

RECORD OF PROCEEDINGS

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, August 22, 2023

PUBLIC HEARING: ZONING AMENDMENT 2023-01

The Public Hearing for Zoning Amendment 2023-01 was called to order at 6:30 pm by Chair Irene McMullen with Trustees James McCaskey and Andy Bushman and Fiscal Officer Todd Ray present. Ms. McMullen led the Pledge of Allegiance.

Ms. McMullen noted that the legal notice was published Thursday, August 3, 2023, in the *Geauga County Maple Leaf*, and that the text of Zoning Amendment 2023-01 was available for public review August 3 through August 22, 2023.

Trustee Jim McCaskey moved to waive the reading of the legal notice. Andy Bushman seconded the motion. With a unanimous vote the motion carried. Mr. McCaskey noted that, as a member of the County Planning Commission, he excused himself from the discussion and vote relating to this Munson zoning amendment.

The Trustees did not read aloud the entire amendment due to the length of the document. Noting that the written recommendations of the County Planning Commission were extensive, Mr. McCaskey reviewed the Commission recommendations aloud, offering an abridged account of the comments made by the Planning Commission.

Andy Bushman read aloud the recommendations of the Munson Zoning Commission, dated July 12, 2023.

Chair McMullen asked for any public comment.  
There was no public comment.

Jim McCaskey moved to close the Public Hearing at 6:34pm. Mr. Bushman seconded. Motion carried with a unanimous vote.  
Chair McMullen opened the Trustees Regular meeting at 6:34pm.

RESOLUTION 2023-31: Zoning Amendment 2023-01

Mr. McCaskey moved to approve Resolution 2023-31, a Resolution to approve the recommendations of the Munson Zoning Commission to adopt Zoning Amendment 2023-01. Mr. Bushman seconded. Mr. McCaskey, "Yes." Ms. McMullen, "Yes." Mr. Bushman, "Yes". Motion carried. (The Resolution, in its entirety, is included on a separate page of the minutes.)

The Trustees signed warrants 19641 through 19649 dated 8/17/2023, and warrants 19650 through 19671 dated 8/22/2023, totaling \$40,771.81, and Bi-weekly payroll EFT vouchers 294 through 301 totaling \$9,987.17.

Minutes

Jim McCaskey moved to approve the minutes of the Trustees regular meeting held Tuesday, August 8, 2023, as presented. Andy Bushman seconded, and the motion carried with a unanimous vote.

Public Comment

Resident Glenn Kinter offered a comment in support of the cemetery monument restoration work being done in Fowlers Mill Cemetery.

FIRE DEPARTMENT

Fire Chief Mike Vatty was not available to attend the meeting, and no other members of the Fire Department were present to offer a report.  
Trustee Jim McCaskey noted that the Munson Trustees have not responded to the letter from the Fire Chief that declared the intention of Munson Fire Department, Inc. to terminate the contract with Munson Township effective December 30, 2023. Mr. McCaskey indicated that he believes the Board should address the letter and begin a process to prepare to bring the Fire Department "in-house" if necessary, should Munson Fire, Inc. follow through with terminating the contract. He explained that he had reached out to the Ohio Fire Chief's Association to



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explore the steps to be taken if the Trustees must go that route. He shared with the other Trustees a proposal prepared by the OFCA. Mr. McCaskey said the Trustees have a responsibility to be prepared, and have their ducks in a row in case the contract is terminated. Mr. McCaskey made a motion that the Trustees acknowledge and accept the letter from the Fire Chief informing the Board that Munson Fire will terminate the contract beginning September 30, 2023 and ending December 30, 2023. Ms. McMullen seconded. Jim McCaskey asked for discussion.

Ms. McMullen suggested that the Trustees each take time over the next three weeks to prepare a list of essential points to include in a new contract, if the contract must be renegotiated, as an alternative to simply accepting the letter to terminate that will come September 30.

Mr. McCaskey reiterated that he was not calling for any further action at this time, but wanted to make it clear that the Trustees are aware of this situation and have it on their radar. Mr. Bushman indicated that he felt the motion was unnecessary. Mr. McCaskey called for a vote on the motion. Mr. McCaskey, "Yes." Ms. McMullen, "Yes." Mr. Bushman, "No". Motion carried. Mr. Bushman stated that the existing contract is still in place. Mr. McCaskey agreed, and stated that he hopes it remains in place, but he pointed out again that the letter says the contract will be terminated beginning September 30. Ms. McMullen noted that Munson Fire had amended their bylaws to update their Board of Trustees, and this will require, at the minimum, the Trustees to approve an amendment to the current contract.

