

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR MEETING

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, January 9, 2024

The meeting was called to order at 6:30pm by Chair Andy Bushman, with Trustees James McCaskey and Nate McDonald and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

Chair Andy Bushman stated that Mr. McDonald had been officially sworn in at a previous gathering but would have a ceremonial swearing-in to start this meeting. Mr. McDonald was sworn-in, led by his mother, Mary Haas McDonald, with his hand on the family bible, and witnessed by a gathering of family and friends.

The Trustees signed warrants 19904 through 19914 dated 1/09/24, totaling \$28,613.76 and the 1/05/2024 bi-weekly payroll EFT vouchers 1 through 8, totaling \$9,675.47.

Minutes

Jim McCaskey moved to approve the minutes of the Trustees Regular Meeting Tuesday, December 26, 2023 as presented. Andy Bushman seconded, and with a 2-0 vote the motion carried. Nate McDonald abstained.

FIRE DEPARTMENT

Trustee Jim McCaskey welcomed Fire Chief Mike Vatty back. Chief Vatty began by commenting that the matter in regard to the title pumper/tanker had been addressed and the title will be transferred to the Township. He also noted that the Fire Department board had agreed to full cooperation with an outside audit of the Fire Department financial records, and the written agreement presented by Trustee Chair Irene McMullen at the last meeting had been signed. Chief Vatty presented the Board with paper copies of the Major emergency incidents report for the month of December, and called attention to key numbers in the report. The Department responded to 131 incidents, with a total of 102 EMS responses and 17 overlapping calls. He noted an average response time for the truck or ambulance to leave the station and be on the road was 1 min. 24 seconds. Chief Vatty recognized Battalion Chief Caleb Ferroni, and asked him to provide information about new automatic electronic ventilators that the Fire Department had recently received. B.C. Ferroni explained that the ventilators are state-of-the-art technology and equipment donated to Munson Fire by University Hospitals Geauga. The Department has received two units, worth approximately \$7,000 each, that had originally been purchased by the hospital as COVID pandemic preparation and response. Fire Department first responders have all been trained on the new equipment, and they are excited and grateful to put the units into service for the community.

ROAD DEPARTMENT

Road Superintendent Kirk Walker reported that the original vendor that had bid to retire and scrap the dump truck (part of the Volkswagen Diesel mitigation grant) had been bought by another company, and the new owner backed out of the arrangement. Mr. Walker has found a new scrap vendor and the truck will be disposed of properly to satisfy the grant requirements.

TOWNSHIP BUSINESS

I.T. Support

Andy Bushman reported that the old laptop that had been re-appropriated to allow Office Manager Paula Friebersthauser to complete some work tasks from home had died. She purchased a new computer (at her expense) and requested i.t. support to have her new machine equipped with the Township security software that would allow her to continue to do work from home. Streamline Technology Group will prepare the new laptop with the necessary software as a service requested but not covered by the contract.

Basil Place Liquor Permit

Jim McCaskey explained that the owner-operator of Basil Place has continued to cooperate and work on adjustments to their business plan, including agreeing not to serve alcohol after 11:00pm at events. Mr. McCaskey made a motion that the Trustees waive the request for a hearing for the liquor permit for Basil Place. Nate McDonald seconded. Motion carried with a

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unanimous vote. Assistant prosecutor Susan Wieland will be notified of the Trustees' waiver and withdrawal of their objection to the permit.

Go Green Grant

The Trustees discussed the merits of purchasing picnic tables or trash receptacles using Go Green Grant funds available through Geauga-Trumbull Solid Waste District. The grant reimburses the Township for purchases of items made with recycled materials. A decision was postponed to allow Mr. McDonald to research the items under consideration.

New Truck funding application

The Trustees discussed amending their application for funds through the State 2025-26 Capital Project. Andy Bushman explained that providing local match funds on the grant application for a new truck for the Road Department will improve the chances for approval. Jim McCaskey moved to amend the Capital Project Information Sheet item #6 to allow a local contribution up to \$115,253.00. Nate McDonald seconded. Motion carried with a unanimous vote.

FISCAL OFFICER

Resolution 2023-01: Real Estate Tax Advance

Jim McCaskey moved to approve Resolution 2024-01, to request the Geauga County Auditor to advance Real Estate tax collections as they are received in 2024. Nate McDonald seconded. Motion carried with a unanimous vote.

Other Meetings

Jim McCaskey attended the Geauga County Planning Commission meeting earlier in the day.

Encumbrances

Jim McCaskey moved to approve the encumbrances for Tuesday, January 9 as presented. Nate McDonald seconded. Motion carried with a unanimous vote.

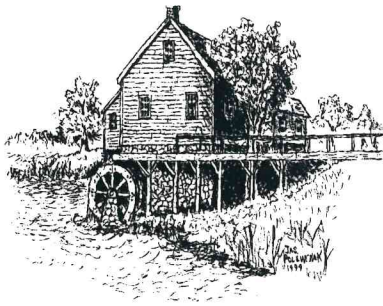
Custodial Services and Supply	Road Dept cleaning service	\$2,160.00
Shepp Electric	Annual maintenance, generator	\$300.00
North Coast Aeration Systems	Annual service contract, septic system	\$575.00
Streamline Technology Group	Non-contract requested services	\$500.00

Motion to Adjourn

Nate McDonald moved to adjourn the meeting at 7:04pm. Jim McCaskey seconded; motion carried with a unanimous vote.

 Chairman  Fiscal Officer





**MUNSON TOWNSHIP**  
12210 Auburn Road  
Chardon OH 44024-9454  
(440) 286-9255 Fax: (440) 286-1180

**REQUEST FOR ADVANCE OF TAXES COLLECTED**

Rev. Code Sec. 321.34

**RESOLUTION NO. 2024-01**

To the Auditor of Geauga County, Ohio:

YOU ARE HEREBY REQUESTED to issue your warrant upon the County Treasurer of said County, in favor of Todd Ray as Fiscal Officer of Munson Township in said County for


Real Estate Advances – total amount available in all funds per memo dated November 14, 2023 from the Geauga County Auditor,

Dates of advance for 2024 collection period are as follows:

January 19, 2024	February 16, 2024
June 26, 2024	July 12, 2024

of the current collection of taxes assessed and collected for and in behalf of said Munson Township which shall be held and treated as an advance payment on the current collection of taxes due said Munson Township at the ensuing settlement, as provided by law.

Pursuant to a Resolution adopted by the Board of Township Trustees of Munson Township on Tuesday, January 9, 2024, Resolution 2024-01.

  
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Chairman

  
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Fiscal Officer