

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, December 10, 2019

The meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Irene McMullen and Andy Bushman and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Board signed EFT Vouchers 465-472 for the 12/13/19 bi-weekly payroll and Warrants 17020-17050 dated 12/10/19 for \$23,387.45.

CEMETERY DEED

The Board signed a deed to Ronald F. and Penny J. Wolfe for Maple Hill III Cemetery, Lot 329, Grave 6.

MINUTES

Irene McMullen moved and Andy Bushman seconded to approve the minutes of November 12, 2019, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to approve the minutes of November 25, 2019, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to approve the minutes of November 26, 2019. Roll call vote: Mrs. McMullen, yes; Mr. Bushman, yes; Mr. McCaskey, abstain. Motion carried.

SENIOR PROJECT/DUGOUT BENCH

Members of the Chardon Baseball Team were present to request permission to construct a new bench for the dugout at the Don Zambory Field, the home field for the Chardon High School Baseball Team, as a senior project. Spokesperson Ryan Bluemmel thanked the Trustees for the use of the field and presented a proposal to construct a 30 ft. moveable bench at no cost to the Township. They will add helmet cubbies and a bat rack if they raise enough money. Mr. Bushman advised that the Park Board was aware of their project, and asked them to attend the next Park Board meeting to present their plans.

Irene McMullen moved and Andy Bushman seconded to approve the Chardon Baseball Team's proposal to construct dugout benches, helmet cubbies and a bat rack, and to donate them to the Township, with a unanimous vote. Motion carried.

PUBLIC COMMENT

Resident Joe Bastulli addressed the Board regarding the Bethlehem Hills light display. He disputed that a variance was not required for the ancillary use of the golf course property, and that the manor house property was included in the conditional use. He reviewed the history of the ownership of the manor house property, and asked the Board to intervene.

FIRE DEPARTMENT REPORT/FIRE TRUSTEE RICH FERLIN

Mr. Ferlin was present at the request of Chief Vatty to give the fire report. The Fire Department will prepare an estimate to replace the fluorescent lighting at the fire department with LED bulbs to save on electricity. He asked the Trustees to consider the NOPEC grant for funding. The Boy Scout trailer has tags through the end of the year. The Fire Department is looking into changing their 501c4 status to 501c3, and he asked the Trustees to take responsibility for the trailer and to sponsor the Boy Scouts for one year until they can make the change. Their insurance company agreed to insure the trailer on a temporary basis, but will not continue the coverage. The 501c4 status limits how the Fire Department may accept and use donations. Mr. Bushman agreed to follow up with the Boy Scout troop and the Fire Department. The Fire Department's new software will have enhanced incident reporting. They restored the lost data and purchased virus protection for the computers. He asked the Township to set aside the funds from the sale of the squad and heavy rescue vehicle. Mrs. Toth advised she placed the funds in a capital equipment line item in the temporary appropriation. All agreed to use the funds toward the first lease payment in April.

ROAD REPORT/KIRK WALKER

Superintendent Walker submitted an estimate to remove a leaning tree at the park; however, the contractor will not be able to do the job until spring. Mr. McCaskey asked him to get a quote to have the tree removed as soon as possible. Mr. Walker submitted a proposal from Burton Sheet Metal to inspect and clean the town hall and fire department furnaces and air conditioning units at a cost of \$20 per unit. There will be no charge for the two newest units, as they are under a first year warranty.

Irene McMullen moved and Andy Bushman seconded to contract with Burton Sheet Metal at \$20 per unit not to exceed \$100, effective January 1, 2020, for servicing the furnaces and air conditioning units, with a unanimous vote. Motion carried.

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, December 10, 20 19

ROAD REPORT (continued)

Mr. Walker spoke with the neighboring property owner regarding installing a shorter fence and filtering with trees, and will get an agreement in writing. He marked the property line with pins. The neighbor has noticed a difference since the fire department began backing into the parking spaces. The Township will take down all of the trees. Some of the trees may be on the neighbor's property. Mr. Walker will get new quotes for an 8-foot fence and suggested planting trees on the hillside to filter headlights. The county building department will review the blueprints for the maintenance lunchroom renovations. The box is being made for the new truck.

SPEED LIMITS/BEAN & ROCKHAVEN

The County Engineer completed a speed study and will not support a reduction in the speed limit on Bean or Rockhaven.

PLANNING COMMISSION STEERING COMMITTEE

The Planning Commission would like two volunteers from each community to serve on a steering committee, one Trustee and a resident, who will be able to commit to four out of five meetings. The county is working on a joint general and economic plan and needs a response by January 1. The Board will reach out to candidates in the community for a decision at the next meeting.

CENSUS WORKERS

A flyer advertising for census workers to begin in the spring will be placed on the bulletin board. Pay is \$17 per hour.

TOWN HALL 2020 CLEANING CONTRACT

Irene McMullen moved and Andy Bushman seconded to contract with Custodial Services and Supply for once a week cleaning at \$550 per month, with a unanimous vote. Motion carried.

RESOLUTION 2019-42/SHERIFF'S CONTRACT

Resolution 2019-42 was made by Irene McMullen and seconded by Andy Bushman to contact with the Geauga County Sheriff's Department for police protection, as written, with a unanimous vote. Motion carried.

