

Held Tuesday, April 23, 20 13

The meeting was called to order at 6:30pm by Chairman Andy Bushman, with Trustees Todd Ray and Irene McMullen and Fiscal officer Judy Toth present. The Chairman led the Pledge of Allegiance. Warrants 11236-11265 dated 4/23, 4/26, and 4/30/13 totaling \$152,200.96, EFT Vouchers 138-147 for the 4/26 bi-weekly payroll in the amount of \$9,850.89 and 151-156 for the 4/30 monthly payroll in the amount of \$7,550.37, and Warrant 1155 dated 4/23/13 in the amount of \$7,775.53 to transfer EMS collections from the lockbox to the primary account, were signed. Correspondence was on the table.

#### MINUTES

Todd Ray moved and Irene McMullen seconded to approve the April 9, 2013 minutes as written, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to approve the April 13, 2013 minutes as written, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to approve the April 16, 2013 minutes as written, with a unanimous vote. Motion carried.

#### TOWN HALL PROJECT

Architect Hank Penttila reviewed the bid proposals from the four construction manager at risk candidates. He forwarded the list of subcontractors and breakdowns of the individual quotes to the Trustees. He will explore mechanical, electric and plumbing extensively with whomever the Trustees select. Quotes for these areas are open to interpretation and are affected by several variables, all within the scope of the plans. Mr. Ray noted that the next phase will be for the architect to negotiate the final agreement with whomever the Trustees select. Mr. Penttila advised that he would review the subcontractors' quotes to verify that the numbers matched what was promised in the drawings. The final agreement will be for a not to exceed cost. The construction schedule will also be refined during the negotiation phase. If the review is not satisfactory, the Trustees will have 60 days to consider another candidate. Mr. Ray noted that the Board has confidence in all four of the candidates. However, Enzoco Homes demonstrated a significant cost advantage to the township, and the Trustees would have a difficult time justifying the higher quotes. Mrs. McMullen observed that Enzoco has a longer construction schedule. Mr. Penttila said this would be addressed in the review. He will notify Enzoco Homes and the other candidates of the Trustees initial choice. He expected to complete his review for the May 21st meeting.

#### PUBLIC COMMENT

Resident Walter Leagan inquired about paving Sherman Road and about reducing the speed limits on Rockhaven and Wye Roads. The Trustees advised they are waiting for statistics on Sherman Road and have asked the county engineer to stake the road right-of-way. Township forces will do some of the clearing. The Township has already erected additional signage at the county engineer's written recommendation. The county engineer told Mr. Leagan that it would require an action from the Trustees to begin the process of reducing the speed limit. Mrs. McMullen informed him that the township has asked for additional patrol on the road and communicated with Notre Dame about student driving. The Board has requested speed studies for these roads in the past, with no resulting reduction in the speed limits, but was open to starting the process again.

Todd Ray moved and Irene McMullen seconded to request the county engineer's office to do a speed study on Wye Road and on Rockhaven Road from Butternut to Mayfield, with a unanimous vote. Motion carried.

#### ROAD REPORT

Road Superintendent Jim Teichman reported that cinders and salt have been delivered for next winter, and snow plows and winter equipment cleaned, painted and put away. The crew is cleaning up the township grounds and the roadsides in several areas. The road department began senior pickup on Monday for rubbish day. He discussed problems caused by Seniors who do not set their items out on time. Most of the plantings have been removed from the construction area for the new Town Hall. The next project will be to prepare the cemeteries for Memorial Day, including leveling and seeding 100 feet back in the newest section of Fowlers Mill Cemetery. He requested \$550 to rent a bulldozer.

Ray moved and McMullen seconded to authorize the rental of a bulldozer for cemetery grading and grooming not to exceed \$600, with a unanimous vote. Motion carried.

Mr. Teichman asked the Trustees to encumber \$500 for an additional dumpster for rubbish day in case it is needed. Mr. Ray asked the road department to address the weeds south of the small

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held \_\_\_\_\_ Tuesday, April 23, \_\_\_\_\_ 2013 \_\_\_\_\_

ROAD REPORT (continued)

parking area on Auburn Road. Contractors have been notified to suspend dumping mulch at the Vetter ball field parking lot behind the town hall.

OUTSIDE MEETINGS

All four officials attended the Geauga County Township Association meeting April 10, which was hosted by Munson Township at Legend Lake Golf Club.

NOPEC REPRESENTATIVE

Todd Ray moved and Irene McMullen seconded to appoint township resident Mary Samide as township representative to the NOPEC Board, with a unanimous vote. Motion carried.

There was some confusion on the appointment. The Trustees will hold off on notifying NOPEC until Mrs. McMullen has had an opportunity to discuss the appointment with NOPEC director Chuck Keiper.

SHREDDERS

The Board reviewed a memo from the office staff requesting two shredders to replace the current unit which no longer works.

Todd Ray moved and Irene McMullen seconded to approve the purchase of two Fellows Power Shred 99 Ci shredders at \$229 each, with free shipping, with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTAL

Todd Ray moved and Irene McMullen seconded to lease the community room for a Boy Scout Troop 91 meeting (Margolin) on April 25, 2013 from 7-8pm, approx. 15, and to waive the fees, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to lease the community room for Girl Scout meetings (Evans) on May 1 & 15, 2013 from 5:30-8pm, approx. 15, and to waive the fees, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to lease the community room to the Sewing and Quilting Groups (Fabian) on May 2 & 16, 2013 from 10am-4pm, approx. 7-15, and to waive the fees, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to lease the community room for a First Communion (Stefanek) on May 5, 2013 at 11:30am, approx. 25, for a \$100 resident fee and \$250 security deposit, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to lease the community room for a 4H meeting (Ray) on May 16, 2013 at 6pm, approx. 40, and to waive the fees. Roll call vote: Bushman, yes; McMullen, yes; Ray, abstain. Motion carried.

Todd Ray moved and Irene McMullen seconded to lease the community room for Girl Scout Troop 902 meetings (Molle) on May 17 & 31, 2013 from 6-8:30pm, approx. 12, and to waive the fees, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to lease the community room for Rug Hooking (Webster) on May 23, 2013 from 9am-3pm, approx. 10, and to waive the fees, with a unanimous vote. Motion carried.

PAVILION RENTAL

Todd Ray moved and Irene McMullen seconded to lease the Scenic River pavilion for a Graduation Party (Vernon) on June 29, 2013 from 10am-7pm, approx. 60, \$50 non-resident fee, \$25 security deposit, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to lease the Emmons pavilion for a Graduation Party (Whitright) on June 28, 2013, \$25 fee, \$25 security deposit, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET APPROVAL

Todd Ray moved and Irene McMullen seconded to approve the encumbrance sheet for April 23, 2013 as written:

Travel and Meeting Expense	Blanket to 12/31/2013 (Fire)	500.00
Chardon Rental	Rent Bulldozer for Cemetery	600.00
Garbage and Trash Removal	Blanket to 12/31/2013 (dumpster)	500.00
Amazon	Two Shredders	458.00

with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

Todd Ray moved and Irene McMullen seconded to adjourn the meeting at 7:16pm, with a unanimous vote. Motion carried.



Chairman



Fiscal Officer