

RECORD OF PROCEEDINGS

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, July 13, 2021

PUBLIC HEARING: ZONING AMENDMENT 2021-02

The Public Hearing for Zoning Amendment 2021-02 was called to order at 6:00 pm by Chair Andy Bushman, with Trustees Irene McMullen and Jim McCaskey and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

Trustee Irene McMullen noted that the legal notice was published Thursday, July 1, 2021, in the *Geauga County Maple Leaf*, and that the text of Zoning Amendment 2021-02 was available for public review July 1 through July 13, 2021.

Trustee Jim McCaskey moved to waive the reading of the legal notice. Irene McMullen seconded the motion. With a unanimous vote, the motion carried.

The Trustees did not read aloud the entire amendment due to the length of the document. Mr. McCaskey read aloud the recommendations of the Munson Zoning Commission, dated June 17, noting that the Zoning Commission agreed with the first of two recommendations from the Geauga Planning Commission, but not the second recommendation.

Ms. McMullen read aloud the recommendations of the Geauga Planning Commission, dated June 11, 2021.

Chair Bushman asked for discussion and comment. No one offered public comment. Mr. McCaskey moved to close the Public Hearing on Zoning Amendment 2021-02 at 6:03 pm. Ms. McMullen seconded. Motion carried with a unanimous vote.

PUBLIC HEARING: TAX BUDGET 2022

Mr. McCaskey moved to open the Public Hearing on Munson’s 2022 Budget at 6:03 pm. Ms. McMullen seconded. Motion carried with a unanimous vote.

Mr. Bushman asked if Fiscal Officer Todd Ray had any comments to make regarding the budget. Mr. Ray stated that he had changes based on the discussion at the last meeting. The final version of the budget was printed and has been available for public inspection at the Town Hall. The Trustees received electronic copies of the final version of the budget.

Chair Bushman asked for public comment. No one offered public comment. Mr. McCaskey moved to close the Public Hearing on the 2022 Budget at 6:06 pm. Ms. McMullen seconded. Motion carried with a unanimous vote.

REGULAR SESSION

Chairman Andy Bushman indicated that the Trustees entered into Regular session at 6:06. He stated that the Board had warrants to sign. Trustees signed warrants 18104 - 18105 dated 6/30/2021, totaling \$2,083.62, warrants 18104 - 18105 dated 6/30/2021, totaling \$2,083.62; warrants 18106 - 18113 dated 7/06/2021, totaling \$4,500.00, and warrants 18114 - 18157 dated 7/13/2021, totaling \$40,310.31, and the July 9, 2021, bi-weekly payroll EFT vouchers 177 through 184, totaling \$8,639.76.

Jim McCaskey moved to approve the minutes for the Trustees Regular meeting held Tuesday, June 22, 2021, as presented. Irene McMullen seconded. Motion carried with a unanimous vote.

Public Comment

Chair Andy Bushman called for any public comment from meeting attendees. No one asked to speak.

FIRE DEPARTMENT

Fire Chief Mike Vatty informed the Board that call volume is up approximately 100 calls above 2020 numbers, noting that 2020 volume was down a little due to the pandemic. He reported that typically, Munson Fire sees a 6-7% increase yearly.

Chief Vatty stated that the new squad on order has been delayed in production due to the micro-chip shortage post-pandemic, and delivery is not expected until September.



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Chair Andy Bushman asked the Board for authorization to seek financing rates for options to pay for the squad. Mr. McCaskey moved to authorize Andy to seek finance options for the purchase of the squad. Ms. McMullen seconded. Motion carried with a unanimous vote. Chief Vatty reported that as Chief, he is, by contract, the Fire Inspector for the Township, and he delegates the duty to senior Fire Department staff member Doug Riedel. Per the 2017 Fire Code, fire inspections are required for the new Substance-Use/Addiction Recovery facility on Waterfowl Lane. Mr. Riedel was present at the meeting and reported that he attempted to perform an inspection on site, but received resistance from the facility operator and was denied access to inspect. Doug sent a letter to the operator detailing his obligations as Fire Inspector and is awaiting a response. The Trustee noted that APA Susan Wieland will be asked to follow-up if necessary, pending the response from the operator, with an August first deadline to receive a response.

Assistant Chief Brian Gray reported that the decommissioned “old” squad has been stripped of equipment and is ready for sale to the public. Chair Bushman stated that because the vehicle value is likely to exceed \$2,500.00, he will review the lawful bidding process for putting public property (this vehicle) up for sale.

Fire Department Treasurer Rich Ferlin reported that Chief Vatty was one of only 15 Fire Chiefs’ selected to attend the Ohio Fire Chief’s Association 2021 Fire Chief’s Resource Symposium...*Building a Toolbox to Lead a Successful Department*, being held September 25-26, 2021, a significant honor.

