

# RECORD OF PROCEEDINGS MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, August 13, 20 13

The meeting was called to order at 6:30pm by Chairman Andy Bushman with Trustee Todd Ray and Fiscal Officer Judy Toth present. Trustee Irene McMullen was absent due to a family emergency. The Chairman led the Pledge of Allegiance. Warrants 11526-11535 dated 8/2/13 totaling \$5,106.08 and EFT Vouchers 287-297 for the 8/2/13 bi-weekly payroll in the amount of \$10,762.76 were signed between meetings. Warrants 11536-11584 totaling \$41,759.58, EFT Vouchers 304-314 for the 8/16/13 monthly payroll in the amount of \$10,956.10, and Warrant 1162 dated 8/13/13 in the amount of \$18,888.08 to transfer EMS collections from the lockbox to the primary account, were signed. Warrants 11534 and 11554 were voided. The Fiscal Officer's Monthly Report for July was available for the Trustees to review.

## MINUTES

Todd Ray moved and Andy Bushman seconded to approve the minutes of July 23, 2013 as written, with both trustees voting yes on the roll call. Motion carried.

## TOWN HALL PROJECT

Architect Hank Penttila asked the Trustees for a decision on the samples for the wood stain. The colors, based on the preferences he was given, were honey oak, cherry, and mahogany. The wood will be pre-stained by the manufacturer. The Trustees and staff all agreed on cherry. He proposed a three panel window wall in the meeting room to provide additional light to the secretarial station at an estimated cost of \$3,800 to remove the concrete block and to install the window and trim. Another option for additional lighting was to extend the width of the entrance to the administrative lobby. The current plan is to add a three foot door with a side light. The existing lintel was longer than was anticipated and will support a wider entrance. The new plan will add a side light to the other side. He did not have an estimate for the additional cost. Enzo Perfetto approximated the cost to be \$500-600. The architect was pleased with the color of the exterior brickwork. He said that construction managers Enzo and Joe Perfetto have done an outstanding job and have worked through a number of hurdles on the roof. He said that in his experience, they have gone above and beyond what could be expected of a general contractor. The project is ahead of schedule. Work on the fire station roof will begin tomorrow. The Trustees will need to make a decision on the window wall by the first to the middle of next week. Mr. Penttila offered to conduct a tour to go over the progress with the Trustees and staff, and could accommodate a group of up to eight to ten persons including residents. The board will schedule a special meeting next Tuesday to make decisions on the construction project after confirming that Trustee McMullen will be able to attend.

Todd Ray moved and Andy Bushman seconded to hold a special meeting for additions to the construction project on Tuesday, August 20 at 6:30pm, with both trustees voting yes on the roll call. Motion carried.

## PUBLIC COMMENT

Resident Walter Leagan wanted the Trustees to be aware that concerns about increased heroin use in Geauga County have been the topic of discussion at the county level. He told them that local parks are breeding grounds for problems, and are becoming headquarters for dealers.

## BID OPENING MICRO-SURFACING, ROAD RESURFACING, MILLSTONE DRAINAGE

At 6:45pm, the board opened bids for asphalt resurfacing, micro-surfacing, and drainage improvements to Millstone Drive.

Todd Ray moved and Andy Bushman seconded to waive reading the legal notices published Thursday, July 25, 2013 in the *Geauga Maple Leaf*, with both trustees voting yes on the roll call. Motion carried.

Micro-surfacing – two bids were received both sealed and properly labeled.

- 1) American Pavements, Inc., Plain City, Ohio, bid bond from Merchants Bonding Company, \$132,800.
- 2) Strawser Construction Incorporated, Columbus, Ohio, bid bond from Liberty Mutual Insurance Company, \$116,700.

Road Resurfacing – four bids were received all sealed and properly labeled.

- 1) Kokosing Construction Company, Inc., Cleveland, Ohio, bid bond from Liberty Mutual Insurance Company & Travelers Casualty and Surety Company of America, \$269,985.
- 2) Ronyak Paving, Inc., Burton, Ohio, bid bond from International Fidelity Insurance Company, \$254,800.
- 3) Carron Asphalt Paving, Inc., Solon, Ohio, bid bond from RLI Insurance Company, \$249,737.50.
- 4) Barbicas Construction Co., Inc., Akron, Ohio, bid bond from Travelers Casualty and Surety Company of America, \$280,525.



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BID OPENING (continued)

Millstone Drainage – one bid was received sealed and properly labeled.

- 1) Leon Riley, Inc., Norwalk, Ohio, bid bond from The Cincinnati Insurance Company, \$44,947.

Todd Ray moved and Andy Bushman seconded to turn the bids over to the road superintendent for delivery to the county engineer, with both trustees voting yes on the roll call. Motion carried.

PUBLIC COMMENT

Resident Jim McCaskey asked the board to specify if a company is allowed to campaign during the community day picnic. His company donated a raffle item and his political sign was removed. The county fair has a very specific written policy. Trustee Bushman agreed to check the township records.

FIRE DEPARTMENT

Fire Chief Mark Lynn reported that the wiring needs to be redone on ladder truck 4044. The motherboard was replaced once and wiring repairs will continue to be an ongoing expense. He proposed replacing it with a wireless system at an estimated cost of \$3,500.

Todd Ray moved and Andy Bushman seconded to authorize the upgrade of the wireless remote for operation of the ladder on 4044 not to exceed \$3,500, with both trustees voting yes on the roll call. Motion carried. The funds are available on a blanket certificate.

Mr. Lynn advised that the fire department trained 127 nuns and their staff on the use of their fire extinguishers at Notre Dame.

ROAD PROJECTS

Road Superintendent Jim Teichman solicited quotes from three contractors for labor and equipment to replace two large 42 inch cross culverts on Sherman Road, one near the Besser property at the base of the hill and the second to the west of that location. Two contractors submitted quotes - Trushel Excavating, \$5,500, and CIR \$4,320. The third contractor did not respond. The metal pipes will be replaced with concrete elliptical pipe which must be custom built. He will have a quote for the pipe from Rinker next week. A third cross culvert at the bridge is the responsibility of the county. He will contact the county engineer to see if they will consider replacing the culvert before the road is paved. He asked the board to approve the expenditure to CIR to allow him to schedule the work.

Todd Ray moved and Andy Bushman seconded to approve the contract work for the installation of two pipes on Sherman Road not to exceed \$4,320 by CIR, with both trustees voting yes on the roll call. Motion carried.

Road employee Adam McKinney's pesticide commercial applicator license must be renewed yearly at a cost of \$35. Mr. McKinney is current on his training.

The Knights of Columbus circus fundraiser damaged the township park grounds. The road department made two attempts to flatten the ruts with a roller. Mr. Teichman estimated \$2,000 for topsoil, straw and labor to remove the ruts. Knight of Columbus member Art Oleksiak said that they would do whatever it took to restore the site, but asked that they be allowed to assess the damage and to use their own manpower and resources.

RESOLUTION 2013-38/INHERITANCE TAX ADVANCE

Todd Ray moved and Andy Bushman seconded to request an advance of the total amount available of inheritance tax in the amount of \$117,238.20 collected during the month of July, with both trustees voting yes on the roll call. Motion carried.

PARKS

Park Board members Joe Rosboril and Art Hollis submitted preliminary quotes to install a fireplace at the Scenic River pavilion. They received five quotes and narrowed them down to three, 1) Greenovations, \$20,700, referred by New Vista Enterprises; 2) Green Estates Inc., \$17,000 (fireplaces), \$1,050 (wood boxes), referred by Geauga County Park District, 3) Marlin, \$17,860, (if a footer is needed, an additional \$4,160), referred by Payne and Payne Builders.

The fireplace will have a stone face, sandstone ledges, and two four foot 20 inch deep wood storage boxes. The stone has not been selected yet. A footer may be required if one is not already in place. The quotes provide a starting point. The Park Board will prepare specifications and get final quotes if the Trustees approve the project.

Birds are a problem in the park pavilions. The Park Board will research how to discourage them from nesting in the pavilions.

BUDGET HEARING

Mrs. Toth reported that the budget hearing went well.



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ZONING BULLETIN RENEWAL

Todd Ray moved and Andy Bushman seconded to authorize renewal of the *Zoning News* subscription in the amount of \$279.48, with both trustees voting yes on the roll call. Motion carried.

BASEBALL FIELD LEASE

The Trustees addressed a request from the Chardon Sandlot Sluggers U11 travel baseball team to use the baseball fields April – August 2014 on Mondays from 6-8pm and Saturdays at 2pm. The board tabled a decision in order to coordinate with the Munson Baseball League.

PARK GROUNDS LEASE *Andy Bushman* <sup>it</sup>

Todd Ray moved and ~~Irene McMullen~~ seconded to lease the Munson Township Park Grounds to the Chardon Middle School (Taylor) for Cross Country meets on September 3 & 17, 2013 from 3-7pm, with both trustees voting yes on the roll call. Motion carried.

FOOTBALL/SOCCER FIELD LEASE

Todd Ray moved and Andy Bushman seconded to lease the Munson Township Park football/soccer fields to the Geauga Family YMCA (Dutton) for fall soccer and flag football September 2-October 27, 2013, Thursdays and Fridays from 5-7pm and Saturdays from 9am-3pm, with both trustees voting yes on the roll call. Motion carried.

COMMUNITY ROOM RENTAL

Todd Ray moved and Andy Bushman seconded to rent the community room for an Open House (Lupas) on June 7, 2014 from 2-9pm, approx. 50, for a \$100 rental fee and \$250 security deposit (liquor), with both trustees voting yes on the roll call. Motion carried.

PAVILION RENTALS *Andy Bushman* <sup>it</sup>

Todd Ray moved and ~~Irene McMullen~~ seconded to lease the Emmons Pavilion for a Family Picnic (Teichman) on August 18, 2013 at 1pm, approx. 40, and to waive the fees, with both trustees voting yes on the roll call. Motion carried.

Todd Ray moved and ~~Irene McMullen~~ seconded to lease the Emmons Pavilion for Chardon Middle School Cross Country meets (Taylor) on September 3 & 17, 2013 from 3-7pm, approx. 100, and to waive the fees, with both trustees voting yes on the roll call. Motion carried.

Todd Ray moved and ~~Irene McMullen~~ seconded to lease the Emmons Pavilion for a 4-H Breeders and Feeders picnic (Teichman) on September 15, 2013 at noon, approx. 75, and to waive the fees, with both trustees voting yes on the roll call. Motion carried.

Todd Ray moved and ~~Irene McMullen~~ seconded to lease the Emmons Pavilion for a Geauga Rehabilitation Engineering Company Picnic (Naft) on September 6, 2013 from 3-9pm, approx. 25, for a \$25 rental fee and \$250 security deposit (alcohol), with both trustees voting yes on the roll call. Motion carried.

Todd Ray moved and ~~Irene McMullen~~ seconded to lease Pavilion No. 2 for a Softball Team Picnic (Tosti) on August 18, 2013 at 1pm, approx. 40, and to waive the fees, with both trustees voting yes on the roll call. Motion carried.

ENCUMBRANCE SHEET APPROVAL

Todd Ray moved and Irene McMullen seconded to approve the encumbrance sheet for August 13, 2013 as follows:

|                                 |  |           |
|---------------------------------|--|-----------|
| Ohio Pavement Systems           | Replay – Various Roads                         | 33,945.75 |
| Thomson Reuters – West          | Zoning Bulletin Subscription                   | 279.48    |
| Geauga Local Access Cable Corp. | Contract Payment from 2 <sup>nd</sup> Qtr Fees | 12,237.17 |
| Greater Cleveland Partnership   | COSE Membership Renewal                        | 360.00    |
| Postmaster                      | Bulk Mail Permit Fee                           | 200.00    |
| Countryside                     | Upgraded Ladder Truck 4044                     | 3,500.00  |
| CIR Inc                         | Pipe Work Sherman Road                         | 4,320.00  |
| USDA – American Express         | Commercial Pesticide License                   | 35.00     |

with both trustees voting yes on the roll call. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

Todd Ray moved and Andy Bushman seconded to adjourn the meeting at 7:27pm, with both trustees voting yes on the roll call. Motion carried.

*[Signature]* Chairman *Judith Toth* Fiscal Officer

authority for  
correction  
in Dec 31, 2013  
minutes.  
*Judy Toth*