

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Wednesday, August 28, 20 13

The meeting was called to order at 6:30pm by Chairman Andy Bushman with Trustees Todd Ray and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. Warrants 11614-11627 dated 8/28 & 8/30/2013 totaling \$118,799.59, EFT Vouchers 318-333 for the 8/30/13 monthly and bi-weekly payrolls in the amount of \$17,955.60, and Warrant 1163 dated 8/28/13 in the amount of \$9,915.05 to transfer EMS collections from the lockbox to the primary account were signed.

MINUTES

Todd Ray moved and Irene McMullen seconded to approve the minutes of the regular meeting August 13, 2013, as written. Roll call vote: Mr. Ray, yes; Mr. Bushman, yes; Mrs. McMullen, abstain. Motion carried.

Todd Ray moved and Irene McMullen seconded to approve the minutes of the special meeting August 20, 2013, with a unanimous vote. Motion carried.

TOWN HALL PROJECT

Six color samples were painted on the outside of the building for the exterior stucco. Sample #5, the light gray, was selected. Architect Hank Penttila asked if the township had made a decision on the carpet samples for the offices and meeting rooms and floor samples for the community room. Mrs. McMullen advised that resident Cindy Bocchieri, an interior designer, has offered to assist with decorating decisions. Mr. Penttila said a decision could be postponed until the next meeting to give the township an opportunity to meet with her. Three-inch carpet will be used as a baseboard in the carpeted rooms to protect the drywall. Larger tile for the lobby and public restrooms was discussed. Mr. Penttila said the size of the lobby could accommodate 20 x 20 tiles. Media access for cable TV will be placed in the community room, trustees meeting room, and the secretarial station. Amplification was discussed. Mr. Penttila advised that wall mounted speakers were more effective than ceiling speakers. Wiring must be done before the drywall is put up. Mr. Bushman noted that if wireless speakers were used, they could be added at any time. Mr. Perfetto said he could recommend an audiovisual contractor if needed. The board's consensus was to go with LED lighting for the parking lot. A decision will be made at the next meeting to give Mr. Bushman time to follow up with his contact regarding an alternative bulb.

PUBLIC COMMENT

Resident Frank Bucci, 11400 Woodiebrook Road, asked for the Board's assistance. He has wetlands behind and on his property. The natural flow of water is through his neighbor's property to two ponds. The neighbor is blocking the water with grass clippings and brush and the water is stagnating. He also feared backup into his drainage systems when the rainy season begins. He spoke to his neighbor with no resolution. He asked for assistance from Geauga Soil and Water, small claims court, the Geauga County Prosecutor's office, and the township zoning department. He was referred from one department to another. Zoning Inspector Tim Kearns visited the property with Bob Griesmer of Geauga Soil and Water, and agreed with Mr. Griesmer that this was a civil matter. Mr. Bucci asked the township to send one more letter on his behalf.

NUISANCE ABATEMENT

Zoning Inspector Tim Kearns showed the Board pictures of five nuisance properties in the township. Three had lawns that were not being maintained. Neighbors were complaining about snakes which were breeding on the properties. The fourth was the site of a burned building which was removed, but the land was not properly restored and had stagnant water. There was also an abandoned shed on the property. The fifth had an abandoned building that was unsafe and not secured. The board did not wish to pursue the property that had no buildings as there was no statute to maintain an open lot. They asked Mr. Kearns to contact Bainbridge Township to find out if there were any remaining Moving Ohio Forward grant funds to remove the unsafe buildings. Mr. Kearns advised that Ohio Revised Code has a provision similar to the removal of unsafe buildings for the abatement of property nuisances. The Trustees asked Mr. Kearns to provide a list of the properties and their nuisances, and to begin the process under Ohio Revised Code for their abatement.

ROAD DEPARTMENT

Road Superintendent Jim Teichman reported that the retaining wall was installed on Raintree Drive. The pipe will be delivered for the Sherman Road crossovers on September 3rd, and installed September 4-6. The road department shot the grades on Fowlers Mill Road north of Wilson Mills and began ditching to correct problems. They are also ditching in Bass Lake Community. Replay is done. The start date for micro-surfacing has been set. The preconstruction meeting for road resurfacing has not been scheduled yet. The county engineer's office will design Sherman Road to allow the township to begin removing topsoil and replacing it with clay.

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ROAD DEPARTMENT (continued)

He reported damages to the picnic tables at Nero Park. The road department is short a vehicle and needs a utility vehicle to transport tools and equipment to job sites. Mr. Teichman asked the Trustees to consider either keeping the converted ambulance and replacing the cab and chassis or purchasing a cap top pickup.

SPEED CHECKS

Mr. Ray asked if Mr. Bushman had contacted Cuyahoga Heights regarding their pole mounted speed devices. Mr. Bushman had not, but he learned that the speed devices in Mayfield do not work on a cloudy day and have no long range projection. He suggested that the township consider purchasing a speed trailer, which could be moved to various locations. Mr. Ray was in favor if the cost was not prohibitive. Mr. Bushman will contact the sheriff's department for a vendor for a quote for a speed trailer and for more information about pole mounted devices.

RESOLUTION 2013-40/FUND TRANSFER

Resolution 2013-40 was made by Todd Ray and seconded by Irene McMullen for within fund transfers in the General, Road and Bridge, and Fire Operating and Apparatus Funds, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

BASEBALL FIELD LEASE

The Trustees addressed requests from the Chardon Baseball League (Zucker) and the Chardon Sandlot Sluggers (Rensi) regarding use of the township baseball fields for youth baseball during the 2014 baseball season. Trustees McMullen and Bushman contacted both groups. The township traditionally leases the fields exclusively to the Chardon Baseball League which serves Chardon, Munson and Hambden children. The Sandlot Sluggers team was formed to create a second U11 traveling team and consists of a high percentage of Munson players. Mrs. McMullen was assured by both groups that they could work together. Mr. Bushman advised that this was not an unusual circumstance and that the township should continue to lease to the larger group with the expectation that they accommodate the others. The goal is to make sure that every child that wants to play ball is given the opportunity. The township will ask for confirmation from the Chardon Baseball League that the Sandlot Sluggers will be given field time.

PAVILION RENTAL

Todd Ray moved and Irene McMullen seconded to lease the Emmons Pavilion for a Cub Scout Pack 91 Round-Up (Callahan) on September 9, 2013 from 6-9pm, approx. 50, and to waive the fees, with a unanimous vote. Motion carried.

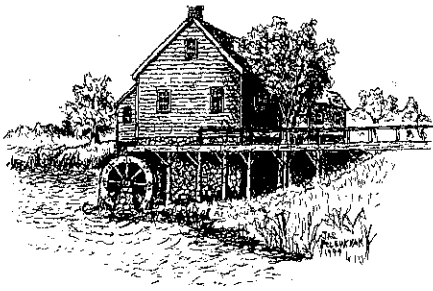
ENCUMBRANCE SHEET APPROVAL

There were no encumbrances for August 28.

MEETING ADJOURNED

Todd Ray moved and Irene McMullen seconded to adjourn the meeting at 8:02pm, with a unanimous vote. Motion carried.

[Signature] Chairman Quaith Toth Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2013-40

Be it resolved by the Trustees of Munson Township, in a special session on the 28th day of August, 2013, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Todd Ray moved the adoption of the following resolution, that the 2013 Permanent Appropriation be amended as follows:

Transfers Within Funds

In the General Fund within fund transfers as follows:

75,000.00	to 1000-330-360-0002	Contracted Services – Road Improvement Projects
1,700.00	to 1000-330-360-0003	Contracted Services – Micro-surfacing
	all from 1000-760-710-0000	Land

In the Road and Bridge Fund, a within fund transfer as follows:

15,000.00	to 2031-330-323-0000	Repairs and Maintenance
	from 2031-330-360-0002	Contracted Services – Road Improvement Projects
2,500.00	to 2031-760-730-0000 ✓	Improvement of Sites
1,092.03	to 2031-760-720-0000 ✓	Buildings
	from 2031-760-730-0000 ✓	Machinery, Equipment and Furniture

In the Fire Operating and Apparatus Fund, a within fund transfer as follows:

300.00	to 2192-220-314-0000 ✓	Tax Collection Fees
	from 2192-220-382-0000	Liability Insurance Premiums

Irene McMullen seconded the motion and the roll being called resulted as follows: voting

Andrew J. Bushman ye
Andrew J. Bushman

Irene H. McMullen yes
Irene H. McMullen

Todd R. Ray yes
Todd R. Ray

Attest: Judith Toth, August 28, 2013
Judith Toth, Fiscal Officer