

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR MEETING

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, February 27, 2024

The meeting was called to order at 6:30pm by Chairman Andy Bushman, with Trustees James McCaskey and Nate McDonald present. Fiscal Officer Todd Ray was absent. The minutes were taken by Fiscal Assistant Judy Toth. Mr. Bushman led the Pledge of Allegiance.

The Trustees signed warrants 19978 through 19987 dated 2/27/24, totaling \$7,696.98; the 2/29/24 monthly payroll EFT vouchers 47 through 49 totaling \$6,982.03; and the 3/1/2024 bi-weekly payroll EFT vouchers 64 through 71, totaling \$10,462.73.

PUBLIC COMMENT

No attendees offered any public comment.

FIRE DEPARTMENT

Mr. McCaskey advised that there will be information in the township newsletter on the Citizens' Fire Academy scheduled for March 21. New officers will be sworn in Friday at 6pm at the Town Hall. Mr. McDonald thanked fire prevention officer Doug Riedel for meeting with him to go over Mr. Riedel's fire prevention duties.

ROAD DEPARTMENT

Ball Field Maintenance

Road Superintendent Kirk Walker remarked on the beautiful weather that day. He had two quotes for ball field maintenance, P. Ianiro and Innovative. Innovative quoted on the specifications and P. Ianiro requested that his last quote be pulled and used. Mr. Walker recommended that the Board approve Innovative as their quote was much lower. Mr. McDonald questioned if the quotes were comparable. Mr. McCaskey noted that Ianiro has done a good job for the township in the past and Mr. McDonald inquired if contracts could be awarded to both contractors, one for each location. Mr. Walker advised that both contractors were given the same specifications. He reviewed both quotes and believed they were comparable. Innovative has done ballfield maintenance for other local communities. The Board questioned the quote for infield maintenance per drag per field as traditionally this is done by the teams. This item will be removed and readdressed after baseball season is over. Mr. McCaskey moved and Mr. McDonald seconded to contract with Innovative Companies to do ballfield prep for 5 fields \$8,175; additional weed preventative for 6 fields \$930; and weed control grass areas \$446.25, with a unanimous vote. Motion carried. Mr. Walker will advise Innovative about dragging.

Spring Clean-up Quotes

Of the companies quoting for spring clean-up only PennOhio will accept scrap tires. The Township has contracted with PennOhio for the past several years. Jim McCaskey moved and Nate McDonald seconded to contract with PennOhio for spring cleanup for trash day as presented, with a unanimous vote. Motion carried.

Sherman Road Signs

Superintendent Walker had two quotes for signs for Sherman Road as recommended by the engineer's office. Jim McCaskey moved and Nate McDonald seconded to accept the quote from Osburn Associates, Inc. for road signs for Sherman Road in the amount of \$1,162, with a unanimous vote. Motion carried.

Diesel Computer

Mr. Walker is researching diesel computers and software to enable the road department to diagnose issues and make inhouse repairs to the township trucks.

Truck Lift

Mr. Bushman contacted the local representative of the Bureau of Workers Comp to see if funding is available to install a truck lift in the maintenance garage. Mr. McCaskey advised this may also qualify for NOPEC funding if energy efficiency is proven.

TOWNSHIP BUSINESS

Scenic River Metal Docks

The Board reviewed a quote from Metalcraft Docks for two floating docks with handrails for Lake Zosia at Scenic River Retreat. Mr. McCaskey moved and Mr. McDonald seconded to

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contract with Metalcraft Docks to install handicap accessible docks at Scenic River for \$11,113.00; with a unanimous vote, the motion carried.

Sutton Place Street Light Study

The Board addressed a request to do a second street light study for a streetlight at the corner of Sutton Place and Auburn Road. The resident asked that a larger radius than 1000 feet be used for this survey. Mr. McCaskey stated this was also the criterion for the Board of Zoning Appeals notification of affected property owners and was not in favor of changing the township’s policy for one location.

Mr. McCaskey moved and Mr. McDonald seconded to do a second survey for a streetlight at Sutton Place of residences within 1000 feet of the light, with a unanimous vote. Motion carried.

Solar Eclipse

Superintendent Walker raised safety concerns about excess traffic during the upcoming solar eclipse which will occur around 4pm on April 8. There will be programs on Chardon Square and at the Burton Fairgrounds. The Board advised him to keep the maintenance department workers off the roads that day. The road department employees have expressed their willingness to be called back to assist if there are traffic issues.

Additional Painting M&M Painting

Jim McCaskey moved and Nate McDonald seconded to approve an additional \$1,000 to M&M Painting for painting at the town hall, with a unanimous vote. Motion carried.

Land Appraisal Corner Mayfield & Bass Lake

Jim McCaskey submitted a quote for an appraisal of the 48.3 acres at the corner of Bass Lake and Mayfield Roads adjacent to the Munson Township Park to be used as a basis for future consideration. Discussion followed regarding parking. Nate McDonald suggested that it would be prudent to have enough parking to accommodate everything that could be done at the park. Andy Bushman said he believes the parking was sufficient.

Jim McCaskey moved and Nate McDonald seconded to contract with McGiffin and Company to do an appraisal of the property at the corner of Mayfield and Bass Lake Road. Roll call vote: Mr. McCaskey, yes; Mr. McDonald, yes; Mr. Bushman, no. Motion carried.

Resolution 2024-07 – Prohibition of Adult Use Cannabis Operators

The board passed the following resolution recommended by the county prosecutor: Resolution 2024-07 was made by Jim McCaskey and seconded by Nate McDonald to prohibit adult use cannabis operators within the unincorporated area of Munson Township, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.] Nate McDonald noted that the majority vote in Munson Township opposed the state issue.

Baseball Lease

Andy Bushman reviewed the baseball lease agreement. Chardon Athletic Department requested two changes: that the funds they paid be used for no other purpose than maintenance, and that they have a say in some of the maintenance. Mr. Bushman will make the changes and prepare the agreement for the board’s approval at the next meeting. Mr. McCaskey noted it was Chardon High School’s responsibility to take down the nets of the batting cages at the end of the season. He also inquired about the damaged doors to the storage units in the dugouts and requested Kirk to get quotes to install two new ‘out swing’ steel doors.

Resolution 2024-08 – Convenience and Necessity for the Improvement of Township Roads

Resolution 2024-08 was made by Nate McDonald and seconded by Jim McCaskey to request the county engineer to prepare engineering plans for the asphalt resurfacing of Country Oaks Trail from Ravenna Road to the cul-de-sac and Glenwood Drive from Auburn Road to the cul-de-sac, with a unanimous vote. Motion carried.

FISCAL OFFICER

MOU with Chagrin River Watershed Partners

Jim McCaskey moved and Nate McDonald seconded to authorize Fiscal Officer Todd Ray to sign the memorandum of understanding between the Munson Township Trustees and the Chagrin River Watershed Partners, with a unanimous vote. Motion carried.

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Croation Lodge Agreement

Jim McCaskey moved and Nate McDonald seconded to authorize Fiscal Officer Todd Ray to sign the agreement between Munson Township and the Croation Lodge, with a unanimous vote. Motion carried.

OTHER BUSINESS

Jim McCaskey was contacted by a resident who wished to know when Julie Drive would be paved. Mr. McCaskey asked if there had been any progress communicating with Jet Excavating regarding the debris on Mayfield Road. Mr. Bushman advised he has been in contact with them and discussed a March 31st deadline to vacate the site.

PUBLIC COMMENT

A resident asked for clarification on the motion to sign the agreement with the Croation Lodge. The Township will serve as the pass-through agency for ODNR funding for dam removal and stream restoration at the Croation Lodge on Mulberry Road. A resident asked for follow-up on several fire department issues, the title to the fire truck, the fire department audit, the records requested from the fire department by the prosecutor's office, and information about the fire department organization. The truck has been titled to the township for zero dollars. The township has requested an agreed upon procedures audit and is waiting for it to be scheduled by the auditing agency. He was directed to contact the township office for public records requests.

Executive Session

At 7:20 pm, Jim McCaskey moved and Nate McDonald seconded to enter into executive session to address personnel compensation, and to invite Road Superintendent Kirk Walker to join the session. Roll call vote: Mr. McCaskey, yes; Mr. Bushman, yes; Mr. McDonald, yes. Motion carried.

The Trustees resumed the regular session at 8:26 pm.

Encumbrances

Jim McCaskey moved to approve the encumbrances for Tuesday, February 27 as presented. Nate McDonald seconded. The motion carried with a unanimous vote.

Blanket	Other Supplies & Materials, Cemeteries	1,000.00
Blanket	Office Supplies, Administration	571.38
Blanket	Other Supplies & Materials	1,500.00
CitiCards	Replacement Park Flags	137.41
CitiCards	Office Supplies, Administration	128.62
CitiCards	1099 Electronic Filing Service	59.79
The Flag Store	Repair Flagpoles	575.00
Land Design Consultants	Update Zoning Map	650.00
DeGreen Construction Serv.	Septic Annual Maintenance Policy	340.00
Innovative Companies LTD	Ball Field Prep	9,561.00
Osburn Associates, Inc.	Sherman Road Signs	1,162.00
Metalcraft Docks	Docks Scenic River	11,113.00
M & M Painting & Remodeling	Additional Painting Town Hall	1,000.00
McGriffin and Company, Inc.	Appraisal 48.3 Acres 322 & Bass Lk Rd	1,700.00

