

Held Tuesday, February 10, 20 15

The meeting was called to order at 6:30pm by Chairman Andy Bushman with Trustees Jim McCaskey and Irene McMullen and Fiscal Officer Judy Toth present. Warrant 12951 dated 2/9/15 in the amount of \$340.11 was signed between meetings. The Trustees signed warrants 12927-12950 and 12952-12964 dated 2/10/15 totaling \$37,936.11, EFT vouchers 71-81 for the 2/13/15 bi-weekly payroll totaling \$11,882.32, and warrant 1199 dated 2/10/15 in the amount of \$4,621.54 to transfer EMS collections from the lockbox.

MINUTES

Jim McCaskey moved and Irene McMullen seconded to approve the minutes of the January 13, 2015 public hearing, as written, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to approve the minutes of the regular meetings January 13 and January 27, 2015, as written, with a unanimous vote. Motion carried.

PUBLIC COMMENT

The Township places metal stakes at the curve on Woodiebrook Road to guide the snow plows. Resident John Mascaro of Beechnut Lane asked the Trustees to replace the metal stakes with plastic markers, or to move them farther off the road. He cited instances of damages to vehicles, one where the damage was extensive. The Trustees noted that the road pitch contributes to the problem of cars veering off the road. The county engineer is reviewing the situation.

Superintendent Jim Teichman joined the meeting and advised that the plastic markers cost \$28 apiece and are subject to vandalism and theft.

FIRE DEPARTMENT/FIRE CHIEF MARK LYNN

Fire Chief Lynn reported that due to minor delays the new truck will not be ready until mid-March. The fire department is contacting prospective buyers for the old truck. Boak will be out next week to evaluate the insulation. Superintendent Teichman showed pictures of ice buildup on the exterior of the building. The fire contract is up at the end of March and the fire department is preparing a budget for contract discussions. Chief Lynn asked if the Trustees were considering a one-year or multiple-year contract.

DEPUTY REPORT

Sheriff's Deputy Evan Reinhart reviewed January citations, warnings and incidents and submitted his report. He discussed one minor burglary on Sherman Road, a natural gas leak at Circle K, and a high incidence of speeding on Wilson Mills Road.

ROAD REPORT/ROAD SUPERINTENDENT JIM TEICHMAN

Superintendent Teichman requested authorization to seek bids for materials and catch basins and quotes for rubbish day.

Jim McCaskey moved and Irene McMullen seconded to allow Jim Teichman, Road Superintendent, to obtain clean up quotes and spring bids for bid opening March 24, 2015 at 6:45pm, with a unanimous vote. Motion carried.

Teichman submitted quotes for flags for the cemeteries and parks.

He met with OTARMA loss control, and gave the Trustees a sample checklist, provided by OTARMA, which the road department will use to inspect trucks and equipment. Employees will also begin noting on their time sheets when signs are repaired and inspected. OTARMA provided a "hold harmless" form, which they recommended that the township include with contracts. The Trustees will review the form and forward it to the county prosecutor. Teichman brought in samples of reflective safety jackets to be purchased with OTARMA MORE safety grant funds. Road department employee Adam McKinney is certified to apply pesticides. Mark Stukbauer attended a core training today. If he passes the required test, he will be allowed to apply pesticides under Adam's supervision.

RESOLUTION 2015-07/INTENTION TO PROCEED WITH TOWNSHIP ZONING

Resolution 2015-07 was made by Jim McCaskey and seconded by Irene McMullen to prosecute the property owners at 11805 Julie Drive for failure to obtain a zoning permit pursuant to ORC Sections 519.03, 519.23 and 519.24, with a unanimous vote. Motion carried.

[The Resolution is included on a separate page as part of the minutes.]

PARKS/PARK BOARD MEMBER JIM O'NEILL

Park Board member Jim O'Neill was present for the Park Board. The Park Board is recommending that the net proceeds of the February Flea Market be used for scholarships. The Scholarship Committee, Andy Bushman, Jim O'Neill, Jim Metzger, and Frank Gliha interviewed eighteen applicants. Mr. Bushman said that all of the applicants were outstanding and thanked the committee for their time. The Trustees will send a thank you letter to the committee members.

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ Tuesday, February 10, _____ 20 _____ 15 _____

BALL FIELD PREP

Mr. McCaskey contacted the baseball league and they agreed to pay half the cost of the ball field preparation. Their original intent was to replace the storage shed with two smaller units, but due to reduced resources, they would like to try to move the existing shed. Mr. Teichman will examine the structure and see what can be done.

OUTSIDE MEETINGS AND EVENTS

Mr. Bushman and Chief Lynn attended the Geauga Safety Council meeting on February 6th.

COMMUNITY ROOM RENTALS

Jim McCaskey moved and Irene McMullen seconded to rent the community room to the Fit Club (Scarvelli) on February 17, 25, March 5, 13, 17, 25, 2015 from 5:45-7pm, approx. 20, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for a 1st Birthday Party (Garling) on March 14, 2015, at 4pm, approx. 90, for a \$125 rental fee and \$250 security deposit, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for an annual employee meeting (Aqua Doc Lake & Pond Management) on March 17, 2015 at 9am, approx. 60, for a \$125 rental fee and \$50 security deposit, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for a Missions Trip Dinner for Chardon Baptist Church (Morgret) on March 27, 2015 at 6pm, approx. 100, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for a baby shower (Koch) on March 28, 2015 from 10am-4pm, approx. 50-60, for a \$125 rental fee and \$50 security deposit, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for a Graduation Party (Mitchell) on Saturday, June 13, 2015 at 2pm, approx. 125, for a \$125 rental fee and \$250 security deposit, with a unanimous vote. Motion carried.

