

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, August 9, 20 16

The meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 14297-14359 dated 8/9/16 totaling \$50,076.89. EFT Vouchers 725-734 for the 8/12/16 biweekly payroll totaling \$9,701,68, and warrant 1233 dated 8/9/16 in the amount of \$9,538.88 to transfer EMS collections from the lockbox.

SHERIFF REPORT/DEPUTY STEVE SAVOR

Deputy Savor gave his report. He will monitor the school zones when school begins next week. Mr. Teichman advised that the lights in the pavilion at the Munson Township Park were vandalized. The Deputy asked if the Township had filed a report.

PARK BOARD

Park Board members Jim O'Neill and Joe Herczak and Park Board applicant John McCreery were present.

Andy Bushman moved and Irene McMullen seconded to appoint John McCreery to the Munson Township Park Board for an interim term through December 31, 2016, with a unanimous vote. Motion carried.

The Park Board addressed a request from resident Kathleen Webb for a boardwalk from the Auburn Road parking lot to the proposed Scenic River trails. Mr. Bushman advised a bridge was considered when the park first went in, but an easement would be required from the property owner. The owner at that time was not interested. The new owners will need to be contacted. Mr. Bushman offered to show where the property pins were located in the water. Mrs. McMullen said the boardwalk might be an expensive proposition as the property is environmentally protected and the water cannot be contaminated. Joe Herczak asked if the Park Board could move forward with the proposed trails. The Western Reserve Land Conservancy approved the locations. The Trustees will review the proposed map and address the trails at the next meeting. The Park Board questioned if they could use volunteers to clear the trails and asked for the road department's assistance. The fire department suggested that location markers be placed on the trail to help identify the area if there is an injury, and asked for a copy of the map when the trails are completed. The Park Board advised there is still an issue with the Scenic River E-loo restroom.

FIRE REPORT/CHIEF MARK LYNN

ISO will come in for their renewal on August 13th. The review will take approximately 3-4 hours, and the fire department expected to receive the same rating. Manning and water sources are the two major issues. The dry hydrants were certified in 2002.

FLAGPOLE

The flagpole cannot be moved to the place selected as there is not enough space. The fire department will look for another location.

ROAD REPORT/SUPERINTENDENT JIM TEICHMAN

Mr. Teichman addressed a proposal from Chester Township to share in the cost to do deep depth repairs on Heath Road. They went out for bids and have a proposal. The cost to Munson Township would be \$38,000. Shane Hajjar was present from the county engineer's office. Munson has the option to participate, or if not interested, Chester Township will let the contractor know. Chester may also consider postponing the project. The Trustees did not want to add the project this year. The road superintendent will explore other options to see if the work can be done at less cost. Mr. McCaskey noted that the former Klatka property, which the road department uses to store materials, needs to be cleaned up. Mr. Teichman introduced Keith Kriynovich, a prospective road department employee, who is a certified diesel mechanic. He will get his CDL if he is hired. Andy Bushman moved and Irene McMullen seconded to authorize Jim Teichman to perform pre-employment background checks, with a unanimous vote. Motion carried.

The cemetery fences will be done after one more painting session is scheduled. Mr. Teichman requested funds to purchase lunch for the workers to show the Township's appreciation. Andy Bushman moved and Irene McMullen seconded to authorize Jim Teichman to spend up to \$50 for lunch for the juveniles who are repainting the fence, with a unanimous vote. Motion carried.

Mr. Teichman will get cost estimates to replace the cut off saw. The last cross culvert that will be put in this year for the Fowlers Mill Road resurfacing project will be done tomorrow. The Township has met all of the deadlines for the Rockhaven and Wye resurfacing project. The roads will not be paved before school begins.

