

RECORD OF PROCEEDINGS

Minutes of MUNSON TOWNSHIP TRUSTEES SPECIAL Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, August 30, 2016

The special meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 14385-14400 dated 8/30 and 8/31/16 totaling \$22,083.82 and EFT Vouchers 753-757 for the 8/31/16 monthly payroll totaling \$6,902.22.

FOWLERS MILL ROAD PROJECT

Shane Hajjar from the County Engineer's office and several residents from Fowlers Mill Road were present to discuss the 2017 Fowlers Mill Road project. Shane Hajjar advised that the engineer's office prepares the specifications for road and drainage projects for the townships. Last year the Trustees asked the county engineer to prepare engineering improvements for Fowlers Mill Road between Wilson Mills and Mulberry Road. The engineer's office identified that the shoulders were failing and had been patched more than one time, ditches were close to the road, and the overall condition of the road was substandard. They did traffic counts and determined recommended improvements according to their standards. They prepared a set of drawings to establish ditch lines and replace drive pipes and cross culverts. The road will be rubblized (ground up) and cement stabilized. Three layers of asphalt will be added. The road base will be good for 75 years and the road surface for 15-20 years. Safe lanes will be established to allow two legal vehicles to pass on the road. The road lane will be ten feet from the white line to the yellow line with three foot berms. The road department has begun work on crossover pipe replacement and ditching. A resident asked if planting grass where the work was done this year was a duplication of expense, and was advised this was necessary where the ground was disturbed. Only a few feet next to the road will be torn up next year. Residents asked if the speed limit would be increased if the road was improved. Mr. Hajjar did not believe the speed limit would be increased above the current 45 miles per hour due to hills, sight distance and curves. A resident advised it is dangerous to pull out of her driveway now. Another had the same issue. Residents objected that the improvements would take away the country look that originally drew them to the area. Mr. Hajjar noted that the trees are in the right-of-way and are close to the road and should be removed for drainage and safety reasons. He understood their objections and was willing to work with them regarding their individual properties. Ditch enclosures may save some trees, but he warned that the trees may still die if the roots are disturbed. Residents asked how they would know which trees were to be removed, and if the property owners had been notified. Dorothy Ray believed that the improvement was a disgrace to the historical area, and described how the tree removal impacted her century home, which is close to the road. She wanted to know who would maintain the right-of-way. Residents asked if there was any recourse, or if the Trustees had already made a decision, and if there was a middle road. Residents feared the improvement would increase traffic speed and that more trees were being cut down than was necessary. Mrs. McMullen explained that meeting county specifications would allow the Township to take advantage of state funding. Residents asked why the road was being moved. Mr. Hajjar explained that the road would be realigned to its original location where practical. Fences in the right-of-way, where there was no formal authorization, will be removed. There is a drop-off before the Ray property and a guardrail will be installed to end by Mrs. Ray's barn. The engineer's office is recommending the guardrail, but the Trustees have the authority to remove it from the plans. Mrs. Ray has the option of a blunt or curved end, and Mr. McCaskey and Mr. Hajjar offered to meet with her on site. Resident Bruce Oppenheim asked why the Township was working on the infrastructure if no decision had been made. Allen Muhic asked if the Township was committed to the project, or was open to alternatives. Mr. McCaskey said he was still looking at both options. Mr. Muhic advised he was a transportation and environmental planner and asked for the support data for the project. Mr. Hajjar informed him the plans were formulated on observation of the road conditions and the professional judgment of the engineer's office. Mr. Muhic believed the project was too much for the area and said he was in the process of compiling data. Mrs. McMullen advised the project needed to meet state and local design standards if the improvement was to be partially funded by State Issue 1 funding. Ignoring the foundation may prove more costly in the long term. Mr. Hajjar advised the County acts on the Board's decision. The engineer's office is making these



# RECORD OF PROCEEDINGS

MUNSON TOWNSHIP TRUSTEES SPECIAL

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, August 30, 20 16

## FOWLERS MILL ROAD PROJECT

recommendations as a good long term investment. There are not a lot of reported accidents, as people pulled out of ditches are not reported in the statistics. Recommendations are made based on what is best for the entire public. Mrs. McMullen advised that reductions in state funding have affected and will continue to affect the Township. Down the road, money will be an issue. This is an opportunity to provide a longer maintained road. Residents reiterated that aesthetics were what drew them to the area. Mr. Oppenheim said residents did not want change. He understood the funding and maintenance issues, and wanted to know how the Trustees planned to make a decision. He did not believe that they had discussed other alternatives. Replacement of the major cross culverts and road fortification would benefit the existing road. He did not want a path for faster traffic, and believed the Trustees should have communicated better with the community. Mrs. McMullen asked how soon the Township would need to make a decision on the Issue 1 funding. Mr. Hajjar said that the application was submitted. The project list will be reviewed by the end of September and approved, and projects locked in and submitted in October. He still had time to submit another township's project if he did it in September. If the Township were to wait until October to pull out, the funding would be lost to the community. Mrs. McMullen was concerned what would happen to maintenance in the future when dollars were stretched even more. Mr. Hajjar explained that the tree cover keeps the road subsurface wet and accelerates the failure rate. The road also remains frozen longer in winter conditions. The foundation will not be addressed if the road is resurfaced. The Trustees asked those present to provide email addresses to receive an electronic copy of the plans. Hard copies can be requested from the Township office. The formal discussion ended at 8:15pm, but conversation continued until 8:34pm.

