

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, July 23, 20 19

The meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. Warrant 16729 for \$3,131.17 was signed between meetings. The Board signed warrants 16730-16760 dated 7/23 and 7/24/19 totaling \$307,106.15 and EFT Vouchers 261-269 for the 7/26/19 bi-weekly payroll totaling \$9,664.24. Warrants 16759 and 16760 were prepared and signed after the meeting.

ROAD REPORT/JIM TEICHMAN AND KIRK WALKER

Retiring Road Superintendent Jim Teichman and newly hired Superintendent Kirk Walker were both present at the meeting. Mr. Walker submitted quotes from All Ways Construction for 18 x 24 reserved parking and baseball and event parking. Irene McMullen moved and Andy Bushman seconded to contract with All Ways Construction for signs for emergency responder parking not to exceed \$200, with a unanimous vote. Motion carried.

Mr. Walker prepared a list of roads to submit to the county engineer for estimates for paving. The engineer was aware that some of the roads might be postponed to the following year if the Township is awarded the grant for the new trucks. The deadline to submit the request is September. The road department is getting quotes for snow and ice guards for the metal roof at the shop, budgeted for this year. He recommended purchasing concrete for foundations for two bleachers, when the concrete is ordered for the fuel station, as it can all be delivered in one load.

Irene McMullen moved and Andy Bushman seconded to contract with R.W. Sidley, Inc. in an amount not to exceed \$1,400 for concrete for the bleachers and fuel station, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to approve the invoice from All Ways Construction for asphalt work for \$31,548, with a unanimous vote. Motion carried.

CULVERT AT 44 AND COUNTRY OAKS

Nick Gorris from the county engineer's office contacted Mr. McCaskey to inform him that ODOT and The Illuminating Company have reached a resolution regarding the culvert at Route 44 and County Oaks. The culvert will be replaced in the spring before the road is paved.

MAINTENANCE BUILDING RENOVATION

Mrs. McMullen passed out a sketch of the existing layout of the maintenance building and some preliminary improvements suggested by the road department employees.

BIG JIM SIGN

Mr. McCaskey gave Jim Teichman the homemade "Big Jim" road sign, which was posted at the maintenance building driveway. The Township will have a new "Big Jim" sign made. Speaking for everyone present, resident Eleanor Semenik thanked Mr. Teichman for his service, wished him a happy retirement, and told him he would be greatly missed.

AIDEN MANN EAGLE SCOUT PROJECT

Aiden Mann from Boy Scout Troop 91 reported that Lake Erie Boy Scout Council approved his project to install a pier at Scenic River Park. The engineer will require a commercial plan. Aiden contacted the park district to see if they had an approved set of plans and for recommendations for a commercial architect. Mrs. McMullen advised him that the Foundation for Geauga Parks has agreed to partner with matching funds for any funds raised for the pier. Irene McMullen moved and Andy Bushman seconded that Munson Township agrees to work with the Foundation for Geauga Parks regarding a grant for the pier at Scenic River for Aiden Mann's Eagle Scout Project, with a unanimous vote. Motion carried. Mr. Bushman offered to match any shortfalls.

PUBLIC COMMENT

Resident David Partington informed the Board that Alpine Valley would be sold to Vale Resorts in September.

Resident Robert Liedtke inquired about water treatment for the new well. Mr. McCaskey assured him that the water was good, but was hard, and the Township was seeking quotes for a water softening system.

FIRE DEPARTMENT

Mike Vatty advised that Chief Zwegat retired effective July 15 in order to slow down and enjoy more time with his family. The Fire Board held an emergency meeting and appointed Mr. Vatty as Acting Chief to avoid any disruption in service. During Saturday's storm, the Fire Department responded to 13 calls between 8pm to 1am for downed trees and wires and

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alarms. Munson appeared to be the community hardest hit. The road department handled calls that did not deal with downed wires. The number of calls between July 1 and June 30, for this year and last year are trending up with a 9 percent increase in calls and a 20 percent increase in mutual aid. Squad 4052 is back in service. This is the second time it has been out of service in recent months, and the Board will need to address what to do with it. A fire department representative will travel to R.S.V.P. to do the final inspection of the new squad before it is delivered. Resident Carl Liedtke inquired about the repair to the ladder truck. Acting Chief Vatty and Fire Board member Rich Ferlin described the repair in detail and explained why it was not covered by warranty.

GRANT FOR NEW TRUCKS

Mrs. McMullen requested authorization to submit the application for an Ohio EPA Diesel Mitigation Trust Fund Grant for two new trucks at an approximate cost of \$143,959 per truck. The Township will request 25 percent.

Irene McMullen moved and Andy Bushman seconded that Munson Township apply for a diesel mitigation trust fund grant, with a unanimous vote. Mrs. McMullen will be the applicant and Mr. McCaskey was designated the authorizing official and Mrs. McMullen the applicant. The application will be electronically signed when it is submitted.

CHARITABLE REGISTRATION REQUIREMENTS

The Township received a letter from the State Auditor regarding charitable registration and reporting requirements. The Township is registered as a nonprofit organization in order to apply for a 319 grant on behalf of Notre Dame for its stream restoration project. Mrs. McMullen will make inquiries and report back to the Board.

REQUEST FOR VARIANCE FEE WAIVER FOR UH

Six variances will be required for the new UH Geauga Hospital parking lot. The Board addressed a memo from the zoning inspector inquiring if the Board would consider waiver \$900 of the \$1,800. Mr. Bushman suggested that the Board wait to act on the request.

CEMETERY GRANT APPLICATION AUTHORIZATION

Paula Friebertshauser, who administrates the cemeteries, is requesting authorization to apply for a fiscal year 2020 grant from the Ohio Dept. of Commerce for up to \$1,000. The grant may be used to defray the cost of exceptional cemetery maintenance or for training cemetery personnel. Irene McMullen moved and Andy Bushman seconded that the office manager be the authorized agent for the fiscal year 2020 application grant, with a unanimous vote. Motion carried.

LAND USE AND ZONING SEMINAR

Irene McMullen moved and Andy Bushman seconded to authorize Lenore Pikus to attend the Land Use and Zoning Seminar on August 1 in Independence sponsored by NBI and pay for registration and related expenses for mileage, with a unanimous vote. Motion carried.

AMENDMENT TO EMMONS GRANT OF CONSERVATION EASEMENT

The Board was informed that the submission had to be single-sided, and re-signed the amendment.

NDCL STREAM RESTORATION GRANT

The Ohio EPA recommended the NDCL Stream Restoration Project for funding, for a federal share of \$174,600, and local share of \$116,400. As the pass through organization administering the grant for the Sisters of Notre Dame, the Township will need to send a letter to the EPA.

Irene McMullen moved and Andy Bushman seconded we indicate to the Ohio EPA we are still interested in pursuing the grant, with a unanimous vote. Motion carried.

Mrs. McMullen explained the project. There is significant erosion next to the football stadium. Notre Dame is seeking the grant in order to shore up the area. Munson Township is the sponsoring agent and will administer the grant on behalf of its residents

LIGHTING

Mr. Bushman is working with Tim Covert of Electolite on a proposal for a donation of the time and materials for the lighting, which was installed in the men's restroom.

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ZAMBORY MAJOR FIELD DUGOUTS

Mr. McCaskey received a request for authorization to paint the Chardon High School Hilltoppers logo on the dugouts. He will forward the pictures to the rest of the Board.

MAINTENANCE WASTE WATER STORAGE TANK

Superintendent Walker will make a sketch of the tank.

PAVILION RENTAL

Irene McMullen moved and Andy Bushman seconded to lease the Scenic River Pavilion for a NDCL baseball reunion picnic (Herringshaw) on August 10, 2019 from noon to closing for approximately 30-40 persons, and to waive the fees, with a unanimous vote. Motion carried.

PUBLIC COMMENT

Resident Robert Liedtke asked the Board to consider dropping GTV. He read the new fire contract and asked if the Township had changed its relationship with the Fire Department. Mrs. McMullen told him that the Board had updated outdated references, but did not make a lot of changes to the basic contract. Mr. Bushman concurred it was the same basic contract since its inception.

ENCUMBRANCE SHEET

Irene McMullen moved and Andy Bushman seconded to approve the encumbrance sheet for July 23, 2019, as written:

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|------------------------|-------------------------------------|-----------|
| Blanket | Garbage & Trash Removal – Town Hall | 615.00 |
| R.S.V.P. Vehicles | New Squad | 35,000.00 |
| Blanket | Training Services | 500.00 |
| Munson Fire Department | Contract Payments | 35,669.07 |
| Blanket | Community Picnic Supplies | 6,351.17 |
| Blanket | Court Reporter | 612.50 |
| Blanket | Small Tools & Minor Equipment | 500.00 |
| All Ways Construction | Signs | 100.00 |
| R.W. Sidley | Concrete | 1,400.00 |

with a unanimous vote. Motion carried.

MEETING ADJOURNED

Irene McMullen moved and Andy Bushman seconded to adjourn the meeting at 7:12pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer