

Held Tuesday, December 17, 2013

The meeting was called to order at 6:00pm by Chairman Andy Bushman, with Trustees Todd Ray and Irene McMullen present. Fiscal officer Judy Toth joined the meeting at 6:10pm. The Chairman led the Pledge of Allegiance. Warrants 11876-11890 dated 12/6/13 totaling \$4,664.12 and EFT Vouchers 461-470 for the 12/6/13 bi-weekly payroll in the amount of \$11,212.76 were signed between meetings. Warrants 11891-11922 dated 12/17, 12/20 and 12/31/13 totaling \$221,384.97, EFT Vouchers 476-485 for the 12/20/13 bi-weekly payroll in the amount of \$12,186.16, and Warrant 1170 dated 11/17/13 in the amount of \$10,959.46, to transfer EMS funds from the lockbox to the primary account, were signed. Correspondence was on the table.

MINUTES

Todd Ray moved and Irene McMullen seconded to approve the minutes of November 26, 2013, as corrected, with a unanimous vote. Motion carried.

CEMETERY DEED

The Trustees signed a deed to Gwynne Young for Maple Hill III Cemetery, Lot 322, Grave 11.

FIRE DEPARTMENT

Chief Mark Lynn reported that he is reviewing the electrical quote and will have more information at a later date. The men made a beautiful inlaid kitchen table which everyone is invited to stop in and admire.

ROAD REPORT

Road Superintendent Jim Teichman reported that the township has used a great deal of cinders and salt so far this winter, but has plenty in storage.

TOWN HALL PROJECT

Mark Hamilton from Institutional Diversified was present. The Trustees approved 3 chair carts at \$256 each and a 42" lateral file for the secretarial station for \$425 from Institutional Diversified. Todd Ray moved and Irene McMullen seconded to purchase 75 additional folding chairs from Costco, with a unanimous vote. Motion carried.

The Board looked at samples of chairs for the Trustees' meeting room, two styles of guest chairs and a black mesh folding chair.

Todd Ray moved and Irene McMullen seconded to order 35 black mesh-back OWF-4020 padded guest chairs with arms at \$85 per chair for \$2,975 from Institutional Diversified, with a unanimous vote. Motion carried.

The Board reviewed a keying diagram for the new doors.

Todd Ray moved and Irene McMullen seconded to approve the purchase and installation of kick plates and locks by Marquee Door Company for \$635.44, with a unanimous vote. Motion carried.

Joe Perfetto discussed water pressure issues in the new restrooms. The faucets turn on when they are not being used. They tested the faucets, and determined that this is a water pressure problem, not a plumbing issue. The faucets work on a pressure switch. If you bypass the system, the pressure is good. The faucets are turned on by a motion sensor, but a drop in water pressure will also trigger them. A large pressure tank placed in the furnace room in the old section will resolve the problem. Mr. Perfetto assured Mrs. McMullen that this problem was not related to the problems with the light sensors. The electrical lighting problem has been resolved.

Todd Ray moved and Irene McMullen seconded to install a flex-lite FL-28 fiberglass pressure tank and hot water expansion tank with the appropriate miscellaneous fittings and materials in the amount of \$2,025.00 to Fredebaugh Well Drilling, Inc., with a unanimous vote. Motion carried.

Maintenance department employees Larry Morrison and Adam McKinney will meet with the construction manager and contractor to go over the mechanical equipment. Teichman asked for the manuals.

The board addressed the purchase of a used wood storage cupboard for the employee kitchen for \$150. Mrs. McMullen said she would defer to the staff's wishes on this purchase. The cabinet will be used to hold supplies.

Todd Ray moved and Irene McMullen seconded to authorize the purchase of a storage cabinet for the storage area in the old kitchen in the amount of \$150, with a unanimous vote. Motion carried.

The Board discussed architect Hank Penttila's proposal for additional architect services. His contract expired March 11, 2013. Mr. Bushman was opposed to additional compensation - the architect stated in a public meeting that he would work for a lump sum fee. The Board asked the Perfettos if the architect's services were needed for the balance of the project. They replied that

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ Tuesday, December 17, _____ 20 13

TOWN HALL PROJECT (continued)

the architect signs off on the invoices and on the final walk through, and addresses questions that may come up during construction. Mr. Penttila has made himself readily available throughout the project. Enzo noted that the project will be under budget and that funds are available for the additional cost. The construction manager should have the architect's final approval of the completed project for liability purposes.

Todd Ray moved and Irene McMullen seconded to approve the agreement for additional architectural services with Hank Penttila not to exceed \$4,320. Roll call vote: Mr. Ray, yes; Mrs. McMullen, yes; Mr. Bushman, no. Motion carried.

The fiscal officer will prepare a purchase order to Enzoco Homes at the beginning of the year for the balance of the contract. The construction manager's fees are included in the contract.

