

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR MEETING

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, July 25, 2023

Chair McMullen called the Trustees Regular meeting to order at 6:30pm with Trustees Andy Bushman and James McCaskey and Fiscal Officer Todd Ray present. Those present said the Pledge of Allegiance.

The Trustees signed warrants 19573 through 19599 dated 7/25/2023, totaling \$21,295.11, and 19600 dated 7/26/2023 in the amount of \$66.00, and the 7/31/2023 monthly payroll EFT vouchers 266 through 268 totaling \$6,391.23.

Cemetery Deeds

The Trustees signed cemetery deed #5-377 dated July 25, 2023 to Michael and Susan K. Kozan for Maple Hill Cemetery, Section 3, lot 339, grave 10; Deed #5-378 to Ann Sarah Oliviero and Kelly Francis Galbraith for Fowlers Mill Cemetery, Section 2, lot 347, grave 9, and Deed #5-379 to Robert S. Merkle and Barbara R. Walsh for Fowlers Mill Cemetery, Section 2, lot 113, grave 8.

Minutes

Jim McCaskey moved to approve the minutes of the Trustees Public Hearing and regular meeting held Tuesday, July 11, 2023, as presented. Andy Bushman seconded, and the motion carried with a unanimous vote.

Trustee Jim McCaskey made a statement providing answers to questions asked by persons who attended the last meeting. He reported that the Geauga County Sheriff has no extra staff available to provide extra patrols in Munson but agreed to ask regular patrols to increase presence on Fowlers Mill Rd.

Public Comment

Resident Glenn Kinter provided additional information and commented on the health insurance policy renewal the Trustees are expected to approve. Resident Carol Maver reported unsafe, high-speed driving on Fowlers Mill Road. Resident Maureen McCaulley asked for an update on the title of the fire truck.

FIRE DEPARTMENT

Fire Chief Mike Vatty reported that June was a very busy month, with 143 total calls including two structure fires. Munson Fire participated in 16 automatic and mutual aid calls, and benefited from six aid calls received. He noted that sharing aid response with neighboring communities assures Munson will receive aid when we need it. He reported that a water shuttle training event is scheduled for August 13, and Notre Dame Cathedral Latin school will start classes August 14 and 15, and the first home football game is August 18.

ROAD DEPARTMENT

Jim McCaskey moved to approve the quote for MK Roofing and Construction of Middlefield for installing metal roofing to the Scenic River park pavilions in the amount of \$8,008.76. Seconded by Andy Bushman, the motion carried with a unanimous vote.

Brookside Road

Mr. Walker advised that he has received the quote from Hazen Paving for resurfacing Brookside Rd. and is waiting for a quote from GAR Paving for work matching the Hazen quote so that an apples-to-apples comparison can be made. Mr. McCaskey said he would like to settle the matter and “pull the trigger” on a contract at the next meeting.

Park Landscaping- Tree and Shrub Pruning

Mr. Walker advised that tree and shrub pruning at Scenic River Retreat can be performed by the designated landscaping company, at the contract rate for additional work as approved by the Board. Jim McCaskey moved to approve additional pruning and trimming work at Scenic River by Innovative Companies Ltd. up to \$1,500. Seconded by Andy Bushman, the motion carried with a unanimous vote.

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TOWNSHIP BUSINESS

Zoning Amendment hearing date

Jim McCaskey moved to set the date for a public hearing on proposed Zoning Amendment 2023-01 for August 22 at 6:30pm, with the Trustees Regular meeting to follow immediately after the close of the Hearing. Seconded by Andy Bushman, the motion carried with a unanimous vote.

Health Insurance Renewal

Jim McCaskey moved and Andy Bushman seconded to renew the Township health care insurance with Medical Mutual, at the revised policy plan with an increased deductible (\$5,000/\$10,000) at a premium rate increase of 13.54%. Andy Bushman seconded. Mr. McCaskey and Ms. McMullen voted “yes,” Mr. Bushman voted “no.” Motion carried, 2 - 0.

Resolution 2023-29 – Authorization to file application for H2Ohio funding

Andy Bushman moved the adoption of Resolution 2023-29 to authorize Ms. McMullen to submit the application for H2Ohio Stream Restoration Grant funding. Jim McCaskey seconded the motion; with a unanimous vote the motion carried.

Seasonal Holiday Decorations

The Trustees considered a proposal to purchase holiday lights/decorations for mounting on the Town Hall parking lot light poles. Jim McCaskey moved to approve the purchase of a package of decorations from Northern Lighting Co. in the amount of \$2,952.02. Mr. Bushman seconded the motion, and with a unanimous vote, the motion carried.

FISCAL OFFICER

Resolution 2023-30 – Resolution to Certify and Appropriate Additional Funds

Jim McCaskey moved the adoption of Resolution 2023-30 to approve the certification and appropriation of additional funds in the Scholarship Fund 2902. Andy Bushman seconded the motion; with a unanimous vote the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.] Mr. Bushman stated for the record that all scholarships awarded by the Township are fully funded by donations and funds raised at the community flea market and picnic. No tax dollars are used to pay out the scholarships.

Other Business

No other business was presented.

Other Meetings

No outside meetings were reported.

Public Comment

Mr. Kinter offered comment on the title to the fire truck and road work on Sherman Road. Resident John McCaulley asked for an update on the Trustees’ response to the Fire Department letter concerning the fire contract, and his request for Fire Department public records. Resident Stacey Vatty expressed support for her husband, the Fire Chief, testifying to his devotion to the community and the Department.

Encumbrances

Jim McCaskey moved and Andy Bushman seconded to approve the encumbrance sheet as presented:

Blanket	Community Day - Grand Prize	\$500.00
Blanket	Scholarships	\$8,000.00
Blanket	Operating supplies, parks	\$703.14
Munson Fire Department	Contract payments- EMS collections	\$90,000.00
Citicards	Outdoor events signs	\$439.78
MK Roofing & Construction	Pavilion roof repairs, metal, SRR park	\$8,008.77

The motion carried, with a unanimous vote.

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Executive Session

At 7:04pm, Jim McCaskey moved to have the Trustees go into Executive Session to address personnel employment and discipline; Mr. Bushman seconded. Roll call vote: Mr. McCaskey, "No." Ms. McMullen, "No." Mr. Bushman, "No". Motion failed.

Resident Richard Shienke addressed the Board with concerns about the reconstruction and ditching work being done on Sherman Road, and vegetation in the road right-of-way. The Trustees agreed to review his concerns.

Executive Session

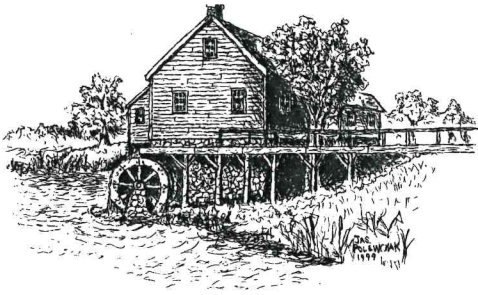
At 7:04pm, Jim McCaskey moved to have the Trustees go into Executive Session to address personnel employment and discipline, and to invite Mr. Walker and Mr. Ray to sit in; Mr. Bushman seconded. Roll call vote: Mr. McCaskey, "Yes." Ms. McMullen, "Yes." Mr. Bushman, "Yes". Motion carried.

The Trustees resumed the regular session at 7:30pm.

Motion to Adjourn

Jim McCaskey moved to adjourn the meeting at 7:30pm. Andy Bushman seconded, and the motion carried with a unanimous vote.

Irvin McMullen Chairman Todd R. Ray Fiscal Officer



Resolution of Authorization to File an Application for H2Ohio Funding No. 2023-29

WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for water quality improvement projects, through the H2Ohio Wetland Grant Program; and

WHEREAS, Munson Township desires H2Ohio funding;

NOW THEREFORE BE IT RESOLVED, by the Munson Township Trustees as follows:

1. That Munson Township approves filing an application for H2Ohio funding.
2. That Irene McMullen is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding.
3. That Munson Township does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the Ohio River Basin H2Ohio Wetland Grant Program.

Unanimously approved, this 25th day of July 2023, by the Munson Township Trustees.

Andrew J. Bushman, Trustee

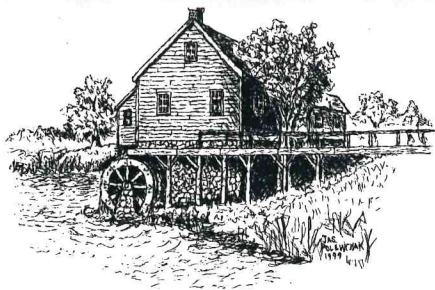
James J. McCaskey, Trustee

Irene H. McMullen, Chair

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify, that the foregoing is a true and correct copy of the resolution adopted by the Munson Township Trustees at their meeting held on the 25th day of July, 2023, and that I am duly authorized to execute this certificate.

Todd R. Ray, Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2023-30

Be it resolved by the Trustees of Munson Township, in a regular session on the 25th day of July, 2023, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen that JAMES MCCASKEY moved the adoption of the following resolution:

That the 2023 Budget and Permanent Appropriation be amended, as follows:

Additional Revenues to be Certified:

To request the Budget Commission to certify additional revenues as follows:

In the Scholarship Fund 2902: revenues from donations and fundraising collected: \$3,954.00

Permanent Appropriation:

Increase the 2023 Permanent Appropriation by \$3,954.00, as follows:

In the Scholarship Fund 2902 \$3,954.00, from \$4,046.00 to \$8,000.00

all \$3,954.00 to 2902-990-990-9751 Scholarships

ANDREW BUSHMAN seconded the motion and the roll being called, resulted as follows:

Voting

Andrew J. Bushman, yes
Andrew J. Bushman

James J. McCaskey, yes
James J. McCaskey

Irene H. McMullen, yes
Irene H. McMullen

Attest: Todd R. Ray, July 25, 2023
Todd R. Ray, Fiscal Officer