

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, August 9, 2022

Chair McCaskey called the Trustees Regular meeting to order at 6:30pm with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Todd Ray present. Mr. McCaskey led the Pledge of Allegiance.

Cemetery Deeds

Mr. McCaskey stated that the Trustees had a cemetery deed to sign. Trustees signed deed #5-357 for David L. Kraft, Maple Hill Cemetery, section 3, lot 320, grave 1.

Mr. McCaskey stated that the Trustees had warrants to sign. The Trustees signed warrants 18878 through 18917 dated 8/9/22, totaling \$66,907.30. The Trustees signed the 8/05/2022 bi-weekly payroll EFT vouchers 170 through 177, totaling \$8,932.43.

Minutes

Andy Bushman moved to approve the minutes of the Trustees Regular Meeting Tuesday, July 26, 2022, as presented. Irene McMullen seconded; with a unanimous vote, the motion carried.

Public Comment

Chair Jim McCaskey called for any public comment from meeting attendees. Resident Glen Kinter commented that the street sign identifying Rockhaven Rd. on Sherman Rd. is poorly located and hard to see as a driver approaches the intersection.

Chardon High School Baseball field upgrade fundraising

Kathy Francis was present and addressed the Board with an update on the fundraising effort to pay for artificial turf improvements proposed for Munson Township's Zambory Field. Chardon High School boys varsity team plays home games at Zambory Field. The fund raising committee has received two quotes for the project, the lesser amount coming back at \$33,000. The fundraising campaign is under way, with an initial fundraising event, a homerun derby, netting \$6,400. All fundraising is being run through the Chardon Athletic Boosters. The Chardon School District is supportive, and Chardon Schools Athletic Department has indicated that up to \$10,000 is available for the project.

Mrs. Francis discussed with the Trustees a plan for making appeals to businesses for donations, and the Trustees reviewed legal parameters and details regarding a restriction against offering sponsorships and outfield banners. The Committee has scheduled meetings with potential donors, and agreed to share their appeal brochures with the Trustees to get approval before distribution. The Trustees agreed that the Township will collaborate with the Committee to prepare a grant application for funding for the project.

FIRE DEPARTMENT

Assistant Munson Fire Chief Brian Gray reported that Pumper/Tanker 4033 is now permanently out of service and the Fire Department is relying on the back-up, loaner tanker from Chesterland Fire Department for the duration, until the new truck arrives. The new tanker pumper truck is currently on the assembly track, and hopefully will be ready for delivery in about six weeks.

Assistant Chief Gray presented quotes for two facility upgrades to the Fire Station; one for flooring upgrades in the station entry way, and the second for a power garage door opener for the garage behind the station.

Andy Bushman moved to accept the quote for flooring upgrades by Homestead Interiors not to exceed \$1,900. Irene McMullen seconded. With a unanimous vote the motion carried.

Andy Bushman moved to accept the quote for installation of a power garage door opener by Geauga Door not to exceed \$550. Irene McMullen seconded. With a unanimous vote the motion carried.

Assistant Chief Gray pointed out that renovation and partition construction work in the garage, creating a weight room/workout space for staff is all being done in-house using the time and trade skills of Fire Department members.

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Resolution 2022-30: Authorization to Allow Billing

The Board addressed the proposal to allow the Fire Department to bill for traffic control services at the sites of MVAs (traffic accidents.) Andy Bushman moved to approve Resolution 2022-30 granting authorization to Munson Fire Department to bill for non-medical operational services to the at-fault driver insurer in the motor vehicle accident that Munson Fire responds to and provides these services. Irene McMullen seconded. With a unanimous vote the motion carried.

ROAD DEPARTMENT

Road Superintendent Kirk Walker updated the Trustees on the costs and details of having a 24-hour webcam installed at the Town Hall/Fire Station. He provided a comprehensive narrative from David Jevnikar from Geauga Local Access TV. Mr. Walker also presented information about a similar webcam installation to discourage vandalism at Munson Township Park. The Trustees expressed interest and agreed to gather more information to help determine total costs. The Trustees heard an update on the current camera installation and coverage at the Park.

Resurfacing Fowlers Mill Road

Mr. Walker reported that the resurfacing project for Fowlers Mill Rd. is going very well and is mostly completed, with minor driveway apron touch-up work and paint and striping being completed this week.