ROAD DEPARTMENT

Road Department truck

The Trustees revisited the possibility of acquiring a new truck for the Road Department by substituting a different model for the International truck that has been on order and long-delayed and overdue in delivery. Jim McCaskey moved to authorize Ms. McMullen to prepare and submit an amendment to the EPA-Diesel grant to allow the Township to switch the grant to a different truck that might be delivered sooner, in 2024. Andy Bushman seconded, and with a unanimous vote, the motion carried.

Road Superintendent Kirk Walker noted that the road widening work has continued on Sherman Rd. and the Trustees have been fielding phone calls as the project progresses. Mr. McCaskey noted for the record that residents most affected by the project have been very cooperative and tolerant of the disruption.

TOWNSHIP BUSINESS

Mr. McCaskey moved to approve submission of the H2Ohio Stream restoration grant application in the amount of \$332,900. Mr. Bushman seconded. Motion carried with a unanimous vote. The project, involving stream restoration work on the Croation Center property on Mulberry Rd., has been discussed at previous meetings.

Resolution 2023-32 Prohibition of On-Street Parking

The Trustees revisited the question of addressing on-street parking. Jim McCaskey moved to approve Resolution 2023-32, the prohibition of on-street parking on Township roads between the hours of midnight and 6:00 am, and read the resolution aloud. Andy Bushman seconded the motion. Motion carried with a unanimous vote. [The resolution is included on a separate page as part of the minutes.]

FISCAL OFFICER

Resolution 2023-33 / Amounts and Rates

A motion to approve Resolution 2023-33 was made by Jim McCaskey and seconded by Andy Bushman to accept the amounts and rates as determined by the budget commission and to authorize the necessary tax levies and certify them to the county auditor; with a unanimous vote, the motion carried. [The resolution is included on a separate page as part of the minutes.]

Resolution 2023-34: Fund Transfer

Andy Bushman moved to approve Resolution 2023-34, a transfer of funds within the General Fund in the amount of \$4,175. Irene McMullen seconded. Motion carried with a unanimous vote. [The resolution is included on a separate page as part of the minutes.]

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Held Tuesday, August 22, 20 23

Fiscal Officer Todd Ray noted that the Township had received the payment for the old pumper/tanker fire truck that had been decommissioned and sold at auction for \$5,250. Mr. Bushman affirmed that the funds had to be receipted to the Fire fund, Fund 2192 as required because the original purchase of the truck was made with funds from 2192. Mr. Ray needed a motion to authorize payment of that amount to Munson Fire Department. Mr. McCaskey moved to authorize the payment. Mr. Bushman seconded. With a unanimous vote, the motion carried.

Other Business

No other business was presented.

Other Meetings

No outside meetings were reported.

Public Comment

Mr. Kinter offered comment questioning the timing of the discussion and motion regarding the Fire Department letter to terminate the contract. Resident Doug Riedel made a similar comment. Resident Stacey Vatty commented on the exceptionally loud noise reported by neighbors in the vicinity of the event venue, Basil Place, on Bass Lake Road over the weekend. Resident Dawn Bastulli commented on the use of the "Next Door" app and loopholes in zoning of properties approved for agri-tourism use.

Executive Session

At 7:00pm, Jim McCaskey moved to have the Trustees go into Executive Session to address personnel employment; Mr. Bushman seconded. Roll call vote: Mr. McCaskey, "Yes." Ms. McMullen, "Yes." Mr. Bushman, "Yes". Motion carried. The Trustees resumed the regular session at 7:14pm.

Encumbrances

Jim McCaskey moved and Andy Bushman seconded to approve the encumbrance sheet as presented:

Blanket	Travel expenses, zoning	\$116.59
Citicards	Ice for Community Day	\$175.68
Stonehuggers Cemetery Restoration.	Marble monument repairs	\$4175.00

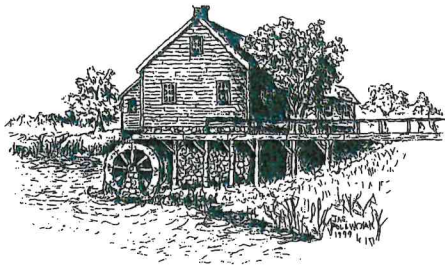
The motion carried, with a unanimous vote.

Motion to Adjourn

Jim McCaskey moved to adjourn the meeting at 7:14pm. Andy Bushman seconded, and the motion carried with a unanimous vote.

Jane H. McMullen Chairman Todd R. Ray Fiscal Officer





# Munson Township Board of Trustees

## Resolution No. 2023-31

### ZONING AMENDMENT 2023-01 ADOPTION OF RECOMMENDATIONS OF ZONING COMMISSION BY BOARD OF TOWNSHIP TRUSTEES R.C. 519.12 (H)

The Munson Township Board of Township Trustees, Geauga County, Ohio met in regular session on the 22nd day of August 2023, with the following members present:

Andrew J. Bushman  
James J. McCaskey  
Irene H. McMullen

James McCaskey moved the adoption of the following resolution:

WHEREAS, on the 25th day of July 2023, the Board of Township Trustees received a recommendation from the township Zoning Commission on a proposed amendment, identified as number 2023-01, to the Munson Township Zoning Resolution together with the motion, text, and recommendation of the county Planning Commission relating thereto; and


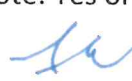
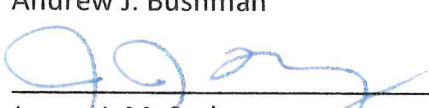

WHEREAS, on the 22nd day of August 2023, the Board of Township Trustees conducted a public hearing on the proposed amendment as provided by law; therefore, be it

RESOLVED, that the Munson Township Board of Township Trustees, Geauga County, Ohio this 22<sup>nd</sup> day of August 2023, hereby adopts the recommendations of the township Zoning Commission as attached hereto as Exhibit A and incorporated herein.

And be it further

RESOLVED, that the Munson Township Board of Township Trustees, Geauga County, Ohio, this 22<sup>nd</sup> day of August 2023, hereby adopts an amendment to the Munson Township Zoning Resolution as set forth in the text attached hereto as Exhibit A-1 and incorporated herein.

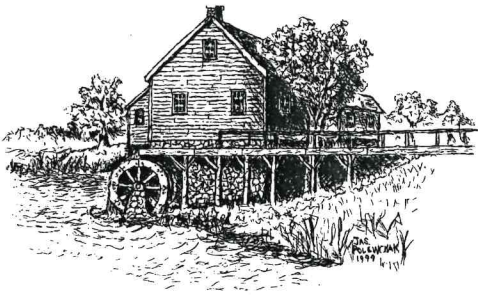
Andrew Bushman seconded the motion and the roll being called the vote of the Munson Township Board of Township Trustees was as follows:

Trustee	Vote: Yes or No
<u></u> Andrew J. Bushman	<u></u>
<u></u> James J. McCaskey	<u>yes</u>
<u></u> Irene H. McMullen	<u>yes</u>

Adopted this 22nd day of August 2023.

I certify that the above was adopted by the Board of Trustees of Munson Township, Geauga County, at its August 22, 2023, meeting.

 August 22, 2023  
Todd R. Ray, Fiscal Officer



# MUNSON TOWNSHIP

## Resolution 2023-32

### Prohibition Against Parking

WHEREAS the Board of Township Trustees of Munson Township of Geauga County, Ohio, has determined the public safety and welfare would be served by such regulation; and

WHEREAS such regulation does not conflict with the uniform traffic act; and

WHEREAS the regulation is applicable only to unincorporated areas of the Township; and

WHEREAS that parking on all of the roads in Munson Township maintained and known as Township roads and county roads which roads are set forth in Exhibit A which is attached hereto and incorporated as if fully rewritten herein;

NOW THEREFORE be it resolved and hereby determined by the Board of Township Trustees of Munson Township that parking on all Township roads in Munson Township, is prohibited between the hours of 12:00 am and 6:00 am.

Unanimously approved, this 22<sup>nd</sup> day of August 2023, by the Munson Township Trustees.

Andrew J. Bushman, Trustee

James J. McCaskey, Trustee

Irene H. McMullen, Chair

Attest: Todd R. Ray August 22, 2023  
Todd R. Ray, Fiscal Officer

# MUNSON TOWNSHIP ROADS

## EXHIBIT A

### TOWNSHIP ROADS

Allen Drive  
Arborwood Way  
Ashton Trail  
Autumn Ridge  
Basswood Road \*  
Bean Road  
Beechnut Lane  
Blue Heron Trail  
Boulder Glen Drive  
Boxwood Circle  
Bradford Drive  
Bridle Trail  
Britton Lane  
Brookside Road \*  
Burlington Glen  
Burlington Ridge  
Captains Walk  
Carroll Drive  
Cedar Road  
Chartley Court  
Chelsea Drive  
Chestnutdale Road \*  
Clearfield Lane  
Country Oaks Trail  
Crows Hollow  
Eastridge Circle  
Edgewood Road \*  
Elk Run  
Epping Trail  
Falls Road  
Flat Rock Drive  
Forest Road \*  
Forest View Drive  
Fowlers Mill Road  
Frazier Drive  
Gatepost Lane  
Glenwood Drive  
Greenbrier Drive  
Grey Friar Way  
Heath Road  
Hemlock Ridge Drive  
Hidden Oaks Drive  
Hidden Springs Drive  
Highland View Drive  
Hillcrest Drive  
Holden Ridge

Hospital Drive  
Keystone Lane  
Klatka Drive  
Julie Drive  
Lakeview Road \*  
Legend Creek Drive  
Linden Way  
Manor Drive  
Maplewood Road \*  
Meadowhurst Lane  
Millstone Drive  
Nantucket Drive  
Nicole's Way  
Nollwood Drive  
North Bridle Trail  
Nottingham Court  
Orchard Road \*  
Oriole Place \*  
Overlook Road \*  
Paddock Drive  
Parkside Road \*  
Parkway Road \*  
Pheasant Court  
Pinehurst Drive  
Quartermans Circle  
Raintree Drive  
Raymond Drive  
Regent Park Drive  
River Road  
Riverwood Drive  
Rockhaven Road  
Rockside Road \*  
Rosetta Drive  
Sherman Road  
Springway Road \*  
Stanfield Drive  
Stephen's Way  
Stonegate Drive  
Sun Ridge Circle  
Sutton Place  
Sycamore Road \*  
Sylvanhurst Drive  
Tall Pines Drive  
Tallow Tree Drive  
Treadway Drive  
Twin Mills Lane  
Valley Vista Drive  
Walden Oaks Drive

Walnut Trace  
Waterfowl Lane  
Wellesley Lane  
Westridge Circle  
Wexford Drive  
Wilbert Road \*  
Willshire Lane  
Winchester Drive  
Wood Hollow Drive  
Woodiebrook Road  
Woods Hole Drive  
Wye Road

### COUNTY ROADS

Auburn Road  
Bass Lake Road  
Butternut Road  
Mulberry Road  
Thwing Road  
Wilson Mills Road

### STATE ROUTES

Mayfield Road  
Ravenna Road

### PRIVATE ROADS

Beachside Road  
Chippendale Court  
Coachman Drive  
Gwendolyn Farms  
Lake Road  
Livery Lane  
Millview Lane  
Sandhill Trail  
Strawberry Lane  
Windy Hill Drive  
Winterberry Lane

\* Roads in Bass Lake  
Community

RESOLUTION 2023-33

Tax Year 2023 2024 Collection Year

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND  
CERTIFYING THEM TO THE COUNTY AUDITOR**

BOARD OF TOWNSHIP TRUSTEES

Revised Code, Secs 5705.34, 5705.35

The Board of Trustees of Munson Township, of Geauga County, Ohio met in regular session on the  
22 day of August, 2023 at the office of Munson Township

with the following members present:

Irene McMullen

Andrew Bushman

James McCaskey

M Andrew Bushman moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Munson Township Geauga County, Ohio in accordance  
with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year  
commencing on January 1st, 2024; and

WHEREAS, The Budget Commission of Geauga County, Ohio has certified its action thereon to this  
Board together with an estimate by the County Auditor for the rate of each tax necessary to be levied by  
this Board, and what part thereof is without, and what part within the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Munson Township, of Geauga County, Ohio that the amounts  
and rates, as determined by the Budget Commission in its certification, be and the same are hereby  
accepted and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax  
necessary to be levied within and without the ten mill limitation as follows:

<b>SCHEDULE A</b> <b>SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES</b>				
<b>FUND</b>	Amount to Be Derived from Levies Inside 10 Mill Limitaion	Amount Approved by Budget Commission Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I	Column II	III	IV
General Fund	\$544,599.00		2.00	
Road and Bridge Fund	\$272,299.00	\$651,324.00	1.00	4.85
Fire OP & APP Fund		\$1,533,736.00		6.35
<b>TOTAL</b>	<b>\$816,898.00</b>	<b>\$2,185,060.00</b>	<b>3.00</b>	<b>11.20</b>



**SCHEDULE B**  
**LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
Road and Bridge Levy <u>1976</u> levy authorized by voters on: <u>November 5, 2019</u> not to exceed <u>5</u> years	2.10	\$137,048.00
Road and Bridge Levy <u>1994</u> levy authorized by voters on: <u>November 6, 2018</u> not to exceed <u>5</u> years	2.00	\$333,778.00
Fire Levy Fund <u>1994</u> levy authorized by voters on: <u>November 6, 2018</u> not to exceed <u>5</u> years	5.00	\$108,478.00
Fire Levy Fund <u>2005</u> levy authorized by voters on: <u>November 5, 2019</u> not to exceed <u>5</u> years	1.75	\$413,245.00
Road and Bridge Levy <u>2007</u> levy authorized by voters on: <u>November 2, 2021</u> not to exceed <u>5</u> years	0.75	\$180,498.00
Fire Levy Fund <u>2008</u> levy authorized by voters on: <u>November 6, 2018</u> not to exceed <u>5</u> years	1.00	\$240,665.00
Fire Levy Fund <u>2012</u> levy authorized by voters on: <u>November 6, 2012</u> not to exceed <u>Continuing</u> years	1.00	\$240,665.00
Fire Levy Fund <u>2021</u> levy authorized by voters on: <u>November 3, 2020</u> not to exceed <u>Continuing</u> years	1.95	\$530,683.00
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		

and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of the Resolution to the County Auditor of said County.

M James McCaskey seconded the Resolution and the roll being called upon its adoption  
the vote resulted as follows:

M	<u>[Signature]</u>	<u>Yes</u>
M	<u>Shane H. McMillen</u>	<u>Yes</u>
M	<u>[Signature]</u>	<u>Yes</u>

Adopted the 22 day of August, 2023

Attest:

[Signature: Todd R. Ray]  
Fiscal Officer of the Board of Township Trustees of

Munson Township


Geauga County, Ohio

CERTIFICATE OF COPY  
ORIGINAL ON FILE

The State of Ohio Geauga County, ss.

I, Todd R. Ray, Fiscal Officer of the Board of Township Trustees of  
Munson Township in said County, and in whose custody the Files and Records of said Council are required  
by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the  
original now on file with said Board, that the foregoing has been compared by me with said original document,  
and that the same is a true and correct copy thereof.

WITNESS my signature, this 22 day of August 2023

  
\_\_\_\_\_  
Fiscal Officer of the Board of Township Trustees of  
Munson Township  
Gauga County, Ohio

1A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such a later date as may be approved by the Department of Taxation of Ohio.

No. 2023-33

BOARD OF TOWNSHIP TRUSTEES,  
MUNSON TOWNSHIP

Gauga County, Ohio

RESOLUTION ACCEPTING THE AMOUNTS AND RATES  
AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE  
NECESSARY TAX  
LEVIES AND CERTIFYING THEM TO THE COUNTY  
AUDITOR.

(Board of Township Trustees)

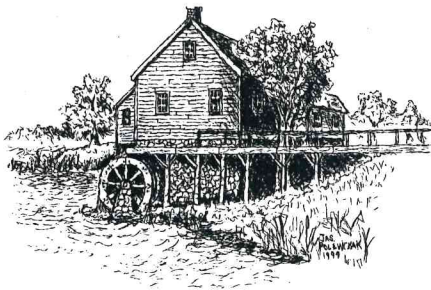
Adopted August 22, 2023

Todd R. Ray  
Township Fiscal Officer

Filed \_\_\_\_\_

County Auditor

By \_\_\_\_\_  
Deputy Auditor



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2023-34

Be it resolved by the Trustees of Munson Township, in a regular session on the 22nd day of August, with the following members present, Irene H. McMullen, James J. McCaskey, and Andrew J. Bushman, that

James McCaskey moved the adoption of the following resolution:

That the 2023 Permanent Appropriation be amended, as follows:

### Transfers Within Funds

In the General Fund, a within fund transfer, as follows:

\$4,175.00 to 1000-410-323-0000 Repairs and maintenance, cemeteries  
from 1000-990-990-0000 Contingencies

Andrew Bushman seconded the motion and the roll being called, resulted as follows:

<u>Andrew J. Bushman</u>	Voting
<u>James J. McCaskey</u>	yes
<u>Irene H. McMullen</u>	yes

Attest: Todd R. Ray, August 22, 2023  
Todd Ray, Fiscal Officer