

## RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, July 23, 2024

The meeting was called to order at 6:30pm by Chairman Andy Bushman, with Trustee Nathaniel McDonald and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

The Trustees signed warrants 20268 through 20290 dated 7/23/24, totaling \$114,051.72; and the 7/14/24 bi-weekly payroll EFT vouchers 238262 through 269 totaling \$9,835.34. Between meetings the Trustees signed warrants 264 through 267 dated 7/16/24 totaling \$18,774.40.

Mr. McDonald moved to approve the minutes of the Trustees Regular meeting Tuesday June 25 as presented. Mr. Bushman seconded. Motion carried with a unanimous vote, 2 – 0.

Mr. McDonald moved to approve the minutes of the Trustees Regular meeting Tuesday July 9 as presented. Mr. Bushman seconded. Motion carried with a unanimous vote, 2 – 0.

Mr. Bushman asked for public comment. A resident offered praise for the Munson Fire Department for the emergency response to a horrific and tragic car crash and fire recently, and he commented on the outreach by a local business seeking support for approval for Sunday liquor sales at the establishment.

#### ROAD DEPARTMENT

##### New Trucks

Road Superintendent Kirk Walker reported that the new trucks were still being outfitted and would not be available to display at the Community Day Picnic.

##### 2025 Road Projects

He also reported that he had completed his list of recommended roads for repaving in the next budget cycle. The Trustees discussed some roads to consider as options, but will review and finalize when the full board is in attendance. Nate McDonald commented that there appears to be strong agreement on the Board to move quickly and use the new road levy revenue to accelerate the resurfacing program, and get more roads repaved next summer.

#### TOWNSHIP BUSINESS

##### Baseball Field maintenance

Road Superintendent Kirk Walker informed the Board that he had reviewed the proposals for off-season maintenance of the ballfields. He recommended Innovative Companies to do the work. Mr. McDonald moved to approve Innovative to do a clean-drag of five fields, not-to-exceed \$400. Mr. Bushman seconded. Motion carried with a unanimous vote.

##### Auditor of State Anti-Fraud training

Chair Andy Bushman noted that the Ohio legislature had passed a bill requiring all public employees to complete anti-fraud training, and the Auditor of State had set up an on-line training session. All Township employees will log on and complete the training. Documentation will be tracked by the office to assure compliance with the law.

##### Health Insurance Policy Renewal

Mr. McDonald moved to approve the renewal of the existing Medical Mutual health insurance plan at the highest deductible rate offered in the plan. Mr. Bushman seconded. Motion carried with a unanimous vote.

##### H2Ohio/ Croatia Lodge Stream Restoration project invoice

Mr. McDonald moved to approve the quarterly report and invoice prepared by the grant administrator, Chagrin River Watershed Partners, in the amount of \$4,835.91. Mr. Bushman seconded. Motion carried with a unanimous vote.

#### FISCAL OFFICER

##### Resolution 2024-31: Allocate American Rescue Plan Act Funds

Mr. McDonald moved to approve Resolution 2024-31, a resolution to allocate \$181,817.00 of ARPA funds for the purchase of dump bed, hydraulics, and snow removal equipment packages for two new trucks. Andy Bushman seconded. With a unanimous vote, the motion carried. (The Resolution, in its entirety, is included on a separate page of the minutes.)

##### Resolution 2024-32: Allocate American Rescue Plan Act Funds

Mr. McDonald moved to approve Resolution 2024-32, a resolution to allocate \$20,000.00 of ARPA funds for the purchase of new replacement fire hose equipment for Munson Fire

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Department. Andy Bushman seconded. With a unanimous vote, the motion carried. (The Resolution, in its entirety, is included on a separate page of the minutes.)

EPA/Diesel Grant

Mr. McDonald moved to authorize Fiscal Officer Todd Ray to submit documentation for reimbursement through the EPA Diesel Mitigation Grant program. Andy Bushman seconded. With a unanimous vote, the motion carried.

Other Business

Nate McDonald reported that he attended the Munson Youth Fire Academy with his son and daughter and described it as a very valuable experience for all of the attendees. Munson Fire Department provided a great experience for the young people, who came from Munson as well as other communities in and beyond Geauga County.

Outside meetings

Andy Bushman attended the Geauga Safety Council meeting July 12.

Public Comment

No one in attendance offered public comment.

