

## RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Thursday, April 23, 20 15

The special meeting was called to order at 6:30pm by Chairman Andy Bushman with Trustees Jim McCaskey and Irene McMullen and Fiscal Officer Judy Toth present. The Trustees signed warrants 13092-13105 dated 4/23/15 totaling \$8,879.68 and EFT vouchers 171-181 for the 4/24/15 biweekly payroll in the amount of \$11,296.76.

FIRE BUDGET WORKSHOP

Fire Chief Mark Lynn reviewed a spreadsheet of 2014 expenditures, and projected costs through March 31, 2016. The Fire Department is requesting a 9.2 percent increase. Costs for health and liability insurance and workers comp have gone up. The Fire Department would like to increase their manpower from four to five for one shift per day. This will allow them to cover two runs at the same time during peak hours instead of relying on mutual aid, so that the Township will get the revenues from the Munson calls. The Fire Department has already partially implemented this. The squad replacement, scheduled on their 5-year plan for next year, can be pushed back one year. The Trustees and Fire Chief discussed the fire station driveway, lighting and concrete aprons. Concrete aprons for two of the bays in the front of the fire station would be the minimum. The Board will look at the cost to concrete the entire front and to extend the concrete in the back to the curb. Chief Lynn asked the Board to pave or remove the short driveway connecting the fire department and Vetter ball field driveway. A temporary base is needed for the fire department parking area next to the fire station. The Chief asked that the light be restored to the pole at the rear of the fire station. Lighting for the fire station and the recycling area will be addressed as part of the project. Drainage and the underground water tank were also discussed.

The Chief advised that one of the monitors may become obsolete. Physio Control will service it one more year, or until the parts become unavailable. The Fire Department has been fortunate to receive donations of two Life Pak units from UH Geauga Hospital.

The new engine will be in the Maple Festival parade over the weekend and go into service Sunday night. Solutions for the ice buildup on the fire station roof and resulting water damages were discussed. If heat cables are installed, Mr. McCaskey suggested that they be installed by a certified electrician. At the conclusion of the discussion, the Fire Department members left the meeting.

FINANCIAL INFORMATION

Mrs. Toth distributed spreadsheets of the expenditures from 2012-2014, revenues from 2009-2014, and cash balances from 2005-2015 to give the Trustees an overall view of the Township's financial health. A 1.75 mill fire levy is up for renewal this year. No levies are up for renewal next year.

MOTION TO AWARD SPRING CONTRACTS

Jim McCaskey moved and Irene McMullen seconded to award contracts for road materials to Ontario Stone and Arms Trucking, for virgin asphalt concrete to Shalersville Asphalt Company, and for catch basins and headwalls to Jim Szuszkiewicz, as specified on the contracts, with a unanimous vote. Motion carried.

AUTHORITY GRANTED TO HEALTH DISTRICT

Jim McCaskey moved and Irene McMullen seconded to give the Geauga County Health District authority, as a blanket statement, to monitor discharge into the township road right-of-way, with a unanimous vote. Motion carried.

RECYCLING OVERFLOW

Jim McCaskey was concerned about the overflow from the Geauga Trumbull mixed recycling containers. Mr. Bushman was also monitoring the bins and said they were not all being emptied at the same time. He wanted to address this issue before requesting another container.

COMMUNITY ROOM RENTALS

Jim McCaskey moved and Irene McMullen seconded to rent the community room for Christ Child Sew-ins (Matejka) June 17, July 15, August 19, and September 16, 2015 from 9am-3pm, approx. 20, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for a Birthday Party (Gaskins) on June 20, 2015, from at 4pm, approx. 40, for a \$125 rental fee and \$250 security deposit, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for a Graduation Party (Warat) on June 27, 2015, all day, approx. 100, for a \$125 rental fee and \$50 security deposit, with a unanimous vote. Motion carried.

MEETING ADJOURNED

Jim McCaskey moved and Irene McMullen seconded to adjourn the meeting at 8:28pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer