

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## MUNSON TOWNSHIP TRUSTEES SPECIAL MEETING

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Monday, August 17, 20 20

Trustees Andy Bushman and James McCaskey, along with Fiscal Officer Todd Ray, were in attendance at the Geauga County Budget Commission Hearing scheduled August 17, at the County offices located at 470 Center St., Chardon, in Building Eight. The Budget Commission included County Auditor Charles Walder, County Treasurer Christopher Hitchcock, and County Prosecutor James Flaiz. The Munson Trustees had published notice of the meeting, in case two Trustees elected to attend the Hearing. The Munson meeting was called to order at 1:43 pm, with Trustee Andy Bushman moving, and Jim McCaskey seconding, and both voting yes.

Budget Discussion and Worksheet

Budget Commission members opened the meeting by noting significant progress has been made by the Munson Board of Trustees in presenting information related to five-year financial planning, beyond the standard worksheet for the 2021 Budget, and noted, with appreciation, that the packet included schedules for replacement of Road Department rolling stock and road resurfacing projects proposed for the coming years.

Auditor Walder called attention to an error in the budget worksheet, in Fund 2901, an Ohio EPA 319 Grant Fund that covers two years, 2020 and 2021. He noted that the Fund must balance revenue and expenditures in both years, but as presented in the budget document, it shows a shortfall in the second year. Fiscal Officer Todd Ray acknowledged the error. He noted that this is a pass-through grant, with no Township funding contribution to the project, but he recognizes that the accounting must show a zero balance at the end of the grant project in 2021. Trustees Bushman and McCaskey agreed. A correction will be made and submitted.

MEETING ADJOURNED

Andy Bushman moved and Jim McCaskey seconded to adjourn the meeting at 1:50 pm. Motion carried with a unanimous vote.



Chairman



Fiscal Officer

Let the record reflect: Chair Irene McMullen was not notified that the Budget Hearing on September 17 with the County Budget Commission was also given published notice as a Munson Trustees meeting. In the past, Trustees' attendance at the Budget Hearing, a public meeting called by the Budget Commission, has not been treated as a simultaneous Trustee meeting. Ms. McMullen has stated that she would have attended the meeting if she had been made aware that it was going to be treated as a Trustee meeting. The meeting opened at 1:43 p.m., closed at 1:50, and no decisions were made during the seven minutes of the hearing.