

RECORD OF PROCEEDINGS  
MUNSON TOWNSHIP TRUSTEES

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ Tuesday, January 26, \_\_\_\_\_ 20\_\_ 16\_\_

The meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 13820-13842 dated 1/26 & 1/29/16 totaling \$124,734.60, EFT Vouchers 44-59 for the 1/29/16 monthly and bi-weekly payroll in the amount of \$18,946.61, and warrant 1222 dated 1/26/16 in the amount of \$1,520.34 to transfer EMS collections to the primary account. [Warrants 13840 and 13841 were voided.]

MINUTES

Irene McMullen moved and Andy Bushman seconded to approve the January 12, 2016 minutes, as corrected, with a unanimous vote. Motion carried.

BICENTENNIAL DISCUSSION

[Minutes for the Bicentennial Planning Sessions will be taken by Clerical Assistant Julie Johnston and incorporated in the Trustees minutes.]

Trustee Jim McCaskey contacted Alpine Valley Ski Resort via email and they responded that they would be delighted to be involved with the bicentennial somehow. The July 16, 2016 date works well with them. Alpine Valley also offered their large indoor area.

Bob Voss, who is involved with Fowlers Mill Historical Society, handed a brochure to the Trustees from the historical markers dedication. He is spreading the word and giving out information on the bicentennial as it is decided. Fowlers Mill would be interested in participating and tents can be put up in key areas with Fowlers Milling Company's drive used for a bus turnaround. The Brown Barn owners will have to be contacted for permission in case there is a need to use the parking area. There is a possibility that Payne & Payne Builders and Avalon Gardens may open up their buildings for tours.

Irene McMullen made a motion which was seconded by Andy Bushman to have one event on July 16, 2016. Passed unanimously. Now that the date has been decided, all of the events can be booked and the day will fill up with activities with children's games on the baseball field as well as a possible Civil War reenactment. Fire Chief Mark Lynn wanted to know if fireworks have been discussed. Mr. Lynn stated that the weather is too hot and dry in July with many wooded areas around. He thought it would be too dangerous and would possibly have to call in another fire department for fire protection.

Trustee Jim McCaskey talked to Greg from Maple City Taps & Eatery regarding a pig roast. He found that two pigs would easily feed 400-500 people. One pig can be roasting for show and the other served to event goers. Mr. McCaskey thought this may be the most economical way to go. Trustee Andy Bushman likes the idea of copying some of the events from the Centennial. Mr. McCaskey along with others feels that if the event was held at Munson Township Hall and the Fire Station, it can be set up prior to the scheduled date and the building would be secure. The Fire Station bays would be perfect to move in tables, games, etc. if the weather turned inclement.

Banners on utility phone poles throughout the community came up in the discussion. Mr. Bushman thought it would be a nice idea to get a sponsor for each banner and that the sponsoring business can have the banner after this bicentennial year. It will be discussed more at the next meeting. Other ideas that came to surface were as follows: a parade, kids bicycle parade, recipe book, photo books for sale, a photo contest, oldest person, and an event memento.

The bicentennial portion of the meeting concluded at 6:57pm.

ROAD REPORT/SUPERINTENDENT JIM TEICHMAN

The Township was notified by the fire department that there was a leak in the kitchen caused by ice buildup. Chief Lynn reported that the leaking had stopped and advised that this area has leaked before. Mr. McCaskey asked if additional zig zag heat tape would solve the problem. Mr. Teichman replied that the heat tape is working in the areas it was installed. He recommended eave ventilation, and insulation for this area and the upper and lower areas of the tool room, radio room, and apparatus bay. The can lights will need to be changed out so they can be insulated. He received one quote prior to the meeting from Installed Insulation Services in the amount of \$4,865. The Board did not wish to delay the project and agreed to encumber funds to a blanket certificate. They asked Mr. Teichman to get additional quotes before proceeding. Irene McMullen moved and Andy Bushman seconded to authorize Road Superintendent Jim Teichman to select a vendor for insulation and ventilation not to exceed \$5,000, with a unanimous vote. Motion carried. Mrs. Toth advised there was an existing blanket certificate.



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FIRE REPORT/CHIEF MARK LYNN

Chief Lynn reported one squad was in the repair shop. The township will save money by using the old ladders for the bucket truck, and the fire department delivered them to Sutphen. He emailed pictures of the progress of the truck; with an early May target date for completion.

G-TV

The Board addressed an email from Dave Jevnikar, of the Geauga Local Access Cable Corporation, asking the township to consider placing its programming on the internet, either in real time or by video on demand. Currently only those communities that contribute to G-TV, and residents who have cable in those communities, have access to the programming.

Irene McMullen moved and Andy Bushman seconded to approve the proposal from Dave Jevnikar to expand G-TV to the internet, with a unanimous vote. Motion carried.

FOWLERS MILL ROAD

The Board will address the Resolution of Convenience and Necessity for the asphalt resurfacing of Fowlers Mill Road at the next meeting.

FARMLAND PRESERVATION

The Western Reserve Land Conservancy is asking for the township's support for farmland preservation. A resolution will be prepared for the next meeting. Mrs. McMullen advised that the preserved land is not removed from the tax base.