Motion to Adjourn

Jim McCaskey moved and Nate McDonald seconded to adjourn the meeting at 8:27pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer
 Fiscal Assistant

**RESOLUTION OF CONVENIENCE & NECESSITY FOR
THE IMPROVEMENTS OF VARIOUS ROADS**

Munson Township, Geauga County, Ohio

WHEREAS, the Munson Township Board of Trustees (Board) has determined that the public convenience and welfare require the improvement of the following roads in Munson Township

Country Oaks Trail (TR-0674) from Ravenna Road to the cul-de-sac

Glenwood Drive (TR-0692) from Auburn Road to the cul-de-sac

The Board authorizes the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by a unanimous vote of the Board that the public convenience and welfare requires the improvement by repairing the existing pavement and embankments, replacing culverts, improving drainage structures, asphalt resurfacing, subgrade stabilization, stabilizing the shoulders, and related improvements, as necessary.

BE IT FURTHER RESOLVED that the Geauga County Engineer is hereby directed to make such surveys, plans, profiles, cross sections, estimates and specifications as are required for the improvement and to transmit copies of the same to this board.

BE IT FURTHER RESOLVED that the costs and expenses of said improvement shall be apportioned as follows:

The right of way costs, if any, and the construction costs for the project shall be paid from local funding sources and state grants and/or loan funds should they be available for this project. The engineering will be provided by the Geauga County Engineer at no cost to the Township.

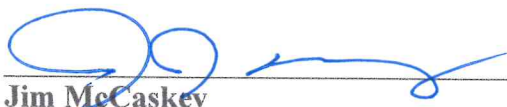
BE IT FURTHER RESOLVED that the Fiscal Officer of the Board is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

Voting thereon:

Vote:



Andrew J. Bushman



Jim McCaskey

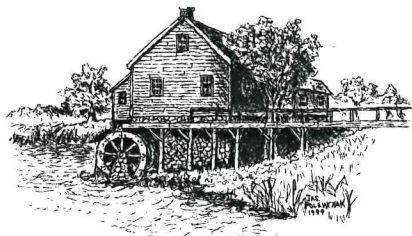
yes

Nathaniel J. McDonald
Nate McDonald

yes

I, Todd Ray, Fiscal Officer of the Munson Township Board of Trustees, Geauga County, Ohio certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on Tuesday, February 27th, 2024.

Todd R. Ray
Todd Ray, Fiscal Officer



A Resolution of the Munson Township Trustees No. 2024- 07

A Resolution to Prohibit Adult Use Cannabis Operators Within the Unincorporated Area of Munson Township

The Board of Township Trustees of Munson Township (hereinafter "the Board") met on Tuesday, February 27, 2024 with the following members present:

Andrew J. Bushman
James J. McCaskey
Nathaniel J. McDonald

Trustee James McCaskey moved that the following resolution be adopted:

Whereas, on November 7, 2023, voters in Ohio approved State Issue 2, which enacts new Chapter 3780 of the Ohio Revised Code, effective thirty days from the date of the election; and

Whereas, Chapter 3780 authorizes and regulates recreational adult use cannabis in the state of Ohio; and

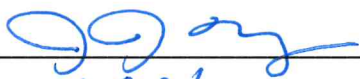

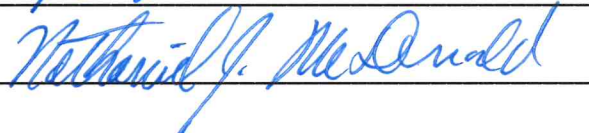
Whereas, R.C. 3780.25 authorizes townships to prohibit or limit the number of adult use cannabis operators (as defined in R.C. 3780.01) within the unincorporated area of the township; and

Whereas, the Board finds it to be in the best interest of the township to prohibit adult use cannabis operators licensed under Chapter 3780 within the unincorporated area of the township;

Now, therefore, be it resolved as follows:

1. All terms used in this resolution shall be defined in the same manner as R.C. Chapter 3780, as it pertains to adult use cannabis. All terms used in this resolution but not defined in Chapter 3780 shall be construed, for purposes of this resolution, in a manner to be consistent with the use of such terms in Chapter 3780.
2. Adult use cannabis operators are hereby prohibited from operating within the unincorporated area of Munson Township.
3. It is the intent of the Board to prohibit the operations described in Section 2 above to the maximum extent permitted by R.C. 3780.25, and any other applicable provisions of state law. This resolution shall be construed in a manner that gives maximum effect to that intent.

Trustee Nathaniel McDonald seconded the motion, and the roll call vote proceeded as follows:

<u></u>	<u>yes</u>
<u></u>	<u>yes</u>
<u></u>	<u>yes</u>

Adopted this 27th day of February, 2024


Todd R. Ray, Munson Township Fiscal Officer