

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, July 12, 2016

The meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 14202-14256 dated 7/12/16 and 7/15/16 totaling \$47,377.59; EFT Vouchers 685-694 for the 7/15/16 biweekly payroll totaling \$9,722.08; and warrant 1232 dated 7/12/16 in the amount of \$5,715.47 to transfer EMS collections from the lockbox.

MINUTES

Andy Bushman moved and Irene McMullen seconded to approve the minutes of June 28, 2016, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to approve the minutes of July 5, 2016, with a unanimous vote. Motion carried.

BICENTENNIAL

Present for the Bicentennial discussion: Julie Johnston, Paula Friebertshauser, Jim Teichman, Tim Kearns, Chief Mark Lynn, Mike Bennett, Jim O'Neill, Joe Herczak, Marlene Napalo, Drew McLaughlin, and Bob Voss.

The Trustees and Fiscal Officer signed a proclamation that will be read at the July 16<sup>th</sup> Bicentennial. A copy of the Proclamation is incorporated as part of the minutes.

Concern was raised about parking on River Road which would interfere with the parade lineup. Only parade parking will be permitted during the event. The Committee agreed that the National Anthem should be played at the start of the parade and Jim McCaskey offered to get the music. Chardon City offered their old engine for the parade and it will be placed behind Munson's old engine. Former Fire Chief Clyde Young will be in the parade. Prizes for the games and a sign-in book were discussed. The food vendor will provide a tent. Bob Voss went over a punch list of items for the Historic District. Placement of the dumpsters at the Fowlers Mill was discussed. He was advised that ice and straw were ordered. Times and placement for road closures were discussed. The road department will set up the signs the night before. The old interurban right-of-way has been cleared to give access from the Alpine Valley Parking lot to the historic district on Fowlers Mill Road and now provides a great view of the historic district. Volunteer schedules have been set. Displays of historic pictures will be set up in the town hall lobby. The township received several private collections to be displayed. Food set up locations will be reviewed tomorrow. Marlene Napalo will have awards for the contestants in the essay contest. The road department will pick up the historic Hazen covered wagon on Thursday, which was borrowed from the Geauga County Historical Society and Century Village Museum, and store it in the fire station bay. It will be displayed outside if the weather is good, and in the fire station bay in the event of inclement weather. No artifacts will be provided with the wagon and Julie Johnston offered old tools and Marlene Napalo a historic quilt. The Fowlers Mill church will provide four persons for parking at their location and a patrolman will be assigned to help with crossing Mayfield Road. Superintendent Teichman advised mulch will be put down and the picnic tables moved from the parks to the town hall on Thursday. The fire trucks will be pulled out at 9am on Saturday and round tables will be set up in the bay to give residents an opportunity to visit the Fire Department. Scout troops are making posters to show the cost of the fire equipment. The Boy Scouts will arrive at 9:30am to give assistance.

FIRE REPORT/CHIEF MARK LYNN

Chardon's ladder truck will be present at the Emmons Pavilion for a CHS Picnic for Substance Abuse Awareness and Prevention. This is the second year for this event. Last year they raised \$17,000 for drug awareness. The fire department was notified that it made it through the first phase for the SCBA grant. Applicants will be asked to verify that they have the funding available for the local match. Munson as the lead agency will pay the total and be reimbursed by the other participants. Chief Lynn checked with the other departments and was assured that the funds were secured. The media event at Firehouse Subs in Mentor went very well. Mike Vatty spoke on behalf of the fire department and Secretary Laura Marsic took several good pictures. The owners of the restaurant, the vice president of marketing, and the general manager from Columbus were also present. Munson received the largest donation, and was given a fire house subs flag to display at the fire department. The fire department is getting the fire station ready for this weekend's bicentennial event.

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## ROAD REPORT/SUPERINTENDENT JIM TEICHMAN

Mr. Teichman requested \$2,430 to purchase catch basins and headwalls from McGill Septic for the Fowlers Mill Road project.

Andy Bushman moved and Irene McMullen seconded to expend \$2,430 to McGill for headwalls, with a unanimous vote. Motion carried.

