

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, June 22, 2021

The meeting was called to order at 6:30 pm by Chairman Andy Bushman, with Trustees Irene McMullen and Jim McCaskey and Fiscal Officer Todd Ray present. The meeting was also accessible via Zoom, internet-based electronic teleconference. No residents logged into the meeting via Zoom. The Chairman led the Pledge of Allegiance.

Chairman Andy Bushman stated that the Board has warrants to sign. Trustees signed warrants 18082 - 18103 dated 6/22/2021, totaling \$38,508.56, and the June 25, 2021, bi-weekly payroll EFT vouchers 163 through 170, totaling \$8,617.61.

Jim McCaskey moved to approve the minutes for the Trustees Regular meeting held Tuesday, June 8, 2021, as presented. Irene McMullen seconded. Motion carried with a unanimous vote.

Public Comment
Chair Andy Bushman called for any public comment from meeting attendees. No one asked to speak.

FIRE DEPARTMENT

Fire Chief Mike Vatty informed the Board that squad 4052 and Engine 4033 were currently in for repair work and will be returned to service when repairs are completed next week. Both vehicles are scheduled for replacement by the new squad and new pumper/tanker that are on order. Chief Vatty reported that the new command vehicle, 4082, is waiting on graphics (decals) to be completed and will join the fleet soon.

Chief Vatty stated that MFD continues to monitor the progress of the Mayfield-Auburn intersection reconstruction project, communication with contractors remains weak, and the project is moving slowly. It presents challenges, and MFD response vehicles are sometimes using alternate routes to avoid the intersection.

Trustees noted that they have received reports of problems with signage regarding road closure of Mayfield Rd., and problems with traffic speeds on bypass routes as motorists try to avoid the intersection. Jim McCaskey stated that he would speak to the Sheriff about getting increased traffic speed enforcement for Bean Rd. and Sherman Rd. Mr. Bushman said he will talk to the Engineer's office about speed-radar flashing-sign apparatus for these routes, and vendor and price information to share with Trustees at the next meeting.

ROAD DEPARTMENT

Road Superintendent Kirk Walker told the Board that he reviewed the quotes for repaving the asphalt areas in front of the Fire Station and the Town Hall and spoke with each vendor to confirm their square-footage, quantity estimates and prices to assure that they were "apples-to-apples" comparisons. He was satisfied that the quotes were good.

Mr. McCaskey moved to accept the quote and approve the repaving of the parking areas by Ronyak Paving, in the amount of \$30,976.00 Irene McMullen seconded. Motion carried with a unanimous vote.

Mr. Walker stated that he had spoken with architect Don Alexander regarding the maintenance building renovation project, and the design work for the support beam is under way. Electrical issues are also being investigated.

Mr. Walker reported that the 25 MPH speed limit signs have been posted on Falls Rd. and Quartermare Circle, and he has received complaints about sign placement and vandalism of the signs. They have been cleaned and restored, and hopefully, it was a one-time incident. The Trustees addressed a question about having the Township Road crew perform driveway apron-repairs for a resident. The Trustees agreed that the road crew should not perform this kind of work. Residents should be referred to private contractors.

TOWNSHIP BUSINESS

Mr. McCaskey moved to nominate Auburn Township Trustee P.J. Cavanaugh to serve as the Geauga Township representative to the OPWC. Irene McMullen seconded. Motion carried with a unanimous vote.

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Munson Township Scholarships

The Board was presented with a list of residents who are recent high school graduates that are recommended to be awarded scholarships by the Township Scholarship Committee. Each student applied for the scholarship and was interviewed by the Committee. Mr. McCaskey moved to accept the recommendations, and to award the scholarships as presented, in the amount of \$4,500. Irene McMullen seconded. Motion carried with a unanimous vote. Mr. McCaskey noted that the scholarships are funded entirely by community donations specific for scholarship.

Hearing date for Zoning Amendment 2021-02

Mr. McCaskey moved to set the date for the Trustees Public Hearing on Zoning Amendment 2021-02 for Tuesday, July 13, at 6:00 p.m., with the Trustees Regular meeting to follow. Irene McMullen seconded. Motion carried with a unanimous vote.

Go Green Grant

Irene McMullen presented an application for the NOPEC Go Green Grant offered by Geauga-Trumbull Solid Waste District for the purchase of Township and Park amenities made of recycled materials and asked the Board for approval to submit. Mr. Bushman reported that he had drafted a similar application, but it was not completed on the grant forms. After discussion, Mr. McCaskey moved to approve submission of Ms. McMullen's completed application. Irene McMullen seconded. Motion carried with a unanimous vote. The Trustee agreed to amend the application to include Mr. Bushman's items if the grant is awarded to Munson.