TOWNSHIP BUSINESS

2022 Go Green Community Grant Close-out report

Irene McMullen moved to authorize herself to sign, and submit the 2022 Go Green Community Grant Close-out report. Andy Bushman seconded. With a unanimous vote, the motion carried.

2022 Farmland Preservation Monitoring report

Irene McMullen moved to authorize herself to sign, and submit the 2022 Ohio Department of Agriculture Farmland Preservation monitoring report. Andy Bushman seconded. With a unanimous vote, the motion carried.

Demolition of Condemned Property

Mr. McCaskey reported that the Township has not heard from the owner of the condemned property at 10416 Mayfield Rd., and there appears to be no progress in the removal of the junk vehicles. The Trustees agreed to move forward with demolition. Andy Bushman moved to approve the contract for demolition of the property to the vendor with the lowest quote, Cherokee Demolition, in the amount of \$9,500. Irene McMullen seconded. With a unanimous vote the motion carried. Mr. Bushman noted that the contract has a release clause that allows the Township to cancel the contract if the property owner is able to move quickly and accomplish the demolition by another vendor prior to Cherokee Demolition starting the project.

FISCAL OFFICER

Resolution 2022-31: Fund Transfer

Andy Bushman moved to approve Resolution 2022-31, a transfer of funds within the General Fund in the amount of \$11,464.50. Irene McMullen seconded. Motion carried with a unanimous vote. [The resolution is included on a separate page as part of the minutes.]

Receipt from sale of the 2012 Ambulance

Fiscal Officer Todd Ray noted that the Township received payment for the sale of the 2012 ambulance. He receipted the \$35,000 to the General Fund because the ambulance was originally purchased with General Fund dollars. The Trustees reviewed a plan to use the revenue from the sale for the Fire Department to purchase new on-board mobile data terminal equipment (computers) for Fire Department emergency vehicles. Assistant Chief Brian Gray confirmed that the Department was moving ahead with that purchase. Andy Bushman moved to approve the payment of \$35,000 to Munson Fire Department from the General Fund for the purchase of mobile data terminals. Irene McMullen seconded. With a unanimous vote the motion carried.

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Other Business

Chair McCaskey offered a statement of praise and gratitude for the tremendous work performed by office staff members Julie Johnston and Paula Friebertshauser, the Township Park Board, and the many volunteers who contributed to make the 2022 Community Picnic a great day for everyone who attended.

Outside meetings

Andy Bushman attended the Geauga Safety Council meeting August 5.

Public Comment

No one in attendance offered comments.

Encumbrances

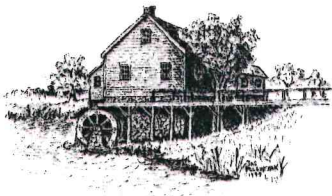
Andy Bushman moved to approve the encumbrance sheet as amended. Irene McMullen seconded; motion carried with a unanimous vote.

Geauga County Water Resources Dept.	Water tests, Town Hall and parks	\$150.00
Sunrise Springs	Bottled water, Town Hall and Rd. Dept	\$350.00
Blanket	HRA Deductions, Administration	\$10,017.69
Cherokee Demolition	Structure demolition, Trustees' ordered	\$9,500.00
Chardon Postmaster	Bulk rate mailing permit fee	\$275.00
iScream Truck	Ice cream service- Com. Day Picnic	\$971.02
Joseph Gass	Community Day expenses	\$1,000.00
Blanket	Other- supplies & materials, Town Hall	\$293.98
Blanket	Operating supplies, parks	\$502.66
Blanket	Repairs and maintenance, parks	\$1,000.00

Motion to Adjourn

Andy Bushman moved to adjourn the meeting at 7:16pm. Irene McMullen seconded; motion carried with a unanimous vote.

Irene McMullen Chairman Todd R. Ray Fiscal Officer



A Resolution of the Munson Township Trustees No. 2022-30

RESOLUTION ESTABLISHING AND IMPLEMENTING A PROGRAM TO RECOVER COSTS FOR THE DELIVERY OF EMERGENCY FIRE DEPARTMENT SERVICES INCLUDING BUT NOT LIMITED TO VEHICULAR CRASH RESPONSE, STRUCTURE FIRES, CAR FIRES, SEARCH AND RESCUE, FALSE ALARMS, ETC.