Encumbrances

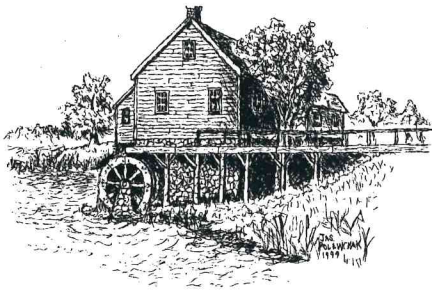
Nate McDonald moved to approve the encumbrances for Tuesday, July 23 as presented. Andy Bushman seconded. The motion carried with a unanimous vote.

Door Works and Construction	Garage door window replacement	\$539.00
Cleveland Plumbing Supply	Gas line pipe and fittings	\$547.14
Henderson Inc.	Equipment outfitting, 2 new trucks	\$181,817.00
Blanket	Community Day expenses	\$ 11,500.00
Blanket	New fire hoses	\$ 20,000.00
Chardon Postmaster	Bulk rate picnic postcards	\$ 900.00
Blanket	BZA court reporter	\$ 700.00

Motion to Adjourn

Nate McDonald moved and Andy Bushman seconded to adjourn the meeting at 6:54pm; with a unanimous vote, the motion carried.

Handwritten signatures for Chairman and Fiscal Officer Todd R. Ray.



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2024-31

Be it resolved by the Trustees of Munson Township, in a regular session on the 23rd day of July, 2024, at the Munson Township office, with the following members present, Andrew J. Bushman and Nathaniel J. McDonald, that

Nathaniel McDonald moved the adoption of the following resolution:

Whereas Munson Township has received a distribution of monies known as the ARPA funds from the American Rescue Plan Act of 2021, and

Whereas on April 26, 2022, the Munson Board of Trustees approved Resolution 2022-13 electing to take the standard allowance for revenue loss, and may therefore use the ARPA funds for any general purpose permitted by township government, and



Whereas the Township has purchased two new Western Star Model 47X trucks (cab and chassis) to replace two old, road-wearly trucks, and

Whereas the trucks must be fitted with additional equipment to make them fully functional,

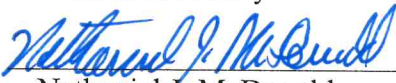

Therefore, be it resolved, that the Munson Board of Trustees allocates \$181,817 of the ARPA funds for the purchase of a dump box, snow plow, and hydraulics packages for each truck.

Be it further resolved, that the Trustees authorize the Fiscal Officer to assign \$181,817 from Fund 2273, the Coronavirus Relief Fund to a purchase order and make payment for the truck equipment packages.

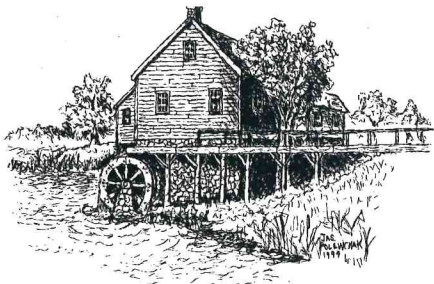
Andrew Bushman seconded the motion, and the roll being called, resulted as follows:  
Voting

,   
Andrew J. Bushman

\_\_\_\_\_  
James J. McCaskey

,   
Nathaniel J. McDonald

Attest: , July 23, 2024  
Todd R. Ray, Fiscal Officer



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Nathaniel McDonald moved the adoption of the following resolution:

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Whereas on April 26, 2022, the Munson Board of Trustees approved Resolution 2022-13 electing to take the standard allowance for revenue loss, and may therefore use the ARPA funds for any general purpose permitted by township government, and

Whereas the Township provides financial support for the safe, efficient, and professional emergency service operations of Munson Fire Department, Inc., and

Whereas Munson Fire Department has identified a critical need to replace aging and failing fire hoses necessary for the safe and effective fire-fighting capabilities of the Department,

Therefore, be it resolved, that the Munson Board of Trustees allocates \$20,000 of the ARPA funds for the purchase of new fire hoses.

Be it further resolved, that the Trustees authorize the Fiscal Officer to assign \$20,000 from Fund 2273, the Coronavirus Relief Fund to a purchase order and make payment for the fire hoses.

Andrew Bushman seconded the motion, and the roll being called, resulted as follows:

Voting

Andrew J. Bushman, for  
Andrew J. Bushman

James J. McCaskey

Nathaniel J. McDonald, yes  
Nathaniel J. McDonald

Attest: Todd R. Ray, July 23, 2024  
Todd R. Ray, Fiscal Officer