RESOLUTION 2013-60/AMOUNTS AND RATES

Resolution 2013-60 was made by Todd Ray and seconded by Irene McMullen to accept the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor, with a unanimous vote. Motion carried.

[The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2013-57/CASEY O'DONNELL EAGLE SCOUT RECOGNITION

Resolution 2013-57 was made by Todd Ray and seconded by Irene McMullen to recognize Munson resident Casey O'Donnell of Boy Scout Troop 91 for his achievement of the rank of Eagle Scout, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2013-58/FUND TRANSFER

Resolution 2013-58 was made by Todd Ray and seconded by Irene McMullen for a within fund transfer in the General Fund in the Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2013-59/MITCHELL O'LINN EAGLE SCOUT RECOGNITION

Resolution 2013-59 was made by Irene McMullen and seconded by Todd Ray to recognize Munson resident Mitchell O'Linn of Boy Scout Troop 91 for his achievement of the rank of Eagle Scout, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RECYCLING PROGRAM

Mrs. McMullen attended a Geauga Trumbull Waste Management meeting regarding changes to the recycling program. The program will be expanded to include paper and cardboard which can be commingled with the glass, aluminum and plastic. The materials collected will be separated at the sorting facility. The contract will allow Abitibi, the paper and cardboard recycling company, to remain at the same site. The new program will be substantially less expensive for Geauga Trumbull to operate. They asked to store the new containers in the township, in a location other than at the recycling center, until the program's inception. Smaller trucks will be used, making it easier to order additional containers or to schedule additional pickups. Geauga Trumbull has offered to clean up the site if needed during the initial transition period. Mr. Bushman wanted the assistant prosecutor to review the contract before signing it.

RESOLUTION 2013-55A/TODD RAY RECOGNITION

Several residents, family members, and members of the township boards were present to honor Mr. Ray and to thank him for his many contributions to the township during his tenure as Munson Township Trustee.

Resolution 2013-55A was made by Irene McMullen and seconded by Andy Bushman to recognize and thank Todd Ray for his 16 years of service to the Munson community, from January 1, 1998 to December 31, 2013, with both Trustees voting yes on the roll call. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

County Commissioner and former Munson Trustee Mary Samide presented Mr. Ray with resolutions from the County Commissioners and from County Auditor and former Munson Trustee Frank Gliha. Fire Chief Mark Lynn presented a plaque from the fire department. Mr. Ray's wooden name plate was engraved with his dates of service and presented to him along with an outdoor wooden rocking chair from the elected officials and staff. Mr. Ray thanked everyone and praised the staff for their support. The meeting recessed at 7:06pm for refreshments.

The regular meeting resumed at 8:18pm.

OUTSIDE MEETINGS

Mrs. McMullen attended the Geauga Trumbull meeting on December 17th. She also met with the Cleveland Clinic regarding their health communities initiative.

Held _____ Tuesday, December 17, _____ 20 _____ 13 _____

CLEANING CONTRACT

Todd Ray moved and Irene McMullen seconded to contract with Chuck Rosacco of Custodial Services to clean the town hall for \$485 per month from January 1, 2014-June 30, 2014, with a unanimous vote. Motion carried.

ROOM RENTAL POLICY

Todd Ray moved and Irene McMullen seconded to approve the room rental policies and regulations Option A as amended with the updated rental fee schedule effective 12/17/2013, with a unanimous vote. Motion carried.

DELTA DENTAL

Todd Ray moved and Irene McMullen seconded to approve the Delta Dental renewal contract for dental insurance effective January 1, 2014, with a unanimous vote. Motion carried.

CLEVELAND CLINIC HEALTH COMMUNITIES INITIATIVE

The Trustees addressed a healthy community initiative proposal from the Cleveland Clinic outlining the rationale for the initiative, program components, the scope of the project, Cleveland Clinic's responsibilities and Township and Partner Organizations' responsibilities. Cleveland Clinic would like to offer this template to every community. Mrs. McMullen met with representatives of the Cleveland Clinic earlier in the day to go over the program. If planning begins now, the township would be able to have its first event in the spring. Possible activities are screenings, health lectures, health walks with noted physicians, and school participation. The Cleveland Clinic would also involve University Hospitals if interested. Maplewood (formerly the Heather Hill Nursing Home) would like to involve their facility. Cleveland Clinic has a graphic designer that would help in designing a logo. Mr. Bushman questioned the township's ability to provide assistance in cost savings for distribution, staffing, and volunteers. Mrs. McMullen believed this to be an excellent opportunity for the community and worth pursuing. She suggested forming a committee to decide events, which would include Maplewood and Notre Dame, and offered to spearhead Munson's participation. Mr. Bushman suggested that Munson Elementary be invited to participate. Mrs. McMullen did not believe this would qualify for an employee wellness program under the township's insurance policy.

Todd Ray moved and Irene McMullen seconded to engage the Cleveland Clinic in their healthy community initiative proposal and to identify Irene McMullen to be the contact person and to spearhead the initiative, with a unanimous vote. Motion carried.

TRUSTEE COMPENSATION

Mr. Ray moved and Mr. Bushman seconded that for 2014, the Trustees will be compensated by the salary method and receive the maximum amount allowable by the Ohio Revised Code, equal to the maximum amount that could be received annually by a Trustee if he or she were to be paid on a per diem basis, and payable in twelve equal monthly payments, with a unanimous vote. Motion carried.

ELECTED OFFICIALS INSURANCE

Mr. Ray moved and Mr. Bushman seconded to offer health insurance, dental insurance, and the highest amount available of life insurance under the township life insurance policy up to \$50,000, to a newly elected or appointed Township Trustee or Fiscal Officer, with a unanimous vote. Motion carried.

SCHOLARSHIP

Todd Ray moved and Irene McMullen seconded to accept the refund from The University of Findlay in the amount of \$250 and to re-disburse the \$250 to Tri-C for scholarship recipient Natalie Romano, with a unanimous vote. Motion carried.

BOARD APPOINTMENTS

Todd Ray moved and Irene McMullen seconded to reappoint Michael Wacławski as an alternate member to the Munson Township Board of Zoning Appeals for a five-year term ending 12/31/2018, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to reappoint Richard Wright to the Munson Township Board of Zoning Appeals for a two-year term ending 12/31/2015, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to reappoint Joe Rosboril to the Munson Township Park and Recreation Board for a three-year term ending 12/31/2016, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to reappoint Art Hollis to the Munson Township Park and Recreation Board for a three-year term ending 12/31/2016, with a unanimous vote. Motion carried.

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ORGANIZATIONAL MEETING SET

Todd Ray moved and Irene McMullen seconded to set the date for the organizational meeting for Thursday, January 2, 2014 at 6:30pm, with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTALS

Todd Ray moved and Irene McMullen seconded to approve the community room rental agreement for an Eagle Scout Court of Honor (BS Troop 91-Breier) on December 22, 2013 from noon to 5pm, approx. 165, and to waive the fees, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to approve the community room rental agreement for a Family New Year's Eve Party (Vrenko) December 31, 2013 at 7pm, approx. 100, \$125 rental, \$50 security deposit, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to approve the community room rental agreement for an 80th Birthday Party (Nevelos) January 11, 2014 from 2-7pm, approx. 50, \$125 rental, \$50 security deposit, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to approve the community room rental agreement for a Leadership Geauga Health and Safety Day (Malish) on January 24, 2014 from 7-9am and 4-6pm, approx. 40, and to waive the fees. Roll call vote: Mr. Ray, yes; Mrs. McMullen, yes; Mr. Bushman, abstain. Motion carried.

Todd Ray moved and Irene McMullen seconded to approve the community room rental agreement for Geauga Christian Youth Missions Planning (Schaffer) on February 9 and March 16, 2014 from 12:30-3:30pm, approx. 20, and to waive the fees, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to approve the community room rental agreement for a Geauga Christian Youth Missions Fundraiser Dinner (Schaffer) on May 10, 2014 from 9am-9pm, approx. 120, \$100 security deposit, rental fee waived, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to approve the community room rental agreement for Red Cross Blood Drives (Kelsey) February 14, March 20, April 18, May 15, June 20, July 17, August 15, September 18, October 17, November 20, and December 19, 2014 from noon-7pm, to waive the rental fees, and to charge a \$100 maintenance fee for 2014, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET APPROVAL

Todd Ray moved and Irene McMullen seconded to approve the encumbrance sheet for December 17, 2013 as written:

| | | |
|--------------------------------|--|-----------|
| Other – Supplies and Materials | Blanket to 12/31/2013 | 300.00 |
| Institutional Diversified | (8) 72 in. Folding Tables with Cart | 2,385.00 |
| Institutional Diversified | Caucus Room Table & Manager Chairs | 2,370.00 |
| Four Green Fields | Gift Certificate – Cindy Bocchieri | 50.00 |
| AMI Mechanical, Inc. | Furnish & Mount Duct Smoke Detector | 957.00 |
| AMI Mechanical, Inc. | New Thermostat for Remodeled Area | 185.00 |
| Warren Fire Equipment, Inc. | Town Hall Project: Fire Extinguishers | 365.00 |
| Time Warner Cable | Internet Service | 75.00 |
| Natural Gas | Blanket to 12/31/2013 | 1,859.00 |
| Natural Gas – Fire Department | Blanket to 12/31/2013 | 4,000.00 |
| Wirtzberger Enterprises, Inc. | Town Hall: Drywall & Drop Ceilings | 9,070.02 |
| Marquee Door Company | Town Hall: Door Fabrication & Delivery | 19,076.99 |
| Action Specialties | Town Hall: Bathroom Accessories | 4,350.00 |
| Allied Door Systems | Town Hall: Auto Door Closers | 6,616.00 |
| Monroe Plumbing | Town Hall: Plumbing | 10,980.00 |
| Marshall Carpet | Town Hall: Flooring | 38,172.31 |
| All Construction | Town Hall: Insulation | 572.50 |
| A New View | Town Hall: Clean Windows, Light Fixtures | 1,409.28 |
| Quality Cleaning | Town Hall: Interior Cleaning | 2,099.64 |
| Gauga PC | Town Hall: Additional for Wiring | 170.00 |
| Buildings Town Hall Project | Super Blanket to 12/31/2013 | 10,000.00 |
| American Express | Town Hall: Folding Chairs - Costco | 1,500.00 |
| Marquee Door Company | Town Hall: Kick Plates and Locks | 635.44 |
| Fredebaugh Well Drilling | Town Hall: Pressure Tank | 2,025.00 |
| Paula Friebertshauser | Oak Storage Cabinet | 150.00 |
| Henry Penttila | Architect Services | 4,320.00 |