WHEREAS, Emergency Fire Departments service run activity to various incidents relating to negligence continues to increase each year; new Home Security regulations, such as biological training and equipment, etc., creates increased demands on all operational areas of the Fire Department's services; and,

WHEREAS, the Fire Department has investigated different methods to maintain a high level of quality Fire Department emergency services throughout times of constantly increasing service demands, where maintaining an effective response by the Fire Department decreases the insurance companies liability costs by saving lives and minimizing vehicular damage by fire; and,

WHEREAS, raising the real property tax to meet the increase in service demands would not be fair to the property owners, when a majority of the Motor Vehicular Accidents (MVA) involve individuals not owning property or paying property taxes in the jurisdiction of the Fire Department; and the ability of the Fire Department to effectively respond decreases the liability of the insurance companies by saving lives and minimizing injuries and vehicular damage by fire; and,

WHEREAS, the Board of Trustees desires to implement a fair and equitable procedure by which to collect said costs and shall establish a cost recovery system in accordance with State and Federal laws, regulations and guidelines.







NOW THEREFORE BE IT RESOLVED by the Munson Township Trustees that:

SECTION 1. Munson Township shall initiate a cost recovery for the delivery of Emergency Fire Department Services rendered by the Munson Fire Department. The rate of the cost shall be that which is usual, customary and reasonable (UCR) for the services, and may fluctuate accordingly.

SECTION 2. The service costs shall be charged to the negligent party, initially filed to their insurance, representing an add-on-cost of the claim for negligent damages of the vehicles, property and/or injuries. In the event the insurance company chooses to decline payment or the negligent party is uninsured, the negligent party will be held financially responsible.

SECTION 3. The Board of Trustees or their designees are hereby authorized to execute any and all documents and/or implement any and all procedures necessary to effectuate the collection of costs in order to enhance services by the Munson Fire Department.

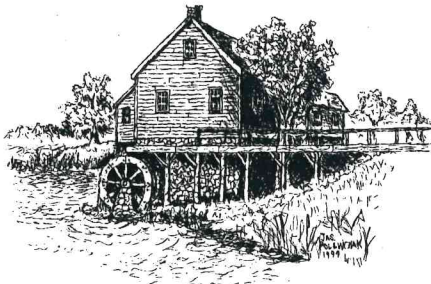
Approved this 9th day of August 2022, by the Munson Township Board of Trustees, voting

 _____ Andrew J. Bushman, Trustee	 _____ yes
 _____ Irene H. McMullen, Trustee	 _____ yes
 _____ James J. McCaskey, Chair	 _____ yes

Attest: 

Todd R. Ray, Fiscal Officer

August 9, 2022



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2022-31

Be it resolved by the Trustees of Munson Township, in a regular session on the 9th day of August, with the following members present, James J. McCaskey, Irene H. McMullen, and Andrew J. Bushman, that

Andy Bushman moved the adoption of the following resolution:

That the 2022 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund, a within fund transfer, as follows:

\$1,000.00 to 1000-110-599-0000 Other, other expenses, Administration
\$ 400.00 to 1000-330-341-0000 Telephone, internet, Road Dept.
\$ 564.50 to 1000-120-323-0000 Repairs and maintenance, Town Hall
all from 1000-930-930-0000 Contingencies, and

\$4,000.00 to 1000-110-599-0000 Other, other expenses, Administration
\$1,000.00 to 1000-610-599-0007 Other, other expenses, Com. Day Picnic
from 1000-760-730-0610 Improvement of sites, Parks

\$3,500.00 to 1000-110-599-0000 Other, other expenses, Administration
from 1000-990-990-9751 Other financing uses, scholarships

\$1,000.00 to 1000-110-599-0000 Other, other expenses, Administration
from 1000-110-315-0000 Election expenses

Irene McMullen seconded the motion and the roll being called, resulted as follows:

<u>Andrew J. Bushman</u>	Voting <u>yes</u>
<u>James J. McCaskey</u>	<u>yes</u>
<u>Irene H. McMullen</u>	<u>yes</u>

Attest: Todd R. Ray, August 9, 2022
Todd Ray, Fiscal Officer