

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, August 4, 2015

The special meeting was called to order at 3pm by Chairman Andy Bushman with Trustees Jim McCaskey and Irene McMullen, Fiscal Officer Judy Toth, and Road Department members Jim Teichman, John Toth, Larry Morrison, Mark Stukbauer, Adam McKinney and Doug Cross present. The Trustees signed warrants 13394-13406 dated 8/4/15 in the amount of \$21,058.06 between meetings. Warrants 13407-13412 dated 8/4/15 in the amount of \$1,453.03 were signed.

PUBLIC COMMENT/FOWLERS MILL CHURCH ELECTRONIC SIGN

Residents Jack Schinness and Bob Voss discussed the new sign erected at the Fowlers Mill Christian Church. They questioned the appropriateness of a flashing digital sign in the historic district. Mrs. McMullen advised that the Township does not zone for the historic district. The Trustees will ask the zoning inspector to review the zoning resolution and contact the church if there is a violation.

WORKSHOP WITH ROAD DEPARTMENT

Mrs. McMullen thanked the road department for putting a letter together with their concerns, and suggested that the topics be addressed in the order that they appeared in the letter. Better ventilation was discussed for the shop, and two issues were identified, truck exhaust and noxious fumes from painting and welding. The consensus was to install an overhead ventilation fan and then look into tubes for truck ventilation. Mr. Teichman will contact a vendor to determine the size needed for the work space and for a cost estimate. Adam McKinney suggested that the fan have a carbon monoxide sensor that activates the fan. A work place safety assessment was discussed. Mrs. McMullen suggested contacting OTARMA. Mr. Bushman and Mrs. Toth advised that the Bureau of Workers Compensation provides safety assessments. Mr. Teichman suggested 10 minute safety meetings and an end of the month evaluation of the progress, targeting the end of September to bring in the outside agency. Because the road department is very busy in the summer and normally does major cleanup and organization in the winter months, the decision was made not to put off the safety evaluation. The road department discussed work zone safety and asked for better signs and warning devices. Two trucks will be better equipped for use in the work zone. Mr. McKinney wanted clarification as to when a work zone should be set up for smaller jobs. Roadside mowing was discussed. The Ohio Department of Transportation provides circuit rider training on various topics. The Township has had a good response in hosting training sessions in the past, and will consider hosting these classes. Resident Jack Schinness suggested that a safety person be designated. The Trustees will review the vacation survey, which was made of other townships. Mr. Stukbauer noted that sick leave cannot be used for the illness of a family member. The Board discussed personal time off.

Mr. Bushman will check his work schedule. Another workshop will be scheduled for Tuesday, October 6th, at either 7am or 3pm.

RESOLUTION 2015-32/FUND TRANSFER

Resolution 2015-32 was made by Irene McMullen and seconded by Jim McCaskey for within fund transfers in the General Fund, with a unanimous vote. Motion carried. The resolution is included on a separate page as part of the minutes.

BOARD OPENINGS

The Trustees discussed openings on the park and zoning boards. Resumes were pulled from past applicants. The office manager will contact them to see if there is any interest.

REQUEST FOR STREET LIGHT

The Board addressed a request for a street light on Nicoles Way. Mr. Bushman had a map of the property owners on the street. Before contacting the residents for consensus on the street light, reflective tape will be put on the road sign pole to see if it provides sufficient identification of the road entrance at night.

BARN QUILTS

After consulting the Prosecutor's office, let the record reflect the Board of Trustees has no objection to the erection of "barn quilts" in Munson Township.

ENCUMBRANCE SHEET

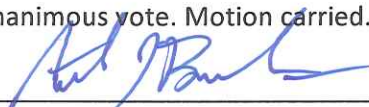
Jim McCaskey moved and Irene McMullen seconded to approve the encumbrance sheet for August 4, 2015, as written:

Repairs and Maintenance	Blanket to 12/31/2015 (Town Hall)	2,000.00
Munson Fire Department	Knox Boxes	500.00
Travel and Meeting Expense	Blanket to 12/31/2015 (Zoning)	350.00
Machinery, Equipment & Furn.	Blanket to 12/31/2015 (Scrap Metal)	5,000.00

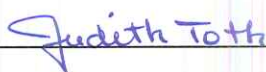
with a unanimous vote. Motion carried. The Board signed the encumbrance sheet.

MEETING ADJOURNED

Jim McCaskey moved and Irene McMullen seconded to adjourn the meeting at 4:36pm, with a unanimous vote. Motion carried.

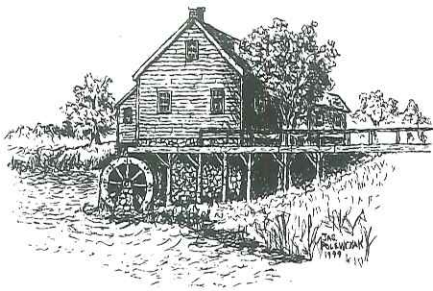


Chairman



Fiscal Officer





# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2015-34

Be it resolved by the Trustees of Munson Township, in a special session on the 4th day of August, 2015, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Irene McMullen moved the adoption of the following resolution:



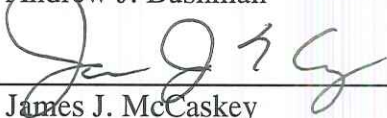
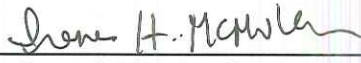
That the 2015 Permanent Appropriation be amended as follows:

### Within Fund Transfers

In the General Fund:

1,000.00	to 1000-120-323-0000	Repairs and Maintenance
350.00	to 1000-130-330-0000	Travel and Meeting Expense - Zoning
7,000.00	to 1000-610-323-0000	Repairs and Maintenance – Parks
500.00	to 1000-760-790-0220	Other – Capital Outlay {fire} – new line item
	from 1000-330-360-0002	Contracted Services – Road Improvement Projects
2,000.00	to 1000-120-323-0000	Repairs and Maintenance
	from 1000-120-323-0220	Repairs and Maintenance

Jim McCaskey seconded the motion and the roll being called resulted as follows:

	Voting
	
Andrew J. Bushman	
	yes
James J. McCaskey	
	yes
Irene H. McMullen	

Attest: Judith Toth, August 4, 2015  
Judith Toth, Fiscal Officer