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FOWLERS MILL ROAD PROJECT

Shane Hajjar from the Geauga County Engineer's passed out copies of the plans for the Fowlers Mill Road project. Residents Bruce Oppenheim and Allen Muhic were also present. The proposal was to reconstruct and repave Fowlers Mill Road between Wilson Mills and Mulberry Road, relocating the road where it deviated from the right-of-way and placing it back on center. The road shifts approximately four feet. The project as presented was eligible for Issue 2 funding, at an approximate cost to the Township of \$360,000. He discussed details of structures and plantings that would need to be removed or relocated. The guardrail at Mulberry Road will be extended to the Ray property. The reconstructed road will allow two larger vehicles to pass safely. Mr. Oppenheim and Mr. Muhic expressed concerns about the proposed plans. Mr. Oppenheim met with Shane Hajjar and Jim McCaskey at his property site. He appreciated the opportunity to negotiate the plans, but was concerned about the impact on his properties. He suggested that all of the property owners be given the opportunity to speak as the improvement will impact the neighborhood and traffic. He asked if there was still time to change the plans. McCaskey said that Issue 2 was not a deciding factor. Hajjar advised the project must meet DOT and county standards for a public road to be eligible for Issue 2 funding. The Township has the authority to act in the public interest. There can be a modest deviation, but the plans must meet all criteria and not harm other properties. He explained that concessions to one property owner could create a negative impact on other properties. Decisions must be made to cause the least impact to both sides. The proposal is for a 50-75 year permanent improvement to create a safe long term road for public travel. The Township has the option to resurface the existing roadway – a short term solution. The existing foundation of the road, especially the edges, is in poor condition. Oppenheim asked if there was data to back this up and if safety has been an issue. He asked if the road could be left in its current location and widened. Bushman said the Trustees need to review the plans. A flyer will be sent to the residents and a meeting will be scheduled to allow them to voice their opinions. Andy Bushman moved and Irene McMullen seconded to hold a special meeting on Tuesday, August 30, 2016 to include regularly scheduled business at 6:30pm at the Town Hall, with a unanimous vote. Motion carried. A set of plans will be available at the Town Hall for the public to inspect. Copies can be requested. Mr. Hajjar will also forward a digital copy to the Township office.

RED CROSS SHELTER AGREEMENT

Andy Bushman moved and Irene McMullen seconded to approve the shelter agreement with the Red Cross, with a unanimous vote. Motion carried.

OUTSIDE MEETINGS

Mr. Bushman attended a Geauga Safety Council meeting on August 5th.

FARMLAND PRESERVATION MEETING

Andy Bushman moved and Irene McMullen seconded to authorize Irene McMullen to attend the Ohio Department of Agriculture Farmland Preservation meeting in Columbus on August 18, with a unanimous vote. Motion carried. There will be no cost to the township.

TWIN MILLS CUL-DE-SAC

The homeowners association will pay to have the tree cut down in the cul-de-sac as it is their responsibility.

FINANCIAL REPORT

Andy Bushman moved and Irene McMullen seconded to approve the Fiscal Officer's financial report for July 2016, with a unanimous vote. Motion carried.

RESOLUTION 2016-28/FUND TRANSFER

Resolution 2016-28 was made by Andy Bushman and seconded by Irene McMullen to approve within fund transfers in the General Fund in the Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

COMMUNITY ROOM RENTALS

Let the record reflect the Chardon Local Schools (Barto) held professional development trainings in the community room on August 8 and 9, 2016 from 7:30am-4pm, for approximately 36 persons. Andy Bushman moved and Irene McMullen seconded to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for CYF Cheerleading (Evans) on August 9, 16, 30 and September 13, 27, 2016, from 5:30-8:30pm, approx. 25, and to waive the fees, with a unanimous vote. Motion carried.

