

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, July 27, 2021

Chairman Andy Bushman called the meeting to order at 6:30 pm, with Trustees Irene McMullen and Jim McCaskey and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

Mr. Bushman stated that the Board had a cemetery deed to sign, as the Township completed a buy-back of a grave plot, Maple Hill Cemetery, section 3, lot 324, deed 5-328 reissued. He noted that the Trustees also had warrants to sign. Trustees signed warrants 18158 - 18184 dated 7/27/2021, totaling \$677,446.41 and the July 23, 2021, bi-weekly payroll EFT vouchers 186 through 193, totaling \$8,568.03, and the 7/30/2021 monthly payroll EFT vouchers 194 through 199, totaling \$7,588.12.

Jim McCaskey moved to approve the minutes for the Trustees Public Hearing and Regular meeting held Tuesday, July 13, 2021, as presented. Irene McMullen seconded. Motion carried with a unanimous vote.

Public Comment

Chair Andy Bushman called for any public comment from meeting attendees. No one asked to speak.

FIRE DEPARTMENT

Assistant Fire Chief Brian Gray reported for Chief Mike Vatty. He informed the Board that EMS billing revenue is trending upward as call volume is up.

Assistant Chief Gray updated the Board on the service status of Fire/EMS vehicles. Engine 4033 is out of service due to a fuel leak, faulty fuel gauge, and fuel sending unit, but is expected back in service this week. Squad 4022 is currently out of service with a bad wheel bearing, but should be available later this week.

The new command vehicle is getting lights, sirens, and radios and will be ready for service when the installation is completed.

Assistant Chief Gray reported that the Department continues to prepare for the upcoming ISO review, and many of the staff are putting in extra time and detail in planning and preparation, certifying water resources, and assessing and repairing dry hydrants. The Township is in good shape. He noted that the aerial (bucket) truck underwent a very thorough inspection and certification process and passed.

The Board discussed the Eco-water water filtration system that serves the Town Hall and Fire Station complex. The system is very old and has been repaired and cobbled together many times over the years and is struggling to keep up with demand. Road Superintendent Kirk Walker stated that his team is aware of the problems, and he has begun exploring vendors and options to replace the system.

Trustees and Assistant Chief Gray noted that the Fire Department responded to two incidents in the past two weeks that involved fatalities. Assistant Chief Gray stated that he was proud of the team's work. The Trustees offered similar praise and extended their respect and appreciation to the department staff members who handle these incidents with such competence and professionalism. Assistant Chief Gray acknowledged that each of these traumatic events triggers deep emotional responses in the team members, and requires thoughtful support and healthy processing to allow the members to cope and then carry on.

ROAD DEPARTMENT

Road Superintendent Kirk Walker discussed a request by residents in Bass Lake community to have a stop sign installed at the intersection of Lakeside and Basswood Road, on Lakeside, heading westbound. Mr. McCaskey moved to authorize Mr. Walker to install the sign. Irene McMullen seconded. Motion carried with a unanimous vote.

Berm-side Mower

Mr. Walker reported that the old tractor and berm-side mower has been having ongoing mechanical and performance problems, and he does not think they can keep it operational through the season. The unit is not scheduled for replacement until 2023. Mr. Walker anticipated that the Township may need to replace it this season, and sought and received a

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number of quotes from vendors for machines on the State bid list, and is compiling a list. Prices on the list range from \$86,500 to \$117,400.

Mr. Bushman indicated that he had spoken with Fiscal Officer Todd Ray and confirmed that there are funds available and appropriated if the Trustees decided to make the purchase this year. Mr. Ray asked that the Trustees allow him to move funds to the appropriate account at the next meeting before a decision is made. The Trustees agreed to delay a decision until the next meeting.

Mayfield /Auburn Rd. Intersection Reconstruction Project

Mr. Bushman noted that,County Engineer Joe Cattell had approved the posting of yellow, 40 MPH recommended speed limit signs on Sherman Road while the request to have the road posted for enforceable 40 MPH signs is pending a decision from ODOT during the detour period. Mr. McCaskey moved to have Road Superintendent Walker post 2 more of the yellow 40 MPH speed limit signs on Sherman Road. Ms. McMullen seconded. Motion carried with a unanimous vote.

Assistant Fire Chief Gray reported that the Opticon Emergency Responder signal preempting equipment had been installed at the intersection, and are functioning, but corresponding units that must be mounted and installed in Fire/EMS vehicles have not been purchased. He is researching the purchase, and reminded the Board that the equipment is supposed to be included in and supplied to the Fire Department as part of the ODOT project.