JANUARY ORGANIZATIONAL MEETING

Irene McMullen moved and Andy Bushman seconded to hold a special meeting on Thursday, January 2, 2020 for organizational purposes, with a unanimous vote. Motion carried.

FORMAL COMPLAINT RE ZONING

Mr. McCaskey asked the Board to address a formal complaint against the zoning decision for the Bethlehem Hills lighting display. Mrs. McMullen asked for time to discuss this with the assistant prosecutor. Mr. McCaskey believed the matter should go before the Board of Zoning Appeals and be addressed, so that the Township could move forward. The assistant prosecutor will be asked to attend an executive session at the December 30 meeting.

SEARCHABLE MINUTES

Mr. McCaskey suggested placing the minutes for each year in a searchable document on the web page. Mrs. Toth agreed to look into this and report to the Board.

MUNSON LAND USE STUDY

Mr. McCaskey advised that the last revision to the Munson Land Use Study was in August 2010.

BASEBALL

The Board discussed Stewart Landies' request to place the Chardon High School logo on the dugouts. Mr. Bushman will work with him on the design. He reported that the baseball team boosters have scheduled a meeting the second week in January to discuss what they would like to propose to the Township.

HANDICAP RESTROOM/MUNSON TOWNSHIP PARK

Mr. Bushman will have proposals for two options, one from the Department on Aging and the second from Enzoco Homes. Mr. McCaskey suggested completing the work before spring.

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, December 10, 2019

ASSISTANT FISCAL OFFICER

Mr. McCaskey attended a meeting at the county offices with state auditor Keith Faber. Mr. Faber advised that the Township would need to hire the newly elected fiscal officer in order to give him access to the UAN computer and a township email, and to be bonded. He should not be permitted to donate his time or work for a small stipend. The Board will discuss hiring Mr. Ray during the executive session.

OHIO CHECKBOOK INITIATIVE

The Board will discuss the State Auditor’s Ohio Checkbook initiative at the next meeting to give Mr. Bushman time to address his objections with the state auditor’s local liaison.

ACH LIMITS

The State Auditor stressed that precautions be put in place for ACH bank transactions. Mrs. Toth advised that she had an agreement with Middlefield Bank that set the limit and that they would contact her if a transaction exceeded the limit. She asked if the Board would like to set the limit.

NOVEMBER MONTHLY FINANCIAL REPORT

Irene McMullen moved and Andy Bushman seconded to accept the Fiscal Officer’s monthly financial report for November, with a unanimous vote. Motion carried.

RESOLUTION 2019-39/2020 TEMPORARY APPROPRIATION

Resolution 2019-39 was made by Irene McMullen and seconded by Andy Bushman to approve the 2020 Temporary Appropriation for \$1,905,037 through March 31, 2020, with a unanimous vote. Motion carried.

Mrs. Toth reviewed where she placed capital funds, noted that most of the funding was for a three-month period with the exception of line items where she traditionally created a purchase order for the entire year, and advised that she included \$9,000 in a contingency line item in the General Fund. Funds may not be spent from the contingency line item, but may be moved in the event they are needed.

RESOLUTION 2019-40/FUND CERTIFICATION AND DE-CERTIFICATION

Resolution 2019-40 was made by Andy Bushman and seconded by Irene McMullen to request the Budget Commission to increase the revenues in the General Fund, Gasoline Tax Fund, Road and Bridge Fund, Zoning Fund, Permissive Motor Vehicle License Tax Fund, and Ambulance and Emergency Medical Fund; reduce the revenues in the Cemetery Fund; and to reduce the Permanent Appropriation in the Motor Vehicle License Tax Fund, Road and Bridge Fund, and Cemetery Fund, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

PERFORMANCE AUDIT

Mr. McCaskey discussed an opportunity from the state auditor for a performance audit. Townships may realize up to a 25-1 return if they follow all of the suggestions. He recommended setting up a preliminary meeting.

COMMUNITY ROOM RENTAL

The Board addressed a request to waive or reduce the rental fees for a gathering on January 4, 2020 for 100 persons, made by a Munson resident, and determined that the fees should be charged.

PUBLIC COMMENT

Resident Dawn Bastulli reviewed how she and her husband became aware of the Bethlehem Hills lighting display, what processes they followed to get information, the expenses they have incurred, and the negative impact the pulsating lights and the influx of persons attending the event have had on her family. She raised several questions about zoning and if the proceeds from the event were used as promised.

ENCUMBRANCE SHEET

Irene McMullen moved and Andy Bushman seconded to approve the encumbrance sheet for December 10, 2019, as written:

Blanket	Electricity – Maintenance Buildings	500.00
---------	-------------------------------------	--------

with a unanimous vote. Motion carried.

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, December 10, 2019

EXECUTIVE SESSION FOR PERSONNEL COMPENSATION AND EMPLOYMENT

Irene McMullen moved and Andy Bushman seconded to go into executive session at 8:02pm to discuss personnel compensation and employment, with a unanimous vote. Motion carried. The Board asked Mrs. Toth to attend the executive session.

The Board came out of executive session at 8:16pm and resumed the meeting.

TODD RAY HIRED

Irene McMullen moved and Andy Bushman seconded to hire Todd Ray as Fiscal Officer's Assistant effective January 2, 2020 at \$15 per hour not to exceed \$4,000 through March 31, 2020, with a unanimous vote. Motion carried.

