

**RECORD OF PROCEEDINGS**  
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

Tuesday, February 28,

20 17

The meeting was called to order at 6:30pm by Vice-Chairman Andy Bushman with Trustee Jim McCaskey and Fiscal Officer Judy Toth present. Trustee Irene McMullen was absent. Mr. Bushman led the Pledge of Allegiance. The Trustees signed warrants 14739-14758 dated 2/28/17 totaling \$67,770.55, EFT Vouchers 61-71 for the 2/24/17 biweekly payroll in the amount of \$11,542.78, EFT Vouchers 76-80 for the 2/28/17 monthly payroll in the amount of \$6,899.92, and warrant 1248 dated 3/31/17 in the amount of \$8,560.83 to transfer EMS collections from the lockbox. Warrant 1247 was voided.

MINUTES

Jim McCaskey moved and Andy Bushman seconded to approve the February 14, 2017 minutes, as presented, with both Trustees voting yes on the roll call. Motion carried.

PUBLIC COMMENT

There was no public comment.

CONTRACT FOR ADDITIONAL PATROL

Deputy Brian Phan introduced himself and asked the Board for their expectations. He has 34 years' experience with Bainbridge Township and 18 years with the Sheriff's Department. Mr. Bushman asked him to watch for speed violations for school traffic on the cut-through roads, Fowlers Mill from Thwing to 322, Butternut, Rockhaven and Wye, and Bass Lake Road. Optimum times are 7:10-7:40am and 2:30-3:30pm. He noted that the flashers for Munson Elementary most likely will not be installed this school year.

FIRE DEPARTMENT/CHIEF MARK LYNN

Chief Lynn sent the Trustees an updated five-year plan with a stipulation on the squads. The run volume is up for this year. After several phone calls to no avail, Geico has closed the case for the damaged squad. He asked for authorization to cash the \$500 check, which will pay the cost for the repair parts. Mr. Bushman asked to review a copy of the check. The final cost for additional equipment as part of the SCBA grant will be approximately \$1,500. The fire department will have the final figures next week.

ROAD REPORT/SUPERINTENDENT JIM TEICHMAN

Mr. Teichman requested \$80 to send two road department employees to an asphalt preservation seminar on March 23 in Akron.

Jim McCaskey moved and Andy Bushman seconded to authorize Jim Teichman to send two employees of his choice to an asphalt preservation seminar for a total of \$80, with both Trustees voting yes on the roll call. Motion carried.

RECYCLING AREA

Mr. McCaskey received a phone call from the neighbor to the north of the fire station asking the Township to erect a fence to block the unsightly recycling area. The condition is poor since Chardon and Hambden closed their facilities. The township has added additional boxes. Mr. McCaskey asked the county why they do not provide a site. The Trustees discussed reconfiguring the disposal boxes to reduce the impact on the neighbor, and asked the road superintendent to place one row of the cardboard collection boxes behind the other. Teichman was concerned that the back boxes would not be used and that cardboard would be left on the ground. Mr. McCaskey has the tools to install the chair rail in the community room and will rent them to the Township for \$1. The road department will perform the labor. Residents questioned the use of road department resources for general fund projects.

MEDICAL MARIJUANA

Mr. McCaskey advised that Chardon was approached regarding medical marijuana and was concerned that township zoning address this situation. The Munson Zoning Commission has not been able to set up a meeting with the county prosecutor.

RESOLUTION 2017-09/FUND TRANSFER

Resolution 2017-09 was made by Jim McCaskey and seconded by Andy Bushman to approve a within fund transfer in the General Fund in the Temporary Appropriation, with both Trustees voting yes on the roll call. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

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COMMUNITY ROOM RENTALS

Jim McCaskey moved and Andy Bushman seconded to lease the community room for Girl Scout Troop 71436 meetings (Carbone) on March 21, April 4, 18, May 2, 16, and June 13, 2017 from 6-8pm, approx. 20, and to waive the fees, with both Trustees voting yes on the roll call. Motion carried.

Jim McCaskey moved and Andy Bushman seconded to Impact Church for a Daddy Daughter Ball on April 1, 2017 at 6pm, approx. 75-100, and to waive the fees, with both Trustees voting yes on the roll call. Motion carried.

Jim McCaskey moved and Andy Bushman seconded to lease the community room Christ Child Sew-ins (Matejka) on April 5, May 21, and June 21, 2017 from 9am-2:30pm, approx. 10-15, and to waive the fees, with both Trustees voting yes on the roll call. Motion carried.

Jim McCaskey moved and Andy Bushman seconded to lease the community room to the Mapletown Square Dance Group (Hooper) on May 14 and June 11, 2017 at 5pm, approx. 40, and to waive the fees, with both Trustees voting yes on the roll call. Motion carried.

