

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR MEETING

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, June 25, 20 24

The meeting was called to order at 6:30pm by Chairman Andy Bushman, with Trustees Nathaniel McDonald and James McCaskey and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

The Trustees signed warrants 20203 through 20231 dated 6/25/24, totaling \$119,271.03; and the 6/21/24 bi-weekly payroll EFT vouchers 222 through 229 totaling \$9,832.77.

Mr. McCaskey moved to approve the minutes of Trustees Regular meeting Tuesday June 11 as presented. Mr. McDonald seconded. Motion carried with a unanimous vote.

FIRE DEPARTMENT

Fire Chief Mike Vatty reported that the 2020 squad, acquired in 2019, was in for service and a new set of tires. He pointed out the Fire Department's ideal replacement schedule for this ambulance is eight years, and a new squad has a current price tag of \$350,000. The build-out projection from date of order to delivery is about two years.

The Chief told the Board that planning and enrollment for the July 26 Junior Fire Academy is going well.

The Board discussed with Chief Vatty the location of the streetlight at the southwest corner of Auburn and Butternut Road, recently damaged in another automobile crash. Jim McCaskey will consult with the County Engineer's office about any advantages of relocation of the pole to the northwest corner of the intersection.

ROAD DEPARTMENTPressure Washer

Road Superintendent Kirk Walker revisited the purchase of a hot-water pressure washer. Mr. Walker indicated that he decided the appropriate unit suitable for routine use by the Road Department is a smaller, less expensive pressure washer more suited to the Department's needs that can be purchased locally,

Jim McCaskey moved to approve the purchase of the hot water pressure washer presented, from Home Depot, in the amount of \$3,875.00. Nate McDonald seconded, and the motion carried with a unanimous vote.

Road Superintendent Walker informed the Board that the two new trucks were at Henderson being outfitted with the snowplow, dump bed, hydraulics and related equipment. They hope to have one truck complete and delivered in time for display at the Community Day Picnic August 3rd.

2025 Road Projects

Mr. Walker noted that the Trustees will need to determine a list of probable road resurfacing projects for 2025, in addition to the section of Sherman Rd. already scheduled as the OPWC project for the second half of the 2025 season. At the Trustees request, Mr. Walker will prepare his list of recommended roads for the next meeting.

TOWNSHIP BUSINESSBaseball Field maintenance

Road Superintendent Kirk walker informed the Board that he was getting proposals for off-season maintenance of the ballfields, from July through October.

On a related topic, Mr. McDonald said that he had spoken with travel baseball coaches and they are aware that they are not keeping up with the ongoing dragging and maintenance of the fields they use. They would be interested in discussing how they might work with the Township to get this maintenance done next year.

Ohio Association of Treasurers Retro Group

Fiscal Officer Todd Ray addressed the Board with regard to the proposed Group Retrospective Rating Program. He said that he has investigated the program, discussed it with the Sedgwick representative, and shared information with the Trustees. Mr. Ray said that Munson Township was identified as a good candidate for the program due to favorable past claims history, and he is satisfied the enrollment fee of \$495 is a reasonable risk, with the likelihood of a premium refund between \$5,000 and \$8,000 at the end of the 12 month retrospective review period.

Mr. McCaskey moved to have Munson Township join the BWC Retrospective Rating Program. Nate McDonald seconded. Motion carried with a unanimous vote.

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2025 Draft Budget

Fiscal Officer Ray opened the discussion of the draft version of the 2025 budget. He noted the set of budget assumptions he had listed for the Trustees and explained that each assumption determines numbers that are then built into the budget. He reminded the Board that they were free to change the amounts used in each assumption, and he would then go back and revise the worksheet to include those adjustments. He pointed to the first assumption listed, a projection that the Trustees will again suppress collection of \$200,000 of a fire levy in 2025, as they did this year, and reimburse the Fire Department the same amount from the General Fund using the windfall revenue collected as a result of last year's property reevaluations. The Trustees discussed the merits of that amount of suppression, and some alternative amounts. Mr. McDonald stated that the Trustees are in agreement that some amount of the levy will be suppressed, but would need to agree on the amount at some point. Mr. Ray responded that a decision on the actual amount might be deferred until October. The budget is just a plan, and can be amended after the decision is confirmed.

Mr. McDonald said that the possibility of purchasing four acres of land adjacent to Munson Township Park was also a key assumption, but that it may or may not play out depending on the property owner's response to the Trustees' offer.

