

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES BICENTENNIAL & SPECIAL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, April 19, 20 16

Chairman Jim McCaskey called the meeting to order at 6pm with the Pledge of Allegiance. Present: Trustees Jim McCaskey and Andy Bushman and Fiscal Officer Judy Toth. Trustee Irene McMullen was absent. The Trustees signed warrants 13980-14006 dated 4/19/16 totaling \$17,911.86, EFT vouchers 556-565 for the 4/22/16 bi-weekly payroll in the amount of \$9,795.24, and warrant 1227 dated 4/19/16 \$15,106.66 to transfer funds from the EMS lockbox.

Also present: Paula Friebertshauser, Julie Johnston, Tim Kearns, Jim O'Neill (Park Board), Lenore Pikus, Bob Voss, Sheriff Dan McClelland, Marlene Napalo, Drew McLaughlin, Eric Payne, Billie Erickson, and Lisa Alpers.

BICENTENNIAL

The Committee discussed several options to shuttle people from Alpine Valley to the Fowlers Mill district and to the Town Hall. Junction Auto offered vans and drivers. Jim McCaskey will call them back. Geauga Transit is not available on Saturdays. St. Anselm's Church uses a shuttle for their annual festival, but has a different situation as there is also parking available on site. They rent two taxi vans at a cost of \$250 per day each. The cost for Lolly the Trolley is \$975 for four hours. A Precious Cargo bus costs about half that amount. Julie Johnston estimated that a round trip would take approximately 11 minutes. The committee will need to estimate the number of people to be moved. The largest numbers will be at the beginning and at the end of the event. The township has permission from Alpine Valley to clean up the interurban right-of-way, which will allow foot traffic from Alpine Valley to the Fowlers Mill Historic District. The Fowlers Mill District will also be part of the shuttle loop. Visitors to the Fowlers Mill Church would need to walk across Mayfield Road. Sheriff Dan McClelland did not recommend stopping traffic on Mayfield Road for foot traffic. He also recommended that people not walk across Mayfield Road. The Church has permission to use the Aqua Doc and Munson Plaza parking lots. Cones down the center of the road and signage can be used to slow traffic.

The Sheriff will have three officers available the day of the event to assist with the parade and traffic control. They will also lend their presence to the town hall parking area, which will be used for handicap and employee parking only. During the event Fowlers Mill Road will be closed to all but those who live on the road, and the parade route on Auburn and Sherman will be closed during the parade. The Sheriff discussed the logistics of traffic control during the parade. The sheriff's dispatch center will have information about the event. The Geauga County Fair may lend their signs, and the sheriff's department has a large portable sign. Detour signs were discussed.

Seven portable toilets will be rented at a cost of \$64 per unit. The committee discussed locations. One will be placed at the Alpine Valley parking area and two at the The Fowlers Milling Company. The Federal Rebels band will play at the Fowlers Mill from 10am-noon. Mill owner Billie Erickson will meet with them to determine the best location. The first and second floors of the mill will be open for tours. The mill would also like to serve a food sample. The Payne and Payne Builders building is 100 years old. They will provide historic information about the site.

Tour stop signs will be placed at each historic location. The words "Tour Stop" will be added to the top of a bicentennial sign to designate each stop. Balloons were also suggested. Maps of the historic district and designated tour stops will be distributed at the parking area. Bob Voss will be in charge of getting this information to Julie Johnston so that she can prepare the flyers.

Bob Voss will contact the Ramrod Busters, period re-enactors, and check into horse drawn carriage rides.