Trustee McCaskey thanked the Fire Department for conducting a fire station tour for his grandchildren, allowing them to explore the fire trucks.

ROAD DEPARTMENT

Road Superintendent Kirk Walker told the Board that he reviewed a drainage issue at 11520 Fowlers Mill Rd. and noted that the Engineer’s Office had approved the removal of two 12” pipes that are buried on the property, and the creation of a swale. Mr. Bushman had met with the property owner and they agreed to a work-easement to allow the Munson Rd. crew to perform the work.

Mr. McCaskey moved to authorize Chair Bushman to sign the easement. Irene McMullen seconded. Motion carried with a unanimous vote.

Mr. McCaskey shared his observation that the triangle at Auburn and Wilson Mills Rd. received extensive volunteer gardening/landscaping work from Mr. Bushman, and with the Road Department help, the triangle looks great.

TOWNSHIP BUSINESS

Resolution 2021-18

Mr. McCaskey moved to approve Resolution 2021-18, adoption of the recommendations of the Munson Township Zoning Commission and Zoning Amendment 2021-02. Irene McMullen seconded. Motion carried with a unanimous vote.

[The resolution in its entirety is included on a separate page as part of the minutes.]

Mayfield/Auburn Intersection Reconstruction Project

The Board discussed the impact of traffic being detoured around the intersection reconstruction project at Mayfield and Auburn Rd. Traffic volume on Township Roads- Bean and Sherman Roads- is up significantly and Trustees have received numerous calls concerning safety. Mr. Bushman reported that he discussed this with County Engineer Joe Cattel, who advised the Township to post yellow 40 MPH suggested speed limit signs. Cattel is requesting ODOT to approve posting white, enforceable 40 MPH speed limit signs for the duration of the project detour period. Ms. McMullen moved to have Munson Trustees write a letter to ODOT to support Cattel’s request. Mr. McCaskey seconded. Motion carried with a unanimous vote.

Fire Chief Vatty was asked if he could do the same. Chief Vatty agreed and stated he would have a letter ready the next morning. Mr. McCaskey moved to have Road Superintendent Walker post yellow 40 MPH speed limit signs on Bean and Sherman Rd. until the Board learns if the request is approved or denied. Irene McMullen seconded. Motion carried with a unanimous vote. Mr. McCaskey noted that he requested additional patrols assigned to these roads for speed limit enforcement and observed a deputy on Bean Road last week.



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Diesel Mitigation Grant report

Ms. McMullen moved to authorize Ms. McMullen to sign and submit the Diesel Mitigation Grant quarterly Progress report on behalf of the Board. Mr. McCaskey seconded. Motion carried with a unanimous vote.

Green Ribbon Award

Mr. McCaskey moved to authorize Ms. McMullen to submit the Green Ribbon Award application on behalf of the Board. Ms. McMullen seconded. Motion carried with a unanimous vote.

NDCL Stream Restoration Project Quarterly Report

Ms. McMullen moved to authorize Ms. McMullen to sign and submit the NDCL Stream Restoration Project Quarterly Report on behalf of the Board. Mr. McCaskey seconded. Motion carried with a unanimous vote.

Cooperative Purchasing Program

Mr. McCaskey moved to approve Munson Township renewing membership in the Ohio Cooperative Purchasing Program. Ms. McMullen seconded. Motion carried with a unanimous vote.

Munson Township Park

Mr. Bushman reported to the Board that the basketball and tennis courts in Munson Township Park are showing their age and have growing cracks in the asphalt that will need extensive repair before winter. He recommended that contractors be identified to perform the necessary repair work in conjunction with the construction of new pickleball courts that the Park Board has been planning. The Trustees agreed that it might be cost-effective for the entire package of repair and installation work to be completed as one project.

Fiscal Officer Ray pointed out that there are funds available, but he will need to request an increase in appropriations from the Budget Commission prior to committing to the project, so he will need estimates and some lead time.

Ice Cream Social

Mr. Bushman presented the idea of a Munson Ice Cream Social. Because the pandemic scuttled plans for the Community Day Picnic, this might be a modest alternative for residents to enjoy. The Trustees agreed to have Mr. Bushman explore local vendors and possible dates for an event.

