

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES PUBLIC HEARING AND REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, July 12, 20 22

PUBLIC HEARING: TAX BUDGET 2023

Chair Jim McCaskey moved to open the Public Hearing on Munson’s 2023 Tax Budget at 6:15 pm. Ms. McMullen seconded. Motion carried with a unanimous vote. Mr. McCaskey led the Pledge of Allegiance.

Chair McCaskey asked if Fiscal Officer Todd Ray had any comments to make regarding the budget. Mr. Ray stated that he had incorporated the changes requested after the discussion at the last meeting. The final version of the budget was printed and has been available for public inspection at the Town Hall. The Trustees received electronic copies of the final version of the budget. Mr. Ray noted that he will draft a narrative of the Township’s overall budget status, as he has done in previous years, and will circulate the draft for the Trustees comments before submission to the County Budget Commission.

Chair McCaskey asked for public comment on the budget. No one offered public comment. Mr. McCaskey moved to close the Public Hearing on the 2023 Budget at 6:22 pm. Ms. McMullen seconded. Motion carried with a unanimous vote. Mr. McCaskey noted that the regular meeting would not begin until the advertised time of 6:30 pm.

REGULAR SESSION

Chair McCaskey called the Trustees Regular meeting session to order at 6:30pm and led the Pledge of Allegiance.

Cemetery Deeds

Mr. McCaskey stated that the Trustees had cemetery deeds to sign. Trustees signed deed #5-354 for Wesley L. and Marcia Morris Hellegers, Maple Hill Cemetery, section 3, lot 340, graves 9, 10, 11, & 12; deed #5-355 for James A. and Joan M. McAllister, Maple Hill Cemetery, section 3, lot 351, graves 1, 2, 3, & 4; and deed #5-356 for Andrew J. and Nancy Bushman, Fowlers Mill Cemetery, section 2, lot 79, grave 1, 2, 3, & 4.

Mr. McCaskey stated that the Trustees had warrants to sign. The Trustees signed warrants 18815 through 18847 dated 7/12/22, totaling \$42,068.39, and 7/08/2022 bi-weekly payroll EFT vouchers 147 through 154, totaling \$9,220.32.

Minutes

Andy Bushman moved to approve the minutes of the Trustees Regular Meeting Tuesday June 28, 2022, as presented. Irene McMullen seconded; with a unanimous vote, the motion carried.

Public Comment

Chair Jim McCaskey called for any public comment from meeting attendees.

Resident Rich Ferlin commented that a recent private fireworks display was disruptive in his neighborhood and he suggested the Township could hire a deputy to do additional patrol to address fireworks on specific dates that have higher likelihood of fireworks disturbances.

Resident Joe Bastulli noted that the Berkshire Hills pool has closed prematurely, for the season.

Resident Joe Otto stated that he was curious how a recently granted variance for the property would be affected by the closing.

Resident Glen Kinter offered a comment noting that the various improvements made by the Trustees and Road Department to the intersection of Fowlers Mill Road and Sherman Road last year have apparently done the job; the safety of the intersection has continued this year.

FIRE DEPARTMENT

Munson Fire Chief Mike Vatty reported that the Department’s oldest truck, 4033 was out of service. South Russell will provide a truck for mutual aid if needed for a structure fire. He said Engine 4044 will have routine maintenance work done on the property, in the bay at the fire station, reducing the down time when that truck is not available. He reported another Department emergency vehicle will go out for service July 24<sup>th</sup> and will be out for one week. Chief Vatty also noted the opening of the new county offices building is expected to significantly increase traffic activity near the hospital and might increase emergency calls for Munson Fire.



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Squad Bid Opening

Chair McCaskey noted that the Township are selling the old 2012 squad that had been removed from service. He stated that only one bid was received for the squad that had been advertised for sealed bids. Andy Bushman moved to accept the bid from the City of Richmond Heights, in the amount of \$35,000, and noted that the bid includes the power lift and cot as part of the squad package. Ms. McMullen seconded; with a unanimous vote, the motion carried.

ROAD DEPARTMENT

Road Superintendent Kirk Walker reported that the new mower/tractor unit was delivered last week and the crew has been putting it through its paces. He will be meeting with the sales representative to resolve some invoice details.

