

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR MEETING

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, August 8, 20 23

Chair McMullen called the Trustees meeting to order at 6:30pm with Trustees Andy Bushman and James McCaskey and Fiscal Officer Todd Ray present. Chair Irene McMullen led the recitation of the Pledge of Allegiance.

The Trustees signed warrants 19600 through 19640 dated 8/08/2023, totaling \$375,941.33, and the 7/31/2023 Trustees payroll EFT vouchers 285 through 287 totaling \$2,004.73.

Minutes

Jim McCaskey moved to approve the minutes of the Trustees regular meeting held Tuesday, July 25, 2023, as presented. Andy Bushman seconded, and the motion carried with a unanimous vote.

Chair McMullen offered statements of praise and appreciation for everyone who attended, contributed to, and volunteered at Saturday’s successful Community Day Picnic. Ms. McMullen made a statement in response to residents’ questions about public records requests they had made. She explained that complaints about unfulfilled records requests can be filed with the Ohio Court of Claims. She also cited an additional section of the Ohio Revised Code, section 149.431, that citizens might review. The section addresses public records and organizations like Munson Fire Department, Inc. Trustee Andy Bushman informed the Board that he was researching a noise-response resolution that had been passed by Montville Township in Medina County that might be suitable for Munson. He said he would review the resolution with Assistant Prosecutor Susan Wieland.

Public Comment

A resident of Sutton Place made comments about the deteriorating road condition of Sutton Place and expressed concerns about the road during the coming winter season. He also encouraged the Trustees to revisit a resident survey about the favorability of a streetlight at the intersection of Sutton Place and Auburn Rd.

FIRE DEPARTMENT

Fire Chief Mike Vatty informed the Trustees that the Fire Department had replaced a refrigerator in the station that had died and believed that the expense could be submitted for partial reimbursement through the NOPEC energy efficiency grant process. Trustee Jim McCaskey moved to approve submitting the refrigerator expense to the NOPEC grant reimbursement. Andy Bushman seconded. Motion carried with a unanimous vote. Chief Vatty reported that in July the Department responded to 113 total calls, with the year-to-date total at 916, with 70 – 75% of all calls are for emergency medical services, and about 20% of calls are “overlapping” with another calls that the Department had already responded to. He noted that 62 calls have been to the Geauga County Safety Center (the county jail) and will typically reach 100 over the course of the year. Along with a number of assisted-living and senior-care facilities in the township, these facilities place a higher burden on the Fire Department than other communities that may not have these facilities.

ROAD DEPARTMENT

Brookside Road

Road Superintendent Kirk Walker advised that he has received a quote from GAR Paving for work matching the Hazen Contracting quote for the resurfacing of Brookside Road so that an apples-to-apples comparison could be made, and he recommended approving the Hazen quote as it came in slightly lower. Jim McCaskey moved to approve the quote for resurfacing Brookside Rd. by Hazen Contracting in the amount of \$43,875.00., with a completion date no later than November 1. Seconded by Andy Bushman, the motion carried with a unanimous vote.

Road pavement striping

Mr. Walker reported that several township roads were scheduled for re-painting/stripping and the low bid price facilitated by the County Engineer’s office was submitted by Aeromark Company. Jim McCaskey moved to approve road striping work to be performed by the

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Aeromark Company in the amount of \$15,935.50. Seconded by Andy Bushman, the motion carried with a unanimous vote.

Road Department truck

The Trustees discussed the possibility of acquiring a new truck for the Road Department by substituting a different model for the International truck that has been on order and long-delayed and overdue in delivery. Ms. McMullen understands that she can submit an amendment to the EPA-Diesel grant to allow the Township to switch the grant to a different truck that might be delivered sooner. The Trustees decided the matter will require more research. They don't want to cancel the order for the truck-on-order, but they would be required to have additional funding in place for a different truck that would be the substitute in the EPA-Diesel grant program.

Sherman Road widening and resurfacing

Mr. Walker reported that the excavation work on Sherman Road is under way but has been complicated by rain and drainage issues at the site.

TOWNSHIP BUSINESS

No new business was presented.

FISCAL OFFICER

Fiscal Officer Todd Ray noted that the Budget Hearing with the Geauga County Budget Commission is scheduled for Monday August 21, and had been noticed to the newspaper as a Trustee meeting.

Other Business

No other business was presented.

Other Meetings

Jim McCaskey reported that he attended the Planning Commission meeting earlier in the day. Andy Bushman attended the Geauga Safety Council meeting August 4<sup>th</sup>.

Public Comment

Mr. Kinter offered comment on the attendance at the Community Day Picnic, Trustees communications with the Prosecutor's office, ARPA funding allocation, Trustee compensation and benefits, and the need for new trucks for the Road Department. Resident John McCaulley asked if there is a known, "root cause" or the nature of all of the calls for the Fire Department to the county jail. Resident Joe Bastulli suggested that the noise resolution matter be referred to the Munson Zoning Commission.

Encumbrances

Jim McCaskey moved and Andy Bushman seconded to approve the encumbrance sheet as presented:

Blanket	Travel expenses, cemeteries	\$39.78
ASAP Sanitary Services	Portable restrooms, parks	\$500.00
Aeromark Company, Inc.	Pavement striping/markings	\$15,935.50
Hazen Contracting	Brookside Rd. resurfacing	\$43,875.00

The motion carried, with a unanimous vote.

Motion to Adjourn

Jim McCaskey moved to adjourn the meeting at 6:58pm. Andy Bushman seconded, and the motion carried with a unanimous vote.

Shane McMullen Chairman Todd R. Ray Fiscal Officer