CONFERENCE ROOM RENTALS

Jim McCaskey moved and Andy Bushman seconded to lease the conference room for Troop 91 committee training (Kanuch) on April 30, 2017 from 2-5pm, approx. 12, and to waive the fees, with both Trustees voting yes on the roll call. Motion carried.

Jim McCaskey moved and Andy Bushman seconded to lease the conference room to the Cub Scouts (Mosher) on March 2, 9, 16, 23, 30, April 6, 20, 27, and May 4, 11, 2017 from 7-8pm, approx. 8, and to waive the fees, with both Trustees voting yes on the roll call. Motion carried.

BASEBALL FIELD LEASE

Jim McCaskey moved and Andy Bushman seconded to lease the Munson Township Baseball Fields to The Chardon Baseball League (Pranno) from March 1 through July 31, 2017 and potentially through August 31, 2017 for the travel teams, with a unanimous vote. Motion carried. [Certificate of insurance attached.]

Jim McCaskey moved and Andy Bushman seconded to lease two minor and two major fields to the Geauga Knights of Baseball (GPAL – Brancel), as presented, on June 8, 9, 2017 from 5:30pm to dusk, and June 10, 11, 2017 from 8am to dusk for the Geauga Knights Classic Baseball Tournament, with both Trustees voting yes on the roll call. Motion carried. Dates were confirmed with the Chardon Baseball League. [Certificate of insurance attached.]

Jim McCaskey moved and Andy Bushman seconded to lease Softball Fields #1 and #2 to the Chardon High School Athletic Department for high school games and practices from March 13, 2017 to May 31, 2017 Monday through Friday from 3pm-6:30pm, with both Trustees voting yes on the roll call. Motion carried. [Certificate of insurance attached.]

Jim McCaskey moved and Andy Bushman seconded to lease the Major League Ball Field to the Chardon High School Athletic Department for high school games and practices from March 13, 2017 to May 31, 2017 all days except Sundays after school until end of season, with both Trustees voting yes on the roll call. Motion carried. [Certificate of insurance attached.]

ENCUMBRANCE SHEET

Jim McCaskey moved and Andy Bushman seconded to approve the encumbrance sheet for February 28, 2017, as written:

Custodial Services and Supply	Park Restroom Cleaning Contract	1,488.00
Santander Leasing LLC	Payment - Engine Lease	34,006.47
Santander Leasing LLC	Payment – Bucket Upgrade Lease	18,137.19
Machinery, Equipment & Furniture	Blanket to 12/31/2017	75.00
LTAP Asphalt Preservation	Training	80.00

with both Trustees voting yes on the roll call. Motion carried.

PUBLIC COMMENT/FOWLERS MILL ROAD

Resident Bruce Oppenheim asked what the status was for repaving Fowlers Mill Road. Mr. Bushman said the project was still up in the air. The funding is there. The Trustees will have a meeting with the public before they go through the approval process. The county has not done anything yet. The window for 2017 is closing as the deadline for tree work is March 31st. At the next meeting the Trustees need to set a date for a special meeting with the residents. Mr. McCaskey advised that he spoke with the engineer. They have enough of the plan together for

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PUBLIC COMMENT/FOWLERS MILL ROAD (continued)

the township to walk through it; then it can be finalized. Mr. Oppenheim asked for a meeting prior without the engineer present. Mr. McCaskey suggested that the engineer's presence may be necessary in order to talk to the issues. Mr. Oppenheim asked the Trustees not to rush the project as there were still too many questions, and believed it would be more beneficial to work everything out before any work is done. Mr. Bushman suggested that the Trustees set a date to meet with the county engineer at the next meeting and prior to that hold a dedicated meeting with the Fowlers Mill residents. Resident Rich Ferlin pointed out that if the speed limit is reduced, it will impact the clear zone. Mr. Teichman advised that if the road is not cement stabilized, the existing cross culverts are functional and need only be extended. The Trustees discussed dates for a public meeting and will look at Saturday, March 25 as a possible date.

EXECUTIVE SESSION FOR PERSONNEL COMPENSATION

Jim McCaskey moved and Andy Bushman seconded to go into executive session to discuss personnel compensation at 7:30pm, with both Trustees voting yes on the roll call. Motion carried. The regular meeting resumed at 7:55pm.

Jim McCaskey moved and Andy Bushman seconded to come out of executive session at 7:55pm, with both Trustees voting yes on the roll call. Motion carried.

The Trustees reviewed the overtime calculations on the current payroll vouchers with the fiscal officer.

MEETING ADJOURNED

Jim McCaskey moved and Andy Bushman seconded to adjourn the meeting at 8pm, with both Trustees voting yes on the roll call. Motion carried.

Shene H. McMan Chairman Judith L Toth Fiscal Officer

\_\_\_\_\_ Vice Chairman