The road department estimated that the old flagpole weighs 350-450 pounds and will require a 3-1/2 foot footer. The road department can move it if it is not over 500 pounds. The underground power lines must be located. McCaskey, Teichman and Toth attended the preconstruction meeting at the engineer's office for the Wye and Rockhaven resurfacing project. The project will not be done before school starts. After the preconstruction meeting Teichman and McCaskey met with Shane Hajjar of the engineer's office regarding the Fowlers Mill Road resurfacing project. He hoped to have finished drawings this week. The road department still has work to do from the Holy property south, and the engineer's office is in agreement with what the township has planned. Teichman had a brief interview with an applicant for the opening on the road department. The young man is a certified diesel mechanic. He does not have a CDL license. The Trustees asked if the road department members had made any progress on securing their Class A CDL's and were told they had not. Mr. McCaskey will draft a letter to the road department regarding their CDL requirements.

## HEALTH INSURANCE RENEWAL

Andy Bushman moved and Irene McMullen seconded to renew the current health plan with Medical Mutual effective August 1, 2016, with a unanimous vote. Motion carried.

## PAVILION RENTAL FEE

Andy Bushman moved and Irene McMullen seconded to refund the pavilion rental fees to Kate Baker, with a unanimous vote. Motion carried.

## OUTSIDE MEETINGS

Irene McMullen attended a Senior Services meeting on July 11. Andy Bushman attended a Geauga Safety Council meeting on July 8<sup>th</sup>. Jim McCaskey, Judy Toth, and Jim Teichman attended the preconstruction meeting for the asphalt resurfacing of Rockhaven and Wye on July 12.

## RESOLUTION 2016-25/FUND TRANSFER

Resolution 2016-25 was made by Irene McMullen and seconded by Andy Bushman for a within fund transfer in the General Fund in the Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page.]

## RESOLUTION 2016-26/1.65 MILL FIRE OPERATING AND APPARATUS LEVY

Resolution 2016-26 was made by Andy Bushman and seconded by Irene McMullen to place an additional 1.65 mill five-year levy for the purpose of fire operating and apparatus on the November 8, 2016 ballot, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

## FINANCIAL REPORT

Andy Bushman moved and Irene McMullen seconded to approve the Fiscal Officer's financial report for June 2016, with a unanimous vote. Motion carried.

## COMMUNITY ROOM

Andy Bushman moved and Irene McMullen seconded to lease the community room to Senator John Eklund for the Chardon Township meeting at Munson, with the Henning Subdivision residents, on August 2, 2016 at 7pm, approx. 100 persons, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for the NDCL Football Team Senior Dinner (Jerme) on September 8, 2016 from 4-8pm, approx. 25, and to waive the rental fee and require the security deposit, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Benefit Dinner and Chinese Auction (Maynard) on August 26, 2016 from 5:30 -9:30pm, approx. 100-150, and to waive the rental fee and require the security deposit, with a unanimous vote. Motion carried.

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Held \_\_\_\_\_ Tuesday, July 12, \_\_\_\_\_ 20 \_\_\_\_\_ 16 \_\_\_\_\_

PAVILION

Andy Bushman moved and Irene McMullen seconded to lease the Emmons pavilion for the Geauga Job and Family Services-Foster Family Back to School Picnic (Miller) on August 13, 2016 from 5-7pm, approx. 50, and to waive the rental fee and require the security deposit, with a unanimous vote. Motion carried.

MEETING ROOM

Andy Bushman moved and Irene McMullen seconded to lease the meeting room for Boy Scout Troop 2261-Chardon meetings (Hougan) on August 14, September 11, and November 9, 2016 from 1:30-3pm, approx. 6, and to waive the fees, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Andy Bushman moved Irene McMullen seconded to approve the encumbrances for July 12, 2016, as written:

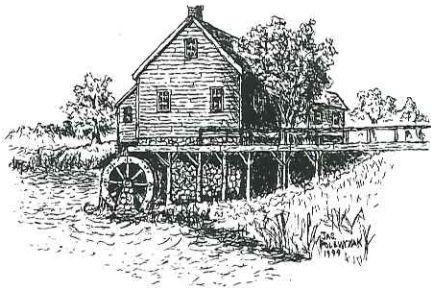
|                                |                             |          |
|--------------------------------|-----------------------------|----------|
| Other – Dues and Fees (Admin)  | Blanket to 12/31/2016       | 650.00   |
| Western Reserve Farm Coop.     | Fuel – Supplies             | 5,000.00 |
| Machinery, Equip. and Furn.    | Blanket to 12/31/2016       | 350.00   |
| Repairs and Maintenance        | Blanket to 12/31/2016       | 1,278.11 |
| Greater Cleveland Partnership  | COSE Annual Membership Dues | 400.00   |
| Small Tools and Minor Equip.   | Blanket to 12/31/2016       | 500.00   |
| Repairs and Maint. (Town Hall) | Blanket to 12/31/2016       | 929.00   |
| McGill Septic Tank Company     | Headwalls                   | 2,430.00 |

with a unanimous vote. Motion carried.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 7:53pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2016-25