## GAS RATE

Andy Bushman moved and Irene McMullen seconded to enter into a variable gas rate with our gas supplier, with a unanimous vote. Motion carried.

## ZONING COMMISSION APPLICANTS

Applicants for the Munson Township Zoning Commission will be interviewed at 7:30pm at the September 13<sup>th</sup> Trustees meeting.

## SPECIAL MEETING RE FOWLERS MILL ROAD PROJECT

Andy Bushman moved and Irene McMullen seconded to hold a special meeting on Wednesday, September 21, 2016 at 6:30pm for the Fowlers Mill Road project and other regular business, with a unanimous vote. Motion carried.

## COMMUNITY ROOM RENTALS

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Howard Hanna Chow Chow (Childrens Fund) Workshop (Haines) on December 1, 2016, from 9am-5pm, approx. 25, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room family Christmas party (Johnston-employee) on December 17, 2016, all day, approx. 50, to reduce the rental fee to \$62.50 and require the security deposit, with a unanimous vote. Motion carried.

## CONFERENCE ROOM RENTAL

Andy Bushman moved and Irene McMullen seconded to lease the conference room for a Leadership Geauga Event Planning Meeting (Scanlon) on September 12, 2016 at 2:30pm, approx. 6, and to waive the fees. Roll call vote: Mrs. McMullen, yes; Mr. McCaskey, yes; Mr. Bushman, abstain. Motion carried.

## PAVILION RENTAL

Andy Bushman moved and Irene McMullen seconded to lease the Emmons pavilion for a Cub Scout Pack 91 meeting (Montgomery) September 7, 2016 from 6-9pm, approx. 50, and to waive the fees, with a unanimous vote. Motion carried.

## RESOLUTION 2016-30/FUND TRANSFER

Resolution 2016-30 was made by Andy Bushman and seconded by Irene McMullen for within fund transfers in the General Fund and Zoning Fund, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]



RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, August 30, 20 16

EXECUTIVE SESSION – PERSONNEL EMPLOYMENT

Andy Bushman moved and Irene McMullen seconded to go into executive session at 8:51pmpm to discuss personnel employment, with a unanimous vote. Motion carried. The Trustee came out of executive session and resumed the regular meeting at 9:15pm.

SUTPHEN AERIAL REFINANCE

The Trustees agreed to refinance the Sutphen aerial truck’s seven-year lease for an additional \$150,000.

ENCUMBRANCE SHEET

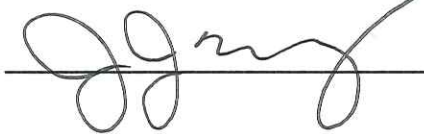
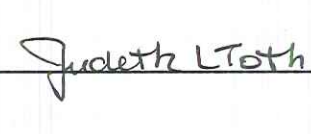
Andy Bushman moved Irene McMullen seconded to approve the encumbrances for August 30, 2016, as written:

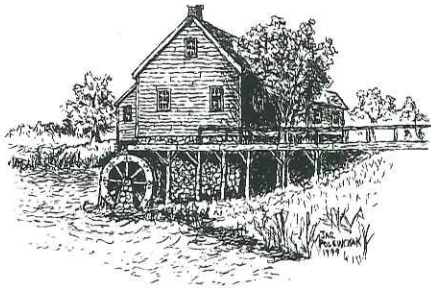
Sport Rack	Bicentennial Tee Shirts	150.00
Operating Supplies (Cemetery)	Blanket to 12/31/2016	100.00

with a unanimous vote. Motion carried.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 9:22pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2016-30

Be it resolved by the Trustees of Munson Township, in a special session on the 30th of August, 2016, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and James J. McCaskey, that Andy Bushman moved the adoption of the following resolution:

That the 2016 Permanent Appropriation be amended, as follows:

### Within Fund Transfers

In the General Fund:

120.00	to 1000-110-599-1003	Other Expenses - Bicentennial
	from 1000-110-519-0000	Other Dues and Fees

In the Cemetery Fund:

100.00	to 2041-410-420-0000	Operating Supplies
	from 2041-410-323-0000	Repairs

Irene McMullen seconded the motion and the roll being called resulted as follows:

Voting

<u>Andrew J. Bushman</u>	<u>Yes</u>
<u>James J. McCaskey</u>	<u>yes</u>
<u>Irene H. McMullen</u>	<u>yes</u>

Attest: Judith Toth, August 30, 2016  
Judith Toth, Fiscal Officer