BONUSES

Irene McMullen moved and Andy Bushman seconded to give full time employees a \$500 bonus and part time employees a \$250 bonus, to be paid as soon as possible, with a unanimous vote. Motion carried.

RESOLUTION 2019-41/FUND TRANSFER

Resolution 2019-37 was made by Andy Bushman and seconded by Irene McMullen for within fund transfers in the General Fund, with a unanimous vote. Motion carried. [The resolution is included on a separate page as part of the minutes.]

2020 ENCUMBRANCES

Irene McMullen moved and Andy Bushman seconded to approve the encumbrance sheet for January 1, 2020:

Med/Hosp HRA – Admin.	Super Blanket – General Fund – Admin.	15,000.00
Med/Hosp HRA – Road Dept.	Super Blanket – Road and Bridge Fund	15,000.00
Workers' Compensation (Jan. True-up)	Blanket – General Fund – Admin.	2,000.00
Repairs and Maintenance	Blanket – General Fund – Admin.	500.00
Travel & Meeting Expense	Blanket – General Fund – Admin.	500.00
Travel & Meeting Expense – Employees	Blanket – General Fund – Admin.	500.00
Postage	Blanket – General Fund – Admin.	1,000.00
Advertising Delinquent Taxes	Blanket – General Fund – Admin.	30.00
Advertising Delinquent Taxes	Blanket – Road and Bridge	25.00
Advertising Delinquent Taxes	Blanket – Fire Fund	25.00
Other-Communications, Printing & Adv.	Blanket – General Fund – Admin.	750.00
Office Supplies-Administration	Blanket – General Fund – Admin.	500.00
Other – Supplies and Materials	Blanket – General Fund – Admin.	200.00
Other – Dues and Fees	Blanket – General Fund – Admin.	500.00
Repairs and Maintenance	Blanket – General Fund – Town Hall	5,000.00
Other – Property Services	Blanket – General Fund – Town Hall	250.00
Natural Gas	Blanket – General Fund – Town Hall	2,000.00
Natural Gas – Fire Department	Blanket – General Fund – Town Hall	2,500.00
Natural Gas – Road Department	Blanket – Road and Bridge Fund	1,500.00
Contracted Services (Water Disposal)	Blanket – General Fund – Town Hall	2,000.00
Operating Supplies	Blanket – General Fund – Town Hall	500.00
Other - Supplies and Materials	Blanket – General Fund – Town Hall	300.00
Other - Dues and Fees	Blanket – General Fund – Town Hall	400.00
Postage	Blanket – General Fund – Zoning	600.00
Printing	Blanket – General Fund – Zoning	100.00
Other – Communications, Printing & Adv.	Blanket – General Fund – Zoning	750.00
Office Supplies	Blanket – General Fund – Zoning	300.00
Other – Other Expenses	Blanket – General Fund – Zoning	250.00
Repairs and Maintenance	Blanket – General Fund – Cemetery	500.00
Other – Property Services	Blanket – General Fund – Cemetery	1,000.00
Operating Supplies	Blanket – General Fund – Cemetery	500.00
Other – Supplies and Materials	Blanket – General Fund – Cemetery	500.00
Repairs and Maintenance	Blanket – General Fund – Parks	500.00
Other – Property Services	Blanket – General Fund – Parks	1,000.00
Operating Supplies	Blanket – General Fund – Parks	500.00
Other – Other Expenses (Picnic)	Blanket – General Fund – Parks	5,000.00
Repairs and Maintenance	Blanket – Motor Vehicle Fund	5,000.00
Training Services	Blanket – Gasoline Tax Fund	500.00
Repairs and Maintenance	Blanket – Gasoline Tax Fund	5,000.00

