

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR MEETING

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, June 11, 20 24

The meeting was called to order at 6:30pm by Chairman Andy Bushman, with Trustees Nathaniel McDonald and James McCaskey and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

The Trustees signed warrants 20156 through 20202 dated 6/12/24 through 6/19/244, totaling \$400,658.56; and the 6/07/24 bi-weekly payroll EFT vouchers 199 through 206 totaling \$9,840.41.

Cemetery Deeds

The Trustees signed cemetery deed #5-3390 dated June 11, 2024 to Thomas J and Evelyn K Siu, for Maple Hill Cemetery, Section 3, Lot 350, Graves 7 & 8.

Mr. McCaskey moved to approve the minutes of Trustees Regular meeting Tuesday May 28 as presented. Mr. McDonald seconded. Motion carried with a unanimous vote.

Public comment

A resident described a number of safety concerns and worsening traffic safety conditions he has observed in his neighborhood at the intersection of Orchard Rd. and Parkside Rd., including vehicles not observing stop signs, traveling at unsafe speeds, and increased truck traffic. Mr. McDonald will ask the Sheriff's Department to increase patrols in the area.

FIRE DEPARTMENT

Fire Chief Mike Vatty reported that for the second time in three weeks the Fire Department was involved in a ground search for a resident who had wandered from home and was lost. Both incidents ended well, with both residents found safe and healthy. An after-action-review to debrief the search effort and identify any ways to improve the procedures resulted in a better, well-coordinated response.

ROAD DEPARTMENT

Pressure Washer

Road Superintendent Kirk Walker thanked McCaskey Landscape and Design for allowing the Road Department to borrow and test the capabilities of its hot-water pressure washer. The crew thoroughly washed the pavilion and all picnic tables at Scenic River Retreat. Mr. Walker indicated that he was impressed by the performance of the pressure washer, but he also determined that it was not the appropriate unit for routine use by the Road Department. He is going to get quotes on smaller, less expensive pressure washers more suited to the Department's needs.

Hillcrest Drive fence violation

The Trustees discussed the installation of a fence along Hillcrest Drive, placed within a few feet of the road, in the road right-of-way. The property owner, Ken Georgevitch, was informed of the violation more than a year ago, and had agreed to remove the fence, but has not yet done so. Mr. McCaskey met with the resident and said the resident acknowledged the violation, accepts that he must remove the fence, and will complete the removal soon.

Mr. McCaskey moved to prepare and send a letter to the property owner informing him that the fence must be removed by a July 1, 2024 deadline. Nate McDonald seconded. With a unanimous vote, the motion carried.

TOWNSHIP BUSINESS

Speed Study – Woodiebrook Road

The Trustees revisited the discussion regarding a request to reduce the posted speed limit on Woodiebrook Road. Mr. McCaskey stated that the Township had completed speed studies in 1994 and again in 2014, both times returning a recommended speed of 45 mph.

Mr. McDonald said it appears that the traffic volume has increased significantly in the years since the last study. Mr. McCaskey pointed out that traffic speed through the Chardon City portion of the road is limited by rough road conditions and a 25 mph speed limit, and vehicles then accelerate when they get to Munson's portion of the road.

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Mr. McCaskey moved to request the County Engineer to complete a new speed study on Woodiebrook Road, from Wilson Mills Road to the Chardon City limit. Nate McDonald seconded. Motion carried with a unanimous vote.

Levy Renewal

The Trustees noted that there are two existing Fire levies expiring and are eligible for renewal on this November election. Mr. Bushman advised that the Trustees follow the usual timeline to complete the necessary actions and meet deadlines to have the levies on the ballot, as was followed in previous years. Jim McCaskey moved to authorize Fiscal Officer Todd Ray to prepare Resolutions of Need for two levies that are eligible for renewal. Mr. McDonald seconded. Motion carried with a unanimous vote.

Natural Gas Opt-in Program

Mr. McCaskey moved to approve Resolution 2024-21, establishing a Natural Gas opt-in Program for residents participating in NOPEC. Nate McDonald seconded. With a unanimous vote, the motion carried. Mr. McCaskey moved to set public hearings on the proposed Opt-in Program for July 9th at 1:00pm and 6:30pm. Nate McDonald seconded. With a unanimous vote, the motion carried.