Health Care renewal

Mr. McCaskey moved to accept the renewal of the Township health care insurance plan with Medical Mutual, as presented. Irene McMullen seconded. Mr. McCaskey, yes; Ms. McMullen, yes; Mr. Bushman, no. Motion carried.

FISCAL OFFICER

2022 Budget Hearing

Mr. McCaskey moved to set the date for the Trustees Public Hearing on the 2022 Tax Budget for Tuesday, July 13, at 6:15 p.m., with the Trustees Regular meeting to follow. Irene McMullen seconded. Motion carried with a unanimous vote.

Undivided Local Government Fund Distribution formula

Mr. McCaskey moved to approve Addendum 1, Alternate Method UDGL dated May 25, 2021, and revised by the Geauga County Budget Commission dated June 14, 2021, for alterations to the alternate method for distribution of Undivided Local Government funds. The June 14, 2021, revision includes the following: "Whereas, in order to receive funds pursuant to the above stated formula, each qualifying subdivision shall have complied with Ohio Revised Code Sections 5705.29 and 5705.30 and their prior year budget was approved by the Geauga County Budget Commission." Irene McMullen seconded. Motion carried with a unanimous vote.

2022 Budget

Fiscal Officer Ray noted he provided a spread sheet of available funds for road projects in 2022, including matching funds for the Sherman Rd./OPWC project. After discussion, he suggested that he would plug new numbers into a 2nd draft of the 2022 Budget, distributing the available capital between the OPWC account and the standard road resurfacing projects the Township typically completes each summer. He will send it out for the Trustees review prior to the Public Hearing July 13.

OTHER BUSINESS

Electronic Scoreboards

Trustees revisited the matter of electronic scoreboards for Zambory Field and the Girls' softball field at Munson Township Park. Mr. Bushman noted that the Board has not yet seen final

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drawings or details of the size of the scoreboards and the size and format of the signs proposed by the group currently fundraising for the signs. He noted that the Trustees need the details because the Township will comply with its own zoning requirements and will apply for approval before any purchase. Ms. McMullen pointed out that all donations should be collected and deposited with the Township before the Township commits to the purchase. Mr. McCaskey indicated that donors are ready to go and donations would be received before the purchase and installation. Trustees affirmed that the Township would provide letters to each donor confirming the donation, and Mr. Ray stated that the funds will be receipted to an account specific for the purchase of the scoreboards.

Outside meetings

No outside meetings were reported.

Public Comment

Mr. Bushman asked for public comment. Resident Rich Ferlin made comments in support of placing the road levy renewal on the ballot this year, a year early, to assure that funds are in place for the 2023 budget cycle. He asked for an update on the naming of a Fire Inspection Officer. Mr. Bushman reported that the matter is still under review by APA Susan Wieland.

ENCUMBRANCES :

Jim McCaskey moved to approve the encumbrance sheet as written. Irene McMullen seconded. Motion carried with a unanimous vote.

VENDOR	PURPOSE	AMOUNT
APA Ohio Citizens Planning	Zoning training	\$75.00
Blanket	Munson Township scholarship awards	\$4,500.00
Ronyak Paving, Inc.	Parking lot repaving	\$30,976.00

MEETING RECESSED

Jim McCaskey moved, and Irene McMullen seconded to recess the meeting at 7:13 pm, with a unanimous vote. Motion carried.

The Chair stated that the Board would resume the meeting at 7:30, at which time the Board would go into Executive Session. When the executive session ends, the Board would not take any action nor take up any new matters.

Jim McCaskey moved, and Irene McMullen seconded to come out of recess at 7:30 pm, with a unanimous vote. Motion carried.

EXECUTIVE SESSION

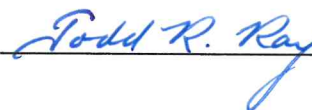
Jim McCaskey moved that the Board enter Executive session at 7:30 pm to discuss pending litigation, and to invite legal counsel Amy Imbrogno and Zoning Inspector Jim Herringshaw to sit in, as well as Fiscal Officer Todd Ray, host of the Zoom session. Irene McMullen seconded the motion; Mr. McCaskey, Yes; Ms. McMullen, Yes; Mr. Bushman, Yes.

With a unanimous vote, the motion carried.

Executive session ended at 8:25 pm.

MEETING ADJOURNED

Jim McCaskey moved, and Irene McMullen seconded to adjourn the meeting at 8:25 pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer