

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____ Tuesday, April 26, _____ 20 16 _____

The meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 14007-14024 dated 4/26 and 4/29/16 totaling \$132,446.14; EFT Vouchers 577-581 for the monthly payroll totaling \$6,905.56; and warrant 1228 dated 4/26/16 in the amount of \$844.64 to transfer EMS collections from the lockbox.

MINUTES

Andy Bushman moved and Irene McMullen seconded to approve the minutes of April 12, 2016, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to approve the minutes of April 19, 2016, with a unanimous vote. Motion carried.

FIRE REPORT/CHIEF MARK LYNN

Chief Lynn emailed the Trustees pictures of the progress of the bucket truck. He has not heard back from Oklahoma when they plan to pick up the engine. Mrs. McMullen advised Oklahoma has had some severe weather and this may have delayed their response. Mr. Lynn said the fire department has been very busy with calls.

ROAD REPORT/SUPERINTENDENT JIM TEICHMAN

Teichman asked for the Board's decision on whether to include a second road on the Issue 2 grant application due May 25th. Andy Bushman moved and Irene McMullen seconded to go with one road for the Issue 2 application, Fowlers Mill Road from Mulberry to Wilson Mills, with a unanimous vote. Motion carried.

Rubbish picked up from the seniors has exceeded last year's collection. So far the road department filled one and a half dumpsters, with more pickups to be done Wednesday. Teichman and Trustee McCaskey walked Fowlers Mill Road with representatives from the county engineer's office. The county engineer will have a detailed plan in the next two weeks. Shane Hajjar from the county engineer's office met with resident Bruce Oppenheim to address Mr. Oppenheim's concerns. There was more work to be done on the south end than Mr. Teichman had anticipated.

Teichman requested \$925 to PennOhio for a box to recycle tires. The cost will be \$610 for Memorial Day geraniums and flats, as there are 11 markers that will need the larger geraniums. The Township picked up the paint and supplies for the cemetery fences. The youth from the Geauga County juvenile summer probation program are doing a good job and will have enough of the fence painted to look good for Memorial Day.

GROUNDWATER MONITORING

Mrs. McMullen discussed the issue of groundwater monitoring in Geauga County. Mrs. McMullen advised the Board to hold up on writing their concerns to the County Commissioners as the Commissioners are in the process of looking into other options. Mr. Teichman advised that the Township tests for water quality at the Town Hall and Munson Township Park, coliform quarterly and nitrate yearly, as they are public water systems, but does not test for water quantity.

EAGLE SCOUT MARKER PROJECT

The Eagle Scout Project for signs for the parks can move forward as the trails will not need to be completed first.

TOWN HALL PLANTERS

The Trustees addressed planters for the front entrance to the town hall. The Trustees were concerned about the planters staining the concrete and will look at other options. The Board discussed cleaning up the grounds around the Town Hall before the bicentennial and discussed landscaping in front of the office windows.

GEAUGA COUNCIL FOR ARTS AND CULTURE

Mr. McCaskey questioned the township's membership in the Geauga Council for Arts and Culture and its yearly contribution of \$100. He did not feel the Township should single out one organization for membership. Mrs. Toth suggested that this was the Township's way of promoting arts and culture in the community without the necessity of setting up its own programming.

MAY MEETINGS

Andy Bushman moved and Irene McMullen seconded to hold a special meeting on May 3, 2016 for the bicentennial and other regular business, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to change the regular meeting days in May to May 17th and May 31st at 6:30pm, with a unanimous vote. Motion carried.

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BWC THIRD PARTY ADMINISTRATOR

The Trustees reviewed information about Workers Compensation third party administration from CareWorksComp, through the Ohio Township Association, and CompManagement, through OPTA, Ohio Public Treasurers Association. Mrs. Toth explained that the Township saves on its workers compensation premium by joining a group. The savings in the worker's compensation premium was comparable with both groups, but there was a substantial difference in administrative fees. Andy Bushman moved and Irene McMullen seconded to rescind the motion to allow CareWorksComp to be our third party administrator, with a unanimous vote. Motion carried. Andy Bushman moved and Irene McMullen seconded to allow CompManagement, with the administrative fee of \$350, to be our third party administrator, with a unanimous vote. Motion carried.

OUTSIDE MEETINGS AND EVENTS

Mrs. McMullen attended a Geauga Trumbull Solid Waste Management policy committee meeting on April 26th. Mr. McCaskey met with Shane and Dave from the county engineer's office on Fowlers Mill Road.

MEMORIAL DAY SPEAKER

Mr. Bushman will call Dave Fuhry to confirm him as the speaker for the township's Memorial Day service.

OHIO CHECKBOOK INIATIVE

Mr. Bushman will contact the State Treasurer's office for more information on the Ohio Checkbook Initiative.

RESOLUTION 2016-10/FUND TRANSFER

Resolution 2016-10 was made by Andy Bushman and seconded by Irene McMullen for within fund transfers in the General Fund in the 2016 Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

MARCH FINANCIAL REPORT

Andy Bushman moved and Irene McMullen seconded to accept the Fiscal Officer's financial report for March 2016 as prepared, with a unanimous vote. Motion carried.

TOWNSHIP AUDIT

Andy Bushman moved and Irene McMullen seconded to approve the pre-engagement meeting waiver for the Township's audit, with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTALS

Andy Bushman moved and Irene McMullen seconded to lease the community room to the Fit Club (Scarvelli) on April 7, 14, 21, 28, 2016, approx. 15, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Leadership Geauga Youth Day (Gorris) on April 28, 2016, from 11am-1pm, approx. 60, and to waive the fees. Roll call vote: Mrs. McMullen, yes; Mr. Bushman, abstain; Mr. McCaskey, yes. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Geauga County Junior Fair Livestock Sale Committee Meeting (Ray) on May 12, 2016 at 7:30pm, approx. 15-20, and to waive the fees, with a unanimous vote. Motion carried.

TOWNSHIP GROUNDS LEASE

Andy Bushman moved and Irene McMullen seconded to lease the Munson Township Grounds at the southeastern grass corner area along Sherman Road to VeloSano/Cleveland Clinic as a rest stop for the VeloSano cycling event on July 30, 2016 from 8:30am-4pm, with a unanimous vote. Motion carried. A certificate of insurance was attached.

ENCUMBRANCE SHEET


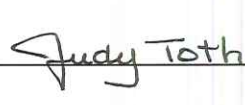
Andy Bushman moved Irene McMullen seconded to approve the April 26, 2016, encumbrances, as written:

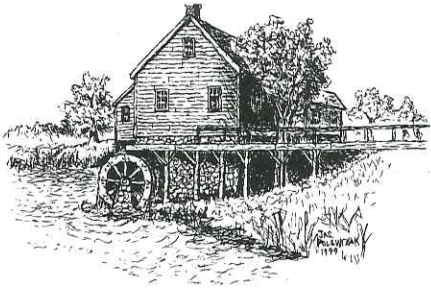
The PennOhio Corporation	Recycle Tires	925.00
Brew Pro	Crack Sealer	7,150.00
CompManagement	BWC Third Party Administrator	350.00

with a unanimous vote. Motion carried.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 7:19pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
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Resolution 2016-10

Be it resolved by the Trustees of Munson Township, in a regular session on the 26th day of April, 2016, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and James J. McCaskey, that Andy Bushman moved the adoption of the following resolution:

That the 2016 Permanent Appropriation be amended, as follows:

Within Fund Transfer

In the General Fund:

50.00	to 1000-220-318-0000	Training Services
100.00	to 1000-410-490-0000	Other – Supplies and Materials
150.00	to 1000-610-519-0000	Other – Dues and Fees
	from 1000-110-230-0000	Workers' Compensation
7,000.00	to 1000-610-323-0000	Repairs and Maintenance
	from 1000-220-360-0000	Contracted Services

Irene McMullen

seconded the motion and the roll being called resulted as follows:

Voting

Andrew J. Bushman, yes

James J. McCaskey, yes

Irene H. McMullen, yes

Attest: Judith Toth, April 26, 2016
Judith Toth, Fiscal Officer