Zoning Fee Schedule

The Trustees reviewed a proposal to amend the zoning fee schedule. Mr. McCaskey moved to adopt the amended zoning fee schedule as presented, effective June 11, 2024. Nate McDonald seconded. With a unanimous vote, the motion carried.

Digitizing Township records

Chair Andy Bushman provided an update on the plan to convert some township records to a digitized format for easier storage and retrieval. He reported that the Trustees have one proposal and at least one other vendor is working on another proposal.

FISCAL OFFICER

Public Hearing on the 2025 Budget

Mr. McCaskey moved to set the date for the Trustees Public Hearing on the 2025 Budget for July 9, 2024 at 6:15pm. Nate McDonald seconded. With a unanimous vote, the motion carried.

Resolution 2024-22: Allocate American Rescue Plan Act Funds

Mr. McCaskey moved to approve Resolution 2024-22, a resolution to allocate \$265,970.00 of ARPA funds for the purchase of two new Western Star 47X trucks, cab-and-chasis. Nate McDonald seconded. With a unanimous vote, the motion carried. (The Resolution, in its entirety, is included on a separate page of the minutes.)

Mr. McCaskey moved to authorize Fiscal Officer Ray to sign the applications for the titles for both new trucks. Nate McDonald seconded. With a unanimous vote, the motion carried.

Other Business

Trustee Nate McDonald mentioned that the Board may have an opportunity to acquire an easement to create a trail link across the property that separates Munson Township Park on Bass Lake Road from Nero Nature Preserve. He suggested that one Trustee be designated and authorized to talk to the property owner. After a brief discussion, Mr. McDonald moved to have Jim McCaskey talk with Thomas Hall about a trail easement across the property. Jim McCaskey seconded the motion. With a unanimous vote, the motion carried.

Trail Boardwalk across wetland at Scenic River Retreat

Chair Andy Bushman provided an update on the Park Board project to have a floating walkway across the wetland from the parking area to higher ground on the property across from the Town Hall, at the southwest corner of Auburn and Sherman Roads. He reported that a vendor was preparing detailed CAD diagrams of the proposed project and will assist with a permit application for the Army Corp of Engineers.

On a related Park Board matter, the disc golf course project at Nero Nature Preserve is progressing, with the grading and seeding completed and the course tee-boxes being laid out.

Other meetings

Andy Bushman attended the Geauga Safety Council meeting June 7.

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Public Comment

A resident suggested the Trustees complete a comparative pay study for road department workers at neighboring townships, to assure the crew members are not tempted to leave due to compensation.

Fire Chief Vatty noted that the County Emergency system is completing preparations for a "Silver Alert" system, similar to an amber alert, that will allow for emergency text messages to be sent to cell phones within the geographic vicinity of an emergency incident in the county.

Executive Session

Jim McCaskey moved and Nate McDonald seconded to enter into executive session at 7:21pm to discuss land acquisition and to include Fiscal Officer Ray. Roll call vote: Mr. McDonald, "yes." Mr. McCaskey. "yes." Mr. Bushman, "yes." Motion carried.

The Trustees resumed regular session at 8:18pm.

Nate McDonald moved to authorize Trustee Jim McCaskey to contact the owner of the property adjacent to and north of Munson Township Park and make an offer on four acres of land. Jim McCaskey seconded. On the vote: Mr. McDonald, "yes." Mr. McCaskey. "yes." Mr. Bushman, "No." Motion carried.

Encumbrances

Jim McCaskey moved to approve the encumbrances for Tuesday, June 11 as presented. Nate McDonald seconded. The motion carried with a unanimous vote.

Blanket	Scholarships	\$8,000.00
Munson Fire Department	Contract payments from EMS collections	\$160,000.00

Jim McCaskey moved and Nate McDonald seconded to cancel the Special Meeting scheduled for June 18 to discuss ARPA funding; with a unanimous vote, the motion carried.

Jim McCaskey moved and Nate McDonald seconded to schedule a Special Meeting for July 16 to discuss ARPA funding; with a unanimous vote, the motion carried.

Motion to Adjourn

Jim McCaskey moved and Nate McDonald seconded to adjourn the meeting at 8:29pm; with a unanimous vote, the motion carried.



Chairman



Fiscal Officer

TOWNSHIP OF MUNSON, OHIO

RESOLUTION NUMBER 2024-21

AN RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO ESTABLISH AN OPT-IN NATURAL GAS PROGRAM PURSUANT TO SECTION 4929.27(A)(1), OHIO REVISED CODE, JOINTLY THROUGH NOPEC AS A NOPEC MEMBER

WHEREAS, the Township of Munson, Ohio ("Township"), has previously established an "opt-out" natural gas aggregation program pursuant to Section 4929.26, Ohio Revised Code, for its residents, businesses, and other consumers located within the Township jointly through NOPEC as a NOPEC member; and

WHEREAS, to expand the natural gas supply options available to residents, businesses and other consumers within the Township of Munson, the Township wishes to establish an "opt-in" natural gas aggregation program pursuant to Section 4929.27(A)(1), Ohio Revised Code (the "Opt-In Natural Gas Aggregation Program") for its residents, businesses and other consumers located within the Township and, for that purpose, to act jointly with any other city, village, township, municipal corporation, county or other political subdivision of the State of Ohio, as permitted by law; and

WHEREAS, the Township wishes to conduct the Opt-In Natural Gas Aggregation Program jointly through NOPEC as a NOPEC member.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWNSHIP OF MUNSON, COUNTY OF GEAUGA, AND STATE OF OHIO, THAT:

SECTION 1. This Board of Trustees hereby approves and authorizes the establishment of an Opt-In Natural Gas Aggregation Program in the Township jointly through NOPEC as a NOPEC member and adopts this Resolution pursuant to the authority contained in Section 4929.27(A)(1), Ohio Revised Code.

SECTION 2. This Board of Trustees finds and determines that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board of Trustees and that all deliberations of this Board of Trustees and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

DATED ADOPTED: June 11, 2024



Chair of Board of Trustees



Township Trustee



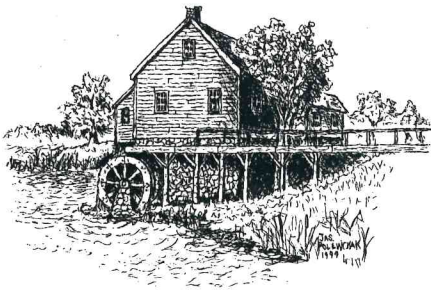
Township Trustee

ATTEST:

this 11th day of June, 2024



Township Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2024-22

Be it resolved by the Trustees of Munson Township, in a regular session on the 11th day of June, 2024, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Nathaniel J. McDonald, that

James McCaskey moved the adoption of the following resolution:

Whereas Munson Township has received a distribution of monies known as the ARPA funds from the American Rescue Plan Act of 2021, and

Whereas on April 26, 2022, the Munson Board of Trustees approved Resolution 2022-13 electing to take the standard allowance for revenue loss, and may therefore use the ARPA funds for any general purpose permitted by township government, and

Whereas the Township can purchase two new Western Star Model 47X trucks (cab and chassis) to replace two old, road-weary trucks,

Therefore, be it resolved, that the Munson Board of Trustees allocates \$265,970 of the ARPA funds for the purchase of the new trucks, and

Be it further resolved, that the Trustees authorize the Fiscal Officer to assign \$265,970 from Fund 2273, the Coronavirus Relief Fund to a purchase order and make payment for the trucks.

Nathaniel McDonald seconded the motion, and the roll being called, resulted as follows:
Voting

Andrew J. Bushman, yes
Andrew J. Bushman

James J. McCaskey, yes
James J. McCaskey

Nathaniel J. McDonald, yes
Nathaniel J. McDonald

Attest: Todd R. Ray, June 11, 2024
Todd R. Ray, Fiscal Officer