with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

Held _____ Tuesday, December 17, _____ 20 _____ 13 _____

JANUARY 1, 2014 ENCUMBRANCES

Andy Bushman moved and Irene McMullen seconded to approve the encumbrance sheet for January 1, 2014, as follows:

| | | |
|---|-------------------------------------|-----------|
| Repairs and Maintenance | Blanket to 3/31-General Fund-Admin. | 1,000.00 |
| Travel & Meeting Expense | Blanket to 3/31-General Fund-Admin. | 1,500.00 |
| Travel & Meeting Expense – Employees | Blanket to 3/31-General Fund-Admin. | 600.00 |
| Postage | Blanket to 3/31-General Fund-Admin. | 1,000.00 |
| Printing | Blanket to 3/31-General Fund-Admin. | 300.00 |
| Other-Communications, Printing & Adv. | Blanket to 3/31-General Fund-Admin. | 250.00 |
| Office Supplies-Administration | Blanket to 3/31-General Fund-Admin. | 1,000.00 |
| Small Tools & Minor Equipment | Blanket to 3/31-General Fund-Admin. | 500.00 |
| Other - Supplies and Materials | Blanket to 3/31-General Fund-Admin. | 200.00 |
| Other - Dues and Fees | Blanket to 3/31-General Fund-Admin. | 500.00 |
| Other - Other Expenses | Blanket to 3/31-General Fund-Admin. | 150.00 |
| Repairs and Maintenance | Blanket to 3/31-General-Town Hall | 500.00 |
| Natural Gas | Blanket to 3/31-General-Town Hall | 2,000.00 |
| Natural Gas – Fire Department | Blanket to 3/31-General-Town Hall | 4,500.00 |
| Operating Supplies | Blanket to 3/31-General-Town Hall | 1,000.00 |
| Other - Supplies and Materials | Blanket to 3/31-General-Town Hall | 500.00 |
| Other - Dues and Fees | Blanket to 3/31-General-Town Hall | 400.00 |
| Travel and Meeting Expense | Blanket to 3/31-General-Zoning | 200.00 |
| Postage | Blanket to 3/31-General-Zoning | 500.00 |
| Printing | Blanket to 3/31-General-Zoning | 250.00 |
| Other-Communications, Printing & Adv. | Blanket to 3/31-General-Zoning | 500.00 |
| Office Supplies | Blanket to 3/31-General-Zoning | 250.00 |
| Repairs and Maintenance | Super Blanket to 12/31-General-Fire | 15,000.00 |
| Repairs and Maintenance | Super Blanket to 12/31-General-Amb. | 10,000.00 |
| Repairs and Maintenance | Blanket to 3/31-General-Parks | 1,000.00 |
| Operating Supplies | Blanket to 3/31-General-Parks | 1,000.00 |
| Repairs and Maintenance | Blanket to 3/31-Motor Vehicle Fund | 5,000.00 |
| Training Services | Blanket to 3/31-Gasoline Tax Fund | 500.00 |
| Repairs and Maintenance | Blanket to 3/31-Gasoline Tax Fund | 5,000.00 |
| Travel and Meeting Expense | Blanket to 3/31-Gasoline Tax Fund | 500.00 |
| Operating Supplies | Blanket to 3/31-Gasoline Tax Fund | 5,000.00 |
| Small Tools & Minor Equipment | Blanket to 3/31-Gasoline Tax Fund | 500.00 |
| Repairs and Maintenance | Blanket to 3/31-Road & Bridge Fund | 5,000.00 |
| Other – Communications, Printing & Adv. | Blanket to 3/31-Road & Bridge Fund | 300.00 |
| Natural Gas | Blanket to 3/31-Road & Bridge Fund | 2,000.00 |
| Operating Supplies - SUPER BLANKET | to 12/31/2014-Road & Bridge Fund | 50,000.00 |
| Other - Supplies and Materials | Blanket to 3/31-Road & Bridge Fund | 500.00 |
| Other – Other Expenses | Blanket to 3/31-Road & Bridge Fund | 250.00 |
| Travel and Meeting Expense | Blanket to 3/31-Cemetery | 50.00 |
| Operating Supplies | Blanket to 3/31-Cemetery | 350.00 |
| Travel and Meeting Expense | Blanket to 3/31-Zoning Fund | 200.00 |
| Other-Communications, Printing & Adv. | Blanket to 3/31-Zoning Fund | 152.83 |
| Postmaster | Postage – Administration | 1,200.00 |
| POV Print Communications | Newsletter | 1,900.00 |
| COSE/Medical Mutual of Ohio | Hospitalization – Admin. | 26,000.00 |
| COSE/Medical Mutual of Ohio | Hospitalization – Fire | 5,000.00 |
| COSE/Medical Mutual of Ohio | Hospitalization – Road Dept. | 45,000.00 |
| COSE/Medical Mutual of Ohio | Federally Mandated Fees | 2,400.00 |
| Union Security Insurance Company | Life Insurance – Adm. | 1,152.00 |
| Union Security Insurance Company | Life Insurance – Fire | 300.00 |
| Union Security Insurance Company | Life Insurance – Road Dept. | 2,200.00 |
| Delta Dental | Dental Insurance – Admin. | 2,350.00 |
| Delta Dental | Dental Insurance – Fire | 325.00 |
| Delta Dental | Dental Insurance – Road Dept. | 4,570.00 |
| Treasurer of State | UAN Lease | 3,960.00 |
| The Distillata Company | Township Bottled Water | 300.00 |
| The Distillata Company | Road Dept. Bottled Water | 400.00 |
| The News Herald | Subscription/Legal Ads | 250.00 |
| pairNetworks | Website/Email Hosting | 360.00 |
| Geauga County Dept of Water Resources | Water Tests – Township Hall | 75.00 |
| Geauga County Dept of Water Resources | Water Tests – Park | 200.00 |