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, December 10, 2019

2020 ENCUMBRANCES (continued)

Travel and Meeting Expense	Blanket – Gasoline Tax Fund	300.00
Contracted Services (Uniform Rental)	Blanket – Gasoline Tax Fund	7,000.00
Operating Supplies	Super Blanket – Gasoline Tax Fund	10,000.00
Small Tools & Minor Equipment	Blanket – Gasoline Tax Fund	500.00
Other – Professional and Technical Serv.	Blanket – Road and Bridge (DOT tests)	500.00
Repairs and Maintenance	Blanket – Road and Bridge Fund	10,000.00
Other – Property Services	Blanket – Road and Bridge Fund	2,000.00
Postage	Blanket – Road and Bridge Fund	100.00
Other – Communications, Printing & Adv.	Blanket – Road and Bridge Fund	400.00
Heating Oil	Blanket – Road and Bridge Fund	500.00
Contracted Services (water disposal)	Blanket – Road and Bridge Fund	500.00
Office Supplies	Blanket – Road and Bridge Fund	50.00
Operating Supplies	Super Blanket – Road and Bridge Fund	50,000.00
Small Tools and Minor Equipment (Scrap)	Blanket – Road and Bridge Fund	2,500.00
Other - Supplies and Materials	Blanket – Road and Bridge Fund	300.00
Other – Dues and Fees	Blanket – Road and Bridge Fund	100.00
Other – Other Expenses	Blanket – Road and Bridge Fund	100.00
Repairs and Maintenance	Blanket – Cemetery Fund	500.00
Other – Property Services	Blanket – Cemetery Fund	2,000.00
Travel and Meeting Expense	Blanket – Cemetery Fund	50.00
Operating Supplies	Blanket – Cemetery Fund	500.00
Other – Professional & Technical Serv.	Blanket – Zoning Fund (court reporter)	800.00
Travel and Meeting Expense	Blanket – Zoning Fund	500.00
Other Expenses FLEA MARKET	Blanket – Scholarship Fund	500.00
Burnham & Flower of Ohio, Inc.	HRA Administrative Fees	720.00
Cassidy Web Creations	Web Page Maintenance	600.00
Centerra Co-op	Supplies – Fuel	10,000.00
Charles E. Harris & Assoc.	2018 Financial Statements	400.00
COSE/Medical Mutual of Ohio	Hospitalization – Admin.	22,000.00
COSE/Medical Mutual of Ohio	Hospitalization – Road Dept.	36,000.00
Delta Dental	Dental Insurance – Admin.	3,000.00
Delta Dental	Dental Insurance – Road Dept.	5,000.00
Geauga County Dept. of Water Resources	Water Tests – Town Hall	100.00
Geauga County Dept. of Water Resources	Water Tests – Park	250.00
Geauga County Sheriff's Office	Contract for Additional Patrol	3,000.00
Geauga Local Access Cable Corporation	Local Programming Contract	14,000.00
IGM Copy Products, Inc.	Copy Machine Service Plan	1,500.00
Medicount Management	EMS billing service	10,000.00
Munson Fire Department	Contract Payments from Fire Fund	1,000,000.00
Munson Fire Department	Contract Payments from EMS Fund	50,000.00
PairNetworks	Website/Email Hosting	150.00
Sunrise Springs	Township Bottled Water	200.00
Sunrise Springs	Road Dept. Bottled Water	400.00
The Illuminating Company	Electricity town hall/fire station/septic	15,000.00
The Illuminating Company	Street Lighting	9,000.00
The Illuminating Company	Cemetery Light Pole	300.00
The Illuminating Company	Electricity – parks	1,300.00
The Illuminating Company	Electricity – Maintenance Building	5,500.00
Time Warner Cable	Phone and Internet Service	7,000.00
Treasurer of State	UAN Lease	3,504.00
Union Security Insurance Company	Life Insurance – Adm.	1,600.00
Union Security Insurance Company	Life Insurance – Road Dept.	2,100.00
Veneer Tree Service	Tree Service – Roads	3,000.00
Waste Management of Ohio-WR	Weekly Refuse Pickup (Town Hall)	1,000.00

with a unanimous vote. Motion carried.

MEETING ADJOURNED

Irene McMullen moved and Andy Bushman seconded to adjourn the meeting at 8:23pm, with a unanimous vote. Motion carried.

Chairman Judy Toth Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Monday, December 23, 2019

The special meeting was called to order at 8am by Chairman Jim McCaskey with Trustees Andy Bushman, and Irene McMullen present. Assistant Prosecuting Attorney Susan Wieland was also present. The Chairman led the Pledge of Allegiance. Office Manager Paula Friebertshauser took the minutes.

EXECUTIVE SESSION FOR IMMINENT LITIGATION

Irene McMullen moved and Andy Bushman seconded to go into executive session at 8am December 23, 2019, for imminent litigation. Roll call vote: Mrs. McMullen, yes; Mr. McCaskey, yes; Mr. Bushman, yes. Motion carried. The Board asked Ms. Wieland to attend the executive session.

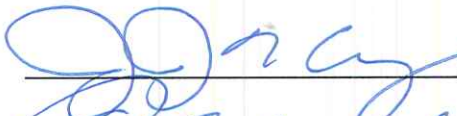
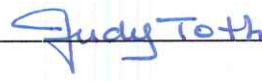
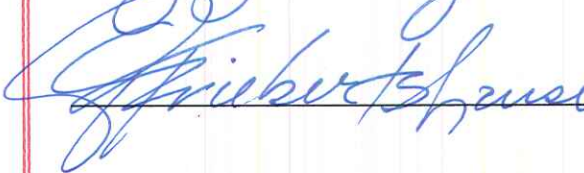
The Trustees came out of executive session at 9:45am. Irene McMullen moved and Andy Bushman seconded to go into regular session at 9:45am, with a unanimous vote. Motion carried.

UNIFORM RENTAL

Irene McMullen moved and Andy Bushman seconded to accept the UniFirst contract pending prosecutor's approval, with a unanimous vote. Motion carried.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 9:57am, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer
 Office Manager

RESOLUTION 2019-39
MUNSON TOWNSHIP TEMPORARY APPROPRIATION through March 31, 2020

1 GENERAL FUND 1000

That there be appropriated from the General Fund for MISCELLANEOUS PURPOSES:

Administrative

1000 110 111 0000	Salaries - Trustees.....	\$	37,874.00
1000 110 112 0000	Salaries - Trustees' Staff.....	\$	30,000.00
1000 110 120 0000	Salary - Township Fiscal Officer's Staff.....	\$	1,000.00
1000 110 121 0000	Salary - Township Fiscal Officer.....	\$	22,415.00
1000 110 211 0000	Ohio Public Employees Retirement System.....	\$	12,780.00
1000 110 213 0000	Medicare.....	\$	1,324.00
1000 110 221 0000	Medical/Hospitalization.....	\$	22,000.00
1000 110 221 0008	Medical/Hospitalization MED/HOSPITAL HRA.....	\$	15,000.00
1000 110 222 0000	Life Insurance.....	\$	1,600.00
1000 110 223 0000	Dental Insurance	\$	3,000.00
1000 110 230 0000	Workers' Compensation.....	\$	2,000.00
1000 110 311 0000	Accounting and Legal Fees.....	\$	400.00
1000 110 312 0000	Auditing Services.....	\$	5,000.00
1000 110 313 0000	Uniform Accounting Network Fees.....	\$	3,504.00
1000 110 314 0000	Tax Collection Fees.....	\$	8,000.00
1000 110 315 0000	Election Expenses.....	\$	4,000.00
1000 110 319 0000	Other - Professional and Technical Services.....	\$	650.00
1000 110 323 0000	Repairs and Maintenance	\$	2,500.00
1000 110 330 0000	Travel and Meeting Expense	\$	1,000.00
1000 110 330 0001	Travel and Meeting Expense Employee.....	\$	500.00
1000 110 342 0000	Postage.....	\$	1,000.00
1000 110 344 0000	Printing.....	\$	1,000.00
1000 110 345 0000	Advertising - Delinquent Taxes.....	\$	30.00
1000 110 349 0000	Other - Communications, Printing and Advertising.....	\$	1,100.00
1000 110 360 0000	Contracted Services	\$	14,000.00
1000 110 381 0000	Property Insurance Premiums	\$	-
1000 110 382 0000	Liability Insurance Premiums	\$	-
1000 110 383 0000	Fidelity Bond Premiums.....	\$	1,000.00
1000 110 410 0000	Office Supplies.....	\$	700.00
1000 110 490 0000	Other - Supplies and Materials.....	\$	400.00
1000 110 519 0000	Other - Dues and Fees.....	\$	5,000.00
1000 110 599 0000	Other - Other Expenses.....	\$	-
Total Administrative Purposes:.....			\$ 198,777.00

That there be appropriated from the GENERAL FUND for
TOWN HALLS, MEMORIAL BUILDINGS and GROUNDS PURPOSES:

Town Hall, Memorial Buildings and Grounds

1000 120 190 0000	Other - Salaries.....	\$	3,000.00
1000 120 211 0000	Ohio Public Employees Retirement System.....	\$	450.00
1000 120 213 0000	Medicare.....	\$	50.00
1000 120 316 0000	Engineering Services.....	\$	1,500.00
1000 120 322 0000	Garbage and Trash Removal	\$	5,200.00
1000 120 323 0000	Repairs and Maintenance.....	\$	12,000.00
1000 120 329 0000	Other - Property Services.....	\$	1,000.00
1000 120 341 0000	Telephone.....	\$	7,000.00
1000 120 351 0000	Electricity.....	\$	17,000.00
1000 120 353 0000	Natural Gas.....	\$	2,000.00
1000 120 353 0220	Natural Gas Fire Department	\$	2,500.00
1000 120 360 0000	Contracted Services	\$	2,000.00
1000 120 420 0000	Operating Supplies.....	\$	1,000.00
1000 120 490 0000	Other - Supplies and Materials.....	\$	300.00
1000 120 519 0000	Other- Dues and Fees.....	\$	500.00
Total Town Hall, Memorial Buildings and Grounds:.....			\$ 55,500.00

RESOLUTION 2019-39
MUNSON TOWNSHIP TEMPORARY APPROPRIATION through March 31, 2020

That there be appropriated from the General Fund for ZONING PURPOSES:

Zoning

1000 130 190 0000	Other - Salaries.....	\$	-	
1000 130 211 0000	Ohio Public Employees Retirement System	\$	-	
1000 130 213 0000	Medicare.....	\$	-	
1000 130 318 0000	Training Services.....	\$	300.00	
1000 130 342 0000	Postage.....	\$	600.00	
1000 130 344 0000	Printing	\$	100.00	
1000 130 349 0000	Other - Communications, Printing & Advertising.....	\$	750.00	
1000 130 410 0000	Office Supplies	\$	300.00	
1000 130 599 0000	Other - Other Expenses	\$	250.00	
Total Zoning:.....				\$ 2,300.00

That there be appropriated from the General Fund for POLICE PROTECTION PURPOSES:

Police Protection

1000 210 370 0000	Payment to Another Political Subdivision.....	\$	5,000.00	
Total Police Protection:.....				\$ 5,000.00

That there be appropriated from the General Fund for LIGHTING PURPOSES:

Lighting

1000 310 360 0000	Contracted Services.....	\$	10,000.00	
Total Lighting:.....				\$ 10,000.00

That there be appropriated from the General Fund for CEMETERY PURPOSES:

Cemeteries

1000 410 190 0000	Other - Salaries.....	\$	3,000.00	
1000 410 211 0000	Ohio Public Employees Retirement System.....	\$	450.00	
1000 410 213 0000	Medicare.....	\$	50.00	
1000 410 323 0000	Repairs and Maintenance.....	\$	2,000.00	
1000 410 329 0000	Other - Property Services	\$	3,000.00	
1000 410 351 0000	Electricity	\$	300.00	
1000 410 420 0000	Operating Supplies	\$	750.00	
1000 410 490 0000	Other - Supplies and Materials.....	\$	500.00	
1000 410 599 0000	Other - Other Expenses.....	\$	250.00	
Total Cemeteries:.....				\$ 10,300.00

