

RECORD OF PROCEEDINGS

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, July 11, 20 23

PUBLIC HEARING: TAX BUDGET 2024

Chair Irene McMullen opened the Public Hearing on Munson’s 2024 Tax Budget at 6:00pm with Trustees Andy Bushman and James McCaskey and Fiscal Officer Todd Ray present. Ms. McMullen led the Pledge of Allegiance.

Chair McMullen asked if Fiscal Officer Todd Ray had any comments to make regarding the budget. Mr. Ray stated that there were no changes made to the budget since the draft presented at the last meeting. The final version of the budget was printed and has been available for public inspection at the Town Hall. The Trustees received hard copies of the final version of the budget. Mr. Ray noted that he will draft a narrative of the Township’s overall budget status, as he has done in previous years, and will circulate the draft for the Trustees comments before submission to the County Budget Commission.

Chair McMullen asked for public comment on the budget. No one offered public comment. Mr. McCaskey moved to close the Public Hearing on the 2024 Budget at 6:05 pm. Andy Bushman seconded. Motion carried with a unanimous vote. Ms. McMullen noted that the regular meeting would not begin until the advertised time of 6:30pm.

REGULAR SESSION

Chair McMullen called the Trustees Regular meeting to order at 6:30pm with Trustees Andy Bushman and James McCaskey and Fiscal Officer Todd Ray present. Those present said the Pledge of Allegiance.

The Trustees signed warrants 19534 through 19572 dated 7/11/2023, totaling \$415,249.56, the 6/30/2023 monthly payroll EFT vouchers 224 through 226 totaling \$6,664.25, the Trustees monthly payroll vouchers 243 through 245 totaling \$2,004.73, and the 7/07/2023 bi-weekly payroll EFT vouchers 229 through 236, totaling \$9,718.63. Chair Irene McMullen reviewed each warrant but was not able to sign the checks because her writing-hand and wrist were still immobilized in a cast.

Minutes

Jim McCaskey moved to approve the minutes of the Trustees regular meeting held Tuesday, June 27, 2023, as presented. Andy Bushman seconded, and the motion carried with a unanimous vote.

Trustee Jim McCaskey made a statement providing answers to questions asked by persons who attended the last meeting. He provided additional information about the health insurance policy renewal and the contract Trustees approved for pest spraying at the Town Hall / Fire Station.

FIRE DEPARTMENT

Fire Chief Mike Vatty was not available to attend the meeting, but had provided the Trustees with a written update of Fire Department activity.

ROAD DEPARTMENT

Road Superintendent Kirk Walker offered his recommendation for MK Roofing and Construction of Middlefield for installing metal roofing to repair wind damage to the Scenic River park pavilion. The Board asked Mr. Walker to get a written quote for including the small picnic shelter at the park and to include textured metal roofing that adds a small upcharge. Mr. Walker and the Trustees discussed updating the landscaping at each park.

Brookside Road

Mr. Walker advised that he has asked for updated quotes and proposals from local paving contractors for resurfacing Brookside Rd. He believes the Township Road Department can coordinate with a paving company to get favorable pricing on having the road resurfaced before the season ends.

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Pinehurst Drive

Trustees discussed repairs and resurfacing of Pinehurst Drive. Superintendent Kirk Walker told the Board that the street will need at least a 759-foot resurfacing patch to repair the most damaged section of the roadway.

Truck Quote

Mr. Walker explained that he has searched for another vendor that could provide a build date and delivery of a new truck cab-and-chassis. Valley Truck Center / Cleveland Freightliner, Inc. has "build slots" open for scheduling in November, with delivery in 2024. The trucks are at state-bid pricing. They will send Fiscal Officer Ray information on a lease/purchase program that would provide an alternative to outright purchase. If a truck can be acquired, Henderson Equipment can supply and install the appropriate dump bed and snowplow equipment needed to meet the Road Department needs.

Street Signs

Mr. Walker reported that some 25 MPH speed limit signs, and even some signposts, have disappeared from Township subdivision streets. He will monitor the situation to determine if some need to be replaced.

TOWNSHIP BUSINESS

RESOLUTION 2023-25 – RESOLUTION OF NECESSITY/ Additional .95 Mill Road and Bridge Levy

Jim McCaskey moved to approve Resolution 2023-25, a Resolution of Necessity to request the County Board of Elections to place an additional .95 mill road and bridge levy on the November 7, 2023, ballot, to be first levied in 2024 and collected in 2025. Seconded by Andy Bushman, the motion carried with a unanimous vote. [The resolution in its entirety is included on a separate page as part of the minutes.]

The Trustees discussed concerns about residents parking vehicles, trailers, and equipment on Township roadways, particularly cul-de-sacs in subdivisions. Zoning Inspector Jim Herringshaw has been exploring options for addressing the problem, consulting with other townships that had had the same problem. Jim McCaskey agreed to follow-up with the Prosecutor’s Office.

Health Insurance Renewal

Jim McCaskey reported that he had reviewed the proposal from the newly named health insurance broker-of-record, Taylor Oswald, and noted that this company could not secure a lower renewal rate for the Township health insurance plan. After discussing a revised proposal from Burnham and Flower that increased the policy deductible, thus reducing the COSE/Medical Mutual plan premium increase to 17%, Mr. McCaskey recommended returning to Burnham and Flower and accepting the revised renewal plan.

Andy Bushman moved and Jim McCaskey seconded to rescind the motion to name Taylor Oswald as health care insurance broker-of-record for Munson, restoring Burnham and Flower as broker-of-record; with a unanimous vote. Motion carried.

Andy Bushman noted that the Township has until July 31 to vote to renew the health insurance plan with COSE/Medical Mutual.

FISCAL OFFICER

Resolution 2023-26 – Resolution to Certify and Appropriate Additional Funds

Andy Bushman moved the adoption of Resolution 2023-26 to approve the certification and appropriation of additional funds in the new Special Assessment Fund 2401, and the Emergency Medical Fund 2281. Jim McCaskey seconded the motion; with a unanimous vote the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

Resolution 2023-27 – Fund Transfer

Jim McCaskey moved the adoption of Resolution 2023-27, a within-fund transfer of \$1,000 within the General Fund, from account 1000-990-990-0000 Contingencies, to 1000-610-599-0000, Other Park expenses. Andy Bushman seconded the motion; with a unanimous vote the motion carried.

RECORD OF PROCEEDINGS

Minutes of MUNSON TOWNSHIP TRUSTEES PUBLIC HEARING AND REGULAR MEETING Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, July 11, 20 23

2024 Tax Budget

Andy Bushman moved to approve Resolution 2023-28, the 2024 Tax Budget, with the total expenditures of all Funds in the amount of \$4,357,180.49. Jim McCaskey seconded. Motion carried with a unanimous vote.

Other Business

Mr. McCaskey noted for the record that he had received one complaint from a resident concerning unwanted noise at night from a new wedding and party venue on Bass Lake Rd.

Other Meetings

Jim McCaskey attended the Geauga County Planning Commission meeting earlier in the day. Andy Bushman attended the Safety Council meeting on Friday, July 7.

Public Comment

A resident on Sherman Road expressed frustration about destruction of roadside vegetation in the work zone of the soon to be repaved section of Sherman Road, without any notice from the Township. Resident Maureen McCaulley asked for an update on the transfer of the title of the new fire truck to the Township. Resident Glenn Kinter asked about the health insurance plan renewal, a possible land purchase, and was joined by resident Donna Christley in expressing concerns about speeding on Fowlers Mill Road.

Rich Ferlin shared his understanding of the need for a speed study on Sherman Road to get the speed limit lowered. He noted new speed enforcement cameras have been installed on Mayfield Rd. in Gates Mills.

