

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, August 27, 20 24

The meeting was called to order at 6:30pm by Chairman Andy Bushman, with Trustees James McCaskey and Nathaniel McDonald and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

The Trustees signed warrants 20348 through 20381 dated 8/13/24, totaling \$607,944.13; and the 8/30/24 bi-weekly payroll EFT vouchers 314 through 321 totaling \$9,907.75. The Trustees signed cemetery deed 5-391 for Peter Michael Padegimas, Maple Hill Cemetery section 3, lot 349, graves 12 and 13.

Mr. McCaskey moved to approve the minutes of the Trustees Regular meeting Tuesday, August 13 as presented. Mr. McDonald seconded. Motion carried with a unanimous vote.

Mr. McCaskey moved to approve the minutes of the Trustees Special meeting for the Budget Hearing Monday, August 19 as presented. Mr. McDonald seconded. Motion carried with a unanimous vote.

Mr. Bushman asked for public comment. Munson resident Jeremy Rellinger identified himself as the scheduler for the travel teams and teams that use Munson ballfields. He explained to the Board that the Chardon Baseball League (CBL) is the recreational that includes players from Chardon, Munson, and surrounding communities. At this time, travel teams use Munson ballfields, and no CBL rec league teams do. The travel teams' coaches have traditionally provided in-season maintenance on the ballfields, but this has become increasingly more difficult each year, and the fields are declining. The travel teams are asking the Township to take the lead and coordinate the ongoing maintenance of the fields, determine a set cost, and let the travel teams reimburse the Township for the expense using fees collected from players and paid by the teams. The Trustees agreed to address the issue later in the meeting.

FIRE DEPARTMENT

Fire Chief Mike Vatty reported that Munson Fire Department has worked with local schools to complete all inspections and required drills mandated for the start of the school year. He also reported that the Department experienced one "quadruple-call" event last week, when four emergency calls came in within a 50-minute period, requiring mutual aid support from neighboring departments to assure all four calls were covered.

ARPA Fund request

Chief Vatty noted that Fire Department Business Manager JP Szczyglowski had provided the Trustees with an itemized list of equipment needs and upgrades that the Fire Department was requesting the Township to fund using ARPA funds. (The list is included on the encumbrance sheet below.)

Mr. McCaskey moved to approve the purchase of the list of critical life-saving equipment including Life Pac 45 advanced cardiac monitors, Lucas mechanical chest compression devices, Blitz portable master-stream firefighting nozzles, TNT battery-electric ram vehicle extraction equipment, and fire-tanker braking system equipment for Munson Fire Department, in the amount of \$73,487.35 to be paid for with American Rescue Plan Act funds. Mr. McDonald seconded. Motion carried with a unanimous vote. Fiscal Officer Todd Ray confirmed with the Board that he would prepare a single payment to Munson Fire for the purpose of funding these purchases, and the Fire Department would place the orders and make separate payments to the specific vendors.

ROAD DEPARTMENT

Workers Comp Grant

Road Superintendent Kirk Walker told the Board that the application for a Workers Comp grant for a hydraulic lift for the Road Department had been approved, and the Township could move forward and order the lift.

Mr. McCaskey moved to approve the purchase of the Mohawk Lift for the Munson Road Department, in the amount of \$52,675.82. Mr. McDonald seconded. Motion carried with a unanimous vote. The BWC grant will reimburse Munson Township \$39,506.87 after the purchase.

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Maintenance Building roofing

Mr. Walker noted that he had received a set of four quotes for metal roofing to reroof the salt shed and Building 2. He indicated the quotes were all competitive and from reputable roofing companies that he had vetted. The Trustees discussed the situation. Chair Andy Bushman pointed out that if the total of the roofing work exceeds the \$75,000 threshold, it requires publicly solicited bids, not just quotes. The Trustees will review the quotes and will take action at the next meeting.

TOWNSHIP BUSINESS

Ballfield Maintenance

Referring to the comments of Mr. Rellinger earlier in the meeting, Trustee Nate McDonald advised that the Trustees facilitate a meeting of the Township and the travel teams and Chardon Baseball League stakeholders to develop a plan for necessary in-season and off-season ballfield maintenance for 2025, and fellow board members agreed. Chair Andy Bushman pointed out that essential field maintenance for Zambory Field used for varsity baseball, referred to as Phase I, should be done this fall while it is dry enough, and avoid the problems that wet conditions create in the spring. Mr. Walker said that Innovative Companies was preparing a quote for the fall maintenance on Zambory Field. Phase II would include ongoing in-season maintenance and through the fall of 2025.

Road Superintendent Kirk Walker shared with the Trustees the quote for fall 2024 dragging and spraying of ballfields from Innovative Companies. The Trustees agreed that this work should be done in September and would be monitored and assessed through September.