FISCAL OFFICER

RESOLUTION 2021-19 / WITHIN FUND TRANSFER

A motion to approve Resolution 2021-19 was made by Mr. McCaskey and seconded by Irene that the 2021 Permanent Appropriation be amended, as follows: In the General Fund, within fund transfers. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2021-20/CERTIFICATE OF NEED/RENEWAL 5 YEAR 0.75 MILL ROAD LEVY

Resolution 2021-20 was made by Jim McCaskey and seconded by Irene McMullen to request the county auditor to certify back to the Township the amount of money to be generated by the renewal of a 0.75 mill 5 year levy for road and bridge purposes on the November 2, 2021 ballot, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2021-21 / 2022 TAX BUDGET

Mr. McCaskey moved to approve Resolution 2021-21, the 2022 Tax Budget , as presented in the Public hearing. Irene McMullen seconded. Roll call vote: Ms. McMullen, yes; Mr. Bushman, yes; Mr. McCaskey, yes. Motion carried with a unanimous vote. The total expenditures budgeted, for all Funds, is \$4,231,321.97.

OTHER BUSINESS

No issues or topics presented.

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Outside meetings

Mr. McCaskey attended the Geauga Planning Commission meeting earlier in the day. Mr. Bushman attended the Geauga Safety Council meeting Friday, July 6.

Public Comment

Mr. Bushman asked for public comment. Resident Ted Petersen of Wye Rd, stated that he had concerns about a ditch issue. He said he would take the matter up with Road Superintendent Walker immediately after the meeting and expected the matter to be resolved easily. Mr. McCaskey moved to approve Community Room rental agreements with Chardon Baptist Church and Lake Geauga Habitat for Humanity, waiving the fees. Ms. McMullen seconded. Both motions carried with a unanimous vote.


ENCUMBRANCES :

Jim McCaskey moved to approve the encumbrance sheet as written. Irene McMullen seconded. Motion carried with a unanimous vote.

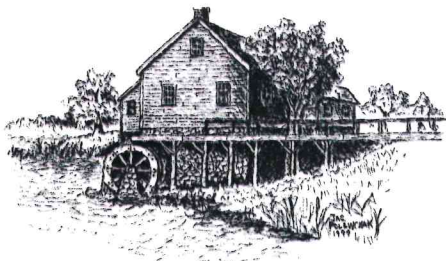
VENDOR	PURPOSE	AMOUNT
Greater Cleveland Partnership	COSE Membership dues	\$483.00
Blanket	Other- Dues and fees	\$328.17

MEETING ADJOURNED

Jim McCaskey moved, and Irene McMullen seconded to adjourn the meeting at 6:55 pm; with a unanimous vote, the motion carried.

 Chairman  Fiscal Officer





Munson Township Board of Trustees  
Resolution No. 2021-18

ZONING AMENDMENT 2021-02  
ADOPTION OF RECOMMENDATIONS  
OF ZONING COMMISSION  
BY BOARD OF TOWNSHIP TRUSTEES  
R.C. 519.12 (H)

The Munson Township Board of Township Trustees, Geauga County, Ohio met in regular session on the 13th day of July 2021, with the following members present:

Andrew J. Bushman  
James J. McCaskey  
Irene H. McMullen

Jim McCaskey moved the adoption of the following resolution:

WHEREAS, on the 22nd day of June 2021, the Board of Township Trustees received a recommendation from the township Zoning Commission on a proposed amendment, identified as number 2021-02, to the Munson Township Zoning Resolution together with the motion, text, and recommendation of the county Planning Commission relating thereto; and



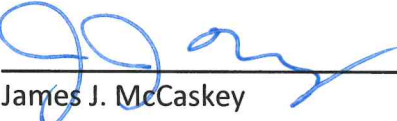



WHEREAS, on the 13th day of July 2021, the Board of Township Trustees conducted a public hearing on the proposed amendment as provided by law; therefore be it

RESOLVED, that the Munson Township Board of Township Trustees, Geauga County, Ohio this 13th day of July 2021, hereby adopts the recommendations of the township Zoning Commission as attached hereto as Exhibit A and incorporated herein.

And be it further

RESOLVED, that the Munson Township Board of Township Trustees, Geauga County, Ohio, this 13<sup>th</sup> day of July, 2021, hereby adopts an amendment to the Munson Township Zoning Resolution as set forth in the text attached hereto as Exhibit A-1 and incorporated herein.

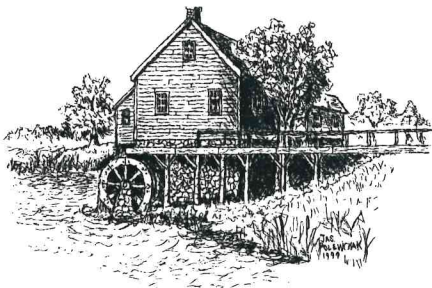
Irene McMullen seconded the motion and the roll being called the vote of the Munson Township Board of Township Trustees was as follows:

Trustee	Vote: Yes or No
 Andrew J. Bushman	 Yes
 James J. McCaskey	 yes
 Irene H. McMullen	 yes

Adopted this 13th day of July 2021.

I certify that the above was adopted by the Board of Trustees of Munson Township, Geauga County, at its July 13, 2021 meeting.

 July 13, 2021  
Todd R. Ray, Fiscal Officer



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2021-19

Be it resolved by the Trustees of Munson Township, in a regular session on the 13th day of July, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that

Jim McCaskey moved the adoption of the following resolution:

That the 2021 Permanent Appropriation be amended, as follows:

### Transfers Within Funds

In the General Fund, within fund transfer, as follows:

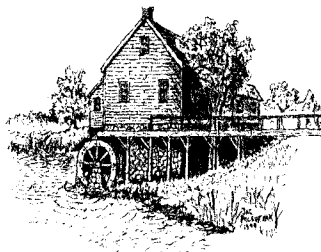
\$1,000.00	to	1000-410-211-0000	Ohio Public Employees Retirement
\$1,000.00	to	1000-610-211-0000	Ohio Public Employees Retirement
\$7,400.00	to	1000-110-221-0000	Medical/Hospitalization

all from 1000-930-930-0000 Contingencies

Irene McMullen seconded the motion and the roll being called, resulted as follows:

	Voting
<u>Andrew J. Bushman</u>	<u>yes</u>
<u>James J. McCaskey</u>	<u>yes</u>
<u>Irene H. McMullen</u>	<u>yes</u>

Attest: Todd R. Ray, July 13, 2021  
Todd Ray, Fiscal Officer



# MUNSON TOWNSHIP

## Resolution No. 2021-20

### CERTIFICATE OF NEED

**WHEREAS** the Board of Trustees of Munson Township, Geauga County, Ohio has determined that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Township and it is necessary to levy a tax in excess of such limitation for the purpose the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in Munson Township as provided and authorized in Section 5705.19 (G); and

**WHEREAS** the levy is at a rate of 0.75 mills for a 5-year period of time and is a renewal of an existing 0.75 mill levy first voted in 2007, and

**WHEREAS** the ballot measure shall be submitted to the entire territory of Munson Township and the tax shall be levied on the entire territory of Munson Township and within Geauga County; and

**WHEREAS** the levy is to be placed on the November 2, 2021 ballot and shall be first levied in tax year 2022 and begin collection in 2023.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Munson Township, after meeting in regular session on the 13th day of July, 2021, at the office of the Munson Township Trustees, that pursuant to ORC Section 5705.03(B) said Board hereby certifies this resolution to the Geauga County Auditor, and requests that the County Auditor certify back to Board of Trustees the total current tax valuation of the subdivision and the dollar amount of revenue that would be generated by a 0.75 mills for a five-year period levy for the purpose of the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in Munson Township as provided and authorized in Section 5705.19 (G).

Resolution 2021-20  
Passed: July 13, 2021

Irene McMullen moved for the adoption of the foregoing, and Jim McCaskey seconded the motion. Upon the call of the question, the vote was as follows:

**TRUSTEE****YEA or NAY**

Andrew J. Bushman,	<u><i>AJ Bushman</i></u>	<u><i>no</i></u>
James J. McCaskey,	<u><i>JJ McCaskey</i></u>	<u><i>yes</i></u>
Irene H. McMullen,	<u><i>Irene McMullen</i></u>	<u><i>yea</i></u>

Munson Township, Geauga County, Ohio

Attest: *Todd R. Ray* July 13, 2021  
Todd R. Ray, Fiscal Officer

**CERTIFICATE**

The foregoing is a true and correct excerpt from the minutes of the meeting held on *July 13, 2021*, of the Board of Trustees of Munson Township, Geauga County, Ohio, showing the adoption of the resolution hereinabove set forth.

*Todd R. Ray*  
*Todd R. Ray*, Fiscal Officer





# MUNSON TOWNSHIP

## Resolution No. 2021-21

Resolution 2021-21  
Passed: July 13, 2021

Jim McCaskey moved for the approval of Resolution 2021-21, the approval of the 2022 Budget presented in the Budget Hearing.

Irene McMullen seconded the motion. Upon the call of the question, the vote was as follows:

### TRUSTEE

### YEA or NAY

Andrew J. Bushman,	<u>AB Bushman</u>	<u>yes</u>
James J. McCaskey,	<u>JJ McCaskey</u>	<u>yes</u>
Irene H. McMullen,	<u>Irene McMullen</u>	<u>yes</u>

Munson Township, Geauga County, Ohio

Attest: Todd R. Ray July 13, 2021  
Todd R. Ray, Fiscal Officer