

RECORD OF PROCEEDINGS MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, August 23, 20 16

The meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 14360-14384 dated 8/23/16 totaling \$124,476.09 and EFT Vouchers 739-748 for the 8/26/16 biweekly payroll totaling \$9,486.74.

CEMETERY DEED

Trustees signed a deed to Timothy J. and Debra A. Garlak for Maple Hill III, Lot 346, Graves 11, 12, 13.

METZENBAUM CENTER/GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Don Rice representing the Geauga County Board of Developmental Disabilities and the Metzenbaum Center thanked the community for its support. There are no levies up for renewal this year. He was present to inform the community about the services provided. As a result of efforts to meet federal and state mandates, 80-90 clients are now working in the community, and fewer at the Metzenbaum Center. This has allowed them to open the center at no charge for use as a community center weekdays until 8pm. Several groups have already taken advantage of the opportunity for gatherings, and sport, dance, art and music activities, which are open to the public. More information may be found on their facebook page or on their website.

FIRE REPORT/CHIEF MARK LYNN

Chief Lynn advised that the "Healing Wall", a traveling replica of the Vietnam Veterans Memorial, will pass through Munson Township to the Geauga County fairgrounds in Burton where it will be on display September 8-11. The fire station will have its Halloween open house on Monday, October 31. The flagpole will not look right at the north entrance and may interfere with gas lines at another location. Mr. Bushman gave him a contact to follow up. Mr. McCaskey asked if the department could reconfigure parking in the bay so that all of the trucks will go out the front over the concrete pad. The Chief said that the department is looking into it.

ROAD REPORT/SUPERINTENDENT JIM TEICHMAN

Prospective road department employee Keith Kriynovich passed his driving and background checks and scheduled his physical. He will be required to get his temporary CDL.

Mr. Teichman recommended that he be hired for a September 6 starting date at a salary of \$17 per hour because he is a certified mechanic.

Andy Bushman moved and Irene McMullen seconded to hire Keith Kriynovich for a start date of September 6, 2016, at a starting salary of \$17 per hour, with the temporary CDL license to be required, with a unanimous vote. Motion carried.

Teichman advised two residents on Beechnut Road replaced their berms with topsoil. They will be contacted.

FARMLAND PRESERVATION MEETING

Mrs. McMullen attended the Ohio Department of Agriculture Farmland Preservation meeting in Columbus on August 18. The County Commissioners refused to sponsor an application from the McDonald family for the Hilltopper Farm in Munson Township. In several counties, the Soil and Water Conservation District is the sponsoring agency. A Township can also sponsor. Before following through with the application to become a sponsor for farmland preservation, McCaskey asked her to find out if the McDonalds were still interested, or if they had joined another federal program.

BUDGET HEARING

The Fiscal Officer and Trustees McCaskey and Bushman attended the Budget Hearing for the 2017 Budget at the county auditor's office on August 23rd. The budget was approved.

RESOLUTION 2016-29/AMOUNTS AND RATES

Resolution 2016-29 was made by Andy Bushman and seconded by Irene McMullen to accept the tax amounts and rates as certified by the Budget Commission, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

AERIAL BUCKET TRUCK LEASE

Mrs. McMullen contacted Leasing 2 regarding the lease for the aerial bucket truck. The current agreement can be amended to increase the amount of the loan. They asked for information about changes in Ohio law regarding funding, which she will provide.

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SCHOOL SIGNS

The Trustees addressed a resident's inquiry if flashing yellow lights should be installed at Munson Elementary to alert drivers about the school zone. He will be advised that the current yellow signs meet the state requirements for roads.

RENTAL FEES FOR FUNDRAISERS

The Trustees addressed a memo from the township office requesting that groups holding fundraisers be charged either a flat fee or a fee prorated for the number of persons using the room in order to offset the cost for supplies and utilities. The Trustees will address this at the next meeting.

COMMUNITY ROOM RENTALS

Andy Bushman moved and Irene McMullen seconded to lease the community room for Non-violent Crisis Intervention Training (Ravenwood Health-Clark) on August 25, 2016, from 7:30-10:30am, approx. 65, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room to the Fit Club (Scarvelli) on September 1, 9, 16, 22, 29, and October 6, 13, 20, 2016 from 5:40-7pm, approx. 15, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Square Dance (Hooper) October 23 and November 27, 2016 at 5pm, approx. 25, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room to the Breeders and Feeders 4H Club (Teichman) on November 6, 2016 from noon-8pm, approx. 80, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Chardon Hilltoppers 11U Travel Team LulaRoe Clothing Sale (Fawcett) on November 18, 2016 at 5pm, approx. 100, waive the rental fee and require the security deposit, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Chardon Baptist Church Dinner (Hayes) on November 20, 2016 from 11am-4pm, approx. 90, waive the rental fee and require the security deposit, with a unanimous vote. Motion carried.

MEETING ROOM RENTAL

Let the record reflect Troop 261 held a Family Life Merit Badge Meeting (Hougan) on August 21, 2016 at 1:30pm, approx. 5-6. Andy Bushman moved and Irene McMullen seconded to waive the fees, with a unanimous vote. Motion carried.

EXECUTIVE SESSION – PERSONNEL EMPLOYMENT

Andy Bushman moved and Irene McMullen seconded to go into executive session at 7:21pm to discuss personnel employment, with a unanimous vote. Motion carried.

The Trustee came out of executive session and resumed the regular meeting at 7:35pm.

ENCUMBRANCE SHEET

Andy Bushman moved Irene McMullen seconded to approve the encumbrances for August 23, 2016, as written:

Waste Management	Park Weekly Rubbish Pickup	305.00
Other – Other Expenses [Parks]	Blanket to 12/31/2016	300.00
Munson Fire Department	Contract Payments	99,000.00
Operating Supplies [Road]	Super Blanket to 12/31/2016	20,000.00
Operating Supplies [Gasoline Tax]	Blanket to 12/31/2016	5,000.00

with a unanimous vote. Motion carried.

BICENTENNIAL T SHIRTS

The Trustees authorized Julie Johnston to sell bicentennial t shirts at the September flea market.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 7:42pm, with a unanimous vote. Motion carried.

Chairman

Fiscal Officer

RESOLUTION 2016-29

Amended

Tax Year 2016 (2017 Collection Year)

**¹RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND
CERTIFYING THEM TO THE COUNTY AUDITOR**

(BOARD OF TOWNSHIP TRUSTEES)

Revised Code, Secs. 5705.34, 5705.35

The Board of Trustees of Munson Township, Geauga County, Ohio, met in regular session on the
(Regular or Special)

23rd day of August, 2016 at the office of Munson Township

with the following members present:

Andrew J. Bushman

Irene H. McMullen

James J. McCaskey

Mr. Bushman moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Munson Township, Geauga County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1st, 2017; and

WHEREAS, The Budget Commission of Geauga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Munson Township, Geauga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES										
FUND	Amount to Be Derived from Levies Inside 10 Mill Limitation				Amount Approved by Budget Commission Outside 10 Mill Limitation				County Auditor's Estimate of Tax Rate to Be Levied	
									Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I				Column II				III	IV
General Fund		449	626	00					2.00	
Road and Bridge Levy Fund		224	812	00		597	884	00	1.00	4.85
Police Levy Fund										
Fire Levy Fund										
Fire and Emergency Levy Fund										
Fire OP & APP Fund						929	965	00		4.40
Fund										
Fund										
TOTAL		674	438	00	1	527	849	00	3.00	9.25

SCHEDULE B					
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES					
FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy <small>(Carry to Schedule A, Column II)</small>			
General Fund: Levy authorized by voters on not to exceed _____ years					
General Fund: Levy authorized by voters on not to exceed _____ years					
General Fund: Levy authorized by voters on not to exceed _____ years					
1976 Road and Bridge Fund: Levy authorized by voters on November 4, 2014 not to exceed _____ 5 _____ years	2.10		123	968	00
1994 Road and Bridge Fund: Levy authorized by voters on November 5, 2013 not to exceed _____ 5 _____ years	2.00		306	319	00
2007 Road and Bridge Fund: Levy authorized by voters on November 6, 2012 not to exceed _____ 5 _____ years	0.75		167	597	00
Road and Bridge Fund: Levy authorized by voters on not to exceed _____ years					
Police Levy Fund: Levy authorized by voters on not to exceed _____ years					
Police Levy Fund: Levy authorized by voters on not to exceed _____ years					
Police Levy Fund: Levy authorized by voters on not to exceed _____ years					
2012 Fire Levy Fund: Levy authorized by voters on November 6, 2012 not to exceed _____ Continuing _____ years	1.00		223	463	00
2008 Fire Levy Fund: Levy authorized by voters on November 5, 2013 not to exceed _____ 5 _____ years	1.00		223	463	00
1994 Fire Levy Fund: Levy authorized by voters on November 4, 2014 not to exceed _____ 5 _____ years	0.65		99	554	00
Fire & Emergency Fund: Levy authorized by voters on not to exceed _____ years					
2005 Fire _____ Fund: Levy authorized by voters on November 3, 2015 not to exceed _____ 5 _____ years	1.75		383	485	00
_____ Fund: Levy authorized by voters on not to exceed _____ years					

and be it further

RESOLVED, That the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mrs. McMullen _____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Bushman _____

Mrs. McMullen _____

Mr. McCaskey _____

Adopted the 23rd day of August, 2016.

Yes

yes

Yes

Judith L Toth
Fiscal Officer of the Board of Township Trustees of
Munson Township
Geauga County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio Geauga County, ss.

I, _____, Fiscal Officer of the Board of Township Trustees of
Munson Township in said County, and in whose custody the Files and Records of said Board are required by the
Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original
now on file with said Board, that the foregoing has been compared by me with said original document, and that
the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, _____.

Fiscal Officer of the Board of Township Trustees of
Munson Township
Gauga County, Ohio

¹ A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such later date as may be approved by the Department of Taxation of Ohio.

No. _____

BOARD OF TOWNSHIP TRUSTEES,
Munson Township,
Gauga County, Ohio

RESOLUTION
ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION
AND AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE
COUNTY AUTITOR.

(Board of Township Trustees)

Adopted _____,

Township Fiscal Officer

Filed _____

County Auditor

By _____

Deputy Auditor