

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, July 26, 2022

Chair McCaskey called the Trustees Regular meeting to order at 6:30pm with Trustee Andy Bushman and Fiscal Officer Todd Ray present. Mr. McCaskey led the Pledge of Allegiance.

Mr. McCaskey stated that the Trustees had warrants to sign. The Trustees signed warrants 18848 through 18874 dated 7/26/22, totaling \$640,333.71, and warrant 18876 dated 7/27/2022 in the amount of \$30.79. The Trustees signed the 7/22/2022 bi-weekly payroll EFT vouchers 156 through 163, totaling \$8,748.33, and the 7/31/2022 monthly payroll vouchers 164 through 169 totaling \$8, 158.36.

Minutes

Andy Bushman moved to approve the minutes of the Trustees Regular Meeting Tuesday July 12, 2022, as presented. Jim McCaskey seconded; with a unanimous vote, 2 – 0, the motion carried.

Public Comment

Chair Jim McCaskey called for any public comment from meeting attendees. No one in attendance offered comment.

FIRE DEPARTMENT

Munson Fire Chief Mike Vatty reported that Engine 4044 will be out of service getting engine repairs at Hubbard/Cummings, at an estimated cost of \$7,000. The truck will not be available for service for five days.

Chief Vatty and the Board discussed a proposal to allow the Fire Department to bill for traffic control services at the sites of MVAs (traffic accidents.) He explained that MFD personnel often provide traffic control support at an incident site but may not provide any medical care nor transport anyone in an ambulance. In these situations, some township fire departments have been able to recover some service costs by billing the insurer of the driver-at-fault for traffic control. Mr. Bushman reported that he had referred the authorizing resolution language to APA Susan Wieland to review for the Trustees. Mr. McCaskey stated that the Trustees would take up the matter for Board action when Trustee Irene McMullen is back and in attendance at the next meeting.

ROAD DEPARTMENT

Road Superintendent Kirk Walker informed the Trustees about the possibility of having a 24-hour webcam installed at the Town Hall/Fire Station. He has explored the proposed camera with David Jevnikar from Geauga Local Access TV, as GTV hosts a similar webcam on Chardon Square. Mr. Walker listed some advantages to having the real-time video available 24-hours/day and explained that it would allow him to monitor snowfall and road conditions remotely during winter snow events. He agreed to follow up and get more information and some prices to help determine costs.

Superintendent Walker reported that there have been some incidents of vandalism at Munson Township Park. The Trustees discussed options for addressing the problem and agreed on a plan.

Mr. Walker also discussed having tree and shrub trimming done at the Township’s Scenic River Retreat. Andy Bushman moved to authorize the contracted landscaping vendor Innovative Companies to perform an additional ten hours of work trimming shrubs at the contract rate of \$51.75/hr. Mr. McCaskey seconded. With a unanimous vote, 2 – 0, the motion carried.

Mr. McCaskey also updated the Board on progress with ODOT regarding getting repairs made on damage to Bean and Sherman Roads. As previously reported, the damage resulted from heavy traffic last summer during the detour onto those roads during reconstruction of the 322/Auburn Rd. intersection. He has been working with and through the County Engineers office to negotiate the repairs by ODOT. Mr. McCaskey said that unfortunately, repairs would not be made this year before winter.

TOWNSHIP BUSINESS

The Trustees discussed the OneOhio Opioid Distributor Settlement and the process for accessing the Township’s share of the settlement. Andy Bushman moved to authorize himself and Fiscal Officer Todd Ray to complete and sign any required application paperwork necessary to secure the funding. Jim McCaskey seconded. With a unanimous vote, 2 - 0, the motion carried.

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NDCL/EPA 319 Grant

Andy Bushman moved to authorize Chair McCaskey to sign the required letter and quarterly report for the NDCL Stream Restoration Grant. Jim McCaskey seconded. With a unanimous vote, 2 - 0, the motion carried.

Demolition of Condemned Property

Mr. McCaskey reported that Zoning Inspector Jim Herringshaw has proceeded with securing quotes for the demolition of the condemned property at 10416 Mayfield Rd. APA Susan Wieland has also taken necessary legal action needed to authorize the Trustees to move forward. He advised that the Township should allow the owner of the property one last opportunity to remove the junk vehicles and initiate demolition at the owner's expense, but the Trustees will approve a demolition contract at the next Regular Trustee meeting August 9 if the owner has not acted.

OTARMA Insurance Renewal

Andy Bushman moved to approve the renewal of Munson Township's participation in the Ohio Township Association Risk Management Authority for liability and property insurance, with the current contribution amount of \$37,784. Jim McCaskey seconded. With a unanimous vote, 2 - 0, the motion carried.

FISCAL OFFICER

Resolution 2022-29: Fund Transfer

Andy Bushman moved to approve Resolution 2022-29, a transfer of funds within the General Fund in the amount of \$6,000. Mr. McCaskey seconded. Motion carried with a unanimous vote, 2 - 0. [The resolution is included on a separate page as part of the minutes.]

2023 Budget Hearing

Fiscal Officer Todd Ray noted that the Township is scheduled to meet with the Geauga County Budget Commission on Monday, August 15 at 11:30am for the 2023 Budget Hearing. Mr. Bushman and Mr. McCaskey plan to attend. The Prosecutor's Office has advised that the hearing should be advertised as a Trustees Public Meeting if two or more Trustees plan to attend.

Other Business

Chair McCaskey stated that he will not be attending the Trustees Regular meeting on August 23 as he will be out of town, attending the adoption ceremony welcoming two grandchildren into his family.

No other business was presented.

Public Comment

Resident Carol Maver offered comment that she believes the Township should prosecute anyone identified as responsible for vandalism on Township property.

Encumbrances

Andy Bushman moved to approve the encumbrance sheet as presented. Mr. McCaskey seconded; motion carried with a unanimous vote.

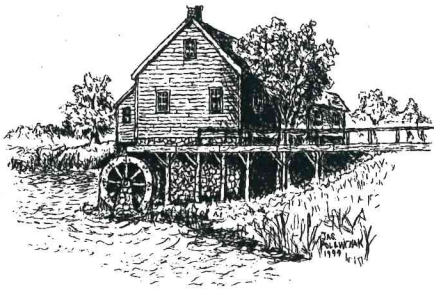
OTARMA	Annual property & liability contribution	\$37,784.00
Munson Fire Department	Fire contract, real estate taxes	\$496,630.00
Blanket	Repairs and maintenance, Town Hall	\$3,381.64
Blanket	Operating supplies, Town Hall	\$2,385.11
Blanket	Other expenses, Administration	\$400.00

Motion to Adjourn

Andy Bushman moved to adjourn the meeting at 7:03pm. Mr. McCaskey seconded; motion carried with a unanimous vote.

Chairman

Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2022-29

Be it resolved by the Trustees of Munson Township, in a regular session on the 26th day of July, with the following members present, James J. McCaskey and Andrew J. Bushman, that

Andy Bushman moved the adoption of the following resolution:

That the 2022 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund, a within fund transfer, as follows:

\$3,000.00 to 1000-120-323-0000 Repairs and maintenance, Town Hall
\$2,000.00 to 1000-120-420-0000 Operating supplies, Town Hall
\$1,000.00 to 1000-110-410-0000 Office supplies

all \$6,000.00 from 1000-930-930-0000 Contingencies

Jim McCaskey seconded the motion and the roll being called, resulted as follows:

Andrew J. Bushman, Yes Voting

James J. McCaskey, YES

Irene H. McMullen

Attest: Todd R. Ray, July 26, 2022
Todd Ray, Fiscal Officer