Be it resolved by the Trustees of Munson Township, in a regular session on the 12th of July, 2016, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and James J. McCaskey, that Irene McMullen moved the adoption of the following resolution:

That the 2016 Permanent Appropriation be amended, as follows:

### Within Fund Transfers

In the General Fund:

|          |                        |  |
|----------|------------------------|--|
| 800.00   | to 1000-120-323-0000   | Repairs and Maintenance [Town Hall]            |
| 350.00   | to 1000-760-740-0120   | Machinery, Equipment and Furniture [Town Hall] |
| 2,850.00 | to 1000-220-360-0000   | Contracted Services [Fire Department]          |
|          | from 1000-760-740-0009 | Motor Vehicles [Fire Department]               |

Andy Bushman seconded the motion and the roll being called resulted as follows:

|                          | Voting     |
|--------------------------|------------|
| <u>Andrew J. Bushman</u> | <u>yes</u> |
| <u>James J. McCaskey</u> | <u>yes</u> |
| <u>Irene H. McMullen</u> | <u>yes</u> |

Attest: Judith Toth, July 12, 2016  
Judith Toth, Fiscal Officer

RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION

Rev. Code, Sec. 5705.19, .191, .192, .194, .21, .26

The Board of Township Trustees of Munson Township, Geauga County, Ohio, met in regular session on the 12th day of July, 2016, at the office of Munson Township with the following members present:

Andrew J. Bushman  
Irene H. McMullen  
James J. McCaskey

Mr. Bushman moved the adoption of the following Resolution:

WHEREAS, The amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Munson Township, Geauga County, Ohio; therefore be it

RESOLVED, by the Board of Township Trustees of the Township of Munson, Geauga County, Ohio, two-thirds of all members elected thereto concurring, that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of Munson Township

for the purpose of Providing and maintaining fire apparatus, appliances, buildings, or sites therefor, or sources of water supply and materials therefor, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, or the purchase of ambulance equipment, or the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company; pursuant to RC 5705.19 (I).

at a rate not exceeding 1.65 mills for each one dollar of valuation, which amounts to 16.5 cents

(Here insert rate expressed in dollars and cents)

for each one hundred dollars of valuation, for five (5) years, and which levy is an additional levy of 1.65 mills

RESOLVED, That the question of levying additional taxes be submitted to the electors of said

Munson Township at the General election to be held at the usual voting places within said Munson Township on the 8th day of November, 2016; and be it further

RESOLVED, That said levy be placed upon the tax list of the current year after the February settlement next succeeding the election, if a majority of the electors voting thereon vote in favor thereof; and be it further

FISCAL OFFICER  
RESOLVED, That the ~~Clerk~~ of this Board of Township Trustees of Munson Township  
be and he is hereby directed to certify a copy of this Resolution to the Board of Elections,

Geauga County, Ohio,

no later than August 10, 2016.

and notify said Board of Elections to cause notice of election on the question of levying said tax to  
be given as required by law.

Mrs. McMullen seconded the Motion and the roll being called  
upon its adoption the vote resulted as follows:

Mr. Bushman

Mrs. McMullen

Mr. McCaskey

M

M

Yes  
YES  
YES

2016 SEP 25 10:05 AM

Adopted the 12th day of July, 2016  
(Year)

Judith L. Toth

(Clerk or Auditor) Fiscal Officer

Munson Township

(Name of Subdivision)