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Andy Bushman moved and Irene McMullen seconded to lease the community room for a Geauga Christ Child Society meeting (Matejka) on August 23, 2016 from 6-9pm, approx. 35, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for Girl Scout meetings (Carbone) Sept. 6, 20; Oct. 4, 18; Nov. 1, 15, 2016 from 6- 8pm, approx. 16, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Square Dance (Newton) on September 25, 2016 at 5pm, approx. 50, and to waive the rental fee and require the security deposit, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for Girl Scout meetings (Skedel) October 11, 25, and November 10, 22, 2016 from 6-8pm, approx. 10-12, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Red Key Networking meeting (Roediger) on October 11, 2016 from 7am-12pm, approx. 40, and to waive the rental fee and require the security deposit, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for Girl Scout meetings (Ricketts) October 23 and December 18, 2016 from 3-5pm, approx. 15, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Halloween Square Dance (Newton) on October 29, 2016 at 4pm, approx. 50, and to waive the rental fee and require the security deposit, with a unanimous vote. Motion carried.

MEETING ROOM RENTAL

Andy Bushman moved and Irene McMullen seconded to lease the meeting room for Girl Scout Grade 5 meeting (Ricketts) September 18, November 20, 2016 from 3-5pm, approx. 15, and to waive the fees, with a unanimous vote. Motion carried.

PAVILION RENTAL

Andy Bushman moved and Irene McMullen seconded to lease the Emmons pavilion for a Chardon Middle School Cross Country meet (Higham) on September 15, 2016 from 3-7pm, approx. 100, and to waive the fees, with a unanimous vote. Motion carried.

BASEBALL FIELD LEASE

Andy Bushman moved and Irene McMullen seconded to lease the Varsity ball field to the Chardon Monsters Baseball Team (Bluemmel) for practices only, August 1 – October 31, 2016, weekday evenings, and weekends early morning and evening, with a unanimous vote. Motion carried.

SECURITY DEPOSITS

The Board discussed if a security deposit should be required, when the rental fee is waived.

ENCUMBRANCE SHEET

Andy Bushman moved Irene McMullen seconded to approve the encumbrances for August 9, 2016, as written:

Other Expenses – Bicentennial	Blanket to 12/31/2016	1,504.42
Training Services	Blanket to 12/31/2016	100.00
Geauga Local Access Cable Corp.	Local Programming Contract	11,576.09
Bureau of Workers Compensation	Second Installment 2016	2,227.90
Waste Management	Town Hall Rubbish Pickup	52.89

with a unanimous vote. Motion carried.

EXECUTIVE SESSION – PERSONNEL EMPLOYMENT

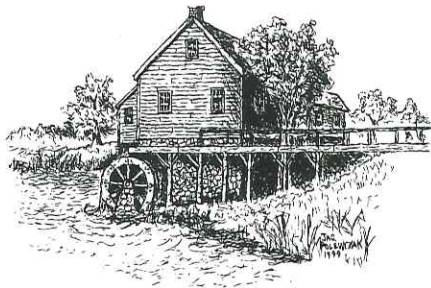
Andy Bushman moved and Irene McMullen seconded to go into executive session at 8:30pm to discuss personnel employment, with a unanimous vote. Motion carried.

The Trustee came out of executive session at 8:45pm and resumed the regular meeting.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 8:45pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2016-28

Be it resolved by the Trustees of Munson Township, in a regular session on the 9th of August, 2016, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and James J. McCaskey, that Mr. Bushman moved the adoption of the following resolution:

That the 2016 Permanent Appropriation be amended, as follows:

Within Fund Transfers

In the General Fund:

100.00	to 1000-110-318-0000	Training Services
712.96	to 1000-110-360-0000	Contracted Services
	from 1000-110-519-0000	Other Dues and Fees
305.00	to 1000-610-322-0000	Garbage and Trash Removal
	from 1000-610-329-0000	Other – Property Services
1,200.00	to 1000-110-599-1003	Other Expenses – Bicentennial
778.93	from 1000-110-230-0000	Workers Compensation
421.07	from 1000-760-740-0120	Machinery, Equipment & Furniture – Town Hall

Mrs. McMullen seconded the motion and the roll being called resulted as follows:

Voting

Andrew J. Bushman, yes

James J. McCaskey, yes

Irene H. McMullen, yes

Attest: Judith Toth, August 9, 2016
Judith Toth, Fiscal Officer