Executive Session

At 7:14pm, Jim McCaskey moved to have the Trustees go into Executive Session to address personnel employment; Mr. Bushman seconded. Roll call vote: Mr. McCaskey, "Yes." Ms. McMullen, "Yes." Mr. Bushman, "Yes". Motion carried.

The Trustees resumed the regular session at 7:39pm.

Encumbrances

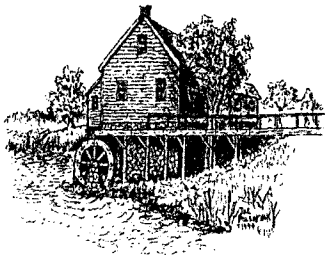
Jim McCaskey moved and Andy Bushman seconded to approve the encumbrance sheet as presented:

The Hickory Rockers Concert in the park performance \$500.00
The motion carried, with a unanimous vote.

Motion to Adjourn

Jim McCaskey moved to adjourn the meeting at 7:40pm. Andy Bushman seconded, and the motion carried with a unanimous vote.

Jane H. McMullen Chairman Todd R. Ray Fiscal Officer



MUNSON TOWNSHIP

Resolution No. 2023-25

RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION Revised Code, Sec. 5705.03, 19, .191, .194, .21, .26

The Board of Trustees of Munson Township, Geauga County, Ohio met in regular session on July 11, 2023, at the Munson Township Hall, with the following members present:

Andrew J. Bushman
James J. McCaskey
Irene H. McMullen

James McCaskey moved the adoption of the following Resolution:

WHEREAS, the Board has received the certification from the County Auditor pursuant to R.C. 5705.03(B)(2), and the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Munson Township, Geauga County, Ohio; therefore

BE IT RESOLVED, by the Board of Trustees of Munson Township, Geauga County, Ohio, has determined the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of Munson Township, and it is necessary to levy a tax in excess of such limitation for the purpose of:

ORC 5705.19(G): For the general construction, reconstruction, resurfacing, and repair of streets, roads and bridges in municipal corporations, counties, or townships;

in Munson Township, as provided and authorized in Ohio Revised Code 5705.19(G); and

The levy is at a rate not exceeding 0.95 mills for each one dollar of taxable value which amounts to 33.00 dollars for each one hundred thousand dollars of the County Auditor's appraised value, for a period of 5 years, and is an additional levy.

The ballot measure shall be submitted to the entire territory of Munson Township and the tax shall be levied on the entire territory of Munson Township and within Geauga County, and

The levy is to be placed on the ballot at the election held on November 7, 2023, and shall first be levied in tax year 2024 and begin collection in 2025.

BE IT FURTHER RESOLVED, that the Fiscal Officer of the Township of Munson is hereby directed to certify a copy of this Resolution, along with Resolution 2023-21 and the certification from the County Auditor received pursuant to R.C. 5705.03(B)(2) to the Board of Elections, Geauga County, Ohio, on or before August 9, 2023 by 4:00pm local time and notify the Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

~~Andrew Bushman~~ seconded the motion and the roll being called upon its adoption the vote resulted as follows:

TRUSTEE

YEA or NAY

Andrew J. Bushman,

Yea

James J. McCaskey

YES

Irene H. McMullen,

yes

Adopted the 11th day of July, 2023.

Todd R. Ray
(Signature of the Fiscal Officer)