Pony rides have been booked from 12:30-2:30 at the town hall for \$850; an additional hour would cost \$1000. They will need a 30 x 30 ft. area. The square dance group would like to do demonstrations and will participate in the parade. Julie Johnston had prices for time capsules. The cost for a "birthday" cake is \$98 for a two-layer sheet cake that would serve 160. The cost to add the bicentennial logo is \$8.50. The Township will order three cakes, one with the logo. The Committee discussed ground banners, that could also be carried in the parade and a banner across the road. Mr. Bushman will scout out possible locations for a banner. Julie Johnston went over a list of "old fashioned" games, including a sack race, balloon toss, spoon race, ring toss, wheelbarrow race, money scramble, three legged race, hoop rolling, and a nail driving

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BICENTENNIAL (continued)

contest. Starting the games at 12:30 would allow ten 15-minute time slots. All ages would compete at the same time with prizes for the different age levels.

Marlene Napalo distributed the form that will be used for the essay contest. The scholarship committee will be asked to judge the entries. Prizes will need to be determined.

Mr. Bushman discussed a sign-in book. The book will be used to determine the oldest resident, the family with the most in attendance, the longest married couple, and other historic information. Prizes will be given to the winners.

Button pins were suggested as handouts for the event. 1000 buttons with the bicentennial logo would cost 36 cents each. Julie Johnston will look into stickers to be given out at each tour stop.

Andy Bushman moved and Jim McCaskey seconded to schedule the next special meeting for the bicentennial and other regular business on Tuesday, May 3, 2016 at 6pm, both Trustees voting yes on the roll call. Motion carried.

The bicentennial discussion ended at 7:45pm.

HEALTH DEPARTMENT ACCREDITATION

Andy Bushman moved and Jim McCaskey seconded to send out letters to the state representatives supporting the local health department's cause against mandatory accreditation, with both Trustees voting yes on the roll call. Motion carried.

RESOLUTION 2016-08/AGREEMENT FOR STORAGE SHED ON TOWNSHIP PROPERTY

Resolution 2016-08 was made by Andy Bushman and seconded by Jim McCaskey to enter into an agreement with the Chardon Baseball League to allow the placement of a shed on township property at 12210 Auburn Road for the storage of equipment and supplies, with both Trustees voting yes on the roll call. Motion carried. Mr. Bushman noted that the agreement was for one baseball shed and the league owns two sheds at that location. It also does not address the baseball shed at the Munson Township Park. Additional agreements will be prepared.

IANIRO ESTIMATE FOR SPRING PREP OF MAJOR LEAGUE FIELD

The Trustee addressed a quote from Pete Ianiro for the preparation of the Major League Field for spring play. Chardon High School has been prepping the field for the past few years. Andy Bushman moved and Jim McCaskey seconded to forward the quote to Doug Snyder at Chardon High School, with both Trustees voting yes on the roll call. Motion carried.

ENCUMBRANCES

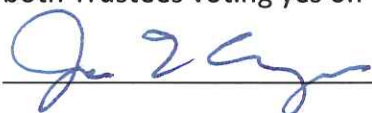
Andy Bushman moved Jim McCaskey seconded to approve the encumbrance sheet for April 19, 2016, as written:

Treasurer of the State of Ohio	LGS Contract for Annual Report	800.00
Munson Fire Department	Reimburse Training	50.00
Postage (Zoning)	Blanket to 12/31/2016	600.00
Office Supplies (Zoning)	Blanket to 12/31/2016	150.00
Printing (Zoning)	Blanket to 12/31/2016	50.00
Other – Other Expenses	Blanket to 12/31/2016	95.08
Burton Floral and Garden	Flowers	600.00
Major Waste Disposal	Trash Day	2,700.00
McGill Septic Tank Company	Wye and Rockhaven Road	2,100.00
Rinker Materials	Wye and Rockhaven Road	8,800.00
Bill Horvath	Bee Maintenance	450.00
Fishing Derby	Blanket to 12/31/2016	300.00
Waste Management	Weekly Rubbish Service – Town Hall	800.00

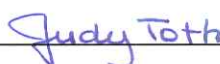
with a unanimous vote. Motion carried.

MEETING ADJOURNED

Andy Bushman moved and Jim McCaskey seconded to adjourn the meeting at 8:05pm, with both Trustees voting yes on the roll call. Motion carried.



Chairman



Fiscal Officer