CAUCUS ROOM RENTAL

Let the record reflect the Chardon Baseball Meeting-Mel Harder League (Petersen) met in the caucus room on February 8, 2015 at 7pm, approx. 10 persons.

Jim McCaskey moved and Irene McMullen seconded to waive the fees, with a unanimous vote. Motion carried.

MEETING ROOM RENTAL

Jim McCaskey moved and Irene McMullen seconded to rent the township meeting room to the Chardon Toastmasters (Patterson) February 5, 12, 26, March 5, 12, 26, 2015 at 6:30pm, approx. 15-20, and to waive the fees, with a unanimous vote. Motion carried.

PAVILION RENTAL

Jim McCaskey moved and Irene McMullen seconded to rent the Munson Township Park Emmons Pavilion and Pavilion No. 2 for the Chardon High Senior Picnic (Tekavec-CHS Senior Class Advisor) on June 5, 2015 from noon-3pm, approx. 250, and to waive the fees, with a unanimous vote. Motion carried.

MAJOR LEAGUE BALL FIELD LEASE

Jim McCaskey moved and Irene McMullen seconded to lease the Munson Township Major League Ball Field at 12641 Bass Lake Road to the Chardon High School Athletic Department (Snyder), for games (3-7:30pm) and practices (3-6pm) all days except Sundays from March 16, 2015 to May 31, 2015, with a unanimous vote. Motion carried. The certificate of insurance was attached.

JANUARY FINANCIAL REPORT

Jim McCaskey moved and Irene McMullen seconded to accept the fiscal officer's monthly financial report for January 2015, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Jim McCaskey moved and Irene McMullen seconded to approve the encumbrance sheet for February 10, 2015, as written:

Other – Dues and Fees (Road)	Blanket to 12/31/2015	50.00
Other – Dues and Fees (Admin)	Blanket to 12/31/2015	500.00
Burnham & Flower of Ohio, Inc.	HRA Administrative Fees	540.00
Kenneth Lee James Associates, Inc.	Flags	279.50
Aramark	Rug Rental	200.00
Picture Frames	Blanket to 12/31/2015	169.90

with a unanimous vote. Motion carried. The Board signed the encumbrance sheet.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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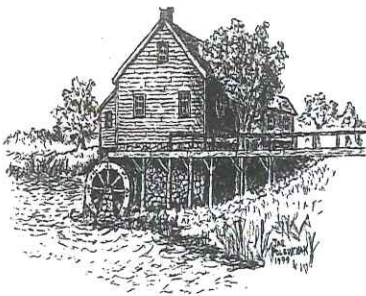
SPECIAL MEETING/PERMANENT APPROPRIATION WORKSHOP

Jim McCaskey moved and Irene McMullen seconded to schedule a special meeting on Thursday, February 26, 2015 at 6:30pm for a workshop for the permanent appropriation and other regular business, with a unanimous vote. Motion carried.

MEETING ADJOURNED

Jim McCaskey moved and Irene McMullen seconded to adjourn the meeting at 7:29pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



A Resolution of the Munson Township Trustees No. 2015-07

RESOLUTION OF INTENTION TO PROCEED WITH TOWNSHIP ZONING PURSUANT TO OHIO REVISED CODE SECTIONS 519.03, 519.23 & 519.24

WHEREAS, the Munson Township Zoning Inspector has declared the following property owner(s) Rollin Cooke III, Rollin Cooke IV & Diane M. negligent of obtaining a zoning certificate for an accessory building located at:



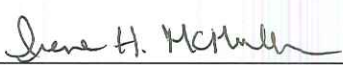

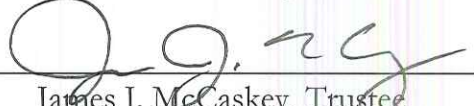
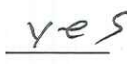
11805 Julie Drive, Chardon, Ohio 44024; and

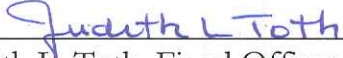
WHEREAS, the Munson Township Board of Trustees seeks legal counsel to represent it in any proceeding or to prosecute any actions against said owners for violation of the Munson Township Zoning Resolution pursuant to R.C. Sections 519.03, 519.23 & 519.24; and

WHEREAS, the Munson Township Board of Trustees seeks to assign Munson Township Zoning Inspector, Tim Kearns, as the person responsible for handling communication with the township's legal counsel.

NOW THEREFORE, BE IT RESOLVED that the Munson Township Board of Trustees, in accordance with the aforementioned determinations, seeks legal counsel to represent and pursue action against the property owners in violation of Munson Township Zoning pursuant to R.C. Sections 519.03, 519.23 & 519.24 and assigns Zoning Inspector Tim Kearns as the person responsible for handling any communications with legal counsel.

Approved this 10th day of February, by the Munson Township Board of Trustees; voting

	
Andrew J. Bushman, Chairman	
	
Irene H. McMullen, Trustee	
	
James J. McCaskey, Trustee	

Attest:  February 10, 2015
Judith L. Toth, Fiscal Officer