

RECORD OF PROCEEDINGS  
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, August 24, 20 21

Chairman Andy Bushman called the meeting to order at 6:30 pm, with Trustees Irene McMullen and Jim McCaskey and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

Mr. Bushman noted that the Trustees had warrants to sign. Trustees signed warrants 18217 - 18243 dated 8/24/2021, totaling \$18,012.16, and the August 20, 2021, bi-weekly payroll EFT vouchers 208 through 215, totaling \$8,586.06.

Jim McCaskey moved to approve the minutes for the Trustees Regular meeting held Tuesday, August 10, 2021, as presented. Irene McMullen seconded. Motion carried with a unanimous vote.

Public Comment

Chair Andy Bushman called for any public comment from meeting attendees. Resident Joe Bastuli offered a comment of appreciation for Trustees that attend other township public meetings that they are not required to attend.

FIRE DEPARTMENT

Fire Chief Mike Vatty reported that the Department responded to two structure fires in the past week, and a third that was a mutual aid support to Chester Township. He stated that this was a reminder of the benefit of mutual aid agreements between township fire departments. Chief Vatty said that Opticom traffic signal preempt equipment are installed and working in all four directions at the intersection of Mayfield and Auburn Rd., and emitter equipment has been installed on two Fire Department vehicles, with three fire trucks on the schedule for emitters next. The trucks require extra attention because the light bars can create challenges for the emitter installation and operation on the road. Chief Vatty noted that radio upgrades secured through a grant are being installed on Department vehicles. He reported that Munson Fire Department will be providing EMS coverage at the Great Geauga County Fair, as usual, and are scheduled for two shifts on two dates, September 3<sup>rd</sup> and September 4<sup>th</sup>.

ROAD DEPARTMENT

Several residents who live near the intersection of Sherman Rd. and Fowlers Mill Rd. attended the meeting and addressed the Board with safety concerns at the intersection. Resident Glen Kinter noted several traffic accidents, including some serious crashes in recent months, are proof that it is a dangerous intersection and he expressed frustration that more has not been done to make it safer. He suggested new signage for motorists approaching the intersection. Resident Carol Maver offered comments advising flashing signal lights to alert drivers unfamiliar with the intersection. Resident Kay Smith suggested clearing more vegetation at the intersection corners to improve visibility, and she would support any interventions that might help reduce speed of motorists. Many residents agreed that distracted driving is a common and increasing problem on the roads.

Several residents who live on Holden Ridge Road and Autumn Ridge Road attended the meeting and expressed displeasure and angst at berm maintenance work done on their road by the Munson Road Department that day. The Road crew had scraped soil and turf growing on the berm about two to three feet back from the edge of the asphalt in order to lower the berm so that rain water could drain off the asphalt. The residents felt this left the berm unsightly. The Trustees discussed the matter with the residents for about 30 minutes, and noted that the berm grade must remain lower than the road surface so that rain water can escape laterally off of the road surface. The residents asked that, in the future they be notified when this work is required, and they be given the opportunity to have their landscape contractors perform the work, and protect the amenity of their landscaping.



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TOWNSHIP BUSINESS

Farmland Preservation Annual Monitoring Report

Irene McMullen moved to authorize Irene McMullen to sign and submit to the Ohio Department of Agriculture the Farmland Preservation annual monitoring report for the preserved farm property on Auburn Road. Jim McCaskey seconded. With a unanimous vote, the motion carried.

Munson Township Park ballfield scoreboards.

Mr. McCaskey asked Mr. Bushman about progress on the zoning variance appeal application for the scoreboards at Munson Township Park, and if the application would be submitted in time for the BZA's September hearing. Mr. Bushman reported that he was trying to complete the application, but had requested a change in size of the scoreboards, and the vendor had not yet provided an updated proposal with the new dimensions. He hoped to receive the proposal by Friday, the deadline for getting the appeal on to the docket for the September hearing.

County Land Use Plan

Mr. McCaskey noted that if the Board wanted to offer a better narrative for Munson for the the updated Geauga County Land Use Plan, and specifically the language in the paragraph that addresses Munson Township, the Trustees will need to submit their ideas by September 10.

Ice Cream Social

Mr. Bushman reported that a Township vendor will supply ice cream for the Munson Ice Cream Social scheduled for August 28, from 11:30 to 2:00. The Board approved an encumbrance not to exceed \$1,000 for ice cream.

FISCAL OFFICER

RESOLUTION 2021-27 / Certification of Additional Funds Received

A motion to approve Resolution 2021-27 was made by Mr. McCaskey and seconded by Irene McMullen that the 2021 Permanent Appropriation be amended as follows: To request the County Budget Commission to certify additional revenues in the General Fund and in the Fire Operating and Apparatus Fund, and to increase appropriations in the General Fund, the Fire Operating and Apparatus Fund, and the NDCL Stream Restoration Fund. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2021-28 / Within Fund Transfer

A motion to approve Resolution 2021-28 was made by Ms. McMullen and seconded by Mr. McCaskey that the 2021 Permanent Appropriation be amended as follows: within fund transfers in the General Fund, and the Fire Operating and Apparatus Fund. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2021-29 / Amounts and Rates

Resolution 2021-29 was made by Jim McCaskey and seconded by Irene McMullen to accept the amounts and rates as determined by the budget commission and to authorize the necessary tax levies and certify them to the county auditor, with a unanimous vote. Motion carried. [The resolution is included on a separate page as part of the minutes.]

OTHER BUSINESS

Mr. Bushman noted for the record that none of the three Trustees currently serving on the Board held the office at the time that Sherman Road was widened and paved. The Trustees discussed the installation of a new LED streetlight in which the shrouding that had been part of the old streetlight was not re-installed by the First Energy crew, and resulted in some complaints by residents. They agreed that it would be necessary to communicate more closely with First Energy to try to avoid any more of these problematic installations.

Outside meetings

No outside meetings were reported.

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Public Comment

Mr. Bushman asked for public comment. Resident Glen Kinter offered a comment praising the Township’s Road Department and Fire Department, stating that they are outstanding, and their work performance is deserving of support from the residents and voters.



ENCUMBRANCES :

Jim McCaskey moved to approve the encumbrance sheet as presented. Irene McMullen seconded. Motion carried with a unanimous vote.

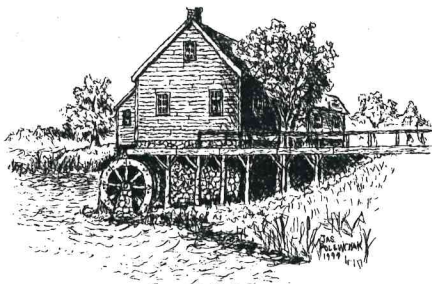
Blanket	Ice cream for Township social	\$1,000.00
Blanket	Postage, zoning	\$300.00
Davey Resource Group, Inc.	Stream Restoration design and build	\$189,000.00

MEETING ADJOURNED

Jim McCaskey moved, and Irene McMullen seconded to adjourn the meeting at 7:55 pm; with a unanimous vote, the motion carried.

 Chairman  Fiscal Officer





# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2021-27

Be it resolved by the Trustees of Munson Township, in a regular session on the 24th day of August, 2021, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen that JIM MCCASKEY moved the adoption of the following resolution:

That the 2021 Budget and Permanent Appropriation be amended, as follows:

### Additional Revenues to be Certified

To request the Budget Commission to certify additional revenues as follows:

In the General Fund: additional revenues collected for donations received for park improvements, \$15,000, and local grants received, \$4,477.00, for an increase in the General Fund in the amount of \$19,477;

In the Fire Operating and Apparatus Fund: additional real estate tax revenues of \$9,585.55, for an increase in the Fund of \$9,585.55;

### Permanent Appropriation:

Increase the 2021 Permanent Appropriation by \$107,283.99, as follows:

In the General Fund, \$24,477.00, to be placed in  
1000-760-730-0614 Improvement of sites, Parks, scoreboards, from \$0 to \$24,477

In the Fire Operating and Apparatus Fund, \$9,585.55, to be placed in  
2192-220-360-0000 Contracted Services.

In the NDCL Stream Restoration Fund, \$78,221.44, to be placed in  
2901-760-730-0000 Improvement of sites, Stream restoration.

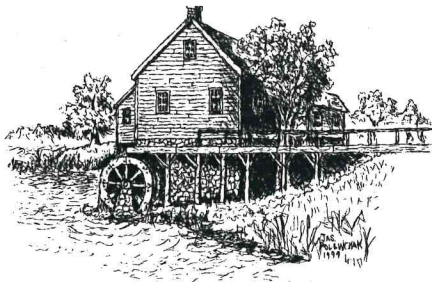
IRENE MCMULLEN seconded the motion and the roll being called, resulted as follows:  
Voting

Andrew J. Bushman, yes

James J. McCaskey, yes

Irene H. McMullen, yes

Attest: Todd R. Ray, August 24, 2021  
Todd R. Ray, Fiscal Officer



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2021-28

Be it resolved by the Trustees of Munson Township, in a regular session on the 24th day of August, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that

IRENE MCMULLEN moved the adoption of the following resolution:

That the 2021 Permanent Appropriation be amended, as follows:

### Transfers Within Funds

In the General Fund, within fund transfer, as follows:

\$1,270.35 to 1000-110-314-0000 Tax collection fees  
\$775.00 from 1000-110-330-0000 Travel and meeting expenses  
\$196.35 from 1000-110-342-0000 Postage  
\$291.00 from 1000-110-381-0000 Property insurance premiums  
\$8.00 from 1000-110-382-0000 Liability insurance premiums

In the Fire Operating and Apparatus Fund, within fund transfer, as follows:

\$1,191.45 to 2192-220-314-0000 Tax collection fees  
all from 2192-220-360-0000 Contracted services

JIM MCCASKEY seconded the motion and the roll being called, resulted as follows:

	Voting
<u>Andrew J. Bushman</u>	yes
<u>James J. McCaskey</u>	yes
<u>Irene H. McMullen</u>	yes

Attest: Todd R. Ray, August 24, 2021  
Todd Ray, Fiscal Officer

Resolution 2021-29

Tax Year 2021 ( 2022 Collection Year)

**<sup>1</sup>RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND  
CERTIFYING THEM TO THE COUNTY AUDITOR**

(BOARD OF TOWNSHIP TRUSTEES)

Revised Code, Secs. 5705.34, 5705.35

The Board of Trustees of Munson Township, Geauga County, Ohio, met in regular session on the  
(Regular or Special)

24 day of August, 2021 at the office of Munson Township

with the following members present:

Andrew J. Bushman

James J. McCaskey

Irene H. McMullen

Mr. Jim McCaskey moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Munson Township, Geauga County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1st, 2022; and

WHEREAS, The Budget Commission of Geauga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Munson Township, Geauga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:


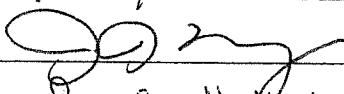
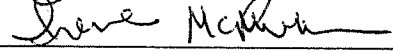
<b>SCHEDULE A</b> <b>SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY</b> <b>BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES</b>										
FUND	Amount to Be Derived from Levies Inside 10 Mill Limitation				Amount Approved by Budget Commission Outside 10 Mill Limitation				County Auditor's Estimate of Tax Rate to Be Levied	
									Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I				Column II				III	IV
General Fund		535	246	00					2.00	
Road and Bridge Levy Fund		267	623	00		638	135	00	1.00	4.85
Police Levy Fund										
Fire Levy Fund										
Fire and Emergency Levy Fund										
Fire OP & APP Fund					1	506	919	00		6.35
Fund										
Fund										
TOTAL		802	869	00	2	145	054	00	3.00	11.20

<p style="text-align: center;"><b>SCHEDULE B</b>  <b>LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES</b></p>					
<b>FUND</b>	<b>Maximum Rate Authorized to Be Levied</b>	<b>County Auditor's Estimate of Yield of Levy</b> <small>(Carry to Schedule A, Column II)</small>			
General Fund: Levy authorized by voters on not to exceed _____ years					
General Fund: Levy authorized by voters on not to exceed _____ years					
General Fund: Levy authorized by voters on not to exceed _____ years					
1976 Road and Bridge Fund: Levy authorized by voters on November 5, 2019 not to exceed <u>5</u> years	2.10		133	370	00
1994 Road and Bridge Fund: Levy authorized by voters on November 6, 2018 not to exceed <u>5</u> years	2.00		327	481	00
2007 Road and Bridge Fund: Levy authorized by voters on November 7, 2017 not to exceed <u>5</u> years	0.75		177	284	00
Road and Bridge Fund: Levy authorized by voters on not to exceed _____ years					
Police Levy Fund: Levy authorized by voters on not to exceed _____ years					
Police Levy Fund: Levy authorized by voters on not to exceed _____ years					
Police Levy Fund: Levy authorized by voters on not to exceed _____ years					
2012 Fire Levy Fund: Levy authorized by voters on November 6, 2012 not to exceed <u>Continuing</u> years	1.00		236	378	00
2008 Fire Levy Fund: Levy authorized by voters on November 6, 2018 not to exceed <u>5</u> years	1.00		236	378	00
1994 Fire Levy Fund: Levy authorized by voters on November 6, 2018 not to exceed <u>5</u> years	0.65		106	431	00
2021 Fire & Emergency Fund: Levy authorized by voters on November 8, 2016 w/increase not to exceed <u>5</u> years	1.95		521	864	00
2005 Fire Fund: Levy authorized by voters on November 5, 2019 not to exceed <u>5</u> years	1.75		405	868	00
Fund: Levy authorized by voters on not to exceed _____ years					

and be it further

*RESOLVED, That the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.*

Mrs. Irene McMullen seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

<u>Mr. Bushman</u>		<u>Yes</u>
<u>Mr. McCaskey</u>		<u>YES</u>
<u>Mrs. McMullen</u>		<u>yes</u>

Adopted the 24 day of August, 2021.

Todd R. Ray  
Fiscal Officer of the Board of Township Trustees of  
Munson Township  
Geauga County, Ohio



CERTIFICATE OF COPY  
ORIGINAL ON FILE

The State of Ohio Geauga County, ss.

I, Todd R. Ray, Fiscal Officer of the Board of Township Trustees of  
Munson Township in said County, and in whose custody the Files and Records of said Board are required by the  
Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original  
now on file with said Board, that the foregoing has been compared by me with said original document, and that  
the same is a true and correct copy thereof.

WITNESS my signature, this 24 day of August, 2021.

Todd R. Ray  
Fiscal Officer of the Board of Township Trustees of  
Munson Township  
Gauga County, Ohio

<sup>1</sup> A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such later date as may be approved by the Department of Taxation of Ohio.

No. 2021 - 29

BOARD OF TOWNSHIP TRUSTEES,

Munson Township,

Gauga County, Ohio

RESOLUTION

ACCEPTING THE AMOUNTS AND RATES AS  
DETERMINED BY THE BUDGET COMMISSION  
AND AUTHORIZING THE NECESSARY TAX  
LEVIES AND CERTIFYING THEM TO THE  
COUNTY AUTITOR.

(Board of Township Trustees)

Adopted August 24, 2021

Todd R. Ray  
Township Fiscal Officer  
Todd R. Ray

Filed

County Auditor

By

Deputy Auditor