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, December 17, 20 13

1/1/14 ENCUMBRANCES (continued)

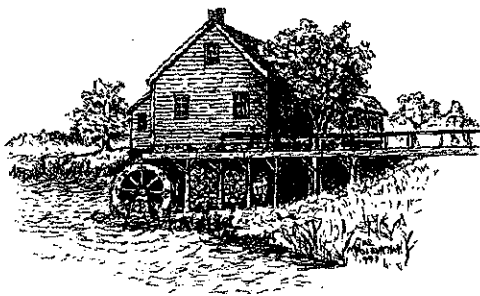
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|----------------------------------|---|------------|
| Waste Management of Ohio-WR | Weekly Refuse Pickup | 2,000.00 |
| Windstream Western Reserve | Phone Service – Admin. | 3,000.00 |
| Windstream Western Reserve | Phone Service – Road Dept. | 550.00 |
| Windstream Western Reserve | Phone Service – Zoning | 700.00 |
| The Illuminating Company | Street lighting | 9,000.00 |
| The Illuminating Company | Electricity town hall/fire station/septic | 14,000.00 |
| The Illuminating Company | Electricity – parks | 800.00 |
| The Illuminating Company | Cemetery Light Pole | 350.00 |
| The Illuminating Company | Electricity – Maintenance Building | 5,000.00 |
| Warren Fire Equipment, Inc. | Check/Replace Fire Extinguishers | 300.00 |
| Warren Fire Equipment, Inc. | Check/Replace Extinguishers-Rd.Dept. | 500.00 |
| Pazyniak Court Reporting | Zoning court reporter & transcript fees | 300.00 |
| Timothy Kearns | Mileage and Other Expenses | 200.00 |
| Southeastern Equipment | Repairs and Maintenance | 1,000.00 |
| Aramark | Uniform Rental/Etc. | 5,500.00 |
| Kevin Chartrand, M.D. | Physicals/Drug & Alcohol Testing | 400.00 |
| Western Reserve Farm Cooperative | Supplies – Fuel | 10,000.00 |
| All-ways Flasher Service, Inc. | flashers/signs/etc. | 1,000.00 |
| Chardon Welding | Supplies | 1,000.00 |
| Chardon Auto Parts | Supplies | 1,000.00 |
| Lake Truck Sales & Service | Supplies | 1,000.00 |
| Concord Road Equipment | Supplies | 500.00 |
| Munson Fire Department | Fire Contract – Fire Fund | 666,793.00 |
| Munson Fire Department | Fire Contract – EMS Fund | 190,000.00 |
| Munson Fire Department | Fire Contract – General Fund | 200,000.00 |
| Medicount Management | EMS billing service | 19,100.00 |
| Middlefield Bank | Monthly service charge-EMS lockbox | 900.00 |
| IGM Copy Products, Inc. | Copy Machine Service Plan | 1,000.00 |
| Veneer Logging | Tree Service – Cemeteries | 2,000.00 |
| Veneer Logging | Tree Service – Roads | 2,000.00 |
| Cassidy Web Creations | Web Page Maintenance | 600.00 |
| The Middlefield Banking Company | HRA Deposits/Deductions – Admin. | 12,500.00 |
| The Middlefield Banking Company | HRA Deposits/Deductions – Fire | 2,500.00 |
| The Middlefield Banking Company | HRA Deposits/Deductions – Road | 15,000.00 |
| Treasurer of State | LGS Contract – Consulting | 400.00 |
| Countryside Truck Service | Repairs – Fire Vehicles | 10,000.00 |
| Countryside Truck Service | Repairs – Ambulance | 5,000.00 |
| Gauga County Maple Leaf | Legal Ads | 152.83 |

with a unanimous vote. Motion carried. The Board signed the encumbrance sheet.

MEETING ADJOURNED

Todd Ray moved and Irene McMullen seconded to adjourn the meeting at 9:04pm, with a unanimous vote. Motion carried.

 Chairman _____ Fiscal Officer _____



No. 2013-55 -A

A Resolution of Commendation for Todd R. Ray Munson Township Trustee

WHEREAS, Todd Ray was elected as a Munson Township Trustee on January 1, 1998 and will end his service on December 31, 2013; and

WHEREAS, Todd has ably served the community for sixteen years with steadfast resolve, patience, affection, and tenacity and has often times been the voice of reason in challenging situations; and

WHEREAS, in his tenure with the Township, Todd was instrumental in collaborating with the Western Reserve Land Conservancy in the acquisition of park land for Munson Township's Nero Nature Preserve and Scenic River Retreat; and

WHEREAS, in this day where the rural characteristics of neighborhoods are challenged, Todd and the Trustee Board, with the assistance of the Zoning Commission, has been able to preserve and enhance Munson's rural nature; and

WHEREAS, during Todd's term, the stabilization and expansion of the services of the Fire and Road Departments have been upheld by keeping trucks and equipment updated; and

WHEREAS, Todd has sat through untold numbers of meetings not only at the Township, but at outside organizations as a Township representative; and

WHEREAS, even when not physically present at the Township, Todd has utilized his perceptive nature and contributed countless hours dwelling on the issues facing the Township in order to provide thoughtful insights to ensure the smooth operation and future growth of the Township; and

WHEREAS, Todd has efficiently and with plenty of good humor, sliced watermelons, offered encouragement, and helped with the clean-up at our Community Day Picnics; and

WHEREAS, Todd has always made himself available to Township staff to listen to their problems and concerns with an open and calm demeanor providing an encouraging forum for reflecting on positive actions or possible solutions; and

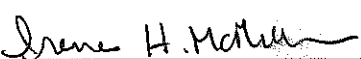
WHEREAS, Todd has diligently worked with the Board of Trustees in the challenging undertaking of the renovation and construction of the new Town Hall and community center which will be enjoyed by residents for many years to come;

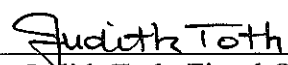
NOW THEREFORE, BE IT RESOLVED, that it is the duty and the pleasure of this Board of Trustees to hereby recognize Todd Ray for his generous service to our Township, to thank Mary and their family for sharing Todd, his time, and his good work, to hold him up to his community, his friends, and his neighbors, and, on behalf of all of Munson Township, to express our gratitude for all that he has done in the past sixteen years to make Munson a better place to live.

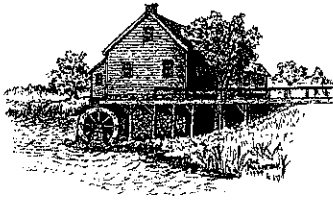
Let this resolution be recorded and forever be a part of the permanent record of our Township from this day forward.

Unanimously approved, this 17th day of December 2013, by the Munson Township Trustees.


Andrew J. Bushman, Chairman


Irene H. McMullen, Trustee

Attest:  December 17, 2013
Judith Toth, Fiscal Officer



A Resolution of the Munson Township Trustees No. 2013-57

Munson Township recognizes

Casey O'Donnell

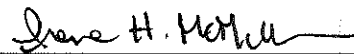
of Boy Scout Troop 91 for his achievements of the Rank of Eagle Scout, the highest rank in scouting, as he adds his name to an elite group of outstanding young citizens.

Casey is a kind young man who is willing to help people whenever they are in need. He is dedicated to his family and holds a strong commitment to family values and shows respect toward people throughout his everyday life. Casey also demonstrates a strong work ethic and determination in academics, athleticism and community, showing the necessary strength and effort to go above and beyond what it takes to succeed.