After some discussion, the Trustees determined that they were comfortable with the assumptions listed and did not feel it was necessary to make any changes at this time. Mr. Ray said the Trustees could still make changes at the public hearing on the budget at the next Trustees' meeting, and he could make adjustments prior to the Board's approval of the budget.

National Opioid Settlement

Munson Township is enrolled in the National Opioid Settlement program and has received distributions from the Settlement Fund by paper check, with the option of receiving future payments by electronic deposit. Changes are made through the Settlement portal. Mr. McCaskey moved to authorize Munson Township Fiscal Officer Todd Ray to access the National Opioid Settlement Portal. Nate McDonald seconded. Motion carried with a unanimous vote.

FISCAL OFFICERLevy RenewalsResolution 2024-23 – Certificate of Need – Renewal of .65 Mill Fire Levy

Resolution 2024-23 was moved by Nate McDonald and seconded by Jim McCaskey to approve the certificate of need for the renewal of a 0.65 mill fire levy to be placed on the November 5, 2024, ballot, to be levied in tax year 2024 and collected in 2025. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

Resolution 2024-24 – Certificate of Need – Renewal of 1.75 Mill Fire Levy (one year early)

Resolution 2024-24 was moved by Jim McCaskey and seconded by Nate McDonald to approve the certificate of need for the renewal of a 1.75 mill fire levy to be placed on the November 5, 2024, ballot, to be levied in tax year 2025 and collected in 2026. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

Resolution 2024-25 – Fund Transfer

Resolution 2024-25 was moved by Andy Bushman and seconded by Nate McDonald to approve a within-Fund transfer in the General Fund, as presented. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

Other Business

Trustee Nate McDonald mentioned that he contacted the Geauga County Sheriff's office and asked to have increased patrols in the area of Bass Lake community the Board discussed at the last meeting.

Other meetings

Andy Bushman attended the Geauga Safety Council meeting June 7.

Nate McDonald and Todd Ray attended the bid opening for proposals for the Croation Lodge Stream Restoration project on Monday, June 24.

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Public Comment

No one in attendance offered public comment.

Encumbrances

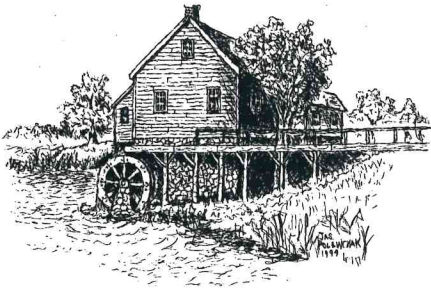
Jim McCaskey moved to approve the encumbrances for Tuesday, June 25 as presented. Nate McDonald seconded. The motion carried with a unanimous vote.

Blanket	Postage, administration	\$1,809.00
Direct charges	Tax collection fees, General Fund	\$8,500.00
Citicards	Replacement, red oak tree by playground	\$95.00
OTARMA	Property and liability insurance	\$46,289.35
The Illuminating Co.	Contracted services, streetlights	\$6,000.00

Motion to Adjourn

Jim McCaskey moved and Nate McDonald seconded to adjourn the meeting at 7:15pm; with a unanimous vote, the motion carried.

Chairman Godd R. Ray Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2024-25

Be it resolved by the Trustees of Munson Township, in a regular session on the 25th day of June, with the following members present, Andrew J. Bushman, James J. McCaskey, and Nathaniel J. McDonald, that

Andrew Bushman moved the adoption of the following resolution:


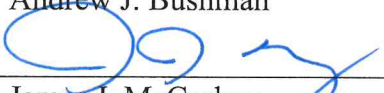
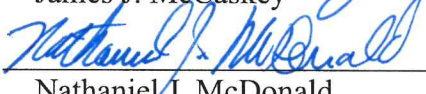
That the 2024 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund 1000, a within fund transfer, as follows:

\$5,000.00	to	1000-760-740-0330	Capital, Machinery and equipment, Road Dept.
	from	1000-760-750-0330	Capital, Motor vehicles (Road and Bridge)
\$2,000.00	to	1000-110-314-0000	Tax collection fees, and
\$6,000.00	to	1000-310-360-0000	Contracted services, Streetlights
	from	1000-930-930-0000	Contingencies

Nathaniel McDonald seconded the motion and the roll being called, resulted as follows:

	Voting
Andrew J. Bushman	yes
	yes
James J. McCaskey	
	yes
Nathaniel J. McDonald	

Attest: Todd R. Ray, June 25, 2024
Todd Ray, Fiscal Officer