That there be appropriated from the General Fund for PARKS & RECREATION PURPOSES:

Parks and Recreation

1000 610 190 0000	Other - Salaries.....	\$	3,000.00	
1000 610 211 0000	Ohio Public Employees Retirement System.....	\$	450.00	
1000 610 213 0000	Medicare.....	\$	50.00	
1000 610 323 0000	Repairs and Maintenance.....	\$	5,000.00	
1000 610 329 0000	Other - Property Services	\$	2,000.00	
1000 610 351 0000	Electricity.....	\$	1,300.00	
1000 610 381 0000	Property Insurance Premiums.....	\$	-	
1000 610 420 0000	Operating Supplies.....	\$	500.00	
1000 610 519 0000	Other - Dues and Fees	\$	250.00	
1000 610 599 0000	Other - Other Expenses.....	\$	400.00	
1000 610 599 0007	Other - Other Expenses COMMUNITY PICNIC.....	\$	10,000.00	
1000 610 599 1002	Other - Other Expenses FISHING DERBY.....	\$	100.00	
Total Parks and Recreation:.....				\$ 23,050.00

That there be appropriated from the General Fund for CAPITAL OUTLAY PURPOSES:

Capital Outlay

1000 760 730 0120	Improvement of Sites Township.....	\$	3,000.00	
1000 760 730 0220	Improvement of Sites Fire Department.....	\$	-	

RESOLUTION 2019-39
MUNSON TOWNSHIP TEMPORARY APPROPRIATION through March 31, 2020

1000 760 730 0330	Improvement of Sites Road & Bridge.....	\$	-	
1000 760 730 0610	Improvement of Sites Parks & Recreation.....	\$	1,000.00	
1000 760 740 0110	Machinery, Equipment, and Furniture{Admin.}.....	\$	7,000.00	
1000 760 740 0220	Machinery, Equipment, and Furniture{Fire Dept.}.....	\$	3,105.00	
Total Capital Outlay:.....			\$	14,105.00

That there be appropriated from the General Fund for DEBT SERVICE PURPOSES:

Debt Service

1000 820 820 0221	Principal Payments - Notes {ENGINE}.....	\$	-	
Total Debt Service:.....			\$	-

That there be appropriated from the General Fund for CONTINGENCY PURPOSES:

Contingencies

1000 930 930 0000	Contingencies.....	\$	9,000.00	
Total Contingencies:.....			\$	9,000.00

Total General Fund:			\$	328,032.00
----------------------------------	--	--	-----------	-------------------

2 MOTOR VEHICLE LICENSE TAX FUND 2011

That there be appropriated from the MOTOR VEHICLE LICENSE TAX FUND:

2011 330 323 0000	Repairs and Maintenance.....	\$	5,000.00	
2011 330 430 0000	Small Tools and Minor Equipment.....	\$	500.00	
Total Motor Vehicle License Tax Fund:.....			\$	5,500.00

3 GASOLINE TAX FUND 2021

That there be appropriated from the GASOLINE TAX FUND:

2021 330 318 0000	Training Services.....	\$	500.00	
2021 330 323 0000	Repairs and Maintenance.....	\$	7,500.00	
2021 330 330 0000	Travel and Meeting Expense.....	\$	500.00	
2021 330 360 0000	Contracted Services.....	\$	7,000.00	
2021 330 420 0000	Operating Supplies.....	\$	30,000.00	
2021 330 430 0000	Small Tools and Minor Equipment.....	\$	500.00	
Total Gasoline Tax Fund:.....			\$	46,000.00

4 ROAD AND BRIDGE FUND 2031

That there be appropriated from the ROAD AND BRIDGE FUND:

2031 330 190 0000	Other - Salaries.....	\$	100,000.00	
2031 330 211 0000	Ohio Public Employees Retirement System.....	\$	14,000.00	
2031 330 213 0000	Medicare.....	\$	1,450.00	
2031 330 221 0000	Medical/Hospitalization.....	\$	36,000.00	
2031 330 221 0008	Medical/Hospitalization MED/HOSPITAL HRA.....	\$	20,000.00	
2031 330 222 0000	Life Insurance.....	\$	2,100.00	
2031 330 223 0000	Dental Insurance	\$	5,000.00	
2031 330 314 0000	Tax Collection Fees.....	\$	13,000.00	
2031 330 319 0000	Other - Professional and Technical Services.....	\$	500.00	
2031 330 321 0000	Rents and Leases.....	\$	1,000.00	
2031 330 323 0000	Repairs and Maintenance.....	\$	20,000.00	
2031 330 329 0000	Other - Property Services.....	\$	5,000.00	
2031 330 342 0000	Postage.....	\$	100.00	
2031 330 345 0000	Advertising- Delinquent Taxes	\$	25.00	
2031 330 349 0000	Other-Communications, Printing and Advertising.....	\$	500.00	
2031 330 351 0000	Electricity	\$	6,000.00	
2031 330 353 0000	Natural Gas	\$	2,000.00	
2031 330 354 0000	Heating Oil.....	\$	500.00	
2031 330 360 0000	Contracted Services.....	\$	500.00	
2031 330 410 0000	Office Supplies.....	\$	50.00	