2015 DONATION LIST

There was one addition to the 2015 donation list.

Irene McMullen moved and Andy Bushman seconded to approve the revised 2015 donation list, with a unanimous vote. Motion carried. The list is available in the township archives.

MAJOR LEAGUE FIELD DECK AREA

Letters were prepared to be sent to Chardon High School and to the Chardon Baseball League asking them to pay the balance of the cost for the deck area. The work was not authorized by the Township before it was done.

Irene McMullen moved and Andy Bushman seconded to approve the letters to Chardon High School and Chardon Baseball League, with a unanimous vote. Motion carried.

OUTSIDE MEETINGS AND EVENTS

Mrs. Toth attended the Geauga County Township Association meeting on January 21 and shared the information that was passed out at the meeting.

PERMANENT APPROPRIATION

Mrs. Toth passed out the worksheets for the Permanent Appropriation. She was concerned that there would not be enough General Fund revenues to support the township's budget.

ENCUMBRANCE SHEET

Irene McMullen moved and Andy Bushman seconded to approve the encumbrance sheet for January 26, as follows:

The Middlefield Banking Co.	Safe Deposit Box Fee	30.00
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with a unanimous vote. Motion carried. The Board signed the encumbrance sheet.

ROOM RENTALS

Irene McMullen moved and Andy Bushman seconded to lease the community room to Boy Scout Troop 91 (Breier) all Mondays in 2016 except May 30, July 4, September 5, and December 26, at 6:30pm, approx. 60, and to waive the fees, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to lease the community room to the Red Cross for Blood Drives January 21, February 19, March 17, April 15, May 19, and June 17, 2016, to waive the rental fees and to require the \$100 yearly maintenance fee, with a unanimous vote. Motion carried.

Let the record reflect Leadership Geauga Health and Safety leased the community room on January 22, 2016 from 7am-4:30pm, approx. 40. Irene McMullen moved and Andy Bushman seconded to waive the fees, with a unanimous vote. Motion carried.

Let the record reflect the Girl Scouts (Ricketts) held a meeting in the community room on January 24, 2016 at 2:30pm, approx. 10. Irene McMullen moved and Andy Bushman seconded to waive the fees, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to lease the community room to the Christ Child Society (Matejka) for sew-ins on February 17, March 16, April 20, and May 18, 2016 from 9:30am-2:30pm, approx. 10-15, and to waive the fees, with a unanimous vote. Motion carried.



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COMMUNITY ROOM RENTALS (continued)

Irene McMullen moved and Andy Bushman seconded to lease the community room for a scout meeting (Soncrant) on February 24, 2016 from 6:30-9pm, approx. 20, and to waive the fees, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to rent the community room for a Baby Shower (Cesen) on February 28, 2016, from 9am-6pm, approx. 60, for a \$125 rental fee and \$50 security deposit, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to lease the community room Troop 261 (Hougan) for an Eagle Court of Honor on April 10, at 11am, approx. 100, and to waive the fees, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to rent the community room for a Geauga Christian Youth Missions Benefit Dinner and Fundraiser (Schaffer) on May 14, 2016 from 9am-9pm, approx. 300 (rolling), to waive the rental fees and require the \$50 security deposit, with a unanimous vote. Motion carried.

MEETING ROOM RENTALS

Let the record reflect Geauga Council for Arts and Culture (Horvath) leased the meeting room on January 20, 2016 at 6:30pm, approx. 10. Irene McMullen moved and Andy Bushman seconded to waive the fees. Roll call vote: Mrs. McMullen, yes; Mr. McCaskey, yes; Andy Bushman, abstain. Motion carried.

Irene McMullen moved and Andy Bushman seconded to lease the meeting room for Boy Scout Troop 91 committee meetings (Breier) the third Monday of every month, January 25, February 15, March 21, April 18, May 16, June 20, July 18, August 15, September 19, October 17, November 21, and December 19, 2016 at 7pm, approx. 20, and to waive the fees, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to rent the meeting room for a Geauga Christian Youth Missions planning meeting on March 28, 2016 at 7pm, approx. 20, and to waive the fees, with a unanimous vote. Motion carried.

SOCCER FIELD LEASE

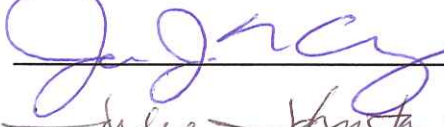

The Trustees addressed requests from the City of Chardon Soccer Program and from the Chardon Soccer Club & TSI to lease the soccer fields. Mr. Bushman has not heard back from the Geauga Y. He will notify the office staff when he receives a response.


EXECUTIVE SESSION FOR PERSONNEL DISCIPLINE

Irene McMullen moved and Andy Bushman seconded to go into executive session at 7:35pm for personnel compensation, with a unanimous vote. Motion carried. The meeting resumed at 7:50pm.

MEETING ADJOURNED

Irene McMullen moved and Andy Bushman seconded to adjourn the meeting at 7:50pm, with a unanimous vote. Motion carried.

 Chairman  
 Secretary

 Fiscal Officer