Geauga

County, Ohio

1. This Resolution is to be passed and certified to the Board of Elections 75 days prior to the election upon which it will be voted, except see Emergency School Levy 5705.194.
2. Board of County Commissioners, Council of the City or Village, Board of Education, or Board of Township Trustees.
3. Name of Subdivision.
4. Here insert any one of the purposes listed in Sec. 5705.19 R.C. Not applicable to school districts.
5. For all the subdivisions including schools under 5705.19, the life indebtedness or the number of years the levy is to run.  
Here insert one of the following:  
"an additional tax of \_\_\_\_ mills"  
"a renewal of an existing tax of \_\_\_\_ mills"  
"a renewal of a tax of \_\_\_\_ mills and an increase of \_\_\_\_ mills to constitute a tax of \_\_\_\_ mills"  
"a renewal of a part of a \_\_\_\_ mill existing levy, being a reduction of \_\_\_\_ mills to constitute a tax of \_\_\_\_ mills"  
"a replacement of tax of \_\_\_\_ mills"  
"a replacement of \_\_\_\_ mills and an increase of \_\_\_\_ mills to constitute a tax of \_\_\_\_ mills"  
"a replacement of part of an existing levy, being a reduction of \_\_\_\_ mills, to constitute a tax of \_\_\_\_ mills"  
Schools also see 5705.212, 5705.213 O.R.C.
6. See Emergency School Levy under 5705.194. Also 5705.21, 5705.212, 5705.213 schools.
7. This notice to be given by the Board of Elections shall be published in a newspaper of general circulation in the county once a week. See 5705.19, .191, .194 R.C. for time.

The State of Ohio, County, ss.

I, Clerk of

do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said  
; that the same has been compared by me with the Resolution on said Record  
and that it is a true and correct copy thereof.

Witness my signature, this day of (Year)

Clerk

APPROVED AS TO FORM

GEAUGA COUNTY PROSECUTOR'S OFFICE

County, Ohio

RESOLUTION  
DECLARING IT NECESSARY TO LEVY A  
TAX IN EXCESS OF THE TEN  
MILL LIMITATION

Filed (Year)

By Deputy

## Certificate of Estimated Property Tax Revenue

(Use this form when a taxing authority certifies a millage rate  
and request the revenue produced by that rate.)

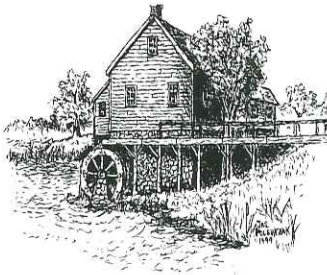
The County Auditor of Geauga County, Ohio, does hereby certify the following:

1. On July 06, 2016, the taxing authority of the Board of Township Trustees of Munson Township (political subdivision name) certified a copy of its resolution or ordinance adopted June 28, 2016 requesting the County Auditor to certify the current tax valuation of the subdivision and the amount of revenue that would be produced by one and sixty-five hundredths (1.65) mill, to levy a tax outside the 10-mill limitation for Fire Operating and Apparatus purposes pursuant to Revised Code § 5705.19 (I), to be placed on the ballot at the November 8, 2016, election. The levy type is an "Additional" 1.65 Mill Fire Levy.
2. The estimated property tax revenue that will be produced by the stated millage, assuming the tax valuation of the subdivision remains constant throughout the life of the levy, is calculated to be \$ 378,511 per year at 100% collection.
3. The total tax valuation of the subdivision used in calculating the estimated property tax revenue is \$ 229,400,330.

Frank J. Misha, BS  
Auditor's Signature

7/6/16  
Date

Munson Township Trustees Resolution 2016-22 attached  
Proposed 1.65 Mill Fire Levy for Tax Year 2016 (2017 Collection Year)



## MUNSON TOWNSHIP Resolution No. 2016-22

**WHEREAS** the Munson Township Board of Township Trustees has determined that it will be necessary to levy a tax outside of the ten mill limitation, for the purpose of fire operating and apparatus.

**BE IT RESOLVED**, by the Munson Township Board of Township Trustees, after meeting in regular session on the 28th day of June, 2016, that pursuant to ORC Section 5705.03(B) said board hereby certifies this resolution to the Geauga County Auditor, and requests that the County Auditor certify back to the Munson Township Board of Trustees the total current tax valuation of the subdivision and the dollar amount of revenue that would be generated by a new 1.65 mill five-year levy for the purpose of fire operating and apparatus to be placed on the November 8, 2016 ballot.

Mr. Bushman moved for the adoption of the foregoing, and Mrs. McMullen seconded the motion. Upon the call of the question, the vote was as follows:

### TRUSTEE

### YEA or NAY

Andrew J. Bushman,

Yes

James J. McCaskey,

Yes

Irene H. McMullen,

Yes

Adopted this 28th day of June, 2016.

### FISCAL OFFICER'S CERTIFICATION:

The foregoing is a true and correct excerpt from the minutes of the meeting held on the 28th day of June, 2016, of the Board of Munson Township Trustees of the County of Geauga, State of Ohio, showing the adoption of the resolution hereinabove set forth.

Judith L Toth June 28, 2016  
Judith L. Toth, Fiscal Officer