RESOLUTION 2019-39
MUNSON TOWNSHIP TEMPORARY APPROPRIATION through March 31, 2020

2031 330 420 0000	Operating Supplies.....	\$	55,000.00	
2031 330 430 0009	Small Tools and Minor Equipment SCRAP METAL	\$	5,000.00	
2031 330 490 0000	Other - Supplies and Materials.....	\$	700.00	
2031 330 519 0000	Other - Dues and Fees	\$	100.00	
2031 330 599 0000	Other - Other Expenses.....	\$	100.00	
2031 760 730 0000	Improvement of Sites.....	\$	5,000.00	
2031 760 740 0009	Machinery, Equipment and Furniture SCRAP METAL	\$	17,675.66	
Total Road and Bridge Fund:.....			\$	311,300.66

5 CEMETERY FUND 2041

That there be appropriated from the CEMETERY FUND:

2041 410 190 0000	Other - Salaries.....	\$	5,000.00	
2041 410 211 0000	Ohio Public Employees Retirement System.....	\$	700.00	
2041 410 213 0000	Medicare.....	\$	75.00	
2041 410 323 0000	Repairs and Maintenance	\$	500.00	
2041 410 329 0000	Other - Property Services.....	\$	2,000.00	
2041 410 330 0000	Travel and Meeting Expense.....	\$	50.00	
2041 410 420 0000	Operating Supplies	\$	500.00	
2041 410 519 0000	Other - Dues and Fees.....	\$	-	
2041 410 599 0000	Other - Other Expenses	\$	700.00	
Total Cemetery Fund:.....			\$	9,525.00

6 ZONING FUND 2181

That there be appropriated from the ZONING FUND:

2181 130 190 0000	Other - Salaries.....	\$	7,000.00	
2181 130 211 0000	Ohio Public Employees Retirement System.....	\$	980.00	
2181 130 213 0000	Medicare.....	\$	100.00	
2182 130 319 0000	Other - Professional and Technical Services.....	\$	1,000.00	
2181 130 330 0000	Travel and Meeting Expense	\$	500.00	
2181 130 349 0000	Other - Communications, Printing & Advertising	\$	-	
2181 130 599 0000	Other - Other Expenses.....	\$	-	
Total Zoning Fund:.....			\$	9,580.00

7 FIRE OPERATING & APPARATUS FUND 2192

That there be appropriated from the FIRE OPERATING & APPARATUS FUND:

2192 220 314 0000	Tax Collection Fees.....	\$	21,000.00	
2192 220 345 0000	Advertising - Delinquent Taxes	\$	30.00	
2192 220 360 0000	Contracted Services.....	\$	1,000,000.00	
2192 760 740 0000	Machinery, Equipment and Furniture.....	\$	5,395.00	
2192 820 820 0221	Principal Payments - Notes (ENGINE).....	\$	-	
Total Fire Operating & Apparatus Fund:.....			\$	1,026,425.00

8 PERMISSIVE MVL FUND 2231

That there be appropriated from the PERMISSIVE MVL FUND:

2231 330 360 0002	Contracted Services Road Improvement Projects.....	\$	-	
2231 330 420 0000	Operating Supplies.....	\$	5,000.00	
Total Permissive MVL Fund:.....			\$	5,000.00

RESOLUTION 2019-39
MUNSON TOWNSHIP TEMPORARY APPROPRIATION through March 31, 2020

9 AMBULANCE AND EMERGENCY MEDICAL FUND 2281

That there be appropriated from the AMBULANCE & EMERGENCY MEDICAL FUND:

2281 230 319 0000	Other - Professional and Technical Services.....	\$	20,000.00	
2281 230 360 0000	Contracted Services.....	\$	50,000.00	
2281 820 820 0221	Principal Payments-Notes {Engine}.....	\$	30,710.50	
2281 820 820 0222	Principal Payments-Notes {Bucket}.....	\$	16,238.09	
2281 820 820 0223	Principal Payments-Notes {Squad}.....	\$	33,224.28	
2281 830 830 0221	Interest Payments {Engine}.....	\$	3,295.97	
2281 830 830 0222	Interest Payments {Bucket}.....	\$	1,899.10	
2281 830 830 0223	Interest Payments {Squad}.....	\$	7,806.40	
Total Ambulance & Emergency Medical Fund:.....			\$	163,174.34

10 SCHOLARSHIP FUND 9751

That there be appropriated from the SCHOLARSHIP FUND:

9751 190 599 0005	Other - Other Expenses Flea Market	\$	500.00	
9751 990 990 0000	Other - Other Financing Uses.....	\$	-	
Total Scholarship Fund:.....			\$	500.00


RECAPITULATION OF FUNDS:

