

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, April 12, 20 22

The meeting was called to order at 6:30pm by Chair James McCaskey, with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Todd Ray present. Mr. McCaskey led the Pledge of Allegiance.

Minutes

Andy Bushman moved to approve the minutes of the Trustees Special Meeting Tuesday March 22, 2022, as presented. Irene McMullen seconded; with a unanimous vote, the motion carried. Andy Bushman moved to approve the minutes of the Trustees Regular Meeting Tuesday March 22, 2022, as presented. Irene McMullen seconded; with a unanimous vote, the motion carried. Andy Bushman moved to approve the minutes of the Trustees Special Meeting Tuesday March 28, 2022, as presented. Irene McMullen seconded; with a unanimous vote, the motion carried.

Cemetery Deeds

Mr. McCaskey stated that the Trustees had cemetery deeds to sign. Trustees signed deed #5-344 for Nancy Ivanovics, Fowlers Mill Cemetery, section 2, lot 344, grave 5; deed #5-345, an exchange of grave 9 in Fowlers Mill Cemetery, section 2, lot 347, for grave 6 in Fowlers Mill Cemetery, section 2, lot 344, for Nancy Ivanovics.

Minutes

Mr. McCaskey noted that the Trustees had warrants to sign. Between meetings the Trustees had signed warrants 18607 through 18617 dated 3/28/22, totaling \$60,342.40, and 3/31/22 monthly payroll EFT vouchers 68 through 73 totaling \$8,542.27, and 4/01/22 bi-weekly payroll EFT vouchers 74 through 80, totaling \$8,169.09. At this meeting the Trustees signed warrants 18618 through 18650 dated 4/12/22, totaling \$34,456.64, and 4/15/2022 bi-weekly payroll EFT vouchers 81 through 87, totaling \$7,370.52.

Metzenbaum Center Presentation

Geauga County Board of Developmental Disabilities Superintendent Don Rice was in attendance at the meeting and made a brief presentation on the support services and employment opportunities available to county residents through the Metzenbaum Center of Geauga Board of Developmental Disabilities.

Public Comment

Mr. McCaskey called for any public comment. Resident Joe Bastulli offered comments on the Munson Zoning amendment that will be presented for a public hearing at the Zoning Commission hearing April 13. Mr. Bastulli opposes the zoning change and urged the Trustees to limit commercial land uses in residential areas. He was particularly concerned about agri-tourism. Resident Joe Otto commented that conditional use permits do not last in perpetuity and should be preferred way to limit commercial land use in residential areas. Resident Dawn Bastulli made comments pointing out that the Trustees can reject it if it comes before the Trustees for adoption. Resident Rich Ferlin asked what process guides the Zoning Commission to take up a topic and prepare changes to the zoning code.

FIRE DEPARTMENT

Munson Assistant Fire Chief Brian Gray reported that the new squad had not yet been brought into service; all other operations are going well. Trustee Andy Bushman noted that he had contacted the Department of Taxation and reported that it does appear that an existing 5-year levy can be placed on the ballot for renewal as a continuing-collection levy and not forfeit its status that qualifies it for Homestead Rollback support from the state budget.

ROAD DEPARTMENT

Pest Control

Superintendent Kirk Walker presented the Trustees with a quote for spraying bees and wasps in the park pavilions and maintenance buildings. Andy Bushman moved and Irene McMullen seconded to approve the quote for pest control in the amount of \$850; with a unanimous vote the motion carried.



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Community Clean-up Day

Mr. Walker reported that he had received quotes for trash, tires, and scrap metal hauling for the upcoming Community Clean-up Day, and recommended that the Township stay with the same vendors as last year. Andy Bushman moved and Irene McMullen seconded to approve the quote for trash hauling by Major Waste Disposal in an amount up to \$3500; with a unanimous vote the motion carried. Andy Bushman moved and Irene McMullen seconded to approve the quote for scrap metal and tires hauling by PennOhio Corporation in an amount up to \$2500; with a unanimous vote the motion carried.

Spring bids

Road Materials

Andy Bushman moved and Irene McMullen seconded to approve the purchase of road materials for the 2022 season from Arms Trucking at the per-ton prices specified in their bid; with a unanimous vote the motion carried.

Virgin Asphalt Concrete

Andy Bushman moved and Irene McMullen seconded to approve the purchase of virgin concrete asphalt for the 2022 season from Cuyahoga Asphalt Materials at the prices specified in their bid; with a unanimous vote, the motion carried.

Maintenance Building Renovation Project

Mr. Walker received the Trustees authorization to get new quotes for the upgraded electrical work needed for the renovation project.

TOWNSHIP BUSINESS

Auburn Road repaving

In response to a request from the Geauga County Engineer's office regarding potential funding sponsored through NOACA for regional infrastructure projects on the Federal Highway System, the Trustees agreed to author a letter of support for the repaving of Auburn Road from Mayfield Road to Wilson Mills Road in Munson Township.

A motion to approve the letter was made by Andy Bushman and seconded by Irene McMullen; with a unanimous vote, the motion carried.

Pickleball Courts

Andy Bushman moved to waive the zoning certificate fee for the Township application for a zoning certificate for the pickleball courts to be installed at Munson Township Park.

Irene McMullen seconded the motion; with a unanimous vote, the motion carried.

Go Green Grant application

Andy Bushman moved and Irene McMullen seconded to approve the Go Green application for 2022; with a unanimous vote, the motion carried.

Fowlers Mill Road resurfacing project

Chair Jim McCaskey updated the Board on the repaving of Fowlers Mill Road. He reported that Engineer Shane Hajjar wanted the Trustees to be aware that so far this spring, paving bids are coming back significantly higher than estimates. The estimate for repaving 1.8 miles of Fowlers Mill Road, from Mayfield Road to Wilson Mills Road, originally estimated at \$300,000 will probably come back at \$550,000. Mr. Hajjar wanted to be sure the Township could cover the expected bid price increase. Trustees discussed options with Fiscal Officer Todd Ray, and agreed that the expense could be covered by reallocating funds set aside for the Sherman Road project. The Sherman Road project has been rescheduled for the 2023 fiscal year.

Mr. McCaskey also stated that Engineer Hajjar pointed out that the width of the paved surface of Fowlers Mill Road is inconsistent. It is 18 to 18.5 feet wide on the section from Wilson Mills Road to Sherman Road, and 19 to 20 feet wide on the section from Sherman Road to Mayfield Road. He advised that this repaving project offers the opportunity to make the entire length of the road a consistent width, with limited ditch-and-berm reconstruction. He estimated the additional cost to be about \$50,000, pushing the total project cost to \$600,000. The Trustees discussed the matter without reaching consensus.

Jim McCaskey made a motion to instruct Engineer Hajjar to prepare the project drawings and bid package for repaving Fowlers Mill Road to include a consistent pavement width of 19 to 20 feet for the full length of the project from Mayfield Road to Wilson Mills Road. The motion died for lack of a second.



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Andy Bushman moved to have drawings and a bid package for the repaving of Fowlers Mill Road match the existing pavement widths. Ms. McMullen seconded the motion. Ms. McMullen and Mr. Bushman voted "Yes." Mr. McCaskey voted "No." Motion carried. Mr. McCaskey said he would communicate the Board's decision to Mr. Hajjar.

Memorial Day Speaker

Mr. McCaskey noted that his outreach to potential candidates for a speaker at the Township Memorial Day observance were unsuccessful. The Trustees reviewed a list of past speakers and identified some additional candidates. Chair McCaskey will follow up.

NDCL Stream Restoration project

Ms. McMullen reported that the Sisters of Notre Dame preferred to hold a conservation covenant to protect the repaired area. The Trustees have authorized the expenditure of up to \$5,000 of grant funds for the preparation of the conservation covenant documents and have the option of being co-holders of the covenant. Ms. McMullen will review the advantages and disadvantages of this option with Chagrin River Watershed Partners and report back to the Board.

FISCAL OFFICER

Resolution 2022-12: Increase in Appropriations

Andy Bushman moved to approve Resolution 2022-12, a request to increase appropriations in the Stream Restoration Fund 2901 and in the General Fund, by a total amount of \$39,448.67. Irene McMullen seconded. With a unanimous vote, the motion carried. The Resolution, in its entirety, is included on a separate page of the minutes.)

Other Business

No other business was presented.

Other Meetings

No meetings were reported.

Public Comment

Resident Joe Bastulli offered a statement of appreciation for the service that the Trustees provide on behalf of the community and noted that although he sometimes disagrees with the board, he agrees more often than not.

Road Superintendent Kirk Walker stated that this is Road Worker Safety Week and asked that it be noted on the Township website that he wants the Township Road Department workers to be able to go home each afternoon safe and healthy, so please drive carefully in their work zones.

Ballfield Leases

Andy Bushman moved to approve the lease agreement for Field 2 by the Chardon Storm for the dates specified on the application. Ms. McMullen seconded. Motion carried with a unanimous vote.

Andy Bushman moved to approve the lease agreement for Kawalec and Vetter Fields, and Fields 1, 2, and 3 by the Chardon Baseball League for the dates specified on the application. Ms. McMullen seconded. Motion carried with a unanimous vote.

Andy Bushman moved to approve the lease agreement for the grounds of Nero Nature Preserve for flag football for the dates specified on the application. Ms. McMullen seconded. Motion carried with a unanimous vote.

Encumbrances

Andy Bushman moved to approve the encumbrances for Tuesday March 22 as amended. Irene McMullen seconded. Motion carried with a unanimous vote.  
(see next page)

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Encumbrances

Sedgwick	Workers' Comp admin. annual fee	\$410.00
Middlefield Bank	Monthly ACH and Pos. Pay fees	\$495.00
Blanket	Other dues and fees, parks	\$250.00
Onyx Creative	Architectural fees, Road Dept. bldg	\$541.73
Munson Fire Department	Reimbursement, SCBA grant match	\$2,035.50
The News Herald	Subscription, advertising	\$1,100.00
Geauga County Sheriff's Office	Contract for additional police patrol	\$2,000.00

Executive Session

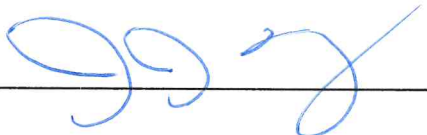
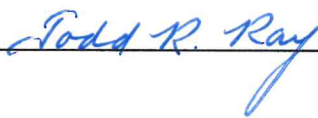
At 7:38pm, Andy Bushman moved to have the Trustees enter into Executive Session to address possible land acquisition, and to invite Fiscal Officer Todd Ray to join the session. Ms. McMullen seconded.

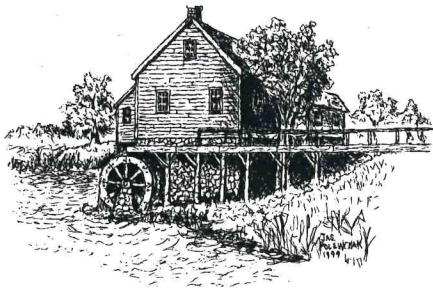
Roll call vote: Ms. McMullen, "Yes." Mr. Bushman, "Yes". Mr. McCaskey, "Yes." Motion carried.

The Trustees resumed the regular session at 7:55pm.

Motion to Adjourn

Andy Bushman moved to adjourn the meeting at 7:56pm. Irene McMullen seconded; motion carried with a unanimous vote.

 Chairman  Fiscal Officer



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2022-12

Be it resolved by the Trustees of Munson Township, in a regular session on the 12th day of April, 2022, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen that Andy Bushman moved the adoption of the following resolution:

That the 2022 Permanent Appropriation be amended, as follows:

### Increase Appropriations:

Whereas, the Township has funds that have been certified but not appropriated, the Board of Trustees requests that \$39,448.67 of these funds be appropriated as follows:

In the NDCL Stream Restoration Fund 2901,

\$14,448.67 to 2901-760-730-0000 Improvement of sites, and

In the General Fund, increase appropriations by \$25,000.00, as follows:

\$5,000.00	to 1000-110-221-0000	Medical/Hospitalization
\$3,000.00	to 1000-120-329-0000	Other property services, Town Hall
\$8,000.00	to 1000-410-329-0000	Other property services, cemeteries
\$9,000.00	to 1000-610-329-0000	Other property services, parks

Irene McMullen seconded the motion and the roll being called, resulted as follows:

Voting

Andrew J. Bushman, yes

James J. McCaskey, yes

Irene H. McMullen, yes

Attest: Todd R. Ray, April 12, 2022  
Todd R. Ray, Fiscal Officer