Mr. McCaskey moved to approve the contract for maintenance of four ballfields by Innovative Companies, at the quoted price, twice dragging and twice spraying in September, not to exceed \$1,520. Mr. McDonald seconded. Motion carried with a unanimous vote.

Resolution 2024-35: Sisters of Notre Dame 150th Anniversary Commendation

Chair Andy Bushman called attention to the fact that the Sisters of Notre Dame are celebrating the 150 Anniversary of the establishment of their order in the United States. Mr. McDonald moved to approve Resolution 2024-35, a resolution of commendation of the Sisters' anniversary. He read the resolution aloud. Mr. McCaskey seconded. Motion carried with a unanimous vote. The resolution in its entirety is attached with these minutes.

Payne Family Chapel at Fowlers Mill Cemetery

The Trustees discussed an exploratory inquiry from the Payne family to establish a memorial structure of some kind for their family within the Fowlers Mill Cemetery. The Township does not have a policy for any structures in cemeteries. Trustees considered a number of variables, such as size and footprint of a structure, architectural oversight, and the need for a policy that would be applicable to respond to any future requests. They agreed to research other townships to see if any have policies that would help inform their response to this inquiry.

Croatian Lodge/ H2Ohio Stream Restoration project contractor selection

Nate McDonald updated the Board on the process for selecting a contractor to design and execute the stream restoration project on the Croatian Lodge property on Mulberry Road. The selection team recommended Davey Group out of Kent, Ohio as the preferred contractor.

Mr. McDonald moved to approve Davey Group for the Croatian Lodge stream restoration project in response to the request for proposals, with the project cost not to exceed the \$320,900 H2Ohio grant. Mr. McCaskey seconded. Motion carried with a unanimous vote.

Web Camera proposal

Andy Bushman updated the Board on the proposed web-based camera to be mounted on the fire station. Mr. Bushman said that Dave Jevnikar was preparing a final proposal and quote for the camera and installation and details on the web-hosting. The cost should not exceed earlier estimates of \$5,000.

Model Airplane Flying

The Trustees noted that Mr. Joe Otto had conducted a demonstration outside immediately before the start of the meeting. He operated a model plane "flight" without releasing the plane to fly, so that Trustees and observers could assess the audio impact of the electric motor on the plane. All agreed that the sound was not too loud and did not disqualify the proposal from further consideration.

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FISCAL OFFICER

Resolution 2024-36 / Amounts and Rates

A motion to approve Resolution 2024-36 was made by Jim McCaskey and seconded by Nate McDonald to accept the amounts and rates as determined by the budget commission and to authorize the necessary tax levies and certify them to the county auditor; with a unanimous vote, the motion carried. [The resolution is included on a separate page as part of the minutes.]

Resolution 2024-37: Allocate American Rescue Plan Act Funds

Mr. McDonald moved to approve Resolution 2024-37, a resolution to allocate \$73,847.35 of ARPA funds for the purchase of emergency response equipment for Munson Fire Department. Jim McCaskey seconded. With a unanimous vote, the motion carried. (The Resolution, in its entirety, is included on a separate page of the minutes.)

Resolution 2024-38: Fund Transfer

Mr. McDonald moved to approve Resolution 2024-34, a resolution to reallocate funds within the General Fund. Jim McCaskey seconded. With a unanimous vote, the motion carried. (The Resolution, in its entirety, is included on a separate page of the minutes.)

Other Business

The Trustees discussed a complaint from a township resident regarding excessively loud noise from 10:00pm and throughout the night and morning hours coming from active mining activity in the Covia open pit mine on Ravenna Road. Mr. McCaskey agreed to reach out to the Covia operations to request relief for nearby residents.

Outside meetings

Andy Bushman attended the Geauga Safety Council meeting August 9.

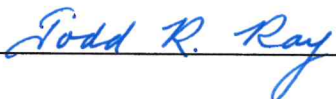
Encumbrances

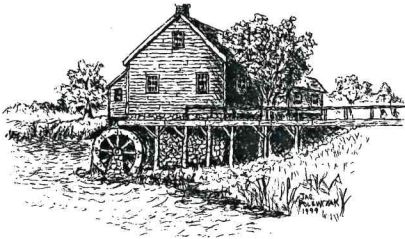
Jim McCaskey moved to approve the encumbrances for Tuesday, August 27 as presented. Nate McDonald seconded. The motion carried with a unanimous vote.

Munson Fire Department	(2) LifePak 35 cardiac monitors	\$26,364.91
Munson Fire Department	(2) Lucas mechanical chest compression devices	\$28,057.08
Munson Fire Department	Battery-electric vehicle extraction ram and	
Munson Fire Department	Blitz master-stream fire nozzle equipmt	\$5,811.64
Munson Fire Department	Tanker truck braking system	\$13,613.72
	Munson Fire total:	\$73,847.35
Mohawk Lifts LLC	Hydraulic lift - (BWC grant)	\$52,675.82

Motion to Adjourn

Mr. McCaskey moved and Nate McDonald seconded to adjourn the meeting at 7:33pm; with a unanimous vote, the motion carried.

 Chairman  Fiscal Officer



A Resolution of the Munson Township Trustees No. 2024-35

Resolution of Recognition and Congratulations Sisters of Notre Dame of the United States 150th Anniversary

Whereas in 1874, the German government established a law forbidding members of religious congregations to teach in schools, the Roman Catholic Sisters of Notre Dame fled to the United States in that same year; and

Whereas upon their arrival, the Sisters of Notre Dame's first address was in Cleveland, Ohio, later establishing the Sisters of Notre Dame Provincial Center in Munson Township in Geauga County; and

Whereas 2024 marks the 150th Anniversary of that historic move to the United States;

Now therefore be it resolved by the Board of Township Trustees of Munson Township, Geauga County, at their meeting on August 27, 2024,

That the Sisters of Notre Dame be recognized and honored for 150 years of service to children and families in our own community, across our country, and internationally, by way of education, serving the poor and advocating against poverty, and promoting spiritual growth;

And that this Board shall, therefore, on behalf of the entire Munson community, offer sincere congratulations and gratitude to the Sisters of Notre Dame;

And be it further resolved that this recognition and congratulations shall be permanently recorded in the Township records.

Unanimously approved this 27th day of August, 2024, by the Munson Township Trustees:

Andrew J. Bushman, Trustee

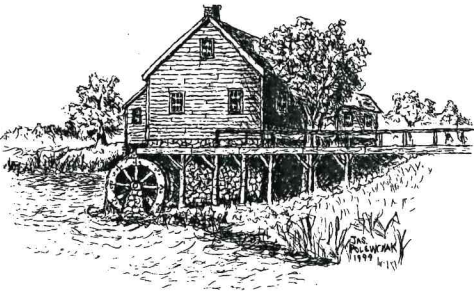
James J. McCaskey, Trustee

Nathaniel J. McDonald, Trustee

Attest:

Todd R. Ray, Fiscal Officer

August 27, 2024



Munson Township

Original

Resolution 2024-36

Tax Year 2024 (2025 Collection Year)

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

MUNSON BOARD OF TOWNSHIP TRUSTEES

Revised Code, Secs 5705.34, 5705.35

The Board of Trustees of Munson Township of Geauga County, Ohio met in Regular session on the 27th day of August 2024 at the office of Munson Township with the following members present:

Andrew Bushman

James McCaskey

Nataniel McDonald

Mr. James McCaskey moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Munson Township Geauga County, Ohio in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1st, 2025; and

WHEREAS, The Budget Commission of Geauga County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor for the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Munson Township, of Geauga County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitations as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES

FUND	Amount to Be Derived from Levies Inside 10 Mill Limitaion	Amount Approved by Budget Commission Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I	Column II	III	IV
General Fund	\$1,070,194.00		3.00	
Road and Bridge Fund		\$996,993.00		5.80
Fire OP & APP Fund		\$1,847,790.00		6.85
TOTAL	\$1,070,194.00	\$2,844,783.00	3.00	12.65

**SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
Road and Bridge Levy <u>1976</u> levy authorized by voters on: <u>November 7, 2023</u> not to exceed <u>5</u> years	2.10	\$138,679.00
Road and Bridge Levy <u>1994</u> levy authorized by voters on: <u>November 8, 2022</u> not to exceed <u>5</u> years	2.00	\$337,337.00
Fire Levy Fund <u>1994</u> levy authorized by voters on: <u>November 5, 2018</u> not to exceed Expired years	Expired	
Fire Levy Fund <u>2005</u> levy authorized by voters on: <u>November 5, 2019</u> not to exceed <u>5</u> years	1.75	\$416,910.00
Road and Bridge Levy <u>2007</u> levy authorized by voters on: <u>November 2, 2021</u> not to exceed <u>5</u> years	0.75	\$182,082.00
Fire Levy Fund <u>2008</u> levy authorized by voters on: <u>November 8, 2022</u> not to exceed <u>5</u> years	1.00	\$242,776.00
Fire Levy Fund <u>2012</u> levy authorized by voters on: <u>November 6, 2012</u> not to exceed Continuing years	1.00	\$242,776.00
Fire Levy Fund <u>2021</u> levy authorized by voters on: <u>November 3, 2020</u> not to exceed Continuing years	1.95	\$535,087.00
Road Improvement <u>2024</u> levy authorized by voters on: <u>November 7, 2023</u> not to exceed <u>5</u> years	0.95	\$338,895.00
Fire and EMS <u>2024</u> levy authorized by voters on: <u>November 7, 2023</u> not to exceed <u>5</u> years	1.15	\$410,241.00
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		

and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of the Resolution to the County Auditor of said County.

Mr. Nathaniel McDonald seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

M [Signature] yes
M Nathaniel J. McDonald yes
M [Signature] no

Adopted the 27 day of August, 2024

Attest:

Todd R. Ray
Fiscal Officer of the Board of Township Trustees of

Munson Township

Geauga County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio Geauga County, ss.

I, Todd Ray, Fiscal Officer of the Board of Township Trustees of
Munson Township in said County, and in whose custody the Files and Records of said Council are required
by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the
original now on file with said Board, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this 27 day of August, 2024

Todd R. Ray
Fiscal Officer of the Board of Township Trustees of
Munson Township
Gauga County, Ohio

1 A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such a later date as may be approved by the Department of Taxation of Ohio.

No. _____

BOARD OF TOWNSHIP TRUSTEES,
MUNSON TOWNSHIP

Gauga County, Ohio

RESOLUTION ACCEPTING THE AMOUNTS AND RATES
AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE
NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE COUNTY
AUDITOR.

(Board of Township Trustees)

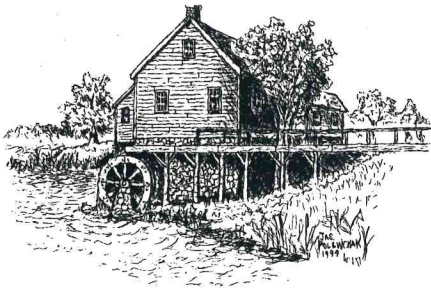
Adopted _____

Township Fiscal Officer _____

Filed _____

County Auditor _____

By _____
Deputy Auditor



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2024-37

Be it resolved by the Trustees of Munson Township, in a regular session on the 27th day of August, 2024, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Nathaniel J. McDonald, that

Nathaniel McDonald moved the adoption of the following resolution:

Whereas Munson Township has received a distribution of monies known as the ARPA funds from the American Rescue Plan Act of 2021, and

Whereas on April 26, 2022, the Munson Board of Trustees approved Resolution 2022-13 electing to take the standard allowance for revenue loss, and may therefore use the ARPA funds for any general purpose permitted by township government, and

Whereas the Township provides financial support for the safe, efficient, and professional emergency service operations of Munson Fire Department, Inc., and

Whereas Munson Fire Department has identified a need to replace critical life-saving equipment including Life Pac advanced cardiac monitors, Lucas mechanical chest-compression devices, Blitz portable master-stream fire-fighting nozzles, TNT electric-ram vehicle extrication equipment, and fire tanker braking system equipment necessary for the safe and effective emergency medical and fire-fighting capabilities of the Department,

Therefore, be it resolved, that the Munson Board of Trustees allocates \$73,847.35 of the ARPA funds for the purchase of the above-named equipment.

Be it further resolved that the Trustees authorize the Fiscal Officer to assign \$73,847.35 from Fund 2273, the Coronavirus Relief Fund to purchase orders and make payment for said equipment.

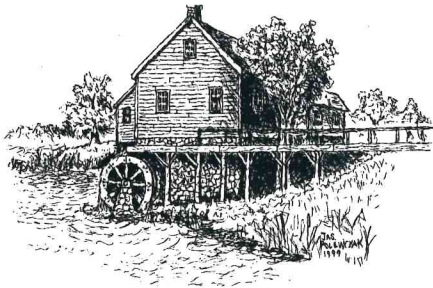
James McCaskey seconded the motion, and the roll being called, resulted as follows:
Voting

Andrew J. Bushman, yes
Andrew J. Bushman

James J. McCaskey, yes
James J. McCaskey

Nathaniel J. McDonald, yes
Nathaniel J. McDonald

Attest: Todd R. Ray, August 27, 2024
Todd R. Ray, Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2024-38

Be it resolved by the Trustees of Munson Township, in a regular session on the 27th day of August, with the following members present, Andrew J. Bushman, James J. McCaskey, and Nathaniel J. McDonald, that

Andrew Bushman moved the adoption of the following resolution:

That the 2024 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund 1000, a within fund transfer, as follows:

\$55,000.00 to 1000-760-740-0330 Capital, Machinery, equipment, (Road and Bridge)
from 1000-760-750-0330 Capital, Motor vehicles (Road and Bridge)

James McCaskey seconded the motion and the roll being called, resulted as follows:

<u>Andrew J. Bushman</u>	Voting
Andrew J. Bushman	yes
<u>James J. McCaskey</u>	yes
James J. McCaskey	
<u>Nathaniel J. McDonald</u>	yes
Nathaniel J. McDonald	

Attest: Todd R. Ray, August 27, 2024
Todd Ray, Fiscal Officer