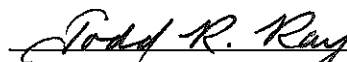
For Casey's Eagle Project, he designed and built two trail head kiosks for two of Munson Township's parks. One kiosk was installed at Nero Nature Preserve and the other was installed at Scenic River Retreat. This project is a strong representation of his commitment to his community and to the parks that make Geauga County home. The leadership and organizational skills that Casey showed during the completion of this project demonstrates the qualities that will enable Casey to accomplish his future goals in life.

It is with great pride that Munson Township records Casey's exemplary accomplishment in the permanent records of the Township.

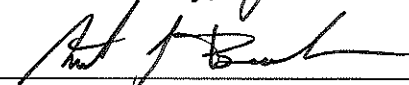
Unanimously approved, this 17th day of December, 2013 by the Board of Township Trustees of Munson Township:



Irene H. McMullen

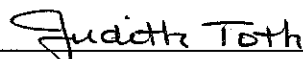


Todd R. Ray, Trustee



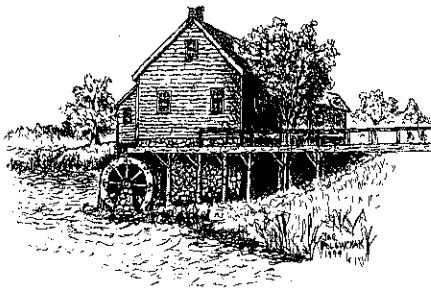
Andrew J. Bushman, Chair

Attest: _____



Judith Toth, Fiscal Officer

December 17, 2013



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2013-58

Be it resolved by the Trustees of Munson Township, in a special session on the 17th day of December, 2013, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Mr. Ray moved the adoption of the following resolution, that the 2013 Permanent Appropriation be amended as follows:

Transfers Within Funds

In the General Fund, within fund transfers as follows:

| | | |
|--------|----------------------------|---------------------------------|
| 840.00 | to 1000-110-313-0000 | Uniform Accounting Network Fees |
| 75.00 | to 1000-120-359-0000 | Other - Utilities |
| | all from 1000-760-710-0000 | Land |

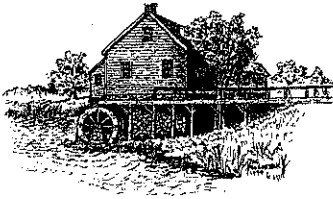
Mrs. McMullen seconded the motion and the roll being called resulted as follows: voting

Andrew J. Bushman, yes

Irene H. McMullen, yes

Todd R. Ray, yes

Attest: Judith Toth, December 17, 2013
Judith Toth, Fiscal Officer



A Resolution of the Munson Township Trustees No. 2013-59

Munson Township recognizes

Mitchell O'Linn

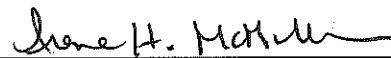
of Boy Scout Troop 91 for his achievements of the Rank of Eagle Scout, the highest rank in scouting, as he adds his name to an elite group of outstanding young citizens.

Mitchell is a kind young man who is willing to help people whenever they are in need. He is dedicated to his family and holds a strong commitment to his school community. Mitchell demonstrates a strong work ethic and determination, showing the necessary strength and effort to go above and beyond what it takes to succeed.

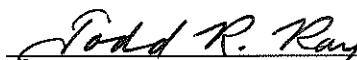
For Mitchell's Eagle Project, he designed, built and installed a bench and garden on the North side of Chardon High School to not only beautify the area but to also give students a quiet place to enjoy the outdoors. This project is a strong representation to his commitment to his school community. The leadership and organizational skills that Mitchell showed during the completion of this project demonstrates the qualities that will enable him to accomplish his future goals in life.

It is with great pride that Munson Township records Mitch's exemplary accomplishment in the permanent records of the Township.

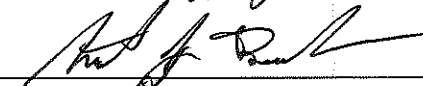
Unanimously approved, this 17th day of December, 2013 by the Board of Township Trustees of Munson Township:



Irene H. McMullen

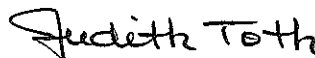


Todd R. Ray, Trustee



Andrew J. Bushman, Chair

Attest:



Judith Toth, Fiscal Officer

December 17, 2013

Amended

Tax Year 2013 (2014 Collection Year)

**¹RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND
CERTIFYING THEM TO THE COUNTY AUDITOR**

(BOARD OF TOWNSHIP TRUSTEES)

Revised Code, Secs. 5705.34, 5705.35

The Board of Trustees of Munson Township, Geauga County, Ohio, met in special session on the
(Regular or Special)

17th day of December 2013 at the office of Munson Township

with the following members present:

Andrew J. Bushman

Irene H. McMullen

Todd R. Ray

Mr. Ray moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Munson Township, Geauga County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1st, 2014; and

