

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, February 23, 20 21

The meeting was called to order at 6:30 pm by Chairman Andy Bushman, with Trustees Irene McMullen and Jim McCaskey and Fiscal Officer Todd Ray all present via Zoom electronic teleconference. The meeting was held without any elected officials located in the same physical space, and was conducted in accordance with conditions established by the Ohio legislature to reduce risk of transmission of COVID 19 coronavirus.

Chairman Andy Bushman led the Pledge of Allegiance. The Board signed warrants 17861 -17885 dated 2/23/2021, and 17886 - 17889 totaling \$216,126.07 and February 19, 2021 bi-weekly payroll EFT vouchers 33 through 40, totaling \$8,490.54, and February 28, 2021 monthly payroll EFT vouchers 41 through 46, totaling \$7,691.07.

Cemetery Deeds

There were no cemetery deeds to sign.

Jim McCaskey moved to approve the minutes for the Trustees Regular meeting Tuesday, February 9, 2021, as presented. Irene McMullen seconded. Motion carried with a unanimous vote.

Public Comment

Chair Andy Bushman called for any public comment from meeting attendees. No participants responded to offer comments.

Fire Department

Chief Mike Vatty reported that he received a quote from Monroe Plumbing for plumbing and ventilation work necessary to complete the installation of the commercial washer/dryer at the fire station. He will review and have a recommendation for the Trustees. Chief Vatty said the Munson Fire Department staff continue working on ISO evaluation preparations. He also noted that he has not yet renewed the contract with Medicount Management for EMS billing, and would like to spend some time with Fiscal Officer Ray and Trustee Bushman to review and reconcile the Medicount reports vs. the actual EMS bank deposit receipts. He will reach out to schedule a time to get together and examine the numbers.

Mowing Quotes

Road Superintendent Kirk Walker presented the quotes for mowing and bed maintenance at township properties. The Trustees discussed options for awarding the quotes based not only on price, but also taking into consideration last year’s performance. Andy Bushman moved to award the mowing and maintenance work as follows: Town Hall and ballfields to S.A.M. Landscaping (\$7,245.00), Maple Hill Cemetery and Fowlers Mill Cemetery to Signature Lawns and Landscaping (\$8,300.00), Munson Township Park to S.A.M. Landscaping (\$14,260.00), Scenic River Retreat to Munson Valley Landscaping (\$5,705.00), and Nero Nature Preserve to Signature Lawns and Landscaping (\$2,935.00). Ms. McMullen seconded the motion. Mr. Bushman, “Yes,” Ms. McMullen, “Yes,” and Mr. McCaskey, “No.” Motion carried.

Maintenance Building

Mr. Walker noted that he continued to explore changes to the maintenance building renovation project. He said the changes under consideration all remain within the same “footprint” as the original plan. The Trustees agreed they would need to visit the building to talk with Kirk and keep informed on changes.

Township Business

Resolution 2021-07: Steve Jones Commendation
Ms. McMullen moved to approve Resolution 2021-07, a Resolution of Commendation for Mr. Steve Jones, retiring Chief Operating Officer at University Hospitals Geauga Medical Center, noting his exceptional contributions to the community. Through numerous initiatives undertaken during his tenure, residents now have access to a variety of advanced care services available at Geauga Medical Center. Jim McCaskey seconded the motion. With a unanimous

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vote, the motion carried. (The Resolution, in its entirety, is included on a separate page of the minutes.)

Jim McCaskey moved to approve a contract for cleaning Park restrooms through the summer, April through October, with Custodial Services, noting a \$5 increase per cleaning, to \$30/visit per week. Irene McMullen seconded. Motion carried with a unanimous vote.

Jim McCaskey moved to approve a contract for trash hauling at the Town Hall and Park properties through the summer, April through October, with Waste Management. Irene McMullen seconded. Motion carried with a unanimous vote.

Jim McCaskey moved to approve a contract for inspection and maintenance of the Town Hall Generac generator, with Shepp Electric. Irene McMullen seconded. Motion carried with a unanimous vote.

Mr. Bushman noted that Munson Township Trustees would host the next Geauga County Township Association quarterly dinner on April 14. Trustees solicited township-based vendors for catering the dinner. Jim McCaskey moved to have the Brown Barn cater the meal, at the quoted price of \$1,220.00. Irene McMullen seconded. Motion carried with a unanimous vote. For the record, the dinner attendees pay the meal expenses.

Mr. McCaskey reported that the construction work at the intersection of Auburn and Mayfield Roads will begin soon, and he has asked the County Engineer’s office to consider Butternut Road as an alternate detour route, to avoid routing detour traffic down Bean Road. The suggestion is under consideration. He also reported that, for safety concerns, the southbound lane of Auburn Rd would remain open throughout the project. Mr. Bushman advised that the pre-construction meeting would be March 1st at 10:00 a.m.

Fiscal Officer

Resolution 2021-08: Permanent Appropriations

Jim McCaskey moved to approve Resolution 2021-08, the 2021 Permanent Appropriations, in the total amount of \$4,134,828.31. Irene McMullen seconded. Motion carried with a unanimous vote.

Jim McCaskey moved to authorize the fiscal officer to restore sick leave to employees who have used leave due to COVID-related illness. Irene McMullen seconded. Motion carried with a unanimous vote. This brings the Township into compliance with the Families First act.

