

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, August 10, 2021

Chairman Andy Bushman called the meeting to order at 6:30 pm, with Trustees Irene McMullen and Jim McCaskey and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

Cemetery Deeds

Mr. Bushman stated that the Board had cemetery deeds to sign. Deed 5-329, Maple Hill Cemetery, section 3, lot 348, graves 3, 4, 5, and 6, to J. Richard Chenowith, and Deed 5-330, Maple Hill Cemetery, section 3, lot 324, grave 6, to Gayle M. Storme.

Mr. Bushman noted that the Trustees also had warrants to sign. Trustees signed warrants 18185 - 18216 dated 8/10/2021, totaling \$20,664.36, and the August 6, 2021, bi-weekly payroll EFT vouchers 200 through 207, totaling \$8,615.39.

Jim McCaskey moved to approve the minutes for the Trustees Regular meeting held Tuesday, July 27, 2021, as presented. Irene McMullen seconded. Motion carried with a unanimous vote.

Public Comment

Chair Andy Bushman called for any public comment from meeting attendees. No one asked to speak.

FIRE DEPARTMENT

Fire Chief Mike Vatty updated the Board on the service status of Engine 4033. It has been out of service due to a fuel leak, but is expected back in service next week. The new command vehicle is getting lights, sirens, and radios installed, and will have an Opticom emitter installed at the same time. Chief Vatty noted that the Opticon emitters for the other emergency vehicles in the fleet are provided by ODOT as part of the Mayfield and Auburn Road intersection project and will be delivered next week. The system is operational once the installation of the emitters is completed. The radio upgrades secured through a grant will be available soon. Chief Vatty reported that the ISO review is scheduled for August 16.

ROAD DEPARTMENT

Berm-side Mower

Road Superintendent Kirk Walker discussed the 5-year vehicle/equipment replacement schedule. The old tractor and berm-side mower unit has been having ongoing mechanical and performance problems, and the unit is not scheduled for replacement until 2023. He will keep it operational through the season, or rent a machine to complete the berm mowing this fall. He has received four quotes from vendors for machines on the State bid list, and will recommend the purchase be moved up and executed in the winter of 2022. The current updated price for the preferred unit is \$121,000.

Superintendent Walker reported that he has discussed with the contractor a start date for the parking lot resurfacing in front of the town hall and fire station. Ronyak Paving recommends doing the work in late September- early October. They will consult with Chief Vatty but of course will keep the bay doors clear at all times.

Road Superintendent Kirk Walker noted that there has been no communication from the Engineer's office regarding a start date for the resurfacing of three Township roads, but he will contact them to find out when the roads are expected to be done.

TOWNSHIP BUSINESS

Resolution of Commendation, Tim Kearns

Jim McCaskey moved to approve Resolution 2021-24, commending Munson resident Tim Kearns for his years of service to the Township in his role as Zoning Inspector, and as a volunteer serving on the Board of Zoning Appeals. Mr. Kearns is stepping down from the BZA and his current term as an alternate member. Mr. McCaskey read aloud the entire resolution. Irene McMullen seconded. With a unanimous vote, the Resolution passed.
[The resolution in its entirety is included on a separate page as part of the minutes.]

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Resolution of Commendation, Gabe Kezdi

Irene McMullen moved to approve Resolution 2021-25, commending Munson resident Gabe Kezdi for his years of service to the Township in his role as a volunteer serving on the Board of Zoning Appeals. Mr. Kezdi was first appointed in 2005, serving for 15 years, and is retiring from his current term as an alternate member of the BZA. Ms. McMullen read aloud the entire resolution. Jim McCaskey seconded. With a unanimous vote, the Resolution passed. [The resolution in its entirety is included on a separate page as part of the minutes.]

Board of Zoning Appeals Appointments

Mr. McCaskey moved to appoint residents Allison Kennedy and Don Ondrejka to the Munson Board of Zoning Appeals, to serve as alternates to the BZA. Irene McMullen seconded the motion. With a unanimous vote, the motion carried. Allison and Don will be assigned to the vacant alternate seats and complete the unexpired terms of Mr. Kearns and Mr. Kezdi.

OPWC District Seven Board- Township Ballot

Jim McCaskey moved to have Munson Township vote for Jim Pristov and Patrick J. Cavanaugh for seats on the OPWC District Seven Board, along with their associated alternates. Ms. McMullen seconded. Motion carried with a unanimous vote.

Go Green Grant

Ms. McMullen moved to authorize Andy Bushman to sign and submit the Go Green Grant application through Geauga-Trumbull Solid Waste District, in the amount of \$2,500.00, on behalf of the Board. Mr. McCaskey seconded. Motion carried with a unanimous vote.

Munson Township Park ballfield scoreboards.

Mr. McCaskey noted that the Trustees have had the package of information with the details of the size and description of the two proposed scoreboards, as well as information regarding installation and below-ground wiring for the scoreboards. Mr. Bushman moved to authorize Andy Bushman to handle preparation and submission of a zoning application to the BZA for their September hearing. Ms. McMullen seconded, and the motion carried with a unanimous vote. Mr. Bushman moved to have Andy Bushman coordinate arrangements with University Hospitals Geauga Medical Center to accept a \$5,000 donation to Munson Township for the scoreboards project. Ms. McMullen seconded, and the motion carried with a unanimous vote. Mr. Bushman moved to have Andy Bushman serve as the coordinator/contact person for negotiating the lease agreement with Chardon High School for use of the Township ballfields. Ms. McMullen seconded, and the motion carried with a unanimous vote.

County Land Use Plan

Mr. McCaskey asked the Board to review the current draft of the Geauga County Land Use Plan, and specifically the language in the paragraph that addresses Munson Township. He would like to see the Trustees contribute additional language to expand or elaborate on what is currently written in the draft. The Trustees will revisit this at the next meeting.

NDCL Stream Restoration Project

Mr. McCaskey moved to authorize Irene McMullen to sign documents, on behalf of the Board, related to the stream restoration project at Notre Dame-Cathedral Latin High School. Ms. McMullen seconded. Motion carried with a unanimous vote.

Ice Cream Social

Mr. Bushman reported that he has been in contact with a Township vendor to supply ice cream for the Munson Ice Cream Social scheduled for August 28. He will confirm the details, including a time window for when the ice cream will be served, for approval at the next meeting, August 24.

FISCAL OFFICER

RESOLUTION 2021-26 / WITHIN FUND TRANSFER

A motion to approve Resolution 2021-26 was made by Mr. McCaskey and seconded by Irene McMullen that the 2021 Permanent Appropriation be amended as follows: within fund transfers in the General Fund, and the Road and Bridge Fund. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

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Mr. McCaskey moved to authorize Fiscal Officer Todd Ray to apply for the Munson Township allocation of the American Rescue Plan Act (ARPA) Local Fiscal Recovery funds. Ms. McMullen seconded. Motion carried with a unanimous vote.

OTHER BUSINESS

Mr. McCaskey noted that, at a meeting earlier in the year, he had posed the question of considering reallocation of the Township’s three mills of inside millage, to move all three mills to the General Fund. The Trustees declined to act on the question.

Mr. McCaskey asked about the arrangement for the stewardship inspection on Hilltopper Farm land that Munson sponsors in the Agricultural Land Preservation program. The most recent inspection was conducted by a staff member of Western Reserve Land Conservancy, and he expressed concern that WRLC has no legal role in the easement agreement, Munson Township has that role. Ms. McMullen indicated that she will follow-up, but she believes there is no problem with a WRLC staff member completing the property inspection.

Mr. McCaskey discussed the agreement with the City of Chardon for use of the Munson Township soccer field. There is disagreement regarding whether the City should pay a fee of \$5.00 per-participant. Andy Bushman agreed to handle the negotiation and will talk with City Manager Randal Sharpe.

Outside meetings

Mr. McCaskey attended the Geauga Planning Commission meeting earlier in the day. Mr. Bushman attended the Geauga Safety Council meeting Friday, August 6.

Public Comment

Mr. Bushman asked for public comment. Resident Rich Ferlin offered a comment supporting the application for American Rescue Plan Act (ARPA) Local Fiscal Recovery funds, and recommended the Trustees use funds to upgrade the Township website. He suggested the Trustees make public a list of residents who expressed interest in appointment to Township volunteer boards, such as the BZA. Resident Joe Bastuli inquired about the Township’s procedure for training newly appointed members of the BZA, and expressed concern that in-house training may be insufficient. Resident Dawn Bastuli expressed concern for the increased commercial development in neighboring communities, and encouraged support for “listening to your residents” and the preference for a rural environment.

ENCUMBRANCES :

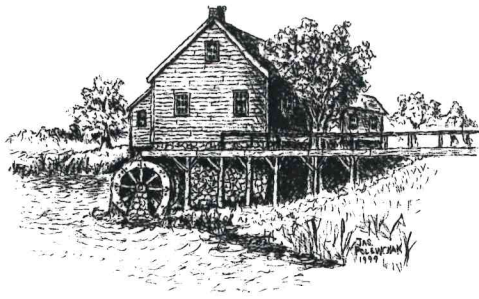
Jim McCaskey moved to approve the encumbrance sheet as written. Irene McMullen seconded. Motion carried with a unanimous vote.

Citicards	Community room refrigerator	\$910.00
Sunrise Springs	Bottled water - Road Dept.	\$200.00
COSE Medical Mutual	Medical/Hospitalization, Road Dept.	\$31,000.00
Blanket	Repairs and maintenance, parks	\$539.88
The Illuminating Co.	Electricity, streetlights	\$500.00
	Electricity, Town Hall	\$2,000.00
	Electricity, Road Dept.	\$1,000.00
	Electricity, cemeteries	\$50.00
Waste Management	Weekly trash hauling, Town Hall	\$500.00
	Weekly trash hauling, parks	\$400.00

MEETING ADJOURNED

Jim McCaskey moved, and Irene McMullen seconded to adjourn the meeting at 7:35 pm; with a unanimous vote, the motion carried.

 Chairman  Fiscal Officer



**Resolution of
Commendation for Board
of Zoning Appeals Member
Tim Kearns
No. 2021-24**

WHEREAS, Tim Kearns volunteered and was selected most recently as an alternate member of the Munson Township Board of Zoning Appeals in January 2017; and

WHEREAS, Tim had previously volunteered and served on the Board of Zoning Appeals from January 2000 through August 2005 prior to his employment as Munson's Zoning Inspector; and

WHEREAS, Tim had once again brought his extensive knowledge of the Township and zoning to the Board of Zoning Appeals and served the community with dependability and dedication to the preservation of our zoning; and

WHEREAS, Tim has retired from this service in August 2021;

NOW THEREFORE, BE IT RESOLVED, on this 10th day of August, 2021, that it is the duty and the pleasure of this Board of Trustees to hereby recognize Tim Kearns for his generous service to our Township, and to thank Tim for his time, his good work, and, on behalf of all of Munson, to express our gratitude for all that he has done to make Munson a better place.

Let this resolution be recorded and forever be a part of the permanent record of our Township from this day forward.

Unanimously approved, this 10th day of August, 2021, by the Munson Township Trustees.

Andrew J. Bushman, Trustee

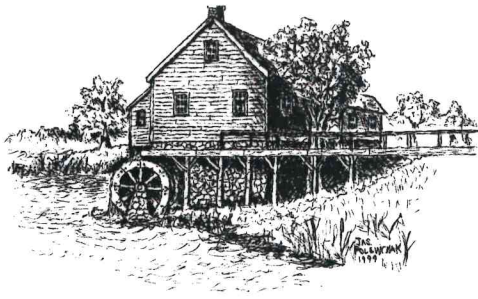
James J. McCaskey, Trustee

Irene H. McMullen, Trustee

Attest:

Todd R. Ray, Fiscal Officer

August 10, 2021



Resolution of Commendation for Board of Zoning Appeals Member Gabe Kezdi No. 2021-25

WHEREAS, Gabe Kezdi volunteered and was appointed a member of the Munson Township Board of Zoning Appeals in December 2005; and

WHEREAS, Gabe has served the community with steadfast resolve, patience, and dedication to the preservation of our zoning while also providing thoughtful judgment for applicants seeking relief from zoning restrictions; and


WHEREAS, Gabe has sat through untold numbers of meetings and contributed countless hours of thoughtful interaction and observations with his fellow Board of Zoning Appeals members; and

WHEREAS, Gabe has retired from this service in August 2021;


NOW THEREFORE, BE IT RESOLVED, on this 10th day of August, 2021, that it is the duty and the pleasure of this Board of Trustees to hereby recognize Gabe Kezdi for his generous service to our Township, and to thank Gabe for his time, his good work and, on behalf of all of Munson, to express our gratitude for all that he has done to make Munson a better place.

Let this resolution be recorded and forever be a part of the permanent record of our Township from this day forward.

Unanimously approved, this 10th day of August, 2021, by the Munson Township Trustees.



Andrew J. Bushman, Trustee



James J. McCaskey, Trustee

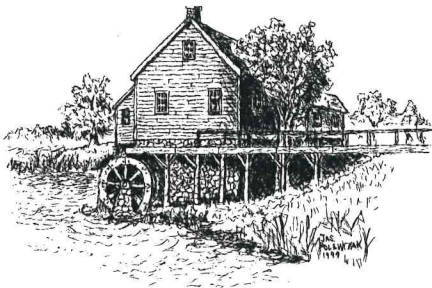


Irene H. McMullen, Trustee

Attest: 

Todd R. Ray, Fiscal Officer

August 10, 2021



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2021-26

Be it resolved by the Trustees of Munson Township, in a regular session on the 10th day of August, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that

Jim McCaskey moved the adoption of the following resolution:

That the 2021 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund, within fund transfer, as follows:

\$910.00	to	1000-760-740-0120	Machinery, equipment, furniture, Town Hall
		from 1000-120-323-0000	Repairs and maintenance, Town Hall
\$1,592.55	to	1000-110-315-0000	Election expenses
		\$1,500.00	from 1000-110-323-0000 Repairs and maintenance, and
		92.55	from 1000-930-930-0000 Contingencies
\$2,000.00	to	1000-120-351-0000	Electricity, Town Hall
		\$800.00	from 1000-110-314-0000 Tax collection fees, and
		\$975.00	from 1000-610-381-0000 Property insurance premiums, and
		\$225.00	from 1000-110-330-0000 Travel and meeting expense

In the Road and Bridge Fund, within fund transfer, as follows:

\$200.00	to	2031-330-349-0000	Other- supplies and materials
		from 2031-330-420-0000	Operating supplies

Irene McMullen seconded the motion and the roll being called, resulted as follows:

<u>Andrew J. Bushman</u>	Voting
Andrew J. Bushman	yes
<u>James J. McCaskey</u>	yes
James J. McCaskey	yes
<u>Irene H. McMullen</u>	yes
Irene H. McMullen	

Attest: Todd R. Ray, August 10, 2021
Todd Ray, Fiscal Officer