

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, February 24, 2015

The meeting was called to order at 6:30pm by Chairman Andy Bushman with Trustees Jim McCaskey and Irene McMullen and Fiscal Officer Judy Toth present. The Trustees signed warrants 12965-12978 dated 2/24 and 2/27/15 totaling \$113,611.29, EFT vouchers 86-100 for the 2/27/15 monthly and bi-weekly payrolls totaling \$19,401.90, and warrant 1200 dated 2/24/15 in the amount of \$3,406.50 to transfer EMS collections from the lockbox.

MINUTES

Jim McCaskey moved and Irene McMullen seconded to approve the minutes of the February 10, 2015 meeting, as written, with a unanimous vote. Motion carried.

ZONING REPORT/ZONING INSPECTOR TIM KEARNS

Tim Kearns reported zoning certificates were approved for new homes on Holden Ridge and Wellesley Lane. There is a continuance before the Board of Zoning Appeals to erect solar panels on a home on Butternut Road, a 36 x 13 solar array on the roof of the residence and a 50 x 13 ground mount solar array. The excess energy generated will be sold to the nearest utility. Mr. Kearns will meet with Yellow Lite, the solar contractor, at 9am tomorrow. Mr. Kearns reported that the New Hope Animal Sanctuary and Education Center for exotic pets is looking at potential properties in Munson Township. The Trustees agreed that this would not be a good fit for the Township. Historical pictures of Munson Township have been framed and are ready to be hung in the community room lobby. Mr. Kearns showed the Trustees a sample picture. Mr. Bushman will work with the office manager on placement locations.

FIRE DEPARTMENT REPORT/FIRE CHIEF MARK LYNN

Fire Chief Lynn reviewed the progress of the new fire truck. He asked the Trustees to choose a later date for the February flea market next year, possibly the end of March. The weather is too cold in February to leave the vehicles outdoors for the event. Almost all of the equipment has come in for the new fire truck. He reported on a house fire on Sherman Road with estimated damages of \$120,000. The cause is still under investigation. The Chardon City ladder truck is under repair, and the Munson Fire Department provided mutual aid for fires in Painesville City and Kirtland. The fire department is seeking a grant for a new heavy rescue vehicle. If the grant is not awarded the fire department will hold onto the old vehicle.

NEW FIRE TRUCK

The Trustees reviewed the change order approved by the fire chief last October to customize the interior of the new fire truck.

Jim McCaskey moved and Irene McMullen seconded to authorize Fire Chief Mark Lynn to sign the change order in the amount of \$5,647.44 for upgrades on the new fire truck, with a unanimous vote. Motion carried.

Mrs. Toth advised that the original motion to purchase the new fire truck did not match the proposal amount. She asked the Board to authorize an additional \$600 to correct the purchase price.

Jim McCaskey moved and Irene McMullen seconded to authorize an additional \$600 for the new fire truck, with a unanimous vote. Motion carried.

[The final cost for the new fire truck with the change order and corrected purchase price is \$415,634.44.]

ROAD REPORT/ROAD SUPERINTENDENT JIM TEICHMAN

Mr. Teichman reported the road department used approximately 700 tons of salt to date.

RESOLUTION 2015-08/FUND TRANSFER

Resolution 2015-08 was made by Jim McCaskey and seconded by Irene McMullen for within fund transfers in the General Fund in the Temporary Appropriation, with a unanimous vote. Motion carried. [The Resolution is included on a separate page as part of the minutes.]

OUTSIDE MEETINGS AND EVENTS/WOODIEBROOK ROAD

Mrs. McMullen attended a Chagrin River Watershed Partners meeting on February 19th. The Watershed Partners is formulating a plan to lessen the impact of flooding in the vicinity of Woodiebrook in Chardon City. The area is adjacent to Munson Township. If something in Munson Township might lessen the impact, they want to discuss this with the Township before they finalize their plans. The Trustees will contact the engineer's office and ODNR.

COMMUNITY ROOM RENTAL

Jim McCaskey moved and Irene McMullen seconded to rent the community room to the Fit Club (Scarvelli) March 3, 2015 from 5:30-7pm, approx. 15, and to waive the fees, with a unanimous vote. Motion carried.

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MEETING ROOM RENTAL

Jim McCaskey moved and Irene McMullen seconded to rent the township meeting room to the Chardon Baseball League (Petersen) for a pony league meeting April 19, 2015 at 7pm, approx. 15, and to waive the fees, with a unanimous vote. Motion carried.

The "hold harmless" form recommended by OTARMA, the township's insurance provider, was approved by the prosecutor's office. Mr. Bushman will meet with the office manager Friday to review the room rental form. The Trustees discussed event insurance and if the presence of an officer should be required for fundraisers when liquor is served.

ENCUMBRANCE SHEET

Jim McCaskey moved and Irene McMullen seconded to approve the encumbrance sheet for February 24, 2015, as written:

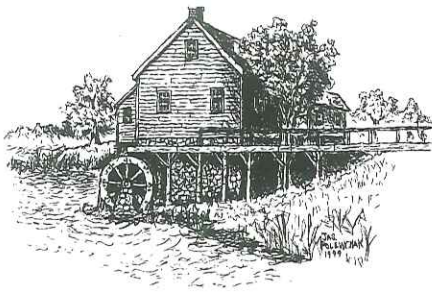
IGM Copy Products, Inc.	Copy Machine Service Plan	1,000.00
Repairs and Maintenance – Admin.	Blanket to 12/31/2015	500.00
Santander Leasing LLC	3 Year Lease – 1 st Payment	108,948.47
Sutphen Corporation	New Fire Truck Balance Due	105,647.44

with a unanimous vote. Motion carried. The Board signed the encumbrance sheet.

MEETING ADJOURNED

Jim McCaskey moved and Irene McMullen seconded to adjourn the meeting at 7:24pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2015-08

Be it resolved by the Trustees of Munson Township, in a regular session on the 24th day of February, 2015, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Jim McCaskey moved the adoption of the following resolution, for within fund transfers in the 2015 Temporary Appropriation, as follows:

In the General Fund:

300.00	to 1000-120-321-0000	Rents and Leases
	from 1000-120-329-0120	Other Property Services
200.00	to 1000-760-740-0120	Machinery, Equipment and Furniture – Town Hall
	from 1000-760-730-0330	Improvement of Sites – Road and Bridge
6,500.00	to 1000-760-750-0220	Motor Vehicles – Fire Department
	from 1000-110-360-0000	Contracted Services

Irene McMullen seconded the motion and the roll being called resulted as follows: voting

Andrew J. Bushman, yes

James J. McCaskey, yes

Irene H. McMullen, yes

Attest: Judith Toth, February 24, 2015
Judith Toth, Fiscal Officer