call of the question, the vote was as follows:

### TRUSTEE

### YEA or NAY

Andrew J. Bushman,

Yes

James J. McCaskey,

Yes

Irene H. McMullen,

Yes

Adopted this 27th day of June, 2017.

### FISCAL OFFICER'S CERTIFICATION:

The foregoing is a true and correct excerpt from the minutes of the meeting held on the 27th day of June, 2017, of the Board of Munson Township Trustees of the County of Geauga, State of Ohio, showing the adoption of the resolution hereinabove set forth.

Judith L. Toth  
Judith L. Toth, Fiscal Officer

June 27, 2017

**RESOLUTION 2017-23  
ADDENDUM TO 2006 FIRE CONTRACT**

**ARTICLE 14  
COMPENSATION FOR SERVICES**

One-month Operating Budget for Munson Fire Department, Inc. Contract from July 1, 2017 through July 31, 2017:

Total Contract Amount                      \$116,656.75




Payment:


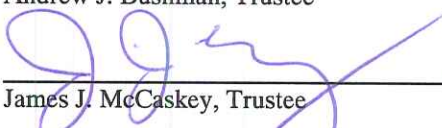

On or before July 31, 2017                      \$116,656.75

This addendum dated June 27, 2017, to the Contract dated December 12, 2006 for Fire Protection and Ambulance, Emergency Medical, and Rescue Services (EMS) is entered into under and by authority of a Resolution of the Board of Township Trustees of Munson Township, Geauga County, Ohio, duly adopted on the 27th day of June, 2017.

**MUNSON FIRE DEPARTMENT, INC.**

**THE TOWNSHIP OF MUNSON  
GEAUGA COUNTY, OHIO**

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

  
\_\_\_\_\_  
Andrew J. Bushman, Trustee  
  
\_\_\_\_\_  
James J. McCaskey, Trustee  
  
\_\_\_\_\_  
Irene H. McMullen, Chairman


**SIGNED IN PRESENCE OF:**

\_\_\_\_\_

\_\_\_\_\_

**FISCAL OFFICER'S CERTIFICATION:**

I, Judith L. Toth, Fiscal Officer of Munson Township, Geauga County, Ohio, do hereby certify that the amount required to meet the foregoing obligation has been lawfully appropriated for such purpose and is in the Treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrance.

  
\_\_\_\_\_  
Signature of Fiscal Officer

Date: June 27, 2017