WHEREAS, The Budget Commission of Geauga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Munson Township, Geauga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

| SCHEDULE A | | | | | | | | | | |
|--|--|-----|-----|----|---|-----|-----|----|--|-----------------------|
| SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES | | | | | | | | | | |
| FUND | Amount to Be Derived from Levies Inside 10 Mill Limitation | | | | Amount Approved by Budget Commission Outside 10 Mill Limitation | | | | County Auditor's Estimate of Tax Rate to Be Levied | |
| | | | | | | | | | Inside 10 Mill Limit | Outside 10 Mill Limit |
| | Column I | | | | Column II | | | | III | IV |
| General Fund | | 440 | 714 | 00 | | | | | 2.00 | |
| Road and Bridge Levy Fund | | 220 | 357 | 00 | | 577 | 710 | 00 | 1.00 | 4.85 |
| Police Levy Fund | | | | | | | | | | |
| Fire Levy Fund | | | | | | | | | | |
| Fire and Emergency Levy Fund | | | | | | | | | | |
| Fire OP & APP Fund | | | | | | 914 | 638 | 00 | | 4.40 |
| Fund | | | | | | | | | | |
| Fund | | | | | | | | | | |
| TOTAL | | 661 | 071 | 00 | 1 | 492 | 348 | 00 | 3.00 | 9.25 |

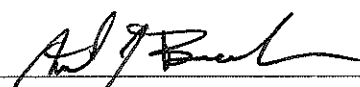
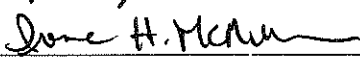
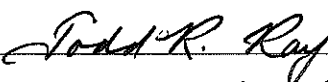
SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

| FUND | Maximum Rate Authorized to Be Levied | County Auditor's Estimate of Yield of Levy <small>(Carry to Schedule A, Column II)</small> | | |
|--|---|---|-----|----|
| General Fund: Levy authorized by voters on not to exceed _____ years | | | | |
| General Fund: Levy authorized by voters on not to exceed _____ years | | | | |
| General Fund: Levy authorized by voters on not to exceed _____ years | | | | |
| 1976 Road and Bridge Fund: Levy authorized by voters on November 3, 2009 not to exceed _____ 5 _____ years | 2.10 | 117 | 186 | 00 |
| 1994 Road and Bridge Fund: Levy authorized by voters on November 5, 2013 not to exceed _____ 5 _____ years | 2.00 | 295 | 273 | 00 |
| 2007 Road and Bridge Fund: Levy authorized by voters on November 6, 2012 not to exceed _____ 5 _____ years | 0.75 | 165 | 251 | 00 |
| Road and Bridge Fund: Levy authorized by voters on not to exceed _____ years | | | | |
| Police Levy Fund: Levy authorized by voters on not to exceed _____ years | | | | |
| Police Levy Fund: Levy authorized by voters on not to exceed _____ years | | | | |
| Police Levy Fund: Levy authorized by voters on not to exceed _____ years | | | | |
| 2012 Fire Levy Fund: Levy authorized by voters on November 6, 2012 not to exceed _____ Continuing _____ years | 1.00 | 220 | 335 | 00 |
| 2008 Fire Levy Fund: Levy authorized by voters on November 5, 2013 not to exceed _____ 5 _____ years | 1.00 | 220 | 335 | 00 |
| 1994 Fire Levy Fund: Levy authorized by voters on November 3, 2009 not to exceed _____ 5 _____ years | 0.65 | 95 | 964 | 00 |
| Fire & Emergency Fund: Levy authorized by voters on not to exceed _____ years | | | | |
| 2005 Fire Fund: Levy authorized by voters on November 2, 2010 not to exceed _____ 5 _____ years | 1.75 | 378 | 004 | 00 |
| Fund: Levy authorized by voters on not to exceed _____ years | | | | |


and be it further

RESOLVED, That the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mrs. McMullen seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

| | | |
|----------------------|---|------------|
| <u>M r. Bushman,</u> |  | <u>yes</u> |
| <u>Mrs. McMullen</u> |  | <u>yes</u> |
| <u>M r. Ray</u> |  | <u>yes</u> |

Adopted the 17th day of December, 2013.


Fiscal Officer of the Board of Township Trustees of
Munson Township
Geauga County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio Geauga County, ss.

I, _____, Fiscal Officer of the Board of Township Trustees of
Munson Township in said County, and in whose custody the Files and Records of said Board are required by the
Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original
now on file with said Board, that the foregoing has been compared by me with said original document, and that
the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, _____.

Fiscal Officer of the Board of Township Trustees of
Munson Township
Gauga County, Ohio

¹ A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such later date as may be approved by the Department of Taxation of Ohio.

No. _____

BOARD OF TOWNSHIP TRUSTEES,
Munson Township,
Gauga County, Ohio

RESOLUTION
ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION
AND AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE
COUNTY AUTITOR.

(Board of Township Trustees)

Adopted _____

Township Fiscal Officer

Filed _____

County Auditor

By _____
Deputy Auditor