1 GENERAL FUND

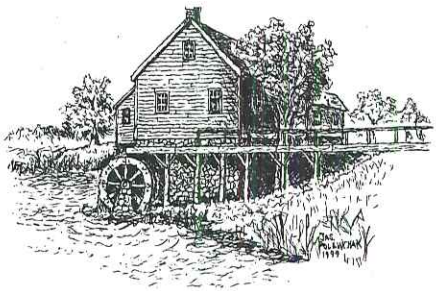
Administrative.....	\$	198,777.00	
Town Hall Purposes.....	\$	55,500.00	
Zoning Purposes.....	\$	2,300.00	
Police Protection Purposes.....	\$	5,000.00	
Lighting Purposes.....	\$	10,000.00	
Cemeteries.....	\$	10,300.00	
Parks and Recreation.....	\$	23,050.00	
Capital Outlay.....	\$	14,105.00	
Debt Service.....	\$	-	
Contingencies.....	\$	9,000.00	
1 GENERAL FUND (TOTAL)	\$	328,032.00	
2 MOTOR VEHICLE LICENSE TAX FUND.....	\$	5,500.00	
3 GASOLINE TAX FUND.....	\$	46,000.00	
4 ROAD & BRIDGE FUND.....	\$	311,300.66	
5 CEMETERY FUND.....	\$	9,525.00	
6 ZONING FUND.....	\$	9,580.00	
7 FIRE OPERATING & APPARATUS FUND.....	\$	1,026,425.00	
8 PERMISSIVE MVL FUND.....	\$	5,000.00	
9 AMBULANCE & EMERGENCY MEDICAL FUND	\$	163,174.34	
10 SCHOLARSHIP FUND	\$	500.00	

GRAND TOTAL OF ALL FUNDS:..... **\$ 1,905,037.00**

Adopted by the Board of Township Trustees of Munson Township during regular session
this 10th day of December, 2019.



Judith Toth, Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2019-41

Be it resolved by the Trustees of Munson Township, in a regular session on the 10th day of December 2019, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Mrs. McMullen moved the adoption of the following resolution:

That the 2019 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund, within fund transfers, as follows:

1,000.00	to 1000-130-190-0000	Other – Salaries
150.00	to 1000-130-211-0000	Ohio Public Employees Retirement System
50.00	to 1000-130-213-0000	Medicare
300.00	to 1000-130-349-0000	Other – Communications, Printing & Advertising
300.00	to 1000-310-360-0000	Contracted Services
	from 1000-760-730-0330	Improvements of Sites {Road and Bridge}

Mr. Bushman

seconded the motion and the roll being called, resulted as follows:

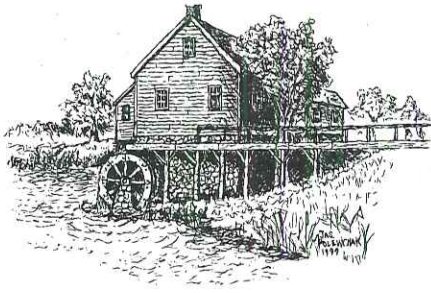
Voting

Andrew J. Bushman, yes

James J. McCaskey, yes

Irene H. McMullen, yes

Attest: Judy Toth, December 10, 2019
Judy Toth, Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2019-40

Be it resolved by the Trustees of Munson Township, in a regular session on the 10th day of December, 2019, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen that Mr. Bushman moved the adoption of the following resolution:

That the 2019 Budget and Permanent Appropriation be amended, as follows:

Additional Revenues to be Certified

To request the Budget Commission to certify additional revenues as follows:

In the General Fund: additional revenues collected for UDLG \$10,000, grants and contributions \$49,998, sale of fixed assets \$3,105, and other \$18,312, for an increase in the General Fund in the amount of \$81,415;

In the Gasoline Tax Fund: additional gasoline tax revenues \$19,900, for an increase in the Gasoline Tax Fund of \$19,900;

In the Road and Bridge Fund: additional revenues collected for Other Revenues in the amount of \$16,000 and Sale of Fixed Assets \$2,499, for an increase in the Road and Bridge Fund of \$18,499;

In the Zoning Fund: additional revenues collected for fees, for an increase in the Zoning Fund of \$5,400;

In the Permissive Motor Vehicle License Tax Fund: additional permissive motor vehicle tax revenues collected for an increase in the Permissive Motor Vehicle Tax Fund of \$20,046;

In the Ambulance and Emergency Medical Services Fund: additional revenues collected for an increase in the Ambulance and Emergency Medical Services Fund of \$21,000.

Revenues to be De-certified

In the Cemetery Fund, reduce revenues anticipated from fees and sale of cemetery lots, for a reduction in the Cemetery Fund in the amount of \$1,500.

Permanent Appropriation:

Reduce the 2019 Permanent Appropriation by \$145,368, as follows:

In the Motor Vehicle License Tax Fund, \$16,000

2021-330-360-0002	Contracted Services	from \$48,000 to \$36,000
2021-760-730-0000	Improvement of Sites	from 4,000.00 to \$0

In the Road and Bridge Fund, \$119,368

2031-330-360-0002	Contracted Services	from \$396,500 to \$277,132
-------------------	---------------------	-----------------------------

In the Cemetery Fund, \$10,000

2041-760-730-0000	Improvement of Sites	from \$10,000 to \$0
-------------------	----------------------	----------------------

Mrs. McMullen seconded the motion and the roll being called, resulted as follows:
Voting

Andrew J. Bushman yes

James J. McCaskey yes

Irene H. McMullen yes

Attest: Judy Toth, December 10, 2019
Judy Toth, Fiscal Officer