Room Use Agreements

Jim McCaskey moved to approve a ballfields ^{TRR}1 & 3 use agreement with Chardon High School Varsity Softball, March 15 thru May 31. Irene McMullen seconded. Motion carried with a unanimous vote.

Jim McCaskey moved to approve a Zambory ballfield use agreement with Chardon High School Varsity Baseball, March 15 thru May 31. Irene McMullen seconded. Motion carried with a unanimous vote.

Other Business

None.

Public Comment

Mr. Bushman asked for public comment. No participants in the meeting offered comments.

ENCUMBRANCES :

Jim McCaskey moved to approve the encumbrance sheet as written. Irene McMullen seconded. Motion carried with a unanimous vote.

Homestead Interiors	Cares Act/COVID 19 tile install	\$14,075.29
Santander Leasing	Fire Engine payment	\$34,006.47
Santander Leasing	Bucket truck payment	\$18,137.19
Geauga Credit Union	Ambulance payment	\$33,224.23
Custodial Services	Park restrooms cleaning	\$1,800.00
Waste Management	Trash hauling, Town Hall and Parks	\$2,400.00
Generac/ Shepp Electric	Maintenance agreement, generator	\$260.00

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Executive session

At 6:59 pm, Mr. Bushman moved to have the Trustees enter into Executive session for the purpose of discussing pending litigation with counsel, including guests. Jim McCaskey seconded. Mr. Bushman, "Yes". Ms. McMullen, "Yes." Mr. McCaskey, "Yes."

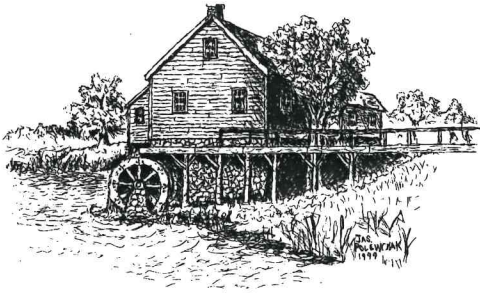
Mr. Bushman noted that the Fiscal Officer will close the current Zoom meeting, and will Trustees will enter into the Executive session via a new Zoom session scheduled at 7:15. He stated that the Trustees will not take any action after the executive session, and regular meeting will adjourn immediately after coming out of executive session.

The Trustees entered into Executive session via Zoom teleconference at 7:16. Attorneys David Smith and Geauga APA Susan Wieland, and Zoning Inspector Jim Herringshaw attended, as well as Fiscal Officer Todd Ray. Mr. Bushman noted that the Executive session closed, and the Trustees resumed regular session at 7:33 pm.

MEETING ADJOURNED

Jim McCaskey moved and Irene McMullen seconded to adjourn the meeting at 7:34 pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



No. 2021-07
A Resolution of Commendation
for Steve Jones

WHEREAS, Steve Jones has been with University Hospitals for 15 years, and began his tenure as Chief Operating Officer and continued to advance his career to currently serve as President of the Eastern Region; and

WHEREAS, Steve Jones has demonstrated a strong work ethic of service to the community and has established an exemplary record of contributing his time, energy and talent in leadership roles over the years; and

WHEREAS, Steve Jones has personally made his mark on this community by transforming the University Hospitals Geauga Medical Center into a comprehensive hospital that provides the residents of Geauga County and surrounding communities with quality care and an exceptional patient experience allowing them to be close to home; and

WHEREAS, Steve Jones involved University Hospitals Geauga Medical Center in a national research project that allowed them to perform placing a stent for individuals having a heart attack without having an open heart surgery program; expanded the Cardiovascular Service lines; guided the hospital to become a verified Level 3 Trauma Center; and opened a Comprehensive Pain Management Center and Comprehensive Wound Care Program; and

WHEREAS, Steve Jones was an integral part in developing the Seidman Cancer Center in which a radiation oncology suite was added in 2012; and in 2017, an 11,500 square foot addition expanded the physician clinic space and infusion chairs, providing cancer patients access to comprehensive services close to home; and

WHEREAS, during his tenure, UH Geauga Medical provided over 500 community outreach events a year. Mr. Jones worked closely with local EMS and law enforcement to provide critical resources needed to care for the community; and under his supervision, the hospital received numerous accreditations and awards, most recently in 2020, UH Geauga Medical Center was named a Top 100 Hospital by IMB Watson; and

WHEREAS, Steve Jones retired from his service on February 28, 2021;

NOW THEREFORE, BE IT RESOLVED, that it is the duty and the pleasure of this Board of Trustees to hereby recognize Steve Jones for his exemplary stewardship at the hospital and hold him up to the community, his friends, and his neighbors, and, on behalf of all of Munson Township, to express our sincere gratitude for all that he has done to make UH Geauga Medical Center a place where communities and individual families can feel they have an advanced-care hospital for all of their healthcare needs.

Let this resolution be recorded and forever be a part of the permanent record of our Township from this day forward.

Unanimously approved, this 23rd day of February 2021, by the Munson Township Trustees.




Andrew J. Bushman, Trustee



James J. McCaskey, Trustee



Irene H. McMullen, Trustee

Attest: 

Todd R. Ray, Fiscal Officer

February 23, 2021