Mr. Walker also updated the Board on progress with ODOT regarding damage to Bean and Sherman Roads last summer during the detour onto those roads during reconstruction of the 322/Auburn Rd. intersection. ODOT staff have marked sections of the roads that were damaged and Mr. Walker will be meeting with them to discuss additional areas to include.

Road Superintendent Walker also noted that he would like to dispose of the old Town Hall back-up generator. The Trustees discussed options for assessing the value of the generator for scrap and seeking the best offers from scrap vendors.

TOWNSHIP BUSINESS

Mr. McCaskey reported that the owner of the condemned property at 10416 Mayfield Rd. had not made any of the promised progress on clearing the driveway, nor had he removed any of the junk vehicles. The Trustees agreed to ask Zoning Inspector Jim Herringshaw to proceed with the demolition process and to ask APA Susan Wieland to take the legal actions needed to move the process along.

NOPEC rate change

Trustee Bushman updated the Board on his review of the electricity rates after consultation with the NOPEC energy-supplier broker. Mr. Bushman said the Township has a choice between signing on at a fixed rate with a 42% increase above the current rate, for two years, or going with a variable rate, with no limit on the potential percentage rate increase. The Trustees discussed duration and the risks associated with each option. Mr. Bushman advised that the fixed rate would be locked-in, but the variable rate would be subject to the volatility of the current energy market for the foreseeable future.

Mr. Bushman moved to authorize Andy Bushman to sign paperwork to renew with Santana service delivery for a period of 24 months at the fixed rate. Irene McMullen seconded. With a unanimous vote, the motion carried.

Fiscal Officer

Fiscal Officer Todd Ray reported that he had received a request from Medicount Management, the vendor that handles EMS billing, to convert the Township account to paperless ACH billing and transfer of collected funds to the Township bank account. He stated that more and more vendors are asking to move to paperless transactions, and he would like the Trustees to be aware of and authorize these transitions before he signs the paperwork and provides bank information.

Mr. Bushman moved to authorize Mr. Ray to complete paperwork to convert the Medicount Management account to paperless ACH. Irene McMullen seconded. With a unanimous vote, the motion carried. Mr. Ray agreed to inform the Board of these conversions and to keep a log of accounts that convert.

2023 Tax Budget

Andy Bushman moved to approve Resolution 2022-28, the 2023 Tax Budget, with the total expenditures of all Funds in the amount of \$4,457,545.92. Irene McMullen seconded. Motion carried with a unanimous vote.

Other Business

No other business was presented.

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Other Meetings

Jim McCaskey attended the Geauga County Planning Commission meeting earlier in the day. Andy Bushman attended the Safety Council meeting on Friday, July 8.

Public Comment

No one offered any public comment.

Soccer Field Lease

Mr. Bushman moved to approve the lease agreement for use of the soccer fields at Munson Township Park by the City of Chardon, August through October, with a \$5.00 per person fee to be paid to the Township. Irene McMullen seconded. With a unanimous vote, the motion carried.

Community Room rental agreement

Mr. Bushman moved to approve the Community Room rental agreement with a 4-H club, for a Breakfast-with-Santa event December 11, and to waive the fees. Irene McMullen seconded. With a unanimous vote, the motion carried.

Encumbrances

Andy Bushman moved to approve the encumbrance sheet as presented. Irene McMullen seconded; motion carried with a unanimous vote.

Greater Clev. Partnership, COSE	Annual membership dues	\$498.00
Don and Pat Zambory	Grave plot buy-back	\$300.00
Crystal Clear Glass Cleaning	Window cleaning, Town Hall and Fire D.	\$1,465.93


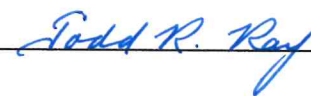
Executive session

At 7:05pm, Andy Bushman moved to have the Trustees enter into Executive Session to address possible land acquisition. Ms. McMullen seconded.  
Roll call vote: Ms. McMullen, "Yes." Mr. McCaskey, "Yes." Mr. Bushman, "Yes". Motion carried.

The Trustees resumed Regular session at 7:22pm

Motion to Adjourn

Andy Bushman moved to adjourn the meeting at 7:22pm. Irene McMullen seconded; motion carried with a unanimous vote.

 Chairman  Fiscal Officer