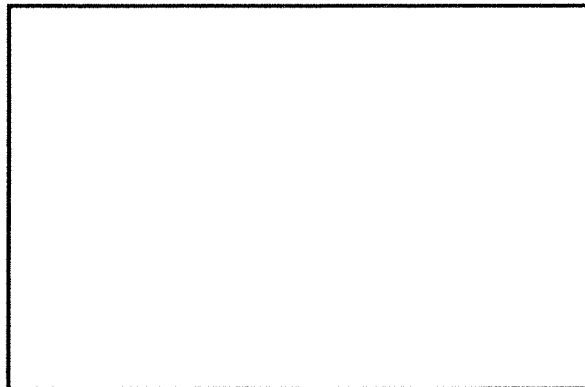
MUNSON TOWNSHIP
GEAUGA COUNTY, OHIO

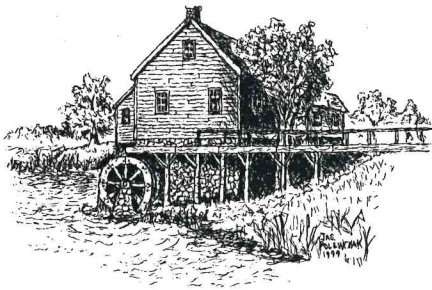
The State of Ohio, Geauga County, ss.

I, Todd R. Ray, Fiscal Officer of Munson Township, do hereby certify that the foregoing is taken and copied from the Record of Proceedings of said Munson Township; that the same has been compared by me with the Resolution on said Record and that it is a true and correct copy thereof.

Witness my signature, this 11th day of July, 2023.

_____, Fiscal Officer





Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2023-26

Be it resolved by the Trustees of Munson Township, in a regular session on the 11th day of July, 2023, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen that Andrew Bushman moved the adoption of the following resolution:

That the 2023 Budget and Permanent Appropriation be amended, as follows:

Additional Revenues to be Certified:

To request the Budget Commission to certify additional revenues as follows:

In the new, Special Revenue- Special Assessment: Demolition Fund 2401: revenues from real estate taxes collected for reimbursement of demolition expenses: \$2,022

In the Ambulance and Emergency Medical Services Fund 2281: additional revenues expected, for an increase in the Fund of \$90,000, to \$310,000;

Permanent Appropriation:

Increase the 2023 Permanent Appropriation by \$92,022.00, as follows:

In the Special Revenue- Special Assessment: Demolition Fund, \$2,022.

\$80.00	to	2401-110-314-0000	Tax collection fees
\$1,942.00	to	2401-290-329-0000	Public safety, other property services

In the Ambulance and Emergency Medical Services Fund 2281, an increase of \$90,000, from \$220,000 to \$310,000, be placed in

all to 2281-230-360-0000 Contracted Services.

James McCaskey seconded the motion and the roll being called, resulted as follows:

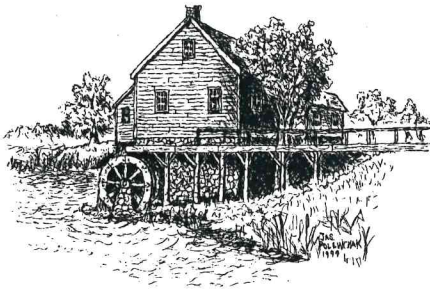
Voting

Andrew J. Bushman, yes

James J. McCaskey, yes

Irene H. McMullen, yes

Attest: Todd R. Ray, July 11, 2023
Todd R. Ray, Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2023-27

Be it resolved by the Trustees of Munson Township, in a regular session on the 11th day of July, with the following members present, Irene H. McMullen, James J. McCaskey, and Andrew J. Bushman, that

James McCaskey moved the adoption of the following resolution:

That the 2023 Permanent Appropriation be amended, as follows:

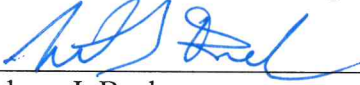
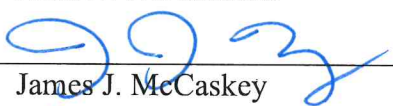

Transfers Within Funds

In the General Fund, a within fund transfer, as follows:

\$1,000.00 to 1000-610-599-0000 Other, other expenses, parks

from 1000-990-990-0000 Contingencies

Andrew Bushman seconded the motion and the roll being called, resulted as follows:

<u></u>	Voting
Andrew J. Bushman	<u>ye</u>
<u></u>	<u>yes</u>
James J. McCaskey	
<u></u>	<u>yes</u>
Irene H. McMullen	

Attest: , July 11, 2023
Todd Ray, Fiscal Officer