TOWNSHIP BUSINESS

NDCL Stream Restoration Project

Ms. McMullen moved to authorize Irene McMullen to sign the work agreement with Davey Group, the contractor selected to design and complete the stream restoration project at Notre Dame-Cathedral Latin School, along with related documents, on behalf of the Board. Mr. McCaskey seconded. Motion carried with a unanimous vote.

NOPEC Energized Grant

Mr. McCaskey moved to approve Electolite as the contractor to complete electrical repairs and energy efficient lighting upgrades to the Munson Fire Station, qualifying for the NOPEC Energized Grant reimbursement, in the amount of \$11,582.00. Ms. McMullen seconded. Motion carried with a unanimous vote. The work includes repair and replacement of existing exit lighting and fixtures, as well as facility upgrades to improve lighting to meet energy efficiency standards.

Go Green Grant

Ms. McMullen moved to authorize Ms. McMullen to sign and submit the Go Green Grant application through Geauga-Trumbull Solid Waste District, in the amount of \$2,500.00, on behalf of the Board. Mr. McCaskey seconded. Motion carried with a unanimous vote.

BZA Hearing Fee Waiver

Mr. McCaskey moved to waive the fee for a continuance of the Board of Zoning Appeals hearing Wednesday July 21st. Ms. McMullen seconded. Motion carried with a unanimous vote. The appellant requested the continuance because the Township could not provide a full Board of five members for the hearing on July 21.

Mr. Bushman noted that the Board has two candidates to consider for appointment to the Board of Zoning Appeals. The Trustees agreed to address the appointments at the next meeting to allow each Trustee to meet with the candidates.

Munson Township Park

Mr. McCaskey informed the Board that he has spoken with the Chardon Storm summer/fall ball team leaders, and they are asking to install a section of artificial turf in the batting cage at the Township Park, and additional sand/clay mix for grading the infield. The Board had no objection to the request, and Mr. Walker acknowledged that he will be aware of the work when it gets done.

Ice Cream Social

Mr. Bushman revisited the idea of a Munson Ice Cream Social. He proposed the Trustees schedule August 28 for the event, matching it up with the Community Flea Market on that date. The Trustees agreed to this date.

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FISCAL OFFICER

RESOLUTION 2021-22/RESOLUTION OF NECESSITY/RENEWAL 5 YEAR 0.75 MILL ROAD LEVY

A motion to approve Resolution 2021-22 was made by Jim McCaskey and seconded by Irene McMullen, to request the County Board of Elections to place the renewal of a 0.75 mill 5-year levy for road and bridge purposes on the November 2, 2021 ballot. Mr. McCaskey read the resolution aloud in its entirety. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2021-23 / WITHIN FUND TRANSFER

A motion to approve Resolution 2021-23 was made by Mr. McCaskey and seconded by Irene McMullen that the 2021 Permanent Appropriation be amended, as follows: In the General Fund, within fund transfers. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

OTHER BUSINESS

Munson Township Park ballfield scoreboards.

Mr. McCaskey noted that the group working on the scoreboards project has provided the Trustees with a package of information that includes many details concerning the size and description of the two proposed scoreboards, as well as information regarding installation and below-ground wiring for the scoreboards. The Trustees agreed to review the packet and specifications, with the goal of finalizing the project and getting a zoning application submitted to the BZA for their September meeting. Mr. Bushman indicated that he will be contacting the donor of a \$5,000 gift to resolve any questions and secure the check to Munson Township.

Outside meetings

No one reported attending any outside meetings.

Public Comment

Mr. Bushman asked for public comment. Resident James Stanko offered comments praising the Munson Fire Department, and concerns about traffic safety on the detour route, including the recent speed enforcement presence by Sheriff deputies on Bean Road.

Park Lease Agreements

Mr. McCaskey moved to approve a field lease agreement with Chardon Storm baseball group, July through October. Ms. McMullen seconded. Motion carried with a unanimous vote.

Mr. McCaskey moved to approve a soccer field lease agreement with the City of Chardon, August through October. Ms. McMullen seconded. Motion carried with a unanimous vote.

ENCUMBRANCES :

Jim McCaskey moved to approve the encumbrance sheet as written. Irene McMullen seconded. Motion carried with a unanimous vote.

