

RECORD OF PROCEEDINGS

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held

Tuesday, August 13,

2019

The meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. Warrants 16766 and 16767 for \$17,860.00 were signed between meetings. The Board signed warrants 16761-16763 dated 7/31/19 for \$2,224.32, warrants 16768-16820 dated 8/13/19 totaling \$45,236.91; EFT Vouchers 274-279 for the 7/31/19 monthly payroll totaling \$10,321.62; and EFT Vouchers 285-293 for the 8/9/19 bi-weekly payroll totaling \$10,272.98. Warrants 16764, 16765, and 16812 were voided due to printing errors.

MINUTES

Irene McMullen moved and Andy Bushman seconded to approve the minutes of July 9, 2019, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to approve the minutes of July 23, 2019, with a unanimous vote. Motion carried.

PUBLIC COMMENT

Resident Dawn Bastulli advised that Bethlehem Hills Light Show was posting information about a display for next year. She wanted to know if the Township planned to allow the show to happen again and reviewed her objections. Mr. McCaskey advised that the Township was still waiting for a response from the prosecutor's office. Resident Rich Ferlin asked when striping was scheduled as it was difficult to see the side edges at night especially on Fowlers Mill Road. He was advised that Fowlers Mill was on the schedule and that striping would be done after crack sealing. Resident Dave Partington asked what the next step would be regarding Bethlehem Hills. McCaskey replied it was in the Prosecutor's hands until the Township heard back.

MAINTENANCE BUILDING RENOVATION

Mrs. McMullen asked the Board to go over the proposed renovations to see if anyone had comments. The road department will take on any of the work that they are able to do as time permits. Mr. Bushman asked for a better design, more to scale. McCaskey wanted to retain an office for the road superintendent, and the Board discussed how to incorporate it in the plan. Superintendent Walker did not want to make the lunchroom smaller and advised how private conversations could still take place without a closed off office. Mrs. McMullen noted that the road department was enthusiastic about the project and had made several insightful recommendations. Mr. Walker planned to have the proposal ready by winter.

TOWN HALL WATER SOFTENER

Irene McMullen moved and Andy Bushman seconded to contract with Servisoft in an amount not to exceed \$2,500, which includes a donation to Munson Township of \$600, for a total retail price of \$3,100, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to contract with Servisoft for freight charges related to the water treatment equipment for \$106, with a unanimous vote. Motion carried.

ROAD REPORT/SUPERINTENDENT KIRK WALKER

Mr. Walker had several quotes for snow and ice guard for the maintenance building and was waiting for one more quote. He will have a firm recommendation for the next meeting.

FIRE DEPARTMENT REPORT/ACTING CHIEF MIKE VATTY

Mr. Vatty discussed an issue with moisture in an external switch in squad 4054. They were able to isolate the switch, and will receive a replacement, which the fire department will install. Chardon's squad had the same issue. Squad 4052 is at Preston for repairs and Vatty will provide the Board with a summary of the repairs. He met with Susan at the Prosecutor's office. McCaskey offered to go with Vatty to Preston. This has been a busy month. Tomorrow will be the last of the school inspections, and all will be completed before school starts. The Fire Department participated in a joint training at Chardon Healthcare and will train at Perry August 20-22. Annual ladder and pump tests will be done August 21.

WALKER VACATION LEAVE

Irene McMullen moved and Andy Bushman seconded to authorize Road Superintendent Kirk Walker to take vacation August 28, 29, 30, 2019 and to borrow 12.11 hours of vacation leave, with a unanimous vote. Motion carried.

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Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

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SCENIC RIVER FIELDS

The Board received a recommendation from Pete McDonald of the Western Reserve Land Conservancy to mow the fields once a year in August. The decision was a trade-off between meeting the needs of the bobolinks and of the pollinators. The rationale was that there were other fields for the pollinators, and that the fields should be kept in a condition most conducive to the bobolinks, as they are rare. All agreed to cease cutting a path through the fields. Resident Marie Valince asked the Board to consider leaving a portion of the field unmowed for pollinators and for year round animals. Mrs. McMullen said the Board did not have to decide that evening and suggested that she speak with Pete McDonald. Mr. Walker noted that cutting could be done later as long as it was done before the snow flies. Ms. Valince asked to meet with Mrs. McMullen to suggest ways to expand the field.

AMENDMENT TO EMMONS GRANT OF CONSERVATION EASEMENT

The Emmons family discovered another typographical error. Irene McMullen moved and Andy Bushman seconded to accept the amendment to the conservation easement, with a unanimous vote. Motion carried. The Trustees will stop in the office to sign the document and have their signatures notarized.

RESOLUTION 2019-26/TEICHMAN COMMENDATION

Resolution 2019-26 was made by Irene McMullen and seconded by Andy Bushman to commend Road Superintendent Jim Teichman for his service to the Township as road superintendent from November 12, 1998 to July 31, 2019, with a unanimous vote. Motion carried. [The resolution is included on a separate page as part of the minutes.]

OHIO SENATE/HONORING JIM TEICHMAN ON HIS RETIREMENT

Mrs. McMullen acknowledged a special recognition from the Ohio Senate honoring Jim Teichman on his retirement, signed by Senator Larry Obhof, President of the Ohio Senate and Senator John Eklund, 18th Senatorial District, a Munson resident. [The recognition is included on a separate page as part of the minutes.]

ZAMBORY MAJOR FIELD

Mr. McCaskey advised that Chardon High School is willing to invest \$4,000 to fix the field. He had a quote from Pete Ianaro of \$6,496 and will contact the baseball league to find out who else is using the field. The Board discussed if they would contribute funds. Mr. Bushman suggested getting a second quote.

TRAPPING AUTHORIZATION

The Board addressed a letter from Adam McKinney requesting permission to trap on Township park property for the 2019/2020 season.

Irene McMullen moved and Andy Bushman seconded to approve the trapping request from Adam McKinney, with a unanimous vote. Motion carried.

FOWLERS MILL CEMETERY EXPANSION

Stonehuggers will not be able to do the scheduled restoration work in the Township cemeteries this summer. The Board addressed a suggestion from Sexton Paula Friebertshauser to use the funds to survey and lay out the new section in Fowlers Mill cemetery, and to extend the fence. Mr. Bushman recommended delaying the fencing to allow the ground to settle. Irene McMullen moved and Andy Bushman seconded to contract with Lewis Land Professionals to survey and lay out the Township cemetery not to exceed \$6,000, with a unanimous vote. Motion carried. The Board will ask for a quote for the markers for the next meeting.

EAGLE PROJECT FOR SCENIC RIVER DOCK

Because of his approaching deadline, Aiden Mann will pass this project off to another scout and pursue a different project.

OUTSTANDING PIPE INVOICES

Mr. Bushman completed his review of the outstanding invoices for drive pipes. The office staff will be directed to send them out.

RESOLUTION 2019-27/FUND TRANSFER

Resolution 2019-27 was made by Irene McMullen and seconded by Andy Bushman for within fund transfers in the General Fund, Road and Bridge Fund, and Cemetery Fund, with a unanimous vote. Motion carried. [The resolution is included on a separate page as part of the minutes.]

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MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

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JULY FINANCIAL REPORT

Irene McMullen moved and Andy Bushman seconded to accept the Monthly Fiscal Report, with a unanimous vote. Motion carried.

CONTRACT PAYMENTS FOR EMS FUNDS

Mrs. Toth asked how the Board wished to retain EMS funds for anticipated expenses. The Board suggested that she determine a monthly amount to withhold in order to meet the lease payments for the following year.

BASS LAKE PRESERVE

Mrs. McMullen addressed a resident's issues with the maintenance of Bass Lake, located in Munson Township, which is part of the Geauga County Park system. The Park District has agreed to make it a priority to work with the Ohio EPA to determine what can be done about the overgrown vegetation around the lake.

COMMUNITY DAY PICNIC

Mr. McCaskey commended Julie Johnston for her work in preparing for the community day picnic and Paula Friebertshauser for stepping in the day of the picnic when Ms. Johnston was ill. He also gratefully acknowledged the Munson resident who provided an ice cream truck when the ice cream vendor did not show.

COMMUNITY ROOM RENTALS

Irene McMullen moved and Andy Bushman seconded to lease the community room to Christ Community Church (DiMeolo) for a Women's Church Retreat on October 19, 2019 from 9am-3pm, for approx. 20 persons, and to waive the fees, with a unanimous vote. Motion carried. Irene McMullen moved to lease the community room to the Chardon Polka Band (Kouwe) for a fundraiser show on December 22, 2019 at 7pm for approximately 100 persons. There was no second. The Board will check the band's nonprofit status before acting on their request for a fee waiver.

PAVILION RENTAL

Irene McMullen moved and Andy Bushman seconded to lease the Emmons Pavilion to the Knights of Columbus (Oleksiak) for a council picnic on September 15, 2019 from noon-6pm, for approximately 60 persons, and to waive the fees, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Irene McMullen moved and Andy Bushman seconded to approve the encumbrance sheet for August 13, 2019, as written:

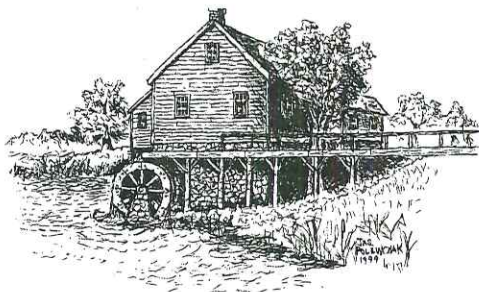
Blanket	Improvement of Sites – Parks	4,000.00
Servisoft	Water Treatment	2,500.00
Servisoft	Freight	106.00

with a unanimous vote. Motion carried.

MEETING ADJOURNED

Irene McMullen moved and Andy Bushman seconded to adjourn the meeting at 7:25pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



A Resolution of the Munson Township Trustees No. 2019-26

MUNSON TOWNSHIP RECOGNIZES THE EXEMPLARY SERVICE OF **JIM TEICHMAN**

for his steadfast service to the people as Road Superintendent of Munson Township, from November 12, 1998 to July 31, 2019.

Jim has ensured that all who travel through Munson Township, and all who call Munson home, travel safely through the Township on our roads.

Through Jim's leadership, the parks, cemeteries and public spaces have been efficiently and effectively maintained and improved, to the everlasting credit to our township.

Jim has truly devoted himself twenty-four hours a day for the past two decades (plus) in service of the people of Munson Township, and in the development and welfare of the employees within his care.

We are especially grateful for Jim's frugal ways and leadership, always thinking creatively about how to serve the Township at a lower cost or more effective way, to the immeasurable appreciation of our residents.

It is with immense gratitude and heartfelt affection that Munson Township records Big Jim's exemplary accomplishments in the permanent records of the Township.

Unanimously approved, this 13th day of August, 2019, by the Board of Township Trustees of Munson Township:

Andrew J. Bushman, Trustee

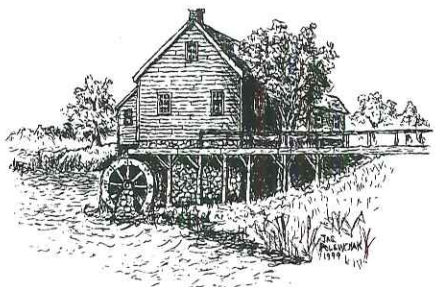
Irene H. McMullen, Trustee

James J. McCaskey, Chair

I certify that the above was adopted by the Board of Trustees of Munson Township, Geauga County, at its August 13, 2019, meeting.

Judith L. Toth, Fiscal Officer

August 13, 2019



Munson Township

12210 Auburn Road, Chardon OH 44024-9454

Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2019-27

Be it resolved by the Trustees of Munson Township, in a regular session on the 13th day of August 2019, at the Munson Township office, with the following members present, Andrew J. Bushman and James J. McCaskey, that Mrs. McMullen moved the adoption of the following resolution:

That the 2019 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund, within fund transfers, as follows:

2,000.00	to 1000-120-190-0000	Other – Salaries
500.00	to 1000-130-349-0000	Other – Communications, Printing & Adv.
2,000.00	to 1000-610-190-0000	Other – Salaries
4,000.00	to 1000-760-730-0610	Improvement of Sites - Parks
	from 1000-110-360-0000	Contracted Services

In the Road and Bridge Fund

extra jlt
\$500.00 to 2031-330-319-0000 Other – Professional and Technical Services
from 2031-330-360-0002 Contracted Services – Road Improvement Projects

In the Cemetery Fund

10,000.00	to 2041-760-730-0000	Improvement of Sites
	from 2041-410-323-0000	Repairs

Mr. McCaskey seconded the motion and the roll being called, resulted as follows:

	Voting
<u><i>Andrew J. Bushman</i></u>	<u><i>yes</i></u>
<u><i>James J. McCaskey</i></u>	<u><i>yes</i></u>
<u><i>Irene H. McMullen</i></u>	<u><i>yes</i></u>

Attest: *Judy Toth*, August 13, 2019
Judy Toth, Fiscal Officer