

Held _____ Tuesday, April 12, _____ 20__ 11

The meeting was called to order at 6:30pm by Chairman Irene McMullen with Trustees Andy Bushman and Todd Ray and Fiscal Officer Patricia Bayer present. The Pledge of Allegiance was recited. Warrants 9311-9355 dated 4/12 and 4/15/11 totaling \$41,009.08 and EFT Vouchers 1662-1671 for the 4/15/11 monthly payroll in the amount of \$10,519.45 were signed. Warrant 1106 dated 4/13/11 in the amount of \$12,888.93 was signed to transfer EMS collections from the lockbox to the primary account. Warrant 1105 was voided to verify the account for electronic fund transfers. Correspondence and the Fiscal Officer's monthly report for March 2011 were available for review. The board signed the mowing contracts and the McCaskey athletic field preparation contract.

CONTRACT FOR ADDITIONAL PATROL

Sheriff Deputy Chris Weber reported on March incidents and citations and submitted his report.

SALT STORAGE BUILDING LEAN-TO ADDITION

Road Superintendent Jim Teichman submitted four quotes for a 25 ft. x 102 ft. lean-to addition to the north side of the salt storage building, M&M Home Improvements, \$23,558.82; Klerko Construction, Inc., \$29,935.00; Loncar Construction, \$53,500.00; Enzoco Homes, \$22,248.54. Enzoco Homes withdrew their quote. Beck and Associates prepared the blueprint for the project. Teichman recommended that the contract be awarded to M&M Home Improvements.

Mr. Ray moved and Mr. Bushman seconded to accept the quote from M&M Home Improvements for the lean-to addition to the salt storage building in the amount of \$23,558.82, with a unanimous vote. Motion carried.

Mr. Teichman recommended that the township enter into an agreement with Western Reserve Farm Cooperative to rent gasoline storage tanks for the road department fuel. The cost for a 520 gallon dual wall storage tank with saddles is \$28.00 per month. He recommended that the township lease two units for a total cost of \$56.00 per month. Western Reserve will maintain the units, and replace the hoses, pumps and filters.

Mr. Ray moved and Mr. Bushman seconded to approve the rental for two double-wall fuel tanks with Western Reserve Farm Co-op for \$52 per month for the two units, with a unanimous vote. Motion carried.

He submitted an estimate of \$12,775 from G.J. Lashley Builders, Inc. and \$11,721 from All-Pro Roofing and Construction, Inc. to replace the shingles, ice guard and felt paper on the south side of the administrative building, over the township hall and community room. Once the shingles are removed, any damaged plywood discovered on the base will be replaced at an additional cost. The quotes are for the trustees review and consideration.

The town hall fire station driveway is in poor condition and needs to be replaced and the drainage repaired on the north side of the building. He proposed widening the driveway at Auburn Road for the fire vehicles and adding an additional parking area to the north of the building. A driveway will be put in from the township's south parking lot, connecting with the road department's driveway [and the parking lot at Kawalec Field], through to Sherman Road. Traffic will come into the parking area off Auburn Road and exit onto Sherman Road.

Bid Results

Mr. Teichman recommended that contracts be awarded to Jim Szuszkiewicz for catch basins and headwalls as lone bidder and to Arms Trucking for road materials as low bidder.

Mr. Ray moved and Mr. Bushman seconded to award a contract for road materials to Arms Trucking, with the price per ton detailed on the contractor's attached bid form, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to award a contract to James Szuszkiewicz for catch basins and headwalls at the attached rates, with a unanimous vote. Motion carried.

Mr. Teichman asked the board to hold up on awarding contracts for road salt and virgin asphalt concrete at this time.

PennOhio will charge the same rates for the rubbish day dumpsters as last year. Rubbish days will be Friday, April 29 from 7am-5pm and Saturday, April 30 from 7am-3pm.

The electric installation is complete at Scenic River.

Mr. Ray moved and Mr. Bushman seconded to transport the crack sealer by SuperSport Trucking at \$500, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to approve the purchase of 244 geraniums for Memorial Day from Burton Floral not to exceed \$600.00, with a unanimous vote. Motion carried.

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR

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Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, April 12, 2011

BEE CONTROL

Mr. Ray moved and Mr. Bushman seconded to approve an encumbrance to William Horvath to spray for bees for the season, at various locations, not to exceed \$300.00, with a unanimous vote. Motion carried.

LANDSCAPE PLAN/CORNER AUBURN AND SHERMAN ROADS

Park Board Chairman Joe Rosboril submitted a plan to landscape the area to the south of the township hall. He discussed the price of maple trees, evergreens, and flowering crab trees. He had a quote of \$100 per maple tree. The trees would have burlap balls.

CHARDON SCHOOLS LEVY

Jill Enright and Thomas Lippert, Citizens for Chardon Schools, and Ellen Ondrey, Communications and Special Projects Coordinator for the Chardon Local School District, gave a presentation seeking support for the Chardon School District's 4.29 mill five-year operating levy that will be on the May 3, 2011 ballot. School Board member Cindy Sague was also present. The school district has reduced programs and trimmed costs saving over \$5 million dollars since 2006. In addition to the already existing budget deficits, the school faces larger cuts in state funding next year than were anticipated. Teachers and staff have responded by freezing their salaries for the 2011-12 and 2012-13 contract years and increasing their contributions to their health care premiums. The schools face a serious deficit if the levy is not passed. They advised that seniors can offset their tax burden by applying for a homestead exemption.

FIRE DEPARTMENT

Fire Chief Bernie Harchar reported there was a house fire in Munson Township last week with \$180,000 damage to the home and contents. The CERT team met Monday and requested funds for a team t-shirt. Mr. Harchar asked for \$300 to include the cost of the shirts and an embroidered logo. He discussed background checks for team members at some point in the future. The cost would be \$65 per person. He discussed the subscription agreement for notification and response software, IamResponding.com. The annual fee is \$800 with a one-time set up fee of \$50 and a cost of 2.8 cents per phone call, capped at \$300 per year.

Mr. Ray moved and Mr. Bushman seconded to approve a contract with IamResponding.com for an annual cost of \$800 and 2.8 cents per page, not to exceed \$1,200.00, with a unanimous vote. Motion carried.

Mr. Harchar reported a light will need to be replaced in the corner of the fire department, at an approximate cost of \$150.00.

Workshop – Mr. Ray moved and Mr. Bushman seconded to hold a special meeting on Saturday, May 7, 2011 at 7am for a workshop with the fire department, with a unanimous vote. Motion carried.

Mr. Harchar submitted the state and federal cooperative purchasing prices for a Chevy Tahoe or for a Ford Expedition to replace the heavy rescue vehicle. He asked the board to approve the Chevy Tahoe as it has a good warranty and comes recommended by the Geauga County Sheriff's Office.

INSTALLATION OF TURF/CORNER AUBURN AND SHERMAN ROADS

Road Superintendent Jim Teichman submitted three quotes to prepare the cleared land to the south of the township hall and to plant grass.

Mr. Ray moved and Mr. Bushman seconded to approve the turf grass project by S.A.M. Landscaping, Inc. not to exceed \$2,900.00, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to approve trees and plant materials not to exceed \$4,000.00, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to approve French drains and gravel for the necessary drainage for the parking area at the corner of Auburn and Sherman Road not to exceed \$3,500.00, with a unanimous vote. Motion carried.

MOTION SENSITIVE CAMERAS

The board addressed a request from Mike Sustin, a teacher from West Geauga High School, to temporarily install his two motion sensitive cameras at Scenic River and the Klatka property to monitor the movements of a recently sighted black bear. The board supported the project with the understanding that the township would assume no responsibility for damage to or theft of the cameras.

Mr. Ray moved and Mr. Bushman seconded to approve Mike Sustin's request to install two motion sensitive cameras at Scenic River per his request dated April 7, 2011, with the condition that the township not be responsible for stolen or damaged cameras, with a unanimous vote. Motion carried.

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

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Mr. Ray moved and Mr. Bushman seconded to approve a contract with Custodial Services and Supply Company to clean the township park restroom weekly from April 20-November 1, 2011 at \$19 per week, with a unanimous vote. Motion carried.

LAND CONSERVANCY SIGN AT SCENIC RIVER

Zoning Inspector Tim Kearns submitted a request from the Western Reserve Land Conservancy to install a permanent 4 ft x 4 ft sign at Scenic River on a T-bar sign holder similar to the ones used by realtors. He showed the board a picture of the sign, which will read, "Western Reserve Land Conservancy Preserved Land." Mrs. McMullen suggested that the request go before the park board first. Mr. Rosboril declined taking the request to the park board before the trustees acted on it. Mr. Bushman suggested placing the sign on the kiosk. Mr. Kearns will contact the Western Reserve Land Conservancy regarding placement.

Mr. Ray moved and Mr. Bushman seconded that the board authorize the installation of a sign at Scenic River, "Western Reserve Land Conservancy Preserved Land," with a unanimous vote. Motion carried.

RESOLUTION 2011-12/GEAUGA LOCAL ACCESS CABLE CORPORATION

Resolution 2011-12 was made by Mr. Ray and seconded by Mr. Bushman to enter into an agreement with the Geauga Local Access Cable Corporation [G-TV] effective April 12, 2011 for programming for one year during 2011-2012, with a unanimous vote. Motion carried. The board signed the agreement.

RESOLUTION 2011-13/FUND TRANSFER

Resolution 2011-13 was made by Mr. Bushman and seconded by Mr. Ray to transfer funds in the General Fund and Road and Bridge Fund in the Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

PARK BOARD APPRECIATION

The Trustees agreed to eliminate the park board dinner and to give the park board members a gift certificate to thank them for their contributions during 2010, as is done yearly with the zoning boards. The park board will be contacted for their preferences.

NOTABLE RECOGNITION

Mrs. McMullen advised that the Trustees and resident Sophie Horvath have been given the list of potential notable candidates. Mrs. McMullen asked the board to review the list, to add any other candidates, and to make their recommendations.

LEBER BROWN UPDATE

Mr. Bushman advised he will be meeting with the architects next week to negotiate ending the contract.

OUTSIDE MEETING AND EVENTS

Mr. Bushman attended the Geauga Safety Council meeting on April 1.

PAVILION RENTAL

Mr. Ray moved and Mr. Bushman seconded to lease the Emmons pavilion to Maple Hills Church (Hobbes) for a group picnic on May 22, 2011 from 4-8pm, approx. 30, for a \$25 fee, and \$25 security deposit, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to lease the Emmons pavilion for a family picnic (Martin) on July 31, 2011 from 11am-6pm, approx. 50, for a \$25 fee and \$25 security deposit, with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTAL

The Board addressed a request from the Geauga County Tea Party to waive the fees for their meetings. Mr. Ray advised that he would continue to vote against waiving the fees for any political party.

Mr. Bushman moved Mrs. McMullen and seconded to lease the community room to the Geauga County Tea Party (Kline) for a general meeting on April 21, 2011 from 6-9pm, approx. 50, for a reduced fee of \$25, and to waive the security deposit. Roll call vote: Mr. Bushman, yes; Mrs. McMullen, yes; Mr. Ray, no. Motion carried.

Mr. Bushman moved and Mrs. McMullen seconded to lease the community room to the Geauga County Tea Party (Kline) for a general meeting on May 19, 2011 from 6-9pm, approx. 50, for a reduced fee of \$25, and to waive the security deposit. Roll call vote: Mr. Bushman, yes; Mrs. McMullen, yes; Mr. Ray, no. Motion carried.

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COMMUNITY ROOM RENTAL (continued)

Mr. Ray moved and Mr. Bushman seconded to lease the community room for a Cub Scout den meeting (Gardner) on April 15, 2011 at 7pm, approx. 25, and to waive the fees, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to lease the community room to Western Reserve Farm Cooperative (Simyak) for an educational customer meeting on April 14, 2011 from 5:30-9pm, approx. 50, for a \$50 fee, and to waive the security deposit, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET APPROVAL

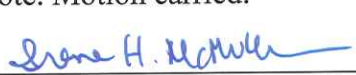
Mr. Ray moved and Mr. Bushman seconded to approve the encumbrance sheet for April 12, 2011 as written:

Dave Yost, Auditor of State	LGS Services for 2010 GASB Report	800.00
Supersport Trucking	Transport Crack Sealer	500.00
Burton Floral & Garden, Inc.	Memorial Day Flowers/Flats	600.00
Custodial Services & Supply Co.	Park Restroom Cleaning Contract	551.00
M & M Home Improvements	Lean-to Addition for Salt Building	23,558.82
William Horvath	Spraying	300.00
Emergency Service Marketing Corp., Inc.	Iamresponding.com Software	1,200.00
S.A.M. Landscaping, Inc.	Installation of Turf	2,900.00
Site Improvements – Town Hall	Blanket to 12/31/2011	4,000.00
Service Dept. Site Improvements – T.H.	Blanket to 12/31/2011	3,500.00

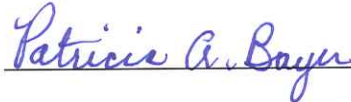
with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

Mr. Ray moved and Mr. Bushman seconded to adjourn the meeting at 8:23pm, with a unanimous vote. Motion carried.



Chairman



Fiscal Officer