VENDOR	PURPOSE	AMOUNT
Munson Fire Department	Contract payments	\$321,899.78
Kenneth Armstrong	Cemetery lot buy-back	\$975.00
Payne and Payne Builders	Zoning certificate (voided) refund	\$88.21

MEETING ADJOURNED

Jim McCaskey moved, and Irene McMullen seconded to adjourn the meeting at 7:15 pm; with a unanimous vote, the motion carried.

 Chairman  Fiscal Officer

Munson Township
Resolution 2021-22

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN
EXCESS OF THE TEN MILL LIMITATION.**

Revised Code, Sec. 5705.19, .191, .192, .194, .21, .26

The Board of Trustees of Munson Township, Geauga County, Ohio met in regular session on July 27, 2021 at the Munson Township Hall with the following members present:

Andrew J. Bushman
James J. McCaskey
Irene H. McMullen

Jim McCaskey moved the adoption of the following Resolution:

WHEREAS, The amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Munson Township, Geauga County, Ohio; therefore be it

RESOLVED, By the Board of Trustees of the Township of Munson, Geauga County, Ohio, two-thirds of all members elected thereto concurring that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of Munson Township for the purpose of:

ORC 5705.19(G) : the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges; as provided and authorized in ORC Section 5705.19 (G)

at a rate not exceeding 0.75 mills for each one dollar of valuation which amounts to 7.5 cents for each one hundred dollars of valuation, for a five (5) year period of time, which levy is a renewal of an existing levy of 0.75 mills, first voted in 2007. The tax shall first be levied in tax year 2022 and begin collection in 2023. The subdivision has territory affected in Geauga County, Ohio.

RESOLVED, That the question of levying additional taxes be submitted to the electors of said Munson Township, and if passed the tax shall be levied upon the entire territory, at the general election to be held at the usual voting places within said Munson Township on November 2, 2021; and be it further

RESOLVED, That said levy be placed upon the tax list of the current year if a majority of the electors voting thereon vote in favor thereof; and be it further

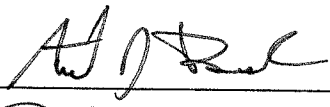

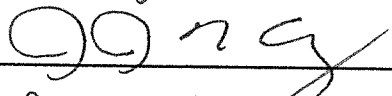
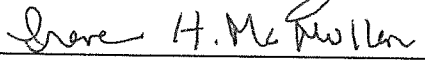
RESOLVED, that the Fiscal Officer of the Township of Munson is hereby directed to certify a copy of this Resolution to the Board of Elections Geauga County, Ohio, on or before August 2, 2021 by 4:00pm (E.S.T.) and notify the Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Irene McMullen seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Munson Township
Resolution 2021-22

TRUSTEE

YEA or NAY

Andrew J. Bushman	<u></u>	<u></u>
James J. McCaskey	<u></u>	<u>yea</u>
Irene H. McMullen	<u></u>	<u>yea</u>

Adopted on July 27, 2021.


(Signature of the Fiscal Officer)

MUNSON TOWNSHIP

GEAUGA COUNTY, OHIO

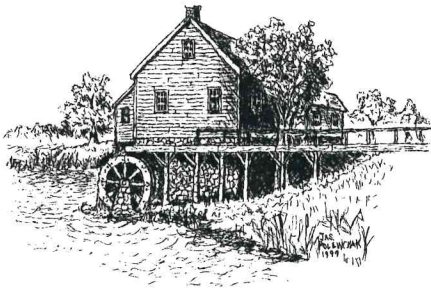
The State of Ohio, Geauga County,

I, _____, the Fiscal Officer of Munson Township, do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said Board; that the same has been compared by me with the Resolution on said Record and that is a true and correct copy thereof.

Witness my signature, this _____ day of _____,

Clerk

Attached is a copy of the Certificate of Estimated Property Tax Revenue.



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2021-23

Be it resolved by the Trustees of Munson Township, in a regular session on the 27th day of July, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that

Irene McMullen moved the adoption of the following resolution:

That the 2021 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the Cemetery Fund, within fund transfer, as follows:

\$975.00 to 2041-410-599-0000 Other- Other expenses
from 2041-410-323-0000 Repairs and Maintenance

Jim McCaskey seconded the motion and the roll being called, resulted as follows:

	Voting
<u>Andrew J. Bushman</u>	<u>yes</u>
<u>James J. McCaskey</u>	<u>yes</u>
<u>Irene H. McMullen</u>	<u>yes</u>

Attest: Todd R. Ray, July